

# Fountains Abbey Parish Council

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## Agenda and Notice

**The meeting starts at 7.00pm with a presentation on the options resulting from the Studley Roger Traffic Committee.**

**Following the presentation there will be a Public Participation, Question & Answer Session starting at 7.15pm.**

*This provides an opportunity for members of the public to raise questions about and comment on items on the Parish Council meeting agenda for the forthcoming meeting. Time for this session is limited to 15 minutes (3 minutes per person). All comments are to be directed to the Chairman.*

**It is anticipated that the Public Participation part of the evening will end at 8.00pm, when the Ordinary Meeting of the Parish Council will commence.**

### Notice and Agenda

Commencing at 7.00pm

#### **Public Meeting concerning the options resulting from the Studley Roger Traffic Committee.**

- An Ordinary Meeting of the Parish Council - Commencing at approximately 8.00pm
- Studley Roger Annual Village Meeting - commencing 2 minutes after the preceding business.
- Aldfield Annual Village Meeting - commencing 2 minutes after the preceding business.
- Lindrick Annual Village Meeting - commencing 2 minutes after the preceding business.
- The Annual Meeting of the Fountains Abbey Parish Council commencing 2 minutes after the preceding business.

To be held on Monday 29<sup>th</sup> April 2024 at the Studley Roger Village Hall

### **An Ordinary Meeting of the Fountains Abbey Parish Council**

1. To **consider** and **resolve** a way forward in addressing the Traffic Problems in Studley Roger.
2. To **confirm** the minutes of the ordinary meeting held on 11th March 2024 as a true and correct record.
3. To **consider** the local Neighbourhood Watch Scheme.
4. To **consider** further requirements for the Studley Roger Village Hall.
5. To **consider** the D-Day afternoon tea party for Fountains Parish.
6. To **consider** further Parish social events.
7. To **receive** further information regarding "Dog Fouling" signs.

### **To consider the following Correspondence received:**

8. Email – **North Yorkshire Council** - Notification of Commencement of the Call for Sites.

9. **Thursday 9 May** - Fountains Abbey & Studley Royal World Heritage Site Management Plan 2023 - 29 launch.
10. **Rt.Hon. Julian Smith** – Information Poster
11. To **receive** the following reports:
  - (a) North Yorkshire Council
  - (b) The Clerk
  - (c) The National Trust

#### **Financial Matters:**

12. To **approve** the following accounts for payment:
  - (a) Clerk Salary.
  - (b) Standing Office Expenses.
  - (c) Elkerlodge Bookkeeping.
  - (d) X2 Connect.
  - (e) Yorkshire Lighting & Electrical Services Ltd.
  - (f) YLCA – (Yorkshire Local Councils Association) Annual Membership Fee.
  - (g) Zurich Insurance.
13. To **receive** a bank reconciliation report for the period to 29.04.2024.
14. To **receive** a Spending v budget report for the period to 29.04.2024.

#### **Planning Matters**

15. To **consider** action to be taken by the Parish Council concerning the bottled LPG storage facility in Studley Roger

##### **To consider the following Planning Notices**

16. **Enforcement Letter: 24-00089-BRPC15.** The Byre Studley Roger Ripon. Alleged breach of Conditions 6 of 18/01745/DVCON - Separate Residency. PLANNING REF: 18/01745/DVCON

##### **To consider the following Planning Applications**

17. **Planning Application ZC24-01086-FUL.** Installation of new play equipment within the **existing play area** including new path. Fountains Abbey Visitors Centre Swanley Grange. Mrs Rachael Copping.
18. **Planning Application ZC24-01253-FUL.** Erection of single storey rear extension. Yew Tree House Moor Lane Aldfield. Mr and Mrs Sterne.
19. To **receive** agenda items to be considered at the next meeting of the Parish Council.
20. To **confirm** the date and time of the next meeting as being 8<sup>th</sup> July 2024 **venue TBC.**
21. Chairman will close the meeting.

#### **Studley Roger Annual Parish Meeting**

22. A Welcome from the Chairman of the Fountains Abbey Parish Council.
23. Questions from members of the Public (Studley Roger Parish only).
24. Chairman will close the meeting.

#### **Aldfield Annual Parish Meeting**

25. A Welcome from the Chairman of the Fountains Abbey Parish Council.
26. Questions from members of the Public (Aldfield Parish only).
27. Chairman will close the meeting.

#### **Lindrick Annual Parish Meeting**

28. A Welcome from the Chairman of the Fountains Abbey Parish Council.
29. Questions from members of the Public (Lindrick Parish only).
30. Chairman will close the meeting.

### **The Annual Meeting of the Fountains Abbey Parish Council**

31. Election of the Chairman.
32. Election of the Vice Chairman.
33. Welcome from the Chairman of the Parish Council.
34. To **receive** apologies and approve reasons for absence.
35. To **receive** any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
36. To **receive, consider** and **decide** upon any applications for dispensation.
37. To **approve** and **adopt**, without amendment the following governance documents:
  1. Code of Conduct
  - 1.a Code of Conduct (Social Media)
  2. Financial Regulations
  3. Standing Orders
  - 3.a Standing Orders (Remote Meetings)
  4. Publication Scheme
  5. Records Management
  6. Financial Risk Management
  7. Risk Assessment
  8. GDPR StatementThese documents can be found on the Parish Council website at <https://www.fountainsabbeyparishcouncil.org.uk/community/fountains-abbey-parish-council-20326/governance-information/>
38. To **receive** information from the Clerk regarding the annual audit of accounts for the year 2023-24.
39. To **receive** the Internal Auditor's report for the Audit for the 2023-24 year.
40. To **approve** the following AGAR documents for the 2023-24 audit and to resolve to sign and sign the same:
  - a. **Certificate of Exemption** of the Annual Governance and Accountability Return 2023/2024
  - b. Section 1 of the Annual Governance and Accountability Return 2023/2024 (**The Annual Governance Statement**).
  - c. Section 2 of the Annual Governance and Accountability Return 2023/2024 (**The Accounting Statement**).
41. Chairman shall **close** the meeting.

**Fountains Abbey Parish Council**