

Brandon Town Council
Full Council Meeting
Monday 8th July 2019

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held on Monday 8th July 2019 in the Council Chamber, Old School House,
Market Hill, Brandon at 7.00pm

Present: Cllr V Lukaniuk (Chair), Cllr G Brocklehurst, Cllr N King, Cllr A Meadows, Cllr D Palmer,
Cllr P Ridgwell, Cllr S Skinner, Cllr C Whiteman, Cllr P Wittam

Also Present: 25+ members of the public.

- 1 **APOLOGIES** for absence and approval of reasons tendered.
Cllr M Rickard, Cllr E Stewart
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest – None.
- 3 **TO RECEIVE, CONFIRM AND SIGN MINUTES**
- Of the Brandon Town Council Meeting of Monday 10th June 2019.
* **Please see note.**
- 4 **MATTERS ARISING** for information exchange only of the Full Council Meeting of 10th June 2019.
Brandon Train Station – Cllr Brocklehurst updated meeting on proposed site visit stating that people wishing to visit the site must provide a hard hat and book a place.
HGV ban – Cllr Lukaniuk stated that he is dealing with this issue at County level.
- 5 **TO RECEIVE A REPORT FROM RAF LAKENHEATH**
Sqd Leader Turnbull introduced himself to the meeting stating that he had been with the Air Force for 24 years and lived off base. He reported that the A1065 works were continuing and the new electricity supply recently installed would not be operational until October. Construction works for the F35 is starting and the new set down compound on Wangford Road will be opening in October. Sqd Leader then took some questions from Councillors. He was asked if the set down area would be lit, which was confirmed. He was also asked whether there would be a meeting with contractors to avoid added construction traffic routing through Brandon. Councillors requested written confirmation on this subject. He was asked whether this included the viewing area and was told that it did not.
- 6 **URGENT BUSINESS** any items the Chairman considers a matter of urgent business – None.

Signed.....

7 TO RECEIVE REPORTS from County, District and Town Councillors and Community Groups Representatives.

Cllr Lukaniuk stated that an application had been received for 450 houses on the triangle between the Weeting straight and Mundford Road which he approves of. Cllr Lukaniuk also reported that West Suffolk Council has initial costs for moving the doctor's surgery on Bury Road to the Leisure Centre but has yet to evaluate the scheme. He also reported that some of the leylandi trees in London Road have been removed by Network Power and the remainder will be removed by the residents. Resurfacing work for the High Street is now planned for 29th July. Cllr Palmer informed the meeting that Bury Road will be resurfaced at the same time. Cllr Ridgwell reported that there were 5 attendees at the last Neighbourhood Watch meeting.

8 TO RECEIVE WRITTEN REPORTS from the Town Clerk and the Chairman's Itinerary.
Report was received from the Town Clerk.

9 PUBLIC FORUM Monthly event limited to 3 minutes duration maximum per resident.

- Town Keeper Mrs Barnes, gave a presentation about different styles of benches that could be installed in the cemetery in commemoration of WW1 Armistice. She explained about a survey she carried out on the Brandon Forum which resulted in 60 people for bench A and 152 for bench B. Bench A was a teak bench with a back and bench B was an oak bench without a back.
- A resident complained about the lime trees on St Benedict's road being too low. Cllr P Wittam to follow up.
- A member of the public commented on the pollution in Brandon being excessive. They also asked for confirmation if Cllr P Callaghan had resigned.
- In regards to the HGV ban it was queried as to if businesses had been consulted about the matter. Cllr Lukaniuk explained he is in conversation with West Suffolk.
- A resident impressed on the council that the proposed north Brandon development would stretch healthcare facilities in Brandon.
- A member of the public commented that the local MP for Brandon who is also Minister of Health had not visited Brandon recently.
- A resident requested that the confidential minutes be posted with the public minutes. They requested that the Register of Interests is publicly available. They also asked what progress has been made on the new website. The Clerk confirmed situation to date.
- Cllr Ridgwell stated that the planned north Brandon development would exclude any provision in the future for the Brandon bypass. Cllr Wittam stated that this had already been raised at District Council level.
- Cllr Ridgwell also suggested that the old community centre site could be purchased as a Brandon facility.

