



SEAMER PARISH COUNCIL

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MINUTES: of the Meeting of the Council held at Crossgates Community Centre, Curlew Drive, Crossgates, Scarborough, YO12 4TL on 8 November 2022 commencing at 7.00pm.

PRESENT: Councillor L Wallis (Chairman) in the Chair;
Councillors K Elbourne, V Milner (Vice-Chairman), D Raine, WH Smith, J Stockdale and J White;
County Councillor H Phillips and the clerk.

124 APOLOGIES FOR ABSENCE

RESOLVED that it be noted all Members of the Council were present.

125 DECLARATIONS OF INTEREST

RESOLVED that it be noted:

- (i) no declaration of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests was received.
- (ii) no application for dispensation from restrictions on participation in discussion and/or voting was received.

126 MINUTES

RESOLVED that the previously circulated minutes of the meeting of the Council held on 11 October 2022 be approved as a correct record and signed by the Chairman.

127 CO-OPTION TO COUNCIL VACANCIES

RESOLVED that, further to minute 103 of the last meeting, the following be noted:

- (a) the resignation of Councillor JR Horlock on 21 October 2022.
- (b) publication of the Notice of Vacancy, enabling ten electors of the Seamer Ward to request an election to fill the vacancy no later than 11 November 2022, otherwise the vacancy would be filled by co-option.
- (c) the publication of Co-option Notices for remaining vacancies, with a closing date of 2 December 2022 for consideration by the Council at the next meeting.

128 PUBLIC PARTICIPATION

Further to minute 122(b) of the last meeting, the Council considered a verbal report by Councillor White on behalf of a member of the public.

RESOLVED that:

- (i) public information signage for the Council's outdoor gym equipment be provided concerning effective safe use, and maintenance and emergency contacts.
- (ii) Councillor Phillips' offer to contribute from her County Council Locality Budget for public information signage for the Council's outdoor gym equipment be accepted with thanks.

129 REPORT OF COUNTY COUNCILLOR H PHILLIPS

The Council considered a verbal report by Councillor Phillips, concerning a recent visit to sites in Seamer, Crossgates and Irton with the Chairman and Councillor P Morrell, Chairman of Irton Parish Council, by County Councillor Keane Duncan, Executive Member for Highways & Transportation.

RESOLVED that the report be received with thanks.

130 JUBILEE ALLOTMENTS

(a) Tenants' Participation

None.

131 CHRISTMAS

(a) Christmas Services and Events Leaflet for Seamer, Crossgates and Irton

The Council considered a request for a contribution towards printing and distribution costs.

RESOLVED that a contribution be made in the sum of £100.

(b) Christmas Carol Services**(i) "Christmas Remembered" Carol Service at Seamer and Irton War Memorial Hall**

RESOLVED that, further to minute 108(a)(i) of the last meeting:

- (1) it be noted the service would be held at 7.00pm on Tuesday 20 December 2022.
- (2) the Chairman and Vice-Chairman's offer to organise refreshments be accepted with thanks.

(ii) Crossgates Community Centre Community Carol Singing

RESOLVED that, further to minute 108(a)(ii) of the last meeting, it be noted the event would be held at 7.00pm on Sunday 11 December 2022.

(c) Provision, installation and removal of Christmas Trees and Lights**(i) Seamer and Irton War Memorial Hall car park**

RESOLVED that, further to minute 108(b)(i) of the last meeting, Councillor Stockdale's confirmation of his prompt installation of the tree with lights be noted with thanks.

(ii) The Green

RESOLVED that, further to minute 108(b)(ii) of the last meeting, the order and receipt of battery powered festoon lights, each with multiple LEDs, be noted.

(d) Christmas Best Decorated Property Competition

Further to minute 108(c)(ii) of the last meeting, the Council considered a report by the clerk.

RESOLVED that:

- (i) the report be received.
- (ii) the judging areas, and arrangements for judging and presentations be approved.

132 COMMUNITY SPEED WATCH

RESOLVED that, further to minute 109(b)(v) of the last meeting:

- (a) the recruitment of additional volunteers be noted.
- (b) an open event and volunteer training on 10 November 2022 be noted.

133 CORRESPONDENCE

The Council considered the following correspondence/communications received since the last meeting:

- (a) Monthly Police Report.
- (b) Clarke Telecom pre-application consultation: propose upgrade existing telecommunications installation, Seamer Road SW, Mere Valley, Scarborough. YO12 4LR.
- (c) Planned Road Closure Notification - 36681 - Byward Drive, Crossgates – NGN.
- (d) Let's Talk – North Yorkshire:
 - (i) Devolution Briefing note.
 - (ii) Devolution Toolkit.
 - (iii) Money Toolkit.
- (e) North Yorkshire Hackney Carriage and Private Hire Licensing Policy consultation now live.

RESOLVED that

- (i) the reports and correspondence be received.
- (ii) no comment be made on Clarke Telecom's pre-application consultation.

