



EYTHORNE PARISH COUNCIL

Sir/Madam,

You are hereby summoned to attend a Full Council meeting of Eythorne Parish Council at 6.30pm Wednesday 13th October 2021 at Elvington Community Centre, Elvington, for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting. Any member of the public wishing to attend or speak on item 6 of the agenda please email the Clerk before the meeting with the agenda item and question for members, eythornepcclerk@fastmail.fm

AGENDA

1. **APOLOGIES FOR ABSENCE** - To receive any apologies of absence.
2. **DECLARATIONS OF INTEREST** - Members are requested to disclose any interest they may have for items on the agenda.
3. **APPROVAL AND SIGNING OF MINUTES 8th SEPTEMBER 2021 MEETING (Appendix A)**
4. **COMPLETED ACTIONS FROM THE SEPTEMBER MEETING/MATTERS ARISING**
5. **KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS** – To receive the reports.
6. **PUBLIC CONTRIBUTIONS AND QUESTIONS** - Please email the Clerk with any contributions.
7. **FINANCE MATTERS AND AUTHORISATION OF PAYMENTS**
 - a) **Authorisation of payments** – To approve the monthly payments/reconciliation for August (**Appendix B**)
 - b) **AGAR 2020-21** – To receive the External Auditor Report
 - c) **Quote to replace the matting at the children's play area** – Member approval
 - d) **Quotes for signs for the children's play areas** -Member approval
 - e) **Reserve Funding to pay for the pathway at Eythorne Playing Field** – Member approval
 - f) **CPRE Membership Renewal** – Member approval
 - g) **Quarter 2 Accounts** – To receive the accounts.

8. **PLANNING** - to consider and note decisions made from DDC including any late applications due to expire.

Applications:

21/01431, Multipanel UK, Unit 2, Millyard Way, Eythorne, Dover CT15 4NL, erection of a detached recycling centre building (**Retrospective**).

Decisions:

21/01098, Woodpecker Court Forest School Activities and Education Centre 45 Wigmore Lane, Eythorne CT15 4BF, Felling and remedial works comprising of; dead wooding, crown reductions, pollarding, coppicing, limb removal and creation of monoliths. **Granted.**

9. **CORRESPONDENCE** – To receive any correspondence/decisions required.
10. **ALLOTMENTS** – Any updates
11. **ROSPA Report** – To receive the reports/decision required for repairs.
12. **EMERGENCY PLAN** – Approval required for putting an Emergency Plan in place.
13. **POLICIES TO APPROVE** – Approval required to adopt the following policies Freedom of Information & Data Protection and Training & Development.
14. **ANY OTHER MATTERS**
15. **DATE OF NEXT MEETING**
Wednesday 10th November 2021

Ms Caroline Vincent
Clerk to Eythorne Parish Council, 6th October 2021