

Whixall Parish Council



Chairman: Ian Mercer

Minutes of the Parish Council's Monthly Meeting held on 9 November 2022 at Whixall Social Centre starting at 7:30pm

Present:

Councillors: I Mercer (Chairman); B Harris; M Evans; J Spenser; A Rawlinson; D Edgerton

Shropshire Councillors: E Towers

Clerk: A Roberts

Other Organisations 0

Members of the Public 1

61/22 Public Session

Local resident, Mr S Collins, addressed the meeting and shared some ideas that he had for promoting the use of the Marlot and encouraging additional volunteers.

62/22 Apologies for Absence

Cllr Rodenhurst; Cllr Howard; Cllr Weedall; Cllr Broomhall (Shropshire Council)

63/22 Declarations of Pecuniary Interest

None declared.

64/22 Minutes of Previous Meeting

It was proposed by Cllr Harris that the draft minutes, of the Ordinary meeting of the Council, held on 12 October 2022 were an accurate record. This was seconded by Cllr Spenser and agreed by all present.

Resolved: The minutes of the Council meeting held on 1 October are an accurate record.

The Chair signed the minutes.

65/22 Reports

Cllrs Broomhall and Towers (Shropshire Council) and the Clerk circulated reports prior to the meeting. The content was noted.

Cllr Mercer raised concerns regarding unclear communication from Shropshire Council around the change of bin collection days.

The Clerk provided an update on the now agreed national pay award and an invitation for the Chair and his guest to attend Wem Mayor's Civic Celebration on 27 November. The report contents were noted.

66/22 Parish Matters

- a. i. The content of the Marlot Activity Report was noted along with a request to bring forward the purchase of a new brushcutter which was considered with as an exception. Proposed Cllr Mercer, seconded Cllr Rawlinson, agreed all.

RESOLVED: The planned purchase of a brushcutter using Earmarked Reserves will be brought forward from 2024/25 to the current financial year.

Cllr Rawlinson has received a £200 donation and a picnic table for the Marlot.

- ii. Cllr. Mercer has produced a Marlot Strategy, Vision and Aims document for the working group. Following discussion, it was agreed that the final version would be brought forward for approval at the next meeting.

- b. The Clerk gave a verbal report on the arrangements for meal deliveries to senior citizens at Christmas.

- c. The renewal of the Grass Cutting contract will be carried over to the next meeting to allow the Clerk to contact the existing contract holder.

67/22 **Parish Council Policies**

a. Existing Parish Council documents

<u>Policy</u>	<u>Proposer</u>	<u>Seconder</u>
Grants and Donations	Cllr Rawlinson	Cllr Edgerton
Records Management	Cllr Spenser	Cllr Evans
Financial Regulations	Cllr Harris	Cllr Rawlinson
Standing Orders	Cllr Mercer	Cllr Harris

Resolved: The grants and donations policy, Records management Policy, Financial Regulations and Standing Orders have been reviewed and are approved

It was noted that, in line with financial regulations, the bank reconciliation must be approved by a member who is a non-signatory on a quarterly basis. Cllr Evans will undertake this role.

b. New Parish Council Documents

<u>Policy</u>	<u>Proposer</u>	<u>Seconder</u>
Complaints	Cllr Spenser	Cllr Edgerton
Scheme of Delegation	Cllr Harris	Cllr Rawlinson
Communications	Cllr Harris	Cllr Edgerton
Health & Safety	Cllr Rawlinson	Cllr Spenser
Publication Scheme	Cllr Harris	Cllr Spenser
Financial Reserves	Cllr Evans	Cllr Edgerton

Resolved: The complaints policy, scheme of delegation, communications policy, health & safety policy, publication scheme and financial reserves policy are adopted by the Council.

68/22 **Planning**

a. To Consider Applications

None received

b. Planning Decisions Noted

22/02007/FUL	Application under Section 73A of the Town and Country Planning Act 1990 for the retention of timber shed and change of use of part of paddock to domestic garden. 6 Hollinwood, SY13 2NW	Grant Permission
22/02006/VAR	Variation of condition 2 (approved plans) pursuant of 20/03691/VAR to allow for amendments to the orientation of the approved dwelling. 6 Hollinwood, SY13 2NW	Grant Permission

69/22 **Financial Matters**

a. To receive monthly bank balance record.

The Clerk advised the council of the council's bank balances.

The bank reconciliation and statements were checked and approved by Cllr Mercer.

DATE	ACCOUNT NAME	AMOUNT
31 October 2022	Current Account (Working Budget)	£8,266.40
	Savings Account (Reserves)	£10,582.71
TOTAL		£18,849.11

b. To consider budget options for 2023/24

- i. A request from the Social Centre Committee, for funding towards a Coronation celebration, was discussed. It was considered that there was insufficient information to make a decision. The Clerk will contact the Committee and obtain the information for a decision in January 2023.
- ii. The Council considered the draft budget which will be finalised for a decision in January 2023.

c. To resolve to approve outstanding accounts

Orders for the payment of outstanding invoices and all payments approved remotely (under "Power to Spend" LGA1972 s.112(2) and 124(1)). Proposed by Cllr Rawlinson, seconded by Cllr Spenser and agreed by all.

Resolved: The outstanding accounts, including the Local Government Pay Award and associated backpay should be paid and the payment transactions authorised by two authorised councillors.

Recipient	Reason for Payment	Amount	Ref.
Employee	Salary for October	£196.82	39.22
NEST	Pension Contributions	£60.81	40.22DD
Employee	Reimbursement	£58.55	41.22
SALC	CILCA Training	£250.00	42.22
No Butts Bin Company	Marlot picnic table and bench	£918.00	43.22
Marlot Conservation Group	Fuel for Power Tools	£18.33	44.22
SJF Design & Print	Newsletters	£132.00	47.22
<u>To be paid in December</u>			
Employee	Salary for November (inc backpay)	£318.93	45.22
NEST	Pension Contributions	£88.59	46.22DD

Scheduled date of next meeting:

11 January 2022 (7.30pm)

The meeting closed at 9.31pm