

Minutes

Meeting of Ampfield Parish Council : Monday 13 March 2023

Held at Ampfield Village Hall, 7:00pm to 8:05pm

Present

Members of Ampfield Parish Council:

Chairman Bryan Nanson
Vice Chairman Graham Roads
Cllr Patricia Carter
Cllr Martin Hatley
Cllr Chris Ling
Cllr Kate McCallum
Cllr Julie Trotter

Others

Kate Orange, Clerk/RFO

Apologies

3928. Apologies were received from Cllr Julian Jones, who had another commitment.

Previous Meeting

3929. The Minutes of the Meeting of Meeting of Monday 13 February 2023 were agreed and copies were signed by the Chairman.

Declarations of Interest in Business on the Agenda for the Meeting

3930. No Councillor had any interest to declare in any of the business on the agenda for the Meeting.

Public Participation

3931. There was no public participation.

Appointment of a Member by Co-option

3932. *It was proposed to appoint Patricia Carter to the Council, by co-option.*

RESOLVED (Nominated by Cllr Hatley and Seconded by Cllr Ling)

3933. Cllr Patricia Carter signed the Acceptance of Office.

3934. *It was proposed to appoint Cllr Carter to the Planning Committee.*

RESOLVED

Financial Matters

3935. *The Council received the bank reconciliation to the end of February 2023.*

RESOLVED

3936. *The Council received the calculation of working capital to the end of February 2023.*

RESOLVED

3937. *It was agreed that the following payments should be made:*

| | <u>Details</u> | <u>Amount, £</u> |
|--|---|-------------------------|
| | Servicing of boiler, pavilion | 91.20 |
| | key cutting | 10.00 |
| | <i>Refund of expenses incurred by Cllr Roads for maintenance at Chapel Wood</i> | 49.96 |
| | Service charge for Morleys Green | 399.78 |
| | Window cleaning at pavilion | 30.00 |
| | <i>Refund of expenses incurred by Clerk on behalf of the Council</i> | 29.40 |
| | Staff costs | 822.07 |
| | Total (including VAT) | £1,432.41 |

RESOLVED

3938. *It was noted that the following payments had been made between Meetings:*

| | <u>Details</u> | <u>Amount, £</u> |
|--|--------------------------------------|-------------------------|
| | TVBC grounds maintenance instalments | 300.87 |
| | Staff costs (pension) | 58.93 |
| | Total | £ 359.80 |

RESOLVED

3939. *It was noted that the Council had received the following income:*

| | <u>Details</u> | <u>Amount, £</u> |
|--|------------------------------|-------------------------|
| | Interest | 52.62 |
| | ANBCC rent | 520.66 |
| | Total (including VAT) | £ 573.28 |

RESOLVED

3940. *The following transfers were made into the reserves:*

| | | |
|--|---------------------|--------|
| | General contingency | £5,500 |
| | Capital replacement | £2,000 |
| | Recreation ground | £950 |

RESOLVED

3941. *The Council received the report of expenditure against budget to the end of February 2023.*

RESOLVED

3942. *It was proposed to adopt the revised Financial Regulations, which were a minor revision to the 2019 regulations. The latest Financial Regulations were dated 13 March 2023.*

RESOLVED

3943. *It was proposed to adopt the revised Asset Register, which would be dated 13 March 2023.*

RESOLVED

Chapel Wood Burial Ground

3944. Chairman Bryan Nanson reported on the review of the policies and procedures at the Burial Ground:
- The Clerk had written to the PCC and vicar of St Mark's, requesting the outstanding documentation related to the management of the burial ground.
 - A request form for interments, reflecting the existing policies, was available to funeral directors on application.
 - The Management Agreement had been removed from the website
 - The Fees, as existing, but without reference to Church of England, would be published shortly.
 - The plot map was up to date. The format was under review.
3945. Vice Chairman Graham Roads reported on the marking-out of the unconsecrated are of the Burial Ground:
- The unconsecrated land in the burial ground had been marked out, but never used, when the burial ground was opened.
 - The land had been cleared by Friends of Chapel Wood, sufficient to allow the full extent to be marked.
 - The next phase would be to clear the majority of shrubs and undergrowth.
 - The third phase would be to plant a yew hedge to mark the perimeter.
 - The grave positions would then be marked on the ground.

