

Part 4: Orchard Conditions is part of the Holton Village Hall Contract of Hire which includes Part 1: The Booking Form; Part 2: The Standard Conditions

By agreement of the Orchard Committee, on behalf of the Parish Council as owners of the site, the Orchard adjacent to the Village Hall is available for your use as specified on the 'Booking Form'.

General Principles applicable to all users

- People are encouraged to enjoy the green open space, respecting other users of the facility.
- Children's play equipment should be used in accordance with its design intent and avoid damage. Any damage identified should be reported to the Parish Council clerk@holtonoxford-pc.gov.uk
- Notice of village functions in the orchard will be given in advance

The following is not permitted within the orchard:

- Climbing on trees and outdoor furniture
- Animals, other than assistance dogs.
- Fires, barbecues or cooking equipment.
- Vehicles of any type.
- Users of the Orchard should clean up after themselves and remove all litter.
- Excessive noise or music is to be avoided and due care taken to ensure that neighbours are not overly impacted by the users of the facility.
- Use of the orchard is discouraged during the hours of darkness.

Use in association with Village Hall Hire in addition to the above general principles

- Hirers of the village hall may also hire the Orchard in association with their booking without charge subject to the following conditions:
- No additional play or sports equipment is to be used within the facility.
- No erection of tents, marquees or other mobile structures.
- The installation of bunting, balloons or other decorations is not permitted.
- If music is played, the volume should be kept to a reasonable level to respect the privacy of neighbours and must cease by 21.00.

- Use is not exclusive and other users may be present in the orchard
- No drinks glasses, bottles or any kind of glassware may be taken into the Orchard at any time. Should a guest wish to take a drink into the Orchard they must use a plastic or similar unbreakable container which you must supply yourselves. Failure to observe this condition may result in a charge against your damage deposit.
- Hall chairs and tables may not be taken into the Orchard but you are welcome to supply your own at your own risk.

Use of the orchard in association with events organised for commercial purposes or financial gain will require prior approval from the Parish Council.

Should hirers of the village hall wish to deviate from the conditions stated above then this is to be discussed with the Village Hall Booking Secretary who may approach the Parish Council via the Clerk for guidance. If a deviation from the conditions is granted, further hire charges for the use of the Orchard may be applied. Such charges will be levied on a case-by-case basis to reflect the use requested and to cover the additional maintenance likely to be required

Should you make available items for the use or entertainment of participants in your event in the Orchard it is one of the conditions of this agreement that you indemnify the Parish Council, Orchard Committee and Village Hall Committee and all other persons in any way connected with the Orchard's operation and management against any claim whatsoever and however arising from the presence or use of those items whether provided directly by yourself or through a third party you have involved in the event. It is your responsibility to ensure their operation is appropriately supervised and that safety in use is ensured at all times.

Any damage deposit you have made in relation to your Hall booking may also be applied to damage occurring in the Orchard. Damage charges may exceed your damage deposit and you are liable for and agree to pay these costs should they arise.

Please be aware that the Orchard is a public space to which all parishioners have a right of access. It is possible that members of the public may choose to exercise this right during your period of use.

Trustee Name (print) MEH AULT	Trustee Signature 
Date 1/6/2026	Role / Position CHAIR