10 CORRESPONDENCE

- Letter from Sqn Ldr Neild's – letter was received.
- Letter from Mary Pryor GOBA Downstream Moorings Officer – letter was received.

11 ACCOUNTS To approve the payments for June 2019.

* Please see note.

Signed.....

12 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR MAY AND JUNE

The Income and Expenditure Statements against Budget for May and June were received.

13 TO NOTE MINUTES OF PLANNING COMMITTEE of 24th June 2019.

The minutes from the last Planning Meeting were received.

14 APPOINTMENT OF REPRESENTATIVES FOR BRANDON TOWN COUNCIL COMMITTEES AND WORKING PARTIES 2019/20

- Christmas Lighting/Event Working Party - Cllr G Brocklehurst, Cllr D Palmer, Cllr S Skinner, Cllr C Whiteman, Ground Staff, Town Clerk.

15 ELECTION OF ONE PERSON TO BE APPOINTED AS TRUSTEE OF THE LINGHEATH AND ATMERE TRUSTS

Cllr M Rickard was nominated as Brandon Town Council representative to the Lingheath and Atmere Trusts.

16 RESOLUTION from Cllr V Lukaniuk No. 325

Brandon Town Council resolves to seek approval from members to enforce a possible HGV ban in Brandon, except for access.

Seconder: Cllr A Meadows

Resolution Record No: **BTC/23/8/Jul/19**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO SEEK APPROVAL FROM MEMBERS TO ENFORCE A POSSIBLE HGV BAN IN BRANDON, EXCEPT FOR ACCESS.

17 RESOLUTION from Cllr S Skinner No. 326

To agree the WW1 Armistice Centenary bench design, following a limited public consultation. There will be no additional cost to the funding already in place.

For re-submission due to the meeting being closed by Chairman at 8:15pm due to public disturbance.

18 RESOLUTION from Cllr P Wittam No. 327

Brandon Town Council resolves to limit access by the public and Town Councillors to the Town Clerk to appointment only on one day a week.

For re-submission

19 RESOLUTION from Cllr P Wittam No. 328

All visitors to the Brandon Town Council offices must sign the visitors book.

For re-submission

Signed.....

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**20 TO APPOINT TWO COUNCILLOR KEY HOLDERS FOR OLD SCHOOL HOUSE
Deferred**

**21 TO AGREE AND CONFIRM OLD SCHOOL HOUSE OFFICE ARRANGEMENTS
Deferred**

22 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr P Wittam

Seconder: Cllr G Brocklehurst

Resolution Record No: **BTC/24/8/Jul/19**

CARRIED: Unanimous

23 TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

- Of the Brandon Town Council Full Council Meeting of 10th June 2019.
- Of the Brandon Town Council Extraordinary General Meeting of 17th July 2019.

* **Please see note.**

24 BANK UPDATE

The Clerk explained the current situation. We are awaiting further information from Barclays Bank and the Clerk also outlined investigations into a new banking provider.

25 MATTERS ARISING

Staffing

To resolve to approve Section 1 of the Annual Governance Statement.

Proposer: Cllr P Wittam

Seconder: Cllr G Brocklehurst

Resolution Record No: **BTC/29/8/Jul/19**

CARRIED: Unanimous

To resolve to approve Section 2 of the Annual Governance Statement.

Proposer: Cllr V Lukaniuk

Seconder: Cllr N King

Resolution Record No: **BTC/30/8/Jul/19**

CARRIED: Unanimous

* **Due to an admin error the vote was not carried out and these items and will be deferred until the September meeting.**

The meeting closed at 9:04pm

Signed.....

