



# Marsham Parish Council

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## **NOTICE OF MEETING & SUMMONS TO ATTEND**

**THERE WILL BE A MEETING OF MARSHAM PARISH COUNCIL  
TO BE HELD IN MARSHAM VILLAGE HALL,  
ON MONDAY 14<sup>TH</sup> OCTOBER 2019 AT 7PM DIRECTLY AFTER PUBLIC  
CONSULTATION AT 6:30PM**

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

## **A G E N D A**

- 1. WELCOME AND APOLOGIES FOR ABSENCE**  
To receive and accept Apologies for Absence as previously notified to the Parish Clerk
- 2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**  
To receive Members' Declarations of Interest including those in Agenda Items and to note the granting of any Requests for Dispensations
- 3. MINUTES**  
To receive, confirm and sign Minutes of the Parish Council Meeting held on 9<sup>th</sup> September 2019\*
- 4. INFORMATION ON MATTERS ARISING**  
To receive information on any Matter Arising from the Minutes not listed elsewhere on the Agenda
- 5. REPORTS FROM POLICE**  
To receive written and/or verbal Reports from Representatives
- 6. REPORTS COUNTY AND DISTRICT COUNCILLORS**  
To receive written and/or verbal Reports from Representatives
- 7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK**  
(members of the public are allowed a maximum of 3 minutes each)

- 8. TO CONSIDER PLANNING ISSUES**
  - a) APPLICATIONS FOR CONSIDERATION:  
To discuss any planning applications received by 14<sup>th</sup> October 2019
  - b) PLANNING UPDATES:  
To discuss any planning update. Including an update on Hill House, Aylsham Road
- 9. FINANCE**
  - a) To note balance of accounts
  - b) To approve payments to be made.
- 10. STAFFING MATTERS**
  - a) To note the resignation of the current clerk
  - b) To appoint Locum Clerk
- 11. PARISH CLERK'S REPORT**
  - a) To receive correspondence and agree action or responses
  - b) To receive Clerks report\*
- 12. TO ANSWER QUESTIONS FROM COUNCILLORS**

(Written questions should be given to the Clerk at least 3 days prior to the meeting)
- 13. COMPOST SITE – WOODFARM & ENVIRONMENT AGENCY**
  - a) Monthly odour report from the environment agency for Marsham Area
- 14. MARSHAM VILLAGE HALL**

To receive report from council representative
- 15. AMENITIES MATTERS (Peewit Fields / Allotments / Playground)**
  - a) To receive updates on Peewit Field/Allotments
  - b) To receive update on the play area at George Edwards Close.
- 16. PUBLIC RIGHTS OF WAY**

To update the Council on matters raised including all footpaths.
- 17. HIGHWAYS**

To update the Council on matters raised.
- 18. MARSHAM SPEEDWATCH AND SAM 2 UNIT**
  - a) To receive an update on Marsham Speed Watch
  - b) To receive an update on Marsham SAM 2 Unit
- 19. THATCHED SHELTER**

To receive any updates on the Thatched Shelter

**20. NEIGHBOURHOOD PLAN**

To discuss options for a neighbourhood plan

**21. STREET LIGHTS**

To discuss street lighting in the village

**22. ANY OTHER BUSINESS**

To note any other business raised

**23. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA**

To note any items of Information or for referral to a future Agenda

**24. DATE OF NEXT MEETING**

To confirm the date of the next Meeting as **Monday 11<sup>th</sup> November 2019 at 7pm in Marsham Village Hall**

Mrs. N Carver  
Marsham Parish Clerk

7<sup>th</sup> October 2019

*\*attached*

**NOTES**

*All documents referred to in this agenda as "attached" are supplied to Parish Councillors only. Copies are available (unless marked confidential) from the Parish Clerk.*

*Planning Applications listed above are those received at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed on line please go to [www.broadland.gov.uk](http://www.broadland.gov.uk) and follow the links through to planning.*