

# Donington with Boscobel Parish Council

To all members of Donington with Boscobel Parish Council - Councillors:

**I HEREBY GIVE YOU NOTICE that the Meeting of  
Donington with Boscobel Parish Council  
Will be held on Tuesday 21<sup>st</sup> November 2023  
at the Methodist Church Hall, Albrighton at 7pm**

Signed: Clerk to the Council v.n.voysey Date 14<sup>th</sup> November 2023

## AGENDA

**1. Welcome by the Chair**

**2. Apologies for absence and reasons:**

The Council is to receive, consider and note as appropriate, any apologies for absence.

**3. Declarations of Interest: a) Pecuniary b) Personal**

Members are reminded that they must not participate in any discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate

**4. Public Session:**

An opportunity for the public to speak to the Council on matters that concern the Parish

**5. Minutes:**

To confirm the minutes of the Council meeting held on Tuesday 17<sup>th</sup> October 2023

**6. Matters Arising**

- a) St Cuthbert's Meadow Working Party:** to receive an update on from the St Cuthbert's Meadow Working Party including any recommendations for Parish Council expenditure
- b) Asset Register** to consider a review of the Asset Register and the inclusion of geo-location information
- c) Councillor Surgeries** to consider any updates on Councillor surgeries from the working party

**7. New Business**

**a) Nature Reserve Legal Agreement 1999**

To consider the status of the legal agreement regarding the Nature Reserve and agree a way forwards

## **b) Freedom of the Parish**

To consider the process of offering Freedom of the Parish and to agree a way forwards

## **c) Grant request – St Cuthbert's Church**

A grant request has been received from St Cuthbert's Church requesting financial assistance towards the cost of cutting the grass in the graveyard

## **8. Correspondence: For Action**

- a) BT consultation on plans to remove phoneboxes: the telephone box on Newport Road has been put on the list for removal. The views of the Parish Council have been requested by Shropshire Council (*email 26<sup>th</sup> October*).
- b) To consider any correspondence sent after the publication of the Agenda

## **9. Correspondence: For Information**

- a) A resident has contacted the Council regarding the conditions on Long Lane: blocked drain, raised kerb not visible when the road is flooded, and water being pumped onto the road (*email: 28<sup>th</sup> October*).
- b) To consider any correspondence sent after the publication of the Agenda

## **10. Planning**

### **a) Applications:**

23/04594/FUL (validated: 23/10/2023)

Cosford Water Treatment Works, Cosford, Albrighton, Shropshire

Proposal: Installation of 1 No. Dosing Kiosk

<http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S2UA8TTDKWV00>

23/04690/VAR (validated: 08/11/2023)

5, 7 8 Shackerley Lane, Cosford, Albrighton, Shropshire,

Proposal: Removal of Condition No.3 (agricultural occupancy) attached to planning permission 75/67/851 dated 17/05/1967

<http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S378Q0TDL2400>

- b) to consider any applications sent since the publication of the agenda and the meeting of 21<sup>st</sup> November
- c) **Permission Granted:** none at this time
- d) **Application Withdrawn:** none at this time
- e) **Permission Refusals:** none at this time
- f) **Any other planning matters:** none at this time

## 11. Finance

### To approve the following payments –

Shropshire Council	Funding support from DALNR 2023-2024	£2000	
Clerk	Clerk's salary (November)	£650.90	LGA 1972 s 112 (2) LGA 1972 s 111
HMRC	Tax	£6	LGA 1972 s.111
Clerk	Travel Expenses (November)	£13.50	LGA 1972 s.112
Hugo Fox	Website (November)	£11.99	LGA 1972 s.111
R.Parry	Fuel expenses	£34.96	LGA 1972 s.111
Parish Magazine	to be collected from church centre	£15	LGA 1972 s.111

- **To note grant payments made following a decision made at the meeting of October 17<sup>th</sup> 2023:**  
£250 towards the cost of Remembrance Day (invoices to be provided)
- **To note any income received:** Dividend – £384.36 to the Public Sector Deposit Fund (October)
- **Bank Reconciliation** – to receive and approve the bank reconciliation until the end of October 2023
- **Spend to Date** – to receive and approve the spend to date to the end of October 2023
- **Draft budget** – to consider the draft budget prepared by the Parish Clerk as a starting point for setting the budget for the financial year 2024-2025
- **Local Government Services Pay Award 2023** – to note and agree the implementation of the agreed award for 2023

### 12.Reports:

(a) **SALC** (Cllr D. Beechey).  
(b) **RAF Cosford** (Sq. Ldr. C. Wilson).  
(c) **Nature Reserve Report** (E.Byrne)  
(d) **Clerk's Report**  
(e) **Royal British Legion** (Cllr D. Williams)

(f) **Royal British Legion – 2023 Poppy Appeal & Remembrance Day**  
(g) **Footpaths** (Cllr V Sankey)  
(h) **RAF Cosford Cadets** (Cllr R.Parry)  
(i) **War Memorial Working Party** (L Chatbrn)  
(j) **Any other reports:**

## 13. Training

Training information is available on: [www.alcshropshire.co.uk/training](http://www.alcshropshire.co.uk/training)

## 14. Date of the Next Meeting 19.12.23

Items for the agenda to be notified to the clerk by 9.12.23