134 PLANNING MATTERS**(a) Planning Applications****(i) Applications considered and resolved under delegation**

RESOLVED that, further to Standing Order 15(b)(xv), the following planning applications responded to and the responses made to the Planning Authority under delegation since the last meeting be noted:

- (1) 22/01827/HS Erection of extensions to front and sides, 35 Stoney Haggs Road, Seamer.

RESOLVED that no objection and no comment be raised.

- (2) 22/01996/HS Erection of single storey side extension following demolition of existing garage and lean to, 2 Brierley Road, Crossgates.

RESOLVED that no objection and no comment be raised.

135 OUTSIDE BODIES

(a) Yorkshire Local Councils Associations (YLCA)

RESOLVED that, further to minute 115(b)(ii)(1) of the last meeting, the re-scheduling of the meeting with the Police, Fire & Crime Commissioner and Assistant Chief Constable at 6.30pm on 29 November 2022 by Zoom be noted.

(b) North Yorkshire Council Parish & Town Council Briefings, including: Consultation on proposed Parish Charter; Double Devolution – pilot process, and Community Networks

RESOLVED that, further to minute 57(iii) of 14 June 2022:

- (i) Members consider attending from 6.00pm on 28 November 2022.
- (ii) Members consider attending and the clerk attend from 10.30am on 30 November 2022.

136 FINANCIAL MATTERS

(a) Accounts for payment and income received

RESOLVED that:

- (i) further to Financial Regulation 4.4:
 - (1) and minutes 10 of the meeting of Council Members held on 13 September 2022, 7 of the Record of Decision Making of 13 September 2022 and 121(a) & (b) of the last meeting of the Council, £9,750.00 be committed from reserves to Parks & Open Spaces for the Memorial Hall Signs, and B1261 Footpath (Musham Bank to Byways) and B1261 Main Street, Seamer Roundabout improvements.
 - (2) and minute 122(b) of the last meeting, £10,750.00 be committed from reserves to Play Equipment Inspection/Repairs for Outdoor Gym Equipment at the Recreation Ground.
- (ii) the accounts received for payment and income received since the last meeting be approved.
- (iii) further to minute 131(a) of this meeting, the contribution of £100 towards printing and distribution of the Christmas leaflet be approved for payment to Seamer Methodist Church, subject to inclusion on the schedule for the next meeting.
- (iv) further to minutes 108(b)(i) of the last meeting and 131(c)(i) of this meeting, the clerk be delegated to authorise payment for the christmas tree for the Memorial Hall car park, in consultation with the Chairman and Vice-Chairman, subject to order, invoice and inclusion on the schedule for the next meeting.
- (v) it be noted a remittance advice had been received from Scarborough Borough Council concerning a Locality Budget Grant in the sum of £1,500.00 for the Outdoor Gym Equipment at Crossgates, which was due to be paid to the Council on 10 November 2022 and would accordingly be included on the schedule for the next meeting following receipt.

(b) Budget Update 2022/23 April to November

RESOLVED that, further to minute 116(a) of the last meeting, the actual payments and income received, with a full year forecast against annual budget for the period 1 April to 30 November 2022, be received for and considered by the Council at the next meeting.

(c) Model Agreement, Budget Forecast & Precept 2023/24

RESOLVED that:

- (i) the Model Agreement estimates and budget forecast for the forthcoming financial year be received for and considered by the Council at the next meeting.
- (ii) the Model Agreement estimates, precept and budget for the forthcoming financial year be determined at the next meeting, for submission of the Model Agreement estimates and precept to North Yorkshire Council as the Billing Authority by 31 December 2022.

137 EXCLUSION OF THE PUBLIC

RESOLVED that, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting and no person may report on the meeting for the following items of business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, relating to the financial or business affairs of any particular person, including the authority holding that information (*minutes 138 to 143, below*).

138 ALTERNATIVE ACCESS TO SEAMER & IRTON COMMUNITY PRIMARY SCHOOL

Further to minute 119 of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) it be noted the Borough Council's Agent had contacted the clerk and was exploring whether discussions could be facilitated to see whether suitable alternative access to Seamer & Irton Community Primary School and, possibly, Seamer Sports Association, could be agreed.
- (ii) the County Council's Corporate Directors with responsibility for Education and Highways be written to:
 - (1) expressing the Parish Council's concern about the process of sale of the agricultural land by the Borough Council without due consultation with the Parish Council, compounded by the delay in the Borough Council and their Agent's responses to the Parish Council's correspondence.
 - (2) seeking the County Council's intervention to secure suitable alternative access to Seamer & Irton Community Primary School and, possibly, Seamer Sports Association.

