

BORDEN PARISH COUNCIL

All members of Borden Parish Council are summonsed to attend the
FULL COUNCIL MEETING OF BORDEN PARISH COUNCIL to be held on
Thursday 21st October 2021
In the Borden Sports Pavilion, Wises Lane at 7pm

Julie Miller

Julie Miller, Parish Clerk

clerk@bordenparishcouncil.gov.uk

13th October 2021

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

3. TO APPROVE FOR SIGNATURE THE MINUTES OF THE MEETINGS:

- a. Full Council 10th June 2021 (Appendix A)
- b. Finance and General Purposes Committee 22nd July 2021 (Appendix B)
- c. Finance and General Purposes Committee 24th September 2021 (Appendix C)

4. PUBLIC PARTICIPATION SESSION –

The period of time designated for public participation at a meeting in accordance with standing order 3 above shall not exceed 30 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 5 minutes. a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given

- a. Police/PCSO – new PCSO Jake Marsh
- b. Parishioners
- c. County/Borough Councillors (a written report must be submitted three days before the meeting)

5. FINANCE

a. To approve accounting statements September 2021

Chair and RFO to sign the bank reconciliation and bank statement balances

(Appendix D)

b. To approve the accounts for payment

Approved signatories to sign the BACs payment list

Payee	Inv Date	Inv No	Description	Gross	VAT	Net
Ms Miller			Clerk Wages Oct 21	£726.06		£726.06
Ms Miller			Clerk Expenses Oct 21	£181.09		£181.09
HMRC			PAYE Oct 21	£227.24		£227.24
Fryer Cleaning & Maintenance	30/09/2021	11741	Maintenance of Memorial & Centenary Gardens	£460.80	£76.80	£384.00
John England	03/10/2021		Playstool Inspections 12/09-03/10	£40.00		£40.00
Waveney IT	01/10/2021	1352	Monthly mailbox charge	£5.99	£1.00	£4.99
Playfix	04/10/2021	1494	New Springer and roundabout service	£1,290.00	£215.00	£1,075.00
Office Reality	27/09/2021	8614	pavilion tables and chairs	£1,952.64	£325.44	£1,627.20
Arthur J Gallagher	30/09/2021	1891376	Insurance	£3,862.18		£3,862.18
Steve Wakelin	21/09/2021		two gate closers on Playstool	£1,180.00		£1,180.00
Steve Wakelin	21/09/2021		Third install of outdoor gym equipment	£475.80		£475.80
Euroloo	01/09/2021	202799	Toilet Servicing 01/09- 30/09	£120.00	£24.00	£96.00
				£10,521.80	£642.24	£9,879.56

- c. To consider application to Swale Members Grant for Jubilee Beacon
- d. To consider application to Western Area Committee Fund – by 12th November 2021.

6. ACTIONS TAKEN IN RESPONSE TO COVID-19

- a. To receive update on COVID-19 response.

7. GOVERNANCE AND ADMINISTRATION

- a. Remembrance 2021 – to agree wreath laying.
- b. To note update on Roll of Honour Board.
- c. To note update on meeting with school regarding Parish Cup.
- d. To consider applying for ‘Together for Our Planet’ National Lottery funding for EV charging points.

8. PLANNING MATTERS

- a. To receive update from SBC on s106 funding for Borden.
- b. To receive update from Neighbourhood Plan Working Group.
- c. To consider request from SDP Consulting Engineers for extension to speed limits regarding Manor Farm development – Abbey Developments Ltd.

9. OPEN SPACES

- a. To receive update from Cllr Emery on Playstool Working Group
- b. To note permission from insurance company to paint steps, subject to method statement and risk assessment.
- c. To receive tree inspection report
- d. To received update on wildflower meadow sowing
- e. To discuss byelaws – Cllr Sims
- f. To discuss Christmas Lights – Cllr Sims

10. BORDEN NATURE RESERVE

- a. To discuss lease renewal and access to grant funding – Cllr Butlin

11. HIGHWAYS

- a. To receive update on Lorry Watch.
- b. To receive update on Highways Improvement Plan.
- c. To receive update on the use of Maidstone Road as a diversion for the A249.
- d. To receive update on ownership of Woodgate Lane.

12. CONSULTATIONS FOR COMMENTS

There are none.

13. EXTERNAL MEETINGS

- a. To note any external meetings attended by councillors.
 - 28/09/2021 SAC AGM – Cllr Butlin
 - 06/10/2021 Flood Warden Training – Cllr Bolas
- b. To note any future meetings
 - 19/10/2021 – Local Plan Review Event SBC
 - 13/11/2021 – KALC AGM
 - 14/12/2021 – Western Area Committee SBC

14. CORRESPONDENCE

There is none.

15. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

a. Planning Applications to consider for comments

- i. 21/505290/FULL Address: 97 Brier Road Borden Sittingbourne Kent ME10 1YL
Proposal: Demolition of existing garage. Erection of two storey side extension and a single storey rear extension, incorporating re-modelling to front elevation.

- ii. 21/504972/PNQCLA Address: The Field Barn Woodgate Lane Borden Kent ME9 7QB Proposal: Prior notification for the change of use of agricultural building to 3 no. dwellinghouses and associated operation development. For its prior approval to: Transport and Highways impacts of the development; Noise impacts of the development; Contamination risks on the site; Flooding risks on the site; Whether the location or siting of the building makes it otherwise impractical or undesirable for the use of the building to change from agricultural use to C3 (dwellinghouses); Design and external appearance impacts on the building; Provision of adequate natural light in all habitable rooms of the dwellinghouses.

b. To note planning appeal

Proposal: Prior Notification for change of use of agricultural building to 1no. dwelling and associated operational development. For it's prior approval to: - Transport and Highways impacts of the development - Noise impacts of the development - Contamination risks on the site - Flooding risks on the site - Whether the location or siting of the building makes it otherwise impractical or undesirable for the use of the building to change from agricultural use to C3 (dwellinghouses) - Design and external appearance impacts on the building, and - Provision of adequate natural light in all habitable rooms of the dwellinghouses.

Pebble Court Farm Woodgate Lane Borden

An appeal has been lodged by Mr Michael Miller in relation to the above for the following reason: The Council has refused permission for this application

16. REPORTS AND MINUTES FROM COMMITTEES AND REPRESENTATIVES

- a. Speedwatch – Cllr Downes
- b. Kent Association of Local Councils – Cllr Sims
- c. KALC Swale area committee – Cllr Baldock
- d. Borden Sports Association – Cllr Sims
- e. Heritage – Cllr Harrison
- f. Borden Parish Hall – Cllr Hepburn
- g. Platinum Jubilee working group – Cllr Jemmett

17. ITEMS FOR INFORMATION ONLY

- a. Matters for information circulated to councillors (Appendix 2)
- b. To receive any reports from councillors

18. NEXT MEETING TO BE HELD 18TH NOVEMBER 2021

Appendix 1

MATTERS FOR INFORMATION

06/09/2021 Kent Plan Bee
09/09/2021 Government Bulletin 3 September
09/09/2021 Kent Member Environment briefing
09/09/2021 NALC Chief Executive's bulletin
09/09/2021 KCC Commissioned free COVID training
09/09/2021 JTB Presentation – added to website
09/09/2021 Local Government Bulletin 7 September
09/09/2021 KALC News August 2021
09/09/2021 SBS Mens Shed Conference 8 October
09/09/2021 Gatwick Airport Northern runway launch
09/09/2021 Local Plan update – SBC
13/09/2021 NALC Chief Executive's Bulletin
13/09/2021 KALC project management course
13/09/2021 KALC Learning and Development survey
13/09/2021 Local Plan Update – SBC
13/09/2021 KALC introduction to planning flyer
13/09/2021 Letter to town and parish councils – NALC
13/09/2021 NALC events
15/09/2021 KALC Finance Conference
15/09/2021 Local Government Bulletin 10 September
15/09/2021 Queen's Green Canopy Project
15/09/2021 Local Government Bulletin 14 September

20/09/2021 Local Government Bulletin 16 September
20/09/2021 KALC Project Management workshop
20/09/2021 Swale JTB minutes
20/09/2021 COP26 funding
20/09/2021 Flood warden training
20/09/2021 Local Government Bulletin 15 September
20/09/2021 Kent Gardens Trust Parks and Gardens Research
20/09/2021 KALC Training Update
20/09/2021 NALC Chief Executives Bulletin
22/09/2021 Swale West Parishes Meeting
27/09/2021 SAC Cancellation
02/10/2021 Flood Warden Training
02/10/2021 Notice of KALC AGM 13th November
02/10/2021 Kent PCC Special Edition newsletter
02/10/2021 Reconnect locality grant
02/10/2021 KALC learning and development survey
02/10/2021 KALC Finance Conference
02/10/2021 Borden United Charities Grant
02/10/2021 KCC Commissioned free covid training
02/10/2021 Public speaking for councillors
02/10/2021 Invitation to East Kent Prevent Community Roundtable
04/10/2021 KALC September CEO Bulletin
04/10/2021 Local Government Bulletin Oct 4
05/10/2021 Next round of area committees – SBC
05/10/2021 Kent Plan Bee
05/10/2021 NALC CEO Bulletin
05/10/2021 Guide to taking part in Queens Jubilee
05/10/2021 M2J5 Temporary Road Closure speed limits
09/10/2021 KALC events October
09/10/2021 Local Government Bulletin Oct 6
09/10/2021 Your views on plastic