

Wolverton Parish Plan - Actions

12/10/2015

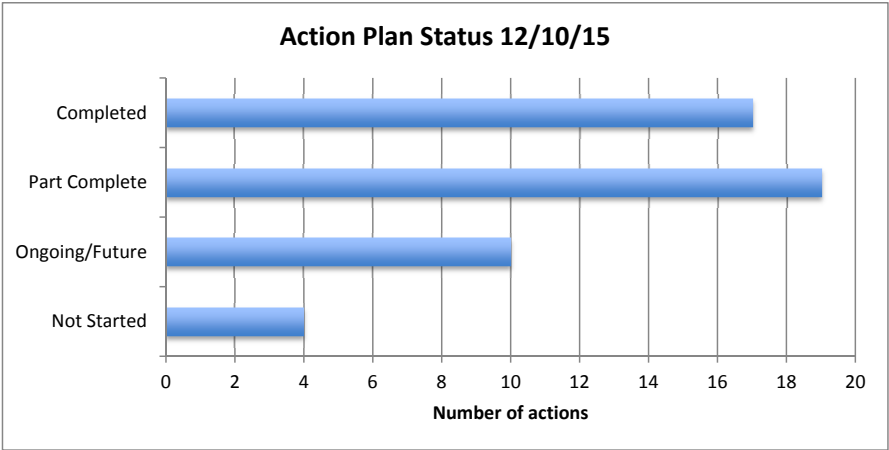
	Action	Approach	Manager	Owner	Notes	Status	Not Started	Ongoing/Future	Part Complete	Completed
	Future Development									
d	D1 Undertake a repeat Housing Needs Survey in 3 to 5 years		David Stone	David Stone		Future action		1		
d	D2 Parish Council to explore with Parishioners and the District Council the possibility and implications of an application for Conservation Area Status of the village	Parish Council to open discussion with District Council and present findings to Parishioners	David Stone	David Stone		DS has obtained new material and plans to work with D Wilton on drafting.			1	
d	D3 Monitor all future planning applications for consistency with the Stratford-on-Avon Design Guide	Continue usual review of all planning applications submitted to Stratford-on-Avon District Council in respect of the Parish	David Stone	David Stone		Ongoing at PC meetings		1		
d	D4 Monitor all future planning applications for appropriate architectural style	As D3	David Stone	David Stone		Ongoing at PC meetings		1		
d	D5 Ensure that planning obligations and/or community infrastructure levy are used in the event of any future development to mitigate any effects and to improve local infrastructure.	Parish Council to liaise with SDC if situation arises.	David Stone	David Stone		Ongoing at PC meetings		1		
	Services									
p	S1 Address parishioners concerns over broadband and mobile communication issues and investigate solutions	Establish a Working Group to lobby CSW and BT	Paul	Paul Anthony - Bband & Will Barnes on Mobile		PA & WB are B band champions; waiting to see plans for Contract 2 before starting up alternative solution. WB waiting for the promised upgrade to 3G from Vodafone due in October.			1	
p	S2 Establish a Parish Council Sub Committee. Undertake exercise to consider need for and operation of a defibrillator in Wolverton Village.	Sub committee to contact Norton Lindsey to understand fundraising, planning, costs and operation.	Paul	Ann Anthony	Kathryn & David to send details to PA. J Horner says Warwick adhoc fund upto£1k may well be available in Oct.	Two training manikins obtained to enable ongoing training programme, starting in the Autumn.				1
p	S3 Explore the feasibility of reinstatement of the Neighbourhood Watch Scheme and, if feasible, propose an action plan	Invite parishioners to public meeting to establish level of interest in leadership roles. Raise at meeting on 27/2/14	Paul	Kathryn H	Ask Brian Bayliss. Tony Day, Linda Sylvester, Ian Wooley. Small fund held by PC	A new volunteer needed to provide an email only service; ie Neighbourhood Watch Lite			1	
p	S4 Ensure that existing Bus services are publicised on noticeboard and website	If service provision deteriorates, or a disabled transport requirement emerges, investigate alternative options such as Community Links	Paul	Paul Anthony	consider adding Norton L routes	Completed				1
p	S5 Meet with transport service providers to consider options for improved transport services to the Parish		Paul	Paul Anthony	Bus, taxis Dial a ride, volunteers. How are bus routes reviewed, changed & when?	Discussed with bus company and Warwick council. No progress likely given budget cuts - propose to close this action.				1
p	S6 Review possibility of regular Police surgery to discuss crime in the Parish and road safety issues		Paul	Kathryn H		Discussed at meeting on 18/5 with Police representative.				1
p	S7 Understand the nature of cover for the Parish and report back to the community	Meet with local Fire Brigade representative	Paul	David Mann	DM has done once and goty no response - trying again.	DM will write again to Fire Brigade following no reply			1	
	Infrastructure									
p	I1 Undertake an inspection of Parish verges to identify major problem areas and bring them to the attention of local authorities or landowners.	Extend quarterly survey of highways to include inspection of verges and report overhanging growth to landowner and suggest use of obstacles (e.g. posts) to reduce damage.	Paul	Stuart Easterbrook and Mark Silvester	Verges generally owned by Highways Authority	Inspection by end Nov; Manage those responsible for maintenance by end Jan;				1

