



# Cantley, Limpenhoe and Southwood Parish Council

19 Willow Close, Brundall, Norfolk, NR13 5PZ

Email: cantleyparishcouncil@gmail.com Tel: 01603 712943

Clerk to the Council: Mrs Melanie Eversfield

**Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.**

## To members of the Council,

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council on **Thursday 17<sup>th</sup> June 2021 at 7pm, at Cantley Village Hall** for the purpose of transacting the following business:

*M Eversfield*

Parish Clerk  
12<sup>th</sup> June 2021

- 1) **Public Forum and County and District Councillor Reports**
- 2) **To consider apologies for absence**
- 3) **Declaration of interest for items on the agenda and applications for dispensation**
- 4) **To confirm the minutes of the meeting held on Thursday 20<sup>th</sup> May 2021 (attached)**
- 5) **Urgent items to be raised through the Chair, if any**
- 6) **Update on matters arising from minutes, if any**
  - a) Yare Grain
  - b) Manor Barn
  - c) Parish Partnership Bid
- 7) **Highways and Transport**
- 8) **Finance**
  - a) To receive and note accounts, budget comparison and bank reconciliation to 31<sup>st</sup> May 2021 (attached)
  - b) To receive and consider Internal Auditor's Report for 2020/2021 (attached)
  - c) To confirm that Cantley, Limpenhoe and Southwood Parish Council can exempt itself from External Audit.
  - d) To consider and approve the Annual Governance Statement (attached)
  - e) To consider and approve the Annual Accounting Statement (attached)
  - f) To consider payment of the following:

i) HMRC	PAYE – June 2021	£46.80 (SO)
ii) Mrs M Eversfield	Salary & Expenses – June 2021	£203.79 (SO)
iii) Mrs Anne Barnes	Internal Audit Fee	£66.00 (SO)
iv) FOCUS	Annual Grant	£200.00 (SO)
v) Cantley PCC	Church Maintenance Grant	£550.00 (SO)
vi) Cantley Village Hall	Annual Grant	£685.00 (SO)
vii) Limpenhoe PCC	Church Maintenance Grant	£400.00 (SO)
viii) Limpenhoe Village Hall	Annual Grant	£245.00 (SO)
- 9) **Planning**
  - a) South Norfolk Village Clusters Housing Allocations Plan Regulation 18 Consultation (attached)
- 10) **Ongoing Matters**
  - a) To receive an update on Network Rail
  - b) To receive an update on the Poors Land Trust
  - c) To receive an update on Cantley Help (Jan Davis)
  - d) To receive an update on Cantley Sugar
- 11) **Items for Next Meeting's Agenda**
- 12) **To confirm date of next meeting: Thursday 15<sup>th</sup> July 2021 at 7.00pm at Cantley Village Hall**