

## Salterforth Parish Council

Minutes of the Meeting of the Salterforth Parish Council  
Wednesday 25th January at 7:00pm

	<b><u>Welcome</u></b> <b><u>Cllr Pollard welcomes all to the meeting</u></b>
	<b><u>In attendance:</u></b> Chairman Pollard, Cllrs Singleton, Latham, Wilson, Cawkwell Apologies for absence Cllrs Langtree, Varley
25 01 01	<b><u>Declarations of Interest</u></b>  Members are reminded of the legal requirements concerning declarations of interest. A member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition it is suggested that a member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place. Cllr Singleton declared interest in clerk salary
25 01 02	<b><u>Public Forum</u></b> To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda. Please contact the clerk - Carole Singleton at <a href="mailto:clerk.salterforthpc@gmail.com">clerk.salterforthpc@gmail.com</a>
25 02 03	<b><u>Planning Applications -</u></b> <b><u>Application:</u></b> 22/0787/CEU <b><u>Applicant ;</u></b> Dalfour Limited <b><u>Location:</u></b> Land to the West of former Whitemoor Pumping Station, High Road, Salterforth <b><u>Proposal:</u></b> Certificate of lawful use (S.191 Existing development). Siting of a caravan and the use of the caravan and surrounding land for holiday and leisure purposes Comments by 27th December 2022 <b><u>Resolved: leave for West Craven Area Committee decision</u></b>
25.01 04	<b><u>Minutes</u></b> To approve minutes from November 2022 <b><u>Resolved: approved as a true record</u></b>
25 01 05	<b><u>To examine and approve the bank statements</u></b> Current balance as at 02 01 2023 - £15706.78

25 01 06	<p><b><u>To approve and authorise payment of the following invoices</u></b></p> <table border="1"> <thead> <tr> <th><b>Date</b></th> <th><b>Name</b></th> <th><b>Reason</b></th> <th><b>Total</b></th> </tr> </thead> <tbody> <tr> <td>Dec 22</td> <td>Carole Singleton.</td> <td>Salary</td> <td>412.61</td> </tr> <tr> <td>Dec 22</td> <td>HMRC</td> <td>PAYE</td> <td>103.20</td> </tr> <tr> <td>Dec 22.</td> <td>Eugene</td> <td>Lengthsman</td> <td>288.00</td> </tr> <tr> <td>Dec 22</td> <td>Stately Lighting</td> <td>xmas tree</td> <td>1170.00</td> </tr> <tr> <td>Dec 22.</td> <td>Mr K Griffiths</td> <td>Santa</td> <td>60.00</td> </tr> <tr> <td>Dec 22.</td> <td>David Carradice</td> <td>Grant</td> <td>193.94</td> </tr> <tr> <td>Dec 22.</td> <td>Events</td> <td>refreshments</td> <td>324.70</td> </tr> <tr> <td>Dec 22.</td> <td>Gemma Smith</td> <td>Igloo hire</td> <td>100.00</td> </tr> <tr> <td>Dec 2</td> <td colspan="2">More than a Princess awaiting bank details)</td> <td>185.00</td> </tr> </tbody> </table> <p><b><u>All the above were pre-approved for payment In Novembers meeting</u></b></p> <table border="1"> <tbody> <tr> <td>25 1 23</td> <td>Carole Singleton</td> <td>Salary</td> <td>224.06</td> </tr> <tr> <td>25 1 23.</td> <td>Carole Singleton</td> <td>WFH (Dec/Jan)</td> <td>52.00</td> </tr> <tr> <td>25 1 23.</td> <td>Eugene</td> <td>Lengthsman</td> <td>119.00</td> </tr> <tr> <td>25 1 23.</td> <td>HMRC</td> <td>PAYE</td> <td>56.00</td> </tr> <tr> <td>25 1 23.</td> <td colspan="2">Business Focus Accountancy Payroll</td> <td>72.00</td> </tr> </tbody> </table> <p><b><u>Resolved: approved for payment</u></b></p>	<b>Date</b>	<b>Name</b>	<b>Reason</b>	<b>Total</b>	Dec 22	Carole Singleton.	Salary	412.61	Dec 22	HMRC	PAYE	103.20	Dec 22.	Eugene	Lengthsman	288.00	Dec 22	Stately Lighting	xmas tree	1170.00	Dec 22.	Mr K Griffiths	Santa	60.00	Dec 22.	David Carradice	Grant	193.94	Dec 22.	Events	refreshments	324.70	Dec 22.	Gemma Smith	Igloo hire	100.00	Dec 2	More than a Princess awaiting bank details)		185.00	25 1 23	Carole Singleton	Salary	224.06	25 1 23.	Carole Singleton	WFH (Dec/Jan)	52.00	25 1 23.	Eugene	Lengthsman	119.00	25 1 23.	HMRC	PAYE	56.00	25 1 23.	Business Focus Accountancy Payroll		72.00
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25 01 07	<p><b><u>Precept setting 2023 to 2024</u></b></p> <p>Following a review of spending in previous year and current year. Looking at the projects and spending that the following year may bring it was agreed a 2.8% rise for a property in Band D</p> <p><b><u>Resolved: Precept set to £21,000. Clerk to complete and return form</u></b></p>																																																												
25 01 08	<p><b><u>Update of on-going issues from other meetings</u></b></p> <p>Pendle have recommended acceptance of the Lower Greenhill Caravan Park. No site visit has taken place. The site visit is being arranged.</p> <p>Highways against the development siting of caravans and fairground equipment due to pedestrians etc Pendle Council have recommended against approval</p>																																																												
25 01 09	<p><b><u>Lengthsman duties</u></b></p> <p>Cllr Pollard and Singleton had a walk around the village and identified areas requiring painting, replacing post, steps from Cross Plats to main road, move brackets on hanging baskets, paint comms box and telephone box when the time is right.</p>																																																												
25 01 10	<p><b><u>Tom Wilkinson</u></b></p> <p>Plans for development of land brought. This shows the plans for the development of land, showing number of raised beds that can be put in using the existing footprint of the land. They can do raised beds and planting but we would need a landscape engineer for the disabled access and more complicated work.</p> <p><b><u>Resolved: to set up a sub group to take the project forward</u></b></p>																																																												
25 01 11	<p><b><u>Pendle Primary School Free Swim Scheme 2023 - 2024</u></b></p> <p>Cost of £415 or swimming in Pendle during specified holiday periods.</p> <p><b><u>Resolved: To discuss at next meeting.</u></b></p>																																																												
25 01 12	<p><b><u>Kings Coronation</u></b></p> <p>Looking at events within the village. To look at other groups within the village and find out what Barnoldswick Town Council are doing.</p> <p><b><u>Resolved: Clerk to speak to Jo Geldard</u></b></p>																																																												
25 01 13	<p><b><u>CCTV</u></b></p> <p>Awaiting quote from Matt</p>																																																												
25 01 14	<p><b><u>Correspondence</u></b></p>																																																												

25 01 15

**To confirm the date of the next Parish Council Meeting Wed 22nd February at 7:00 pm**

**Signed.  
Chairman**

**Dated 25th January 2023**