p	I2	Prepare a Verge Protection Plan to facilitate the prevention of further and continuing damage.	Use report from first survey of verges to form initial protection plan and publish findings in Parish Magazine and website.	Paul	Stuart Easterbrook and Mark Silvester	Try Tony Day at Primrose cottage.	3 stage plan in place:- Inspection by end Nov; Manage those responsible for maintenance by end Jan; Communicate results end March. The inspection sites and process for recording issues documented. Bi-annual inspections planned. Need a volunteer in Wolverton Fields.	1
p	I3	Discuss with the local constabulary the most appropriate means of addressing speeding through Parish roads.	Raise on behalf of parishioners at Arden Community Forum and seek formal response. Publish in Parish Magazine and website.	Paul	Geof Miller		Obtained details and Police briefing, going ahead with speed watch group.	1
p	I4	Approach potential volunteers with a view to establishing a Community Speed Watch group.	Monitor vehicle speeds at sites identified as priority community concerns	Paul	Geof Miller	Borrow Claverdon speed gun?	Vetting by Police completed. Training expected in Autumn, date tbc.	1
d	I5	Carefully scrutinise planning applications in order to avoid exacerbating the parking problem.	Ensure that parking provision, including that for visitors, is adequate	David Stone	David Stone		Ongoing at PC meetings	1
p	I6	Ensure that Western Power keeps tree branches clear of overhead power lines.	Request burial of lines where possible or when replacement becomes necessary.	Paul	Kathryn H			1
p	I7	Undertake an inspection of Parish highways to identify problem areas and bring them to the attention of local authorities or landowners.	Continue quarterly survey of parish highways by Parish councillors and report to relevant authorities.	Paul	Stuart Easterbrook and Mark Silvester		Inspection by end Nov; Manage those responsible for maintenance by end Jan;	1
p	I8	Identify the location of and causes of continual flooding and thereafter take up the outcome with local authorities and/or landowners to address the issues.	Seek volunteer from parish to lead sub committee on flooding. Review survey responses to confirm key flooding locations and inquire into possible causes and remedies. Contact Snitterfield flooding group for their expertise.	Paul	Jim Ludford	Organise regular checks with team - road below Grange, road out towards cross, road towards school. Is a lengthsman being trialled again by council?	Checking regularly in village, seeking volunteer for Wolverton Fields	1
d	I9	Take up problems of sewage with Severn Trent. All planning applications should be carefully assessed to ensure surface water runoff or sewage problems are not exacerbated		David Stone	David Stone		Ongoing at PC meetings	1
d	I10	Monitor the impact on visibility of continuing inconsiderate parking outside school.	Urge school to ask parents to park more considerately.	David Stone	David Stone		Stressed in annual governors report & at meeting, plus all new parents meeting & newsletter. Also Investigating	1
p	I11	Monitor poorly maintained hedges and discuss with landowner or local authority.	Seek volunteers in the parish to coordinate effective monitoring and reporting of action by owners.	Paul	Stuart Easterbrook and Mark Silvester	with I1 & I2	Inspection by end Nov; Manage those responsible for maintenance by end Jan;	1
d	I12	Church Hall event organisers to ensure that driveways are not obstructed and cars not parked illegally on the pavement.		David Stone	David Stone			1
p	I13	The PCC to formulate a parking plan that limits on road parking at Church Hall.		Paul	Janet Livingstone for Fete and		Raised at Fete meeting and extra marshalling provided	1
p	I14	Contact local cycling clubs to address issues of concern to parishioners and seek future consultation on proposed events		Paul	Paul Anthony		Communication sent to each of 6 clubs	1
p	I15	Contact local riding stables to remind them of the Highway Code provisions for horses using roads and of the impact of damage by horse hooves to pavements, footpaths and verges.		Paul	Paul Anthony		Sent email requesting considerate riders to each of 7 stables	1
p	I16	Reinstate an annual community walk of Parish rights of way and liaise with farmers if any problems found.		Paul	Stuart Easterbrook and Mark Silvester	with I1 & I2 - also Parish Paths Partnership?	3 stage plan in place:- Inspection by end Nov; Manage those responsible for maintenance by end Jan;	1

