

WROXETER & UPPINGTON PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON MONDAY 13TH MARCH 2017 AT 7.30P.M. AT EATON CONSTANTINE VILLAGE HALL

PRESENT;- Cllrs B Nelson (Chairman), V Amos, J Davies, P Davies, M Millington, S Rowlands and I Sherwood
(Cllr V Amos joined meeting at 8:00PM)

Clerk: Mrs Joanne Fellows

Also in attendance; Claire Wild (Shropshire Council)
Edward Turner (Cricket Club) – item 93
PC David Walton (Police) – item 88

84/1617 CHAIRMAN'S WELCOME & ANNOUNCEMENTS
The Chairman welcomed all present.

85/1617 PUBLIC SESSION
None

86/1617 APOLOGIES FOR ABSENCE
J Davies – work commitment

87/1617 DECLARATION OF DISCLOSABLE PECUNIARY INTEREST & DISPENSATION REQUESTS
None.

88/1617 REPORTS

SHROPSHIRE COUNCILLOR

Cllr Claire Wild emailed an annual report prior to meeting. It was asked if there were any questions of which none were raised. Cllr Wild asked should any questions arise to telephone her directly rather than email as there have been some issues with Shropshire Council emails.

Cllr Claire Wild mentioned that at the Local Joint Committee meeting held 23rd February 2017 it was agreed that there would be investment into youth club for the whole of the Severn Valley. There would be a club based at Cross Houses which would encourage youngsters from surrounding areas to attend.

Claire left meeting 8:00PM

POLICE

PC David Walton is our new rural police officer. He replaced PC Dave Hart in December. He has been trying to attend as many parish council meetings as possible to introduce himself. PC David Walton said he has been in service with West Mercia for nearly 27 years and had a strong background in tackling anti-social behaviour. He is located at Monkmoor Shrewsbury and covers 19 parishes including Condover, Cressage and Bayston Hill to give a few examples. There are two others on his team - PSO Lynne Birch, PSO Rob Taylor.

The newsletter that is issued to the clerk gives details of what is happening in the area. There had been a series of burglaries in January within the local areas however it was felt this was a one off as an arrest has been made. There will be a mobile police station going around the county and when dates are known the clerk will be advised.

The Chair asked PC David Walton what benefits a traditional Neighbour Watch scheme can bring. PC Walton commented that such schemes have moved on and rely on social media to get information cascaded quickly. The use of Facebook and Twitter is real time and information can be published instantly. PC David Walton will make further enquiries with his supervisors about proceeding with a local Twitter group. PC David Walton said should any councillors have any further questions to please contact him.

The Chairman thanked PC David Walton for taking the time to attend the meeting.

89/1617 LOCAL JOINT COMMITTEE

Cllr Viv Amos attended meeting 23rd February 2017.

- Place Plan – whilst there is no foreseen risk to parish, the council needs to establish their plan going forward
- Broadband – Cllr Claire Wild has emailed update to councillors.

90/1617 TO CONFIRM AND ACCEPT THE MINUTES OF THE MEETING OF 09TH JANUARY 2017

Resolved (without opposition)

That the Minutes of the meeting held on 09th January 2017 be approved. A copy has been placed in the minute book.

91/1617 MATTERS ARISING FROM THOSE MINUTES – for information only

None.

92/1617 PLANNING MATTERS

a) Planning notifications

None

b) Planning applications received

None received when agenda issued. However an application was received 10th March 2017 which was discussed. It was acknowledged that there had been no time to publicise formally but due to nature of application all councillors **AGREED** to review application.

| | |
|--------------------------------|---|
| Reference | 17/01029/LBC |
| Address | Eyton on Severn Farm, Wroxeter, SY5 6PW |
| Proposal | To remove the existing grey cement render on the southern and eastern elevations. Re-point existing brickwork with a lime mortar to match the northern and western elevations |
| Applicant | The Trustees Of W H C Vane (C/o Balfours LLP) |
| Parish Council response | No objection |

c) Planning Changes

- The council meet every other month and there maybe occasions when a planning application is received in between meetings but too long to await comments by next meeting.

It was **PROPOSED** by Cllr M Millington that the chair / clerk have delegated powers to assess each application to assess if a full meeting is called. If the application is deemed minor then all councillors will be given details and give their feedback via email to the clerk. A public notice will be put on the notice board to give the public a chance to comment to the council or independently.

Cllr P Davies **SECONDED**, all **AGREED**.

ACTION the clerk will amend standing orders to reflect update.

- Planning applications are being received electronically with no paper hard copy being issued, there have been no issues raised with this process.

93/1617 DONNINGTON FOUNDATION

Meole Scout group and Wroxeter & Uppington Cricket club have submitted formal requests for funding from monies held, copies were emailed to councillors prior to meeting.

