

**MINUTES of the MEETING of MISSON PARISH COUNCIL  
Held on Wednesday 3<sup>rd</sup> January 2018.**

**Councillors Present:** J Watson; A Woolliams J Watkins; A Wilcox; P Edwards and M Watson.

1. **Election of Chairman:** The Clerk requested nominations for a Chairman due to the resignation of Cllr Shilling at the November meeting. Cllr Edwards nominated Cllr Watson and Cllr Watkins seconded the proposal. Council approved the election of Cllr Watson as Chairman. Cllr J Watson proposed purchasing vouchers for V Shilling in recognition of her service to the Parish Council. Council agreed the proposal and Cllr Wilcox advised that she would purchase the gift vouchers.
2. **To sign acceptance of office form:** Cllr Watson sign the acceptance of office form which was witnessed by the Clerk.
3. **Public Participation:** 5 members of the public attended the meeting and made the following comments and requests:
  - The area beneath the tap in the Cemetery requires maintenance; Cllr Woolliams advised that he would fix a concrete slab in place to improve the area.
  - A watering can has been donated to the visitors of the Cemetery by a resident. Cllr J Watson thanked the resident for the information and requested that the thanks were passed onto to the resident who had provided the watering can.
4. **Co-Option if New Councillor:** The Clerk advised that one application had been received with regards to the vacant Councillor position from Mr M Watson. Council resolved to co-opt Mr Watson onto the Council. Mr Watson signed the acceptance of office form.
5. **Apologies for Absence:** J Sutherton.
6. **To receive any Declarations of Disclosable Pecuniary & Non Pecuniary Interests.** None.
7. **To Approve the Minutes of the Council Meeting 6th December 2017:** Cllr J Watson advised that the planning application for Bank End Farm had been granted not refused. Council noted the amendment and the minutes were approved and signed as a true record.
8. **To note Matters Arising from Minutes of the last Meeting not on the Agenda:** Cllr J Watson advised that she met with the head teacher of Misson Primary School to discuss the issues with dangerous parking. The head teacher had advised that he would write to the parents to remind them to park safely when dropping off and collecting their children. A discussion had also taken place with regards to children playing on the school field out of hours; the head teacher had advised that he was happy for this to take place providing the activities are covered by the schools health and safety and insurance policies. Cllr Woolliams advised that the school are bidding for funding to improve the playground area. Cllr J Watson also advised that a meeting had taken place with herself; Joel Rathbone and Cllr Sutherton to discuss the issues with Top Road; and reported that; Condition 10 of the planning permission for the dairy development states that;  
"Any damage to the surface of Misson Restricted Byway 11, which comprises Top Road and Brickyard Lane, that is caused by vehicular traffic, or the dairy herd accessing or leaving the development hereby approved shall be repaired by the applicant. Reason: To maintain the right of way to a reasonable standard for users on foot, bicycle or horseback, or in, or on, a horse and cart." The increasing deterioration and dilapidation of the surface of Top Road restricted by way since the start of the dairy development in particular the area at the junction with Dales Lane which at times has been considered impassable by pedestrians. The increasing loss of the verges at either side of Top Road along its whole length due to vehicles mounting it to avoid the pot holes in the byway surface and to enable two vehicles to pass. This limits the ability of walkers to use the verge to avoid the byway surface. Large ruts from tractor wheels were in evidence and several feet of verge have been lost. We asked that some driver education and some form of route management system be given to avoid the verges to allow them to recover. Joel stated that the cost of repairing the whole of Top Road is prohibitive and that it had been in a poor state of repair prior to the construction of the dairy farm. Although there was no detailed pre-development survey of the condition of Top Road, it states within the Traffic Appraisal document that "Its surface is in good condition and is maintained by the landowner". Concern was expressed over the extra vehicles that were bringing in "slurry" to the farm. There have been residents' complaints over these vehicles and how they are being driven, crossing the central white lines, mounting the kerb at the Village Green to pass and coming through the village with poor sight lines, on-street parking and the potential hazards of passing the village primary school on Top Street. JR explained that this was anaerobic digestate. We are concerned that these additional vehicles and movements had not been included in the original planning application and are a significant increase in the numbers quoted in the Traffic Appraisal. When asked if BDC /NCC Highways had been consulted about this additional process, JR said not because it was after planning consent had been gained that the inclusion of this digestate had been approved for use in organic farming and the decision made to use this on the Misson development. It was noted that the gate on Eastwood Lane was closed. This is not a PROW. However, it was possible to open this gate and still walk Eastwood lane. There are some electric fencing wires crossing the path further up but they could be negotiated. The cattle grid across Top Road PROW was signed to warn of the electric fencing and the presence of bulls. The rope closures have now been replaced with bolts on the gates. The cattle grid across Dales Lane is also signed but there is an electric cattle grid across the lane which would make crossing difficult. Again, this is not a PROW. The gates and cattle grid on Brickyard Lane have been a problem. They appear to be kept shut most of the time and this has deterred walkers and riders from passing through and using the PROW as they believe it has been "closed". There is also concern about the proximity of the electric

fencing to the lane as this poses a risk of shock to people and horses. Some form of signage would be useful to indicate to users that they can open the gates and pass through and that there are no restrictions. JR and JS to look into this.

