

CAYNHAM PARISH COUNCIL

Clerk: Mr C E Williams 2 Jockeyfields Ludlow SY8 1PU

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The Minutes of the Annual Public Meeting and Annual Meeting of Caynham Parish Council held at Knowbury Memorial Hall on Monday 22nd May 2023 commencing at 7.00pm

Present:

Mrs B Ashford

Mrs H Jones

Mr J Cartledge

Mr B Hardy

Mr A Jones

Mr C E Williams (Clerk)

Mr M Galbraith

Mr I Lowman Brown

Mr G Cummings

Mrs J King

Members of the Public:

No Members of the Public Present

Annual Public Meeting

There was a presentation by SWS Broadband concerning provision of fibre broadband facilities that were being made available in areas of the Parish and the voucher scheme that was available to local residents to enable free installation of the facility and a monthly subscription payment for use of the broadband.

1. Chair's Annual Report:

Mrs B Ashford presented the annual report providing details of the various activities undertaken by the Parish Council during the year, dealing with planning, highways, amenities, and areas of concern raised by the public. The Chair thanked all members for the contribution that they had made to the local Community and to the Clerk for the work he undertakes.

2. Annual Financial Report:

The Clerk had produced an annual statement of Income and Expenditure for the fiscal year 2022/23 which shows a balance of £43,246 at the 31st March 2023.

The Accounts for the year 2022/23 have been independently verified by the Council's Internal Auditor.

3. Report from Parish Council Representatives:

A report was made by representatives of Knowbury Memorial Hall, Caynham Village Hall, Clee Hill Village Hall. All halls remained in a good financial position, continued to make necessary improvements and repairs and had held well supported Coronation events.

A report was received from the Friends of Clee Hill Forum with the main concern relating to traffic issues in Tenbury Road. The Forum now meet at the Clee Hill primary School.

4. Items from Shropshire Councillor:

Cllr R Huffer reported on Shropshire Council matters which related to planning, highways and particularly the budgetary issues facing the Council.

There was some discussion about the future provision of Wind Turbines and also the dangerous historic wall which borders Clee Hill Plant land and is being dealt with by Coreley Parish Council.

Annual Meeting of the Parish Council

1. Disclosure of Interest:

No disclosures of interest.

2. Election of Chairman and Vice Chairman for the ensuing year:

Mrs B Ashford was elected Chairman and Mr Ian Loman-Brown was elected Vice-Chairman for the ensuing year.

3. Appointment of Representatives to the Village Halls, Clee Hill Recreational Committee and Clee Hill Forum.

- George Cummings was appointed to Clee Hill Forum
- Barbara Ashford was appointed to Caynham Village Hall
- Helen Jones was appointed to Knowbury Village Hall
- Ian Loman-Brown was appointed to Clee Hill Village Hall

4. Representative to the South Shropshire Association of Local Councils.

The Chairman and Vice-Chairman would represent the Parish Council

5. Minutes:

The Minutes of the Parish Council meeting held on the 21st March 2023 were approved and signed by the Chair as a correct record.

6. Matters arising from the minutes not included on the agenda:

No matters arising from the minutes.

7. Chair's Communications

No Items.

8. Planning Items:

Planning application 23/00551/FUL

Address: 7 The Hollies, Clee Hill, Ludlow, Shropshire, SY8 3NZ

Proposal: Erection of an agricultural building for use with storage of hay and farm machinery

Following the provision of additional information, the Parish Council had no objection in principle subject to the Planning Officers being satisfied with the size and actual location.

Planning application 23/01298/Full – Flat at Former Hunt Stable Caynham – Conversion and extension to existing Dutch barn to a dwelling and hay barn into a garage, including demolition. The application did not include a Design and Access Statement. The Parish Council object to the application as this would appear to be marketable housing development within the Countryside for which the Council would only consider affordable housing applications.

The Chair referred to the Shropshire Consultation document on Shropshire New Cycling and Walking Plan and had concerns about the impact to hedgerows and verges in the proposed footpaths from Knowbury and Caynham to Ludlow and would respond to the consultation on behalf of the Parish Council

9. Highway/Amenity Items:

The Clerk to request replacement sign indicating Caynham/Ashford Carbonell directions at the Junction of Caynham Road/Sheet Road.

Concern was expressed at the overgrown verges at the Caynham Road/Ludlow Road Junction making visibility difficult when exiting Caynham Road. This should be logged onto the Fix My Street Website.

10. Financial Items:

The following accounts were approved for payment:

K Adams – Internal Audit Fee - £170.00

SALC – Annual Subscription - £675.04

J Radnor – Grass Strimming - £150

Gallagher – Annual Insurance - £2,647.65

The Clerks Disbursement, Public Convenience's Cleaners Payment, Public Convenience's Water Rates and Electricity Charge are paid by Standing Orders through the Bank.

The Parish Council approved the Annual Governance and Accounting Statement for 2022/23 which will be placed on the Council website and forwarded to the external auditors.

11. Meeting of the Parish Council for 2023/24:

Tuesday 4th July 2023, Tuesday 5th September 2023, Tuesday 7th November 2023, Tuesday 9th January 2024, Tuesday 5th March 2024, Tuesday 7th May 2024

Chair