Recreation Ground

3946. Chairman Bryan Nanson reported on progress towards the amendment of s106 agreements so that the money could be spent on cricket practice nets. Test Valley Borough Council (TVBC) had now advised that an application to remove the restrictions on two S106 payments (provision of nets for youth football, and provision of a sports wall) could be progressed, with a view to re-assigning the funds to youth facilities for cricket.
3947. *It was proposed to confirm to Test Valley Borough Council that there was no foreseeable requirement to apply the s106 money from the development in application reference 15/03170/FULLS to youth football nets and a sports wall.*
RESOLVED
3948. *It was proposed that Ampfield Parish Council should reimburse the developer for the Test Valley Borough Council charge for amending the s106 agreement for application reference 15/03170/FULLS.*
RESOLVED
3949. Regarding the amendment of the s106 agreement for 15/03170/FULLS, Ampfield Parish Council would prepare the form ready for the developer to sign; and would research the implications for corporation tax.

Chapel Wood

3950. Vice Chairman Graham Roads reported on Chapel Wood.
- Some arisings from recent clearance would be burned at the next work party.
 - We awaited the result of the application for a CAF grant towards the cost of the Path project. We also awaited pre-application advice.

Morleys Green

3951. Cllr Julie Trotter reported on Morleys Green matters:
- The problems with unauthorised parking at Morleys Green had settled down recently, but was being monitored.
 - There had been complaints about dog fouling. The Clerk had asked Test Valley Borough Council for advice on the wording of signs; and would ask for some stickers for bins.
 - Cllr Kate McCallum noted that a local resident was keen to challenge dog walkers on dog fouling.

Highways

- 3952. Cllr Chris Ling noted that there was little to report on highways matters. Hampshire County Council was aware of the large number of pot-holes and was working to repair them.
- 3953. Cllr Martin Hatley noted that a damaged sign on Hursley Road still needed to be replaced. One of the bollards on Jermyns Lane was reflective again following heavy rain.

Telephone kiosk

- 3954. Chairman Bryan Nanson reported on progress with relocating the telephone kiosk to the Village Hall. The invitation to tender (ITT) had been drafted.
- 3955. *It was proposed to go to tender with the ITT for relocation of the telephone kiosk to the Village Hall.*
RESOLVED

Spring Newsletter

- 3956. Chairman Bryan Nanson led discussion on the format of the forthcoming Spring Newsletter.
 - The range of content would be reduced so that the newsletter would be two sides of A4.
 - Dates:
 - Articles to Chairman by 3rd April
 - Chairman/Clerk to commission printing to be delivered by 3rd May
 - Chairman/Clerk to distribute to members by 5th May
 - Deliveries to be completed by 12th May
 - The delivery rounds were allocated.

Reports from Committees and Portfolio Holders

- 3957. Cllr Martin Hatley noted that the Village Hall now had a new shed, and the old one had been sold. Other recent works comprised extending the patio, laying a new floor in the entrance hall, and fitting new ceiling lights in the original ladies toilets. The projector would be checked as the display was not perfect; and the website would be live soon.

Correspondence and Communications

- 3958. Due to the extra bank holiday arising from the Coronation, the Council’s term was extended by a single day.
- 3959. The election nomination papers for Councillors would be delivered by hand by the Chairman and Clerk, if Councillors wished.

Borough Councillor’s Report

- 3960. Borough Councillor Martin Hatley reported:
 - There was some debate taking place locally about the plan to demolish Crosfield Hall and build a new one on the far side of the by-pass.
 - It was proposed to collect non-recyclable waste on a three-week cycle, and for a new blue bin and food waste collection.

Date of Next Meeting

- 3885. The next ordinary Meeting of the Parish Council would be held on Ampfield Village Hall at 7pm on Monday 17 April 2023.

Chairman

Date