Action points:

- JR to produce a plan to remedy the poor condition at the Top Road, Dales Lane junction to enable use as a PROW as per condition 10.
- Traffic management plan for vehicles using Top Road to prevent further damage to verges and allow recovery.
- Signage for electric fencing to be checked and improved if necessary. Insulation for electric fencing parallel to PROW to be done.
- Signage to be placed on gates on PROW to enable access for walkers and horse-riders.
- Education of drivers of vehicles accessing the site.
- Alternative routeing to be considered for the digestate vehicles.

Cllr J Watson advised that the pensioners Christmas lunch that had been held at The White Horse Inn had been a success.

- 9. Policing:** Cllr Watson advised that the latest police report had been received; one crime classed as other theft had occurred in Misson in December. Copies of the Police reports can be viewed on the Parish Council website.
- 10. Report from District and County Councillors:** Cllr Taylor attended the meeting to report that she is happy to support the application for funding for the Newington village signs. The kerbs at the junction of Bracken Hill had been reviewed and they conform to highway regulations. A request had been received to implement a weight limit restriction for traffic travelling through the village; this could be a possibility but orders can be put in place to temporarily remove the restrictions. Cllr J Watson advised that several residents had received notices to request that they cut back overhanging vegetation; the visit from Viaem had been unannounced and residents had 14 days to carry out the work; however there are restrictions in place due to the conservation area status. Cllr Taylor advised that she would discuss the matter with the chair of the committee and report back to the Council. Cllr Taylor advised that she had received notification of a public inquiry regarding Norwith Hill and requested further information regarding the matter; the Clerk agreed to provide the details required. Cllr Taylor questioned if the Parish council are happy with how the issues at the Springs Road site are being dealt with; Cllr Edwards advised that there are underlying concerns that the construction works will be complete before the deadline which is February. Cllr Taylor advised that she would help with any issues if required.
- 11. Planning:**
  - **To Note Planning Decisions:** None.
  - **To consider Planning Applications:**
    - Manor Farmhouse:** Resubmission of 17/01211/HSE Alteration and extension to dwelling. No objections raised.
    - Land adjoining Delfin Cottage:** Outline application with some matters reserved (approval being sought for access) for one detached four bed house and garage: Council agreed to raise concerns with matters relating to the neighbourhood plan and privacy issues relating to the neighbouring properties.
  - **To consider any other Planning Matters:** Cllr J Watson advised that she is working on a reply with regards to the Minerals Local Plan.
- 12. Neighbourhood Issues Including:**
  - **iGAS Liaison Group:** Cllr J Watson read the following update: The site became operational on November 20<sup>th</sup>. On December 12<sup>th</sup> 2017 there was a breach of the Section 106 Agreement when a HGV delivering concrete blocks travelled through the village of Misson towards the site. This was reported to David Petrie at iGas who gave this response: ***“... the vehicle travelled through Misson, despite the driver having talked to our Development & Facilitations Supervisor earlier that same morning and having a copy of the Journey Management Route for Springs Road. In order to mitigate the likelihood of a re-occurrence, the following actions will be taken to strengthen the existing plan: Upon approval by VIA, signage at the junction of Newington Road and the A614 will be raised stating that there is no access to the Springs Road Exploration Site via Newington Road and consequently Misson Site Security, who as part of the Journey Management Plan are phoned by drivers 60 minutes prior to arriving at site, will re-affirm with the driver, during the phone call, that they are fully aware of the required route. Tim Turner, the Senior Monitoring officer from NCC was on a site visit that day so witnessed the event. He reported that: “I carried out a routine visit to the site yesterday and this incident happened whilst I was on site. It is disappointing that this incident has occurred at all and this early in the development. I have taken this up with iGas. David Petrie has outlined the reasons behind this in his email below and the subsequent actions taken by iGas. These correspond with the information I have about the incident which were that the driver simply followed his Satnav and not the instructions given. iGas have advised that a verbal warning will be given to the contractor as detailed in the S106 and that the escalating sanctions will be applied if any further transgressions occur. As outlined iGas are also looking to erect a sign on the Newington Road/A614 junction which if approved and erected will provide a further warning to any driver approaching from that direction to head north to Blaxton and follow the approved route. I also understand that when telephoning in to confirm*”**

