

Telephone 07725 843 505
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Website <http://www.ninfieldpc.co.uk/community/ninfield-parish-council-15069/home>

Ninfield Full Council Minutes 15th December 2022

Cllrs Present:

Chair K Williamson (KW), J Cheshire (JC), K Crittall (KC) P Coleshill (PC), G Pharo (GP), S Collins (SC) **arrived at 19:06**

In attendance: J Scarff Clerk, 2 members of the public.

2572 KW welcomed everyone to the meeting.

To receive reports from the County and District Cllrs and any questions on these reports.
Reports were received and had been circulated.

2573 **Public Questions**

Ten minutes are available for the Public to express a view or ask a question on **relevant matters on the following agenda.**

There was a discussion about grit bins and gritting. The VH had cleared fallen tree debris in Lower Church Path.

SC arrived at 19:06

A member of the public asked about the letter on Heritage assets.

JC explained what they were for and would explain more in the update on the agenda.

Business to be transacted.

2574 **To receive and accept apologies** and reasons for absence in accordance with the Local Government Act 1972 S 85 (1).

Apologies were received and accepted from S Guard (SG) for work reasons & J Langley (JL) & P Holland (PH) for personal reasons.

The district and county councillors had sent apologies.

To consider, with the recommendation to approve, the apologies from Cllr Langley of non-attendance due to illness and waive the six-month rule until 28th April 2023.

Proposed KW, Seconded KC all agreed.

Resolved: To waive the six month rule for JL until 28th April 2023.

2575 **Disclosure of Interests**

To receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct.

To consider granting any dispensations.

Any changes to register of interests should be notified to the clerk.

There were no interests disclosed.

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- 2576 **Exclusion of the Public**
To exclude the public for a particular agenda item the following resolution must be passed. 'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'
- There was no requirement to pass this resolution.
- 2577 **Minutes of previous meeting** to be considered for approval and signed as a true record.
The Full Council Meeting of the Full Council 20th October 2022
GP Proposed, JC seconded. All agreed.
Resolved The minutes of the meeting of the Full Council Meeting of the Full Council 20th October 2022 were agreed as a true record and signed by the chairman.
- 2578 a) **To hear an update on the neighbourhood plan and agree any actions required.**
To consider proposed recommendations for approval
The reg 14 consultation was successfully completed in November 22.
The team have been working on the responses to the issues raised by the consultees. Responses are awaited from HE and the HWAONB.
Heritage assets- JC explained that residents who live in properties of historic interest that add character to the village to create a local listing. It will add a mechanism of local consideration for planning purposes to protect the character of the village ie if a planning application was submitted for a building in the vicinity it would have to take account of the historic value the building on the local list.
There will be a steering group meeting. JC thanks Keith whose expertise has been invaluable.
Once the steering group have agreed a new draft it will be recommended to the parish council. As there is no meeting in January JC asked if the council would agree to approve the updated daft using delegated powers. Once the daft plan is agreed with the PC it will be sent to WDC who will carry out the Reg 16 consultation on the council's behalf.

JC proposed that the updated daft plan be approved when its ready and then the basic conditions statement by email with endorsement by a minimum of 3 cllrs.
KC seconded. All Agreed.
Resolved that the updated daft plan be approved when its ready and then the basic conditions statement by email with endorsement by a minimum of 3 cllrs.
- b) **To hear a report regard Parish Groups meeting and agree any actions required.**
KC explained that some of the groups in the village are struggling for members and helpers. So the idea is to hold an open event at the Memorial Hall with representation from all the groups, clubs & societies so that residents could come and find out what was available.

KC proposed that the PC sponsor the event – providing food, drinks etc the parish council can also be there to encourage people to apply to become a cllr with consideration for the forthcoming elections. The PC will create a postcard that is delivered to all households.

Resolved The PC will commit a budget of £1000 and create a rota for cllrs to help on the day.

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c) **To consider whether to write a letter to local residents regarding the status of social housing in the village.**

KW proposed that the council write to the tenants and fully explain the situation.

Resolved that the PC will write to the social housing tenants to explain what the status of their tenancy would be if there were to be a change of boundary. The cllrs will have sight of the letter before it is sent and the contents should be legally checked in advance.

d) **To receive reports from Parish Councillors including those requiring actions.**

KC raised an issue regarding low water pressure in the village. As an example, the dishwasher in the memorial hall doesn't work because the water pressure is too low.

KC asked if the clerk could find out what the plans are for the water pipe connections at Ingrams and what the impact will be on the current water pressure issues.

e) **Finance Matters**

i. **To receive the Statement of Accounts to 30th November 2022 for noting.**

It was noted.

ii. **To receive a report detailing the bank balances to 30th November 2022 for noting.**

Noted

iii. **To receive the report from the half year Audit from the internal auditors and agree any actions required.**

The report was noted.

iv. **To receive and agree payment of the schedule of invoices.**

The payments were noted and all agreed that the clerk pay the invoices.

v. **To Consider the proposed budget for the forthcoming year and agree any actions required.**

The proposed budget was noted, discussed and agreed. The recommendation from the finance committee was to agree a budget of £100,00 to re develop the playground area subject to seeing and agreeing plans.

vi. **To consider the proposed precept to levy on the District Council.**

The recommendation from the finance committee was that the residents should not see an increase in their precept contribution.

KW proposed that the precept be set at £60,000, seconded by GP all agreed.

Resolved that the precept be set at £60,000. And the clerk submit the requirement to the District Council.

2579

Date of next meeting.

To note the date of the next meeting is The Finance committee Meeting Thursday 16th February, 7pm at the Methodist Hall.

To note the date of the next Full Council meeting Thursday 16th March, 7pm at the Methodist Hall.

2580

Correspondence – to note for possible inclusion on next agenda.

Nothing

KW declared the meeting closed at 20:22