

**NOTICE IS HEREBY GIVEN of an extra ordinary meeting of The Parish Council to be held at Barnack Cricket Pavillion at 1900 hours on Wednesday 19<sup>th</sup> June 2024 when the following business will be considered and transacted. ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND**

**Called by Simon Little - chairperson**

### **Agenda**

24/10 Apologies for absence

24/11 Declaration of interests from members

24/12 Finance

24/12/1 – Receive and approve Annual Internal Audit Report

24/12/2 - Receive and approve Annual Governance Statement (Section 1)

24/12/3 - Receive and approve Accounting Statements (Section 2)

24/12/5 – Receive and approve the Certificate of Exemption

24/12/6 – Receive and approve Financial Regulations 2024

24/12/7 - Receive and approve Scheme of Delegation to Clerk

24/12/8 – Review Banking procedures, bank reconciliation, request for funds form

24/12/9 – Receive and approve Transparency Code

24/12/10 – Approve following payments:

Ufford Village hall hire £25.00

Clerk's expenses – black ink £16.46

Auditors Fee - £80

Renewal of Microsoft subscription - £59.99