

BARNBY IN THE WILLOWS PARISH COUNCIL

DRAFT MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 23rd JUNE 2026 at 7:00pm.

Attendees: Cllr Jackie Parker (Chair), Cllr Graham Bett (Vice-Chair), Cllr Ben Powell, Cllr Carina Jukes, Cllr Derick Parker, Helen Cowlan (Clerk).

Public: None

1. Apologies for absence

It was **resolved** to accept apologies provided by Cllr Rachel Clipsham and Cllr Jo Woolley.

2. Declarations of interest

None.

3. Contributions from the public, District and County Councillors

None.

4. Approval of minutes

Cllr D Parker requested that agenda item 6 be amended to reflect works as being pointing and not rendering. Clarification was given that if the PC supplies the wood, the contractors that painted the windows will fit and paint the wood (fascias) free of charge. It was then unanimously **resolved** that the minutes of the Annual and Ordinary Parish Council meetings held on 7th May 2026 be approved as being a true record – proposed Cllr Derick Parker, seconded Cllr Jukes. Online copies to be amended and reposted, with handwritten amendments to hardcopy.

5. Matters arising from the minutes

Thanks were given to Cllr Jukes for arranging for the stile to be repaired.

Cllr Parker advised that a letter had been received from TV Licensing about the Hall and that a response has been submitted to confirm no one resides at the property. It was **resolved** that the Clerk contact them for clarification of the position in terms of potentially installing Wi-Fi. A decision about Wi-Fi will be considered once a response has been received.

6. Finance

a) Internal audit – no major issues highlighted and the auditor is helping the Clerk to establish why the receipts and payments summary doesn't match the bank reconciliation. The opening balance, receipts and payments appear to match to the correct closing balance; however, the bank reconciliation show an additional £49.99. It is possible that it is an administrative error and an explanation of factors and steps take to review has been outlined on the Receipts and Payments summary. The amount will be ringfenced, so it is not spent. The variance is within tolerance for audit processes, and if the cause is found adjustments will be made / reported and figured can be restated as part of the next end of year process.

b) Approval of Accounts for the year ended 31 March 2026 – it was resolved to approve the accounts – proposed Cllr Jukes, seconded Cllr Powell.

c) Approval of the Certificate of Exemption for the year ended 31 March 2026 – it was resolved to approve the Certificate of Exemption – proposed Cllr Bett, seconded Cllr D Parker.

d) Approval of the Annual Governance Statement for the year ended 31 March 2026 – it was resolved to approve the Annual Governance Statement – proposed Cllr D Parker, seconded Cllr Powell.

e) Approval of the Accounting Statements for the year ended 31 March 2026 – it was resolved to approve the Accounting Statements – proposed Cllr Bett, seconded Cllr Parker.

f) Public Rights of Inspection – the Exercise of Rights period was noted as being 1 July – 11 August 2026.

g) Asset register - it was **resolved** to amend the phone box to its purchase value but also include insurance value, to bring all assets in line with audit requirement.

7. Planning matters

a) 26/00536/TWCA - Taree House, Back Lane – willow crown lift. OUTCOME – NSDC advised permission granted (info only).

b) 2600735/TWCA - Mitali, Back Lane – cherry shape reduction. OUTCOME – NSDC advised permission granted (info only).

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8. Correspondence

- i) Town and Parish Conference (NSDC) - Sat 10th October.
- ii) NSDC Five Dinner initiative – new project to reduce food waster in inspire meals.
- iii) NCC Civic Service – Sun 28th June.
- iv) NALC AGM – Wed 21st October.
- v) NSDC – Register o Members Interests – Councillor addresses will be redacted before publication unless instructed otherwise.

All details will be circulated by email as required.

15. Date of the next Parish Council Meeting - 9th July 2026 at 7pm.

Meeting closed at 19:35

.....Signed / Dated (Chair)