p	I17	Liaise with WCC regarding replacement of stiles with gates		Paul	Stuart Easterbrook and Mark Silvester		3 stage plan in place:- Inspection by end Nov; Manage those responsible for maintenance by end Jan;	1
p	I18	Explore production of a footpath map and publicise the Countryside Code		Paul	David Payne		Completed	1
p	I19	Work with consumers and Severn Trent to improve water pressure problems		Paul	Chris Tunbridge			1
d	I20	Ensure that planning applications for new build or conversions fully address sustainable power options		David Stone	David Stone		Ongoing at PC meetings	1
p	I21	Monitor the future service standards in relation to provision of gritting.		Paul	Kathryn H	Get input from Council	Obtained and publicised	1
p	I22	Consider provision of dog waste bin(s)		Paul	Kathryn H		£250 each and need to be easy access to road. Parish Council finding out if one can be placed above Church and whether council will empty it.	1
E		Environment						
p	E1	Record incidents of poor hedge maintenance or clearance of clippings.	Report findings to landowner or highways authority	Paul	Stuart Easterbrook and Mark Silvester	Need to report instances to PCC	3 stage plan in place:- Inspection by end Nov; Manage those responsible for maintenance by end Jan; Communicate results end March. The inspection sites and process for recording issues documented. Bi-annual inspections planned. Need a volunteer in Wolverton Fields.	1
p	E2	Publish notices reminding dog owners to pick up any faeces from their dogs in public places in the Parish.	In Parish Magazine	Paul	Kathryn H		Completed	1
p	E3	List those areas of verge or pavement damage within the parish.	Agree solutions with County (Highways)/District Council	Paul	Stuart Easterbrook and Mark Silvester		3 stage plan in place:- Inspection by end Nov; Manage those responsible for maintenance by end Jan; Communicate results and	1
p	E4	Notices in Parish Magazine reminding parishioners to be considerate in using bonfires, fireworks and barbeques.		Paul	Will Barnes		Completed	1
p	E5	Place notice in Village Notice Board that that is the only acceptable location for notices and adverts in the Parish.		Paul	David Payne	Sign on how to get notices up; consider open access noticeboard	Completed	1
p	E6	Seek to create a Natural History volunteer group to list the species of flora and fauna in the Parish	List flora/fauna in the Parish, promote measures to halt decline of some species	Paul	Ted Read initially	Ted will put article in next Parish Mag. D Stone interested.	Publicised in Parish Mag each month; 2 or 3 notifications monthly - more interest needed before proceeding further.	1
p	E7	Note in Parish Magazine to remind residents to return empty refuse/recycling bins to their normal storage points as soon as possible after being emptied.		Paul	Paul Anthony		Published in June	1
p	E8	Notice in Parish Magazine reminding parishioners about responsible and considerate use of garden power tools.		Paul	Will Barnes		Completed	1
p	E9	Notice in Parish Magazine reminding parishioners of recycling facilities available at Burton Farm and elsewhere.		Paul	Paul Anthony		Completed	1
A		Amenities						
d	A1	Convey findings of Parish Survey to Parish Magazine's editorial board.		David Stone	David Stone		Completed	1
p	A2	Convey findings of Parish Survey to Church Hall Committee and request them to clarify letting arrangements.		Paul	Paul Anthony	add to Website	Hall Committee is drafting	1

p	A3	Continue development and maintenance of Parish website	.	Paul	David Payne	Recently updated and ongoing
p	A4	Investigate provision of larger or additional board in the village.		Paul	Kathryn H	D Payne has applied for funding for £1400 for replacement - decision likely in November
p	A5	Provide and publicise a protocol for placing and removing notices		Paul	Kathryn H	complete
d	A6	To ensure continuity of the Hall, explore the practicalities of having it formally recognised as a Community Asset	(see Glossary)	David Stone	David Stone	D Wilton volunteered. DS waiting for example from Norton re New Inn.
d	A7	Parish Council to explore practicality of using verge protection posts to minimise damage to the Green.		David Stone	David Stone	On hold pending works at Court House

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4	10	19	17	50	



Not Started	Ongoing/Future	Part Complete	Completed
4	10	19	17