



## OXTON PARISH COUNCIL

Minutes of the Full Parish Council Meeting Held on  
Tuesday 11<sup>th</sup> February 2025 at 7.30 pm in the Sylvia Bell Room, Oxton Village Hall

**Present:** Cllr's: Lyndsey Whitby (LW), Donna Leivers (DL), Jeremy Leivers (JL), Kathryn Simpson (KS) and Kevin Cocker (KC).

**In Attendance:** Ms. Lisa-Jayne Campbell (LJ) (Clerk) and 8 residents.

Year and Minute	DISCUSSION AND DECISIONS
	<b>Public Participation:</b> The members of the public discussed their opposition to the planning application 23/00133/24 and were advised to lodge their concerns on the NSDC Planning Portal; the PC thanked them for their input.
128/24	<b>To receive and accept apologies for absence:</b> Cllr Lempicki gave apologies and Cllr Cocker informed the PC that he would be late.
129/24	<b>To receive and note declarations of interest:</b> There were no declarations of interest.
130/24	<b>To accept as a true record of the meeting the Minutes of the previous meeting:</b> Minutes from the meeting held on 14 <sup>th</sup> January 2025 were accepted as a true record of the meeting and signed by the Chair.
131/24	<b>To Report on Matters Arising:</b> c. Update on speeding proposal: Deferred.
132/24	<b>To receive and note reports from District and County Councillor:</b> Cllr Roger Jackson (arrived 20h03) gave an update of District and County issues. The PC asked RJ about the repainting of yellow zig-zag lines outside of the school and he re-iterated that as it is a private school they are responsible for the repainting; the PC stressed the problems caused by the parking outside of the school – RJ will investigate further. (RJ left at 20h17).
133/24	<b>Planning:</b> <b>Applications:</b> 25/00133/FUL   Little Elms, siting of portable classroom – OBJECTED. 24/02133/HOUSE   3 The Orchards, single storey front and rear extension – SUPPORTED.
134/24	<b>Financial Matters:</b> a. To note payments received and authorise accounts for payment: AUTHORISED b. To approve monthly bank reconciliation as of 31 <sup>st</sup> January 2025 - £24086.32 (incl. reserves). c. To sign bank signatory forms – Deferred. d. To agree interest bearing bank account – it was agreed to set up a working party to investigate and present a proposal to the Parish Council.

<b>135/24</b>	<b>To receive and note Lead Role reports:</b>
<b>a.</b>	<b>Highways:</b> KC has requested a site visit from the parking enforcement to assess parking outside the school during drop off and pick up.
<b>b.</b>	<b>Village Hall:</b> The VH is applying for a grant to build an accessible toilet at the Sylvia Bell room. The Clerk to write to the VH and request that the Cricket Ground is opened up for parking when they have a large group booked.
<b>c.</b>	<b>Recreation Ground (HL):</b> <b>a.</b> To consider the proposal for new fencing: £658 was approved. The Annual Playground Report has been received and KS/JL will assess what works need to be done and they will obtain a quote from the handyman. The mole man has been informed and will be addressing the issue.
<b>d.</b>	<b>Green Spaces (LW):</b> LW has received wording for several of the new planters.
<b>e.</b>	<b>Maintenance issues/Risk &amp; Resilience/flood defenses:</b> DL/JL/KS attended a Risk & Resilience training course which was very useful.
<b>136/24</b>	<b>Godfrey's Charity update:</b> The Charity Commission return has been submitted and all paperwork is up-to-date. A Change of bank account form has been signed by the outgoing signatories and will be passed on for signature. The field has been topped and is still vacant.
<b>137/24</b>	<b>Website update:</b> the website is in the process of being built.
<b>138/24</b>	<b>PC Calendar:</b> Annual Parish meeting date, time and format: Tuesday 6 <sup>th</sup> May 2025. 6.30 with a 7pm start.
<b>139/24</b>	<b>To receive, note and action Correspondence received: An email was received regarding clarification on the PC's response to the XXXX ; the PC has not been asked for comment at this stage.</b> All other correspondence was circulated electronically.
<b>140/24</b>	<b>Councillor Co-option:</b> no further action, remove from next Agenda.
<b>141/24</b>	<b>Any other business:</b> There was no other business.
<b>142/24</b>	<b>To note items for the next Agenda:</b> website, bank signatories, bank interest account, VE/VJ Day event.
<b>143/24</b>	<b>Date of next Parish Council meeting:</b> Tuesday 11 <sup>th</sup> March 2025 at 7.30 pm in the Sylvia Bell Room at the VH.
<b>144/24</b>	<b>Meeting Closed:</b> There being no further business the Chairman closed the meeting at 20h58.