

# Mickleham Parish Council

[www.micklehampc.org.uk](http://www.micklehampc.org.uk)

Dear Councillors,

You are hereby summoned to attend a meeting of the Annual Mickleham Parish Council to be held at Ranmore Room (St Michael's Church) on:

**Tuesday 23<sup>rd</sup> May 2023 at 8pm approx.**

**following the Annual Parish Meeting.**

*Due to the capacity of the venue, if there are any members of the community who would like to attend, please can they email the Clerk in advance, so we know who/how many to expect.*

*Any details of the meeting will then be sent out to you.*

Yours sincerely  
Feena Graham  
Clerk to Mickleham Parish Council  
E-mail: [clerkatmpc@gmail.com](mailto:clerkatmpc@gmail.com)

**16 May 2023**

# Mickleham Parish Council

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## AGENDA

1. (Chaired by the former Chair)  
**Nominations for the Chair for 2023-2024**
2. (Chaired by newly elected Chair)  
**Chair asks for nominations for Vice-Chair for 2023-2024**
3. **Opening Formalities**
  - 3.1 Apologies for absence
  - 3.2 Declarations of interest/requests for dispensation
  - 3.3 Agree Minutes of the 15<sup>th</sup> March 2023 Meeting
  - 3.4 Chair's Comments
4. **Open Forum**
  - 4.1 Liaison between Surrey Police and Mickleham Parish Council
  - 4.2 Public Questions from residents within Mickleham Parish Council in accordance with Standing Orders.  
*(Prior notice of any questions to your Parish Councillor please)*
5. **Councillors' Responsibilities**
  - 5.1 To agree areas of responsibilities for the year 2023-2024.  
(See list for Year 2022-2023)
  - 5.2 To agree membership of any Working Groups which include:  
Norbury Park  
Local Plan  
Mickleham Signs Renovation
6. **Finance & Formalities**
  - 6.1 Approve accounts for payment
  - 6.2 Agree bank reconciliation
  - 6.3 To agree Section 1 (Annual Governance Statement) of AGAR
  - 6.4 To agree Section 2 (Accounting Statements) of AGAR
  - 6.5 To approve AGAR Certificate of Exemption
  - 6.6 Approve AGAR Internal Audit report and Full Internal Audit report

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6.7 Approve dates for the Notice of Public Rights

6.8 To agree new Insurance premium

## 7. Planning

## 8. Working Groups - Updates

8.1 Norbury Park David Ireland / John Lowes

8.2 Local Plan Graham Clark / Andrew McNaughton

8.3 Mickleham Sign Renovations Graham Clark

## 9. Traffic & Parking & Noise - Update

9.1 Speed Watch

## 10. Chair/Clerk Forum Updates

## 11. Elections 2023 / Councillor Vacancy

## 12. Urgent items received by the Chair

## 13. King's Coronation Tea 7<sup>th</sup> May – Summary of Event.

## 14. Next Meetings for 2023-24:

Wednesday 12 July 2023

Wednesday 13 September 2023

Wednesday 08 November 2023 (& the Children's Recreation Ground Trust Meeting)

Wednesday 10 January 2024

Wednesday 13 March 2024