139 SEAMER AND IRTON WAR MEMORIAL HALL

Further to minute 120(ii) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) further investigation of the rear drain and wet/pump well by Yorkshire Water, the verbal report of the Technician and an awaited confirmation report be noted.
- (ii) the acceptance of a quotation under delegation, in consultation with all Members of the Council and then the Chairman & Vice-Chairman, and investigation by Stockdale Construction Ltd as to the possibility of an external access to the wet/pump well be noted.
- (iii) Stockdale Construction Ltd's completion of the external investigation at no charge, confirming no external access to the wet/pump well and locating the pump waste pipe be noted.
- (iv) as a Management Trustee Member, on behalf of the Seamer & Irton War Memorial Hall Management Committee:
 - (1) external responsibility for the wet/pump well be further explored and established.
 - (2) any insurance cover the Memorial Hall may have in place for any necessary investigations and works continue to be established.
 - (3) the level of reserves currently maintained by the Memorial Hall continue to be established.
 - (4) any relevant external grant funding available to the Memorial Hall be explored.
- (v) as Custodian Trustee and a Management Trustee Member, on behalf of the Seamer & Irton War Memorial Hall Management Committee, the clerk be delegated, in consultation with all Members of the Council and then the Chairman and Vice-Chairman:
 - (1) to accept quotations and place orders for investigations and/or works.
 - (2) to approve Community Grants to the Memorial Hall to cover such investigations and/or works.

140 HIGHWAYS**(a) Overgrowing of the footpath on the east side of the B1261 Musham Bank / Byways**

Further to minute 121(a) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that completion of the works be noted.

(b) Roundabout grounds maintenance, Main Street, Seamer

Further to minutes 121(b)(i) & (iii) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) completion of the initial heavy works to clear the site in preparation for routine grounds maintenance be noted.
- (ii) the response of the Borough Council's Parks & Countryside Manager that the service did not have the labour resource to assist with the project and was not part of any previous arrangement concerning the roundabout be noted.
- (iii) options continue to be explored to enable routine grounds maintenance by the Friends of Seamer Village.

141 PLAYGROUNDS AND EQUIPMENT

(a) Repairs and Maintenance – The Green

(i) Handrail

Further to minute 122(a)(i) of the last meeting, the Council considered:

- (1) a verbal report by the clerk
- (2) a further quotation received to remove the existing railing, and supply and install a galvanised pedestrian guardrail.

RESOLVED that:

- (i) Lee Thornton trading as LTS' quotation be accepted, subject to:
 - a. confirmation of the quotation directly to the Council.
 - b. provision of copies of relevant insurances.
- (ii) the clerk then be delegated to place the order.

(ii) Balance Trail

Further to minute 122(c)(i)(1) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (1) Councillor Stockdale's temporary tightening of the Burma Bridge section of the Balance Trail be noted with thanks.
- (2) arrangements for Wicksteed Leisure Limited to attend and fully tighten the Burma Bridge section of the Balance Trail be noted.

(b) Repairs and Maintenance – Recreation Ground

(i) Multiplay

Further to minute 122(c)(ii)(1) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (1) quotations be sought from Miracle Design & Play Limited for:
 - (a) supply and installation of relevant fittings.
 - (b) supply of relevant fittings for local installation.
- (2) it be noted Wicksteed Leisure Limited may be able to install the fittings when attending the site concerning the outdoor gym equipment.
- (3) the clerk be delegated to accept quotations and place orders, in consultation with the Chairman and Vice-Chairman.

(c) Outdoor Gym

Further to minute 122(b) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that the acceptance of a quotation and placing of an order with Wicksteed Leisure Limited, under delegation, in consultation with all Members of the Council and then the Chairman and Vice-Chairman be noted.

142 PUBLIC SEATS

RESOLVED that, further to minute 123 of the last meeting:

- (i) the acceptance of a quotation, subject to Licence, under delegation in consultation with the Chairman and Vice-Chairman be noted.

- (ii) a site meeting arranged for 10 November 2022, with a view to agreeing the Licence and placing the order under delegation, be noted.

143 JUBILEE ALLOTMENTS

(a) Allotments Maintenance

Further to minutes 35(b) of 10 August 2021, 49(d)(i)&(ii) of 14 September 2021, 67(b) of 12 October 2021 and 92(b)(ii)(3) of 9 August 2022, and 10 of the meeting of Council Members and 7 of the Record of Decision Making, each of 13 September 2022, the Council considered a report by the clerk concerning Water supply - additional fittings and structures and Signs.

RESOLVED that:

- (i) the report be received.
- (ii) the following decision, taken under delegation since the last meeting under Standing Order 15(b)(xviii), in consultation with the Members of the Allotments Working Group and then the Chairman & Vice-Chairman, be noted:
 - (1) larger "Please drive carefully" and "No unauthorised deliveries" signs be erected on shorter posts, and the smaller signs installed on the entrance gate.
- (iii) progress and update concerning the Council's resolution, that installation of reduced pressure zone (RPZ) valve backflow preventers, within suitable structures, in each of the supplies from the mains be approved, be noted.
- (iv) a further report, as to whether there is a need to install reduced pressure zone (RPZ) valve backflow preventers or make alternative provisions, be considered at the next meeting.

The meeting closed at 9:05 pm

The next meeting of the Council will be held at Seamer & Irton War Memorial Hall, Main Street, Seamer, Scarborough, YO12 4QD, on 13 December 2022 commencing at 7.00pm

Chairman

13 December 2022