Edward Turner from the cricket club attended meeting with regard to their application for funding. The childrens' club runs on a Monday evening during summer. The club is in need of equipment such as helmets, mobile cage net, pads to enable the club to run. Any funding would be appreciated. Edward Turner invited councillors to come to the club to take a look. Cllr Claire Wild offered to put an advertisement in local magazine to encourage more members.

Cllr P Davies **PROPOSED** that given the funds held are in the region of £3,000 the monies should be split equally between both applications. Cllr S Rowlands **SECONDED**, all **AGREED**.

ACTION clerk to send a letter to holding bank requesting release of funds.

94/1617 TRANSPARENCY GRANT APPLICATION

The council have been successful in their application for grant funding and have secured £775.46. The money has been ring-fenced for future use as the clerk is happy to use a personal computer. The Chair asked the clerk if a claim had been made for re-imbursement for using personal computer – of which the clerk replied no and did not currently feel there was a need to claim. The Chair said should circumstances change to advise the council.

95/1617 FINANCE MATTERS

a) To approve cheques for payment

It was **RESOLVED** to approve and sign the following cheque payments.

| Cheque Number | Payee | Description | £ Amount |
|---------------|--------------------------------|---------------------------|----------|
| 452 | Chris Lloyd (paid 23/01/17) | Grass cutting contract | £715.00 |
| 453 | Eaton Constantine Village Hall | Hall Hire | £10.00 |
| 454 | Joanne Fellows | Salary/Expenses Feb/Mar17 | £320.19 |
| 455 | HMRC | Employee Tax | £72.00 |

b) To note receipts

Transparency grant £775.46

c) Bank Reconciliation

It was **RESOLVED** to approve and sign the Reconciliation and Bank Statement for the month of January 2017.

96/1617 ENVIRONMENTAL MAINTENANCE GRANT PROGRAMME 2017/18

Applications are being sought for grant funding for 17/18. The parish received £925 16/17.

It was **PROPOSED** by Cllr P Davies to apply for £1,750 to undertake grass cutting in playing field and general maintenance around amenities within the parish. Cllr V Amos **SECONDED**, all **AGREED**.

ACTION Clerk to submit application.

97/1617 VENUE FOR FUTURE PARISH COUNCIL MEETINGS

Since the last meeting different venues have been approached with regards to holding the parish council meetings. After some discussion Cllr P Davies **PROPOSED** to accept the offer to use the visitor centre at the Wroxeter Vineyard for the next meeting, with then the possibility of alternating with Uppington Cricket club going forward. Cllr V Amos **SECONDED**, all **AGREED**.

98/1617 ST.ANDREW'S CHURCH & CHAMPING

The parish council received a letter expressing concern that the church was being used for "Champing" and showing no respect for the grounds. Further concerns have been raised by residents about the noise, sanitation and parking. Cllr B Nelson contacted the Churches Conservation to express concerns and he has met with representative from the trust. The issues had not been raised with the trust directly but they wanted to address concerns quickly. A meeting has been arranged for Thursday 16th March 2017, 3pm-5pm in the church inviting people to talk about the scheme. Cllr B Nelson has agreed to be a point of contact for the trust and act as a liaison point for the community. If anyone wants more details on Champing there is a website, type "Champing" into search engine it will bring up details.

99/1617 NEIGHBOURHOOD WATCH

Following discussion with PC David Walton (item 88) it was **AGREED** to defer to next meeting.

100/1617 CORRESPONDENCE

None

101/1617 ELECTIONS

Unitary and Parish Council elections are to be held 04th May 2017.

Nomination packs were handed out to councillors at meeting for them to complete and submit should they wish to continue to be a councillor. It was noted that the forms need to be submitted in person or by a representative and not posted. Cllr P Davies offered to take forms directly to Shropshire Council Thursday 16th March for anyone interested.

Notices from the Electoral Services team have been emailed to councillors and copies will be placed on notice boards in the parish.

102/1617 PARISH MATTERS

Speeding Camera

Cllr P Davies will contact PC D Walton and ask if the speed camera could be located on the B5061 as there are a number of vehicles who race along the road.

Road Surfacing

It was AGREED to add as an agenda item to next meeting.

103/1617 DATE, TIME & VENUE OF NEXT MEETING INCLUDING ANNUAL PARISH MEETING

Date: Monday 15th May 2017

Venue: Visitor Centre, Wroxeter Vineyard.

Annual Parish Meeting starts at 7:00PM

Followed by Parish Council Meeting 7:30PM

There being no other business the chairman declared the meeting closed at 9:35p.m

SIGNED (CHAIRMAN)

DATE