

Chalvington with Ripe



Parish Clerk – Sam Adeniji Email: chalvingtonwithripeclerk@gmail.com Phone: 07767405562
Address – Meadow Cottage, Chalvington, Hailsham, East Sussex BN27 3TH

Dear Councillors,

You are duly summoned to the Ordinary Council Meeting of the Chalvington with Ripe Parish Council that will take place on **Monday 8th January 2024 at 7pm**. The meeting will be held at Hayton Baker Hall, Church Lane, Ripe, near Lewes, East Sussex BN8 6AU. Members of the public are welcome to attend this meeting and speak for a maximum of three minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair (Standing Orders 2f).

Sam Adeniji

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2nd January 2024

Clerk to the Council

AGENDA

1. **Attendance and Apologies for Absence**
2. **To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation:** To receive any declarations of interest from Members with respect to items on the agenda
3. **Approval of the Minutes of the Ordinary Meeting of the Parish Council held on the 4th of December 2023.**
4. **Public Session** – The Public may speak on any item on the agenda for up to 3 minutes at the Chair's discretion.
5. **Report of the Member of Parliament:** - To resolve to note the report from the MP
6. **Report of the County Councillor** - To resolve to note the report from the ESCC Councillor
7. **Report of the District Councillor** - To resolve to note the report from the WDC Councillor
8. **Planning.**
 - a) **Applications.**
 - **WD/2023/3009/F - 6 Carriage Mews, Ripe, BN8 6EX** - New dormer window
 - **WD/2023/2624/LDE - Church Farm, Church Lane, Ripe, BN8 6AU** - Continued use of part of a barn as a single dwellinghouse for Farm Manager and Assistant - REQUIRED TO COMMENT *whether you or your Councillors are in a position to assist this Council in respect of any evidence, local knowledge and/or witnesses who may have personal knowledge of the history of the application site and its uses.*
 - b) **Planning applications refused, approved, referred, withdrawn or appeals.**
 - None
9. **Other planning matters - To discuss or note any other planning matters brought to the attention of the Parish Council.**
10. **Update on The Community Field** - To resolve to note any update on the Community Field initiative and decide on any actions the Council might take
11. **Bike Post Repositioning** – To consider a request for the four bike posts sited at the top of Channers Lane to be repurposed at the new community space behind Ripe church Report 11.
12. **Meeting Calendar for 2024** - To change the meeting date of 1st April to 8th April as 1st April is Easter Monday.
13. **D-Day 80 – 6th June 2024** – To consider plans for the 80th anniversary of the D-Day celebrations.
14. **Independent Remuneration Panel on Councillor Allowance:** To consider the report of the Independent Remuneration Panel (Report 14) on Councillors Allowances and whether to accept its suggestion that the acceptance of allowances should be for the clerk to communicate directly with individual councillors so that the decision is an individual rather than a group one,
15. **Highways, footpaths and rights of way.**
16. **Financial matters –**
 - a. Authorisation of payment of account: - To approve the payment schedule.
 - b. To review and accept the external audit report for 2022/23 and completion of audit in report 16b
 - c. To review and accept the recommendations of the interim audit for 2023/24 in Report 16c
 - d. To note the Precept Form for 2024/25 (for £16,215) and approve the form to be signed by the Chairman and Clerk

17. **Correspondence** - To discuss any written correspondence received, and to consider further action but no decision can be made.
18. **Urgent Items** – Urgent items not on the agenda which the Chair is of the opinion should be considered as a matter of urgency but no decision can be made.

Under the Standing Order, the Chair may move that the public be excluded from the meeting for the following items of business by reason of its confidential nature.

19. **Personnel Matters** – To consider an amendment to the Clerk’s Employment Contract. Report 19
20. **Dates of next meeting** - The next Ordinary Parish Meeting will be held on 5th February 2024 commencing 7pm at the Hayton Baker Hall.

Members of the public should be aware that being present at a meeting of the Council be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting or video conference, by any person present.

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