***an arrival time that drivers will be again warned that access should be by the approved route”.***

The major construction will now be starting. There are serious concerns that this construction period will not be completed before the start of the bird breeding season on February 1<sup>st</sup>. Condition 21 states that: ***“Phase 1 Construction shall not be undertaken during the bird-breeding season (February to August inclusive) except when approved in writing by the MPA and in such circumstances that it can be demonstrated to the satisfaction of the MPA that noise impact on the Misson Training Area SSSI will not have an adverse impact on breeding birds in the SSSI”.*** There is a strong possibility that there may be an application from IGas to the MPA to continue into the bird breeding season. It has been made clear to both IGas and NCC that should this happen, confidence in the ability of the MPA to enforce the imposed conditions will be in doubt. The next CLG meeting is on January 18<sup>th</sup>.

- **Pinfold:** The Clerk advised that the transfer of ownership was ongoing and that advice was being sought from NALC with regards to the payment of the legal fees. Cllr Watkins proposed preparing the proposals for the future of the site. Council approved to the proposal.
  - **Robin Hood Airport: Noise Monitoring and Environmental Sub Committee:** Cllr Edwards reported that a routine meeting had been held; there has been in change in the process to apply for funding from the Community Benefit Fund.
  - **Tunnel tech: To review odour monitoring:** Cllr J Watson reported that over the past 6 months 68 complaints had been received at Bassetlaw DC with regards to the odour and that a site visit is being arranged or Council members.
  - **Village Sign:** Ongoing.
  - **Village Signs – Newington:** The Clerk advised that funds for the signs could be sourced from the Local Improvement Scheme with Nottinghamshire County Council. Council agreed for the Clerk to apply for a grant of £2,500 and write to the residents of Newington to inform them of the project.
  - **Highways and Footpaths:** Cllr J Watson advised that there are issues with soft banking and flooding which could cause the bank to disappear. Cllr Edwards suggested installing bollards or a fence; Cllr Watkins advised that the area should not be restricted. Cllr M Watson suggested displaying a sign before the end house that the lane is unsuitable for vehicles. Council resolved to contact Nottinghamshire County Council and the Environment Agency for advice. The Clerk advised that there will be a public inquiry on 17<sup>th</sup> July to review Misson Footpath No.3 and the Council had been invited to attend; Council resolved to confirm attendance.
  - **Cemetery Maintenance and regulations:** Council reviewed and approved the cemetery regulations and to send them with the cemetery fees to all the local funeral directors and stonemasons. The clerk advised that a meeting had been arranged with a member of the cemetery team at Bassetlaw DC to inspect the cemetery the following day.
  - **Lengthsman Work:** Cllr’s J Watson and Watkins had compiled a list of areas requiring work within the village. Council resolved to contact North Notts Landscapes to enquire about the rate per day for 2 workers. Cllr J Watson advised that Torworth Parish Council employed a village warden to carry out maintenance work in the village.
- 13. Finance: To receive and approve:**
- **Financial Statements:** Council reviewed and approved the bank statements.
  - **Cheques for Payment:** Council approved the following payments:

<b>Cheque: 1043</b>	<b>North Notts Landscapes</b>	<b>£720.00</b>
<b>Cheque: 1044</b>	<b>S Youngman</b>	<b>£227.89</b>
<b>Cheque: 1045</b>	<b>HMRC</b>	<b>£168.00</b>
<b>Cheque: 1046</b>	<b>Misson Community Association</b>	<b>£100.00</b>
  - **2018-2019 Budget:** Council reviewed the budget for 2018-19. Cllr Wilcox proposed to accept an increase of 5% and Cllr Watkins seconded the proposal.
- 14. To Receive Correspondence:**
- **Nottinghamshire Wildlife Trust:** Advising of changes to proposed changes to the EA charging for permits in 2018.
  - **NALC:** Advising that advise the proposal to introduce a review of the council tax referendum has been deferred for 3 years.
  - **NALC:** Advising of the introduction of the General Data Protection Regulations which will be introduced in May. The regulations require Parish Councils to employ a Data Protection Officer but this role is not able to be fulfilled by the Clerk as it would be a conflict of interest. NALC are preparing the necessary templates for Parish Councils to adopt and also working towards implementing a scheme where a trusted supplier could supply a Data Protection Officer.
- 15. To approve the date of the next meeting: Wednesday 7th February.**

**Meeting closed 21:15.**