

Ardington and Lockinge Parish Council

Minutes of the Meeting for Ardington and Lockinge Parish Council

Held 5th March 2024, 8:00pm at the Loyd-Lindsay Rooms

Attendees	
Hugh Roberts (HR)	Chairman
Derek Morrow (DM)	Councillor
Jo Noble (JN)	Councillor
Nicky Hancock (NH)	Councillor
John Hedgecock (JH)	Councillor
Gary Proudfoot	Chair of Neighbourhood Plan Steering Group
Sarah James (SJ)	District Councillor
Jane Humphreys (JAH)	Parish Clerk
Councillor candidates	2
Ardington & Lockinge Residents	2

1..	Apologies None	Actions
2.	Requests for Dispensations, Declarations of Interest, gifts and hospitality None	
3.	Reports No report received from County Councillor. Sarah James provided feedback on a Thames Water briefing she recently attended on ground-water flood modelling. The groundwater work has shown that the reservoir is expected to raise groundwater levels by 1m at the south side of the reservoir. Mitigation will be needed. GARD have called for a public enquiry into the Water Resource Management Plan to examine concerns about SESRO. Parish Councils may also wish to consider asking for a public enquiry. Sarah also highlighted the changes coming next year to garden waste services in South and Vale with the introduction of a permit scheme from April 2025.	
4.	Minutes of the Council Meeting held on 9th January 2024 The minutes were approved by Councillors and signed by the Chairman	
5.	Update on progress from the previous minutes – HR confirmed that he had been in touch with the sports and social club regarding the return of Camp Soul to Ardington over the August bank holiday weekend in 2024 but is awaiting a response. A resident stated the intention to attend the next social club meeting to provide feedback on the event in 2023. It was noted that Tom King has now retired and therefore a quote will be required to carry out the playground grass cutting and hedge trimming. The issue of the re-charge for the chapel grass cutting was discussed. JH agreed to pursue this again with the PCC. DM confirmed that the grass cutting schedule proposed by Jason Woodage was acceptable. JAH confirmed that the application for a gov.uk domain name for the PC had been sent but no response so far received.	Action DM - To obtain a quote from Jason Woodage for the playground grass cutting and hedge trimming. Action JH - To approach the PCC wrt the chapel grass cutting
6.	Neighbourhood Plan – Gary Proudfoot outlined the progress made to date. A report on progress had been circulated prior to the meeting. The report highlighted the encouraging level of responses received to a flyer requesting input into the wider survey of residents and interested parties which is to be developed. The membership of the steering group has expanded to include local businesses. The terms of reference document presented to the council was approved. It was agreed that a register of steering group members' interests would be created and publicised on the council's website. The page for the Neighbourhood Plan on the PC's website has been moved to	Action JAH – To provide a suitable template for maintaining a register of SG members' interests.

Chairman's Signature:

Date:

	the main menu to be more prominent. SG meeting agenda and minutes will be added to the website once approved. A question was raised regarding funding for Neighbourhood Plans for 2024 onwards and SJ confirmed that the VOWHDC approved continuing support for Neighbourhood Plans in the budget approved on the 21 st of February 2024.																			
7.	Councillor vacancy – James Vane-Tempest and Kate Parry attended the meeting as councillor candidates for Ardington Parish due to the resignation of Ron East. HR confirmed that he intends to step down as a councillor this year therefore there will be an additional vacancy later this year. It was agreed that a separate meeting will be held with councillors and councillor candidates in the near future.	Action JAH -To arrange meeting with councillor candidates																		
8.	Finance Resolutions <ol style="list-style-type: none"> Bank Statement – the bank statement to 29th February 2024 was circulated to councillors prior to the meeting and acknowledged at the meeting. Payments & Receipts – the P&R report to 29th February 2024 circulated to councillors prior to the meeting and was acknowledged at the meeting. Invoices for payment or payments made – the following invoices and direct debits were approved for payment. <table border="1"> <thead> <tr> <th>Supplier</th><th>Description</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>Hugo Fox</td><td>INV-4478 Website hosting</td><td>£11.99 DD</td></tr> <tr> <td>ICO Direct Debit</td><td>Annual registration with the ICO</td><td>£35 Via DD</td></tr> <tr> <td>OALC</td><td>Annual membership</td><td>£168</td></tr> <tr> <td>Clerk's salary</td><td>February Pay</td><td>Gross £459.42</td></tr> <tr> <td>Loyd Lindsay Rooms</td><td>INV-0159 Hire of dining room for bi-monthly PC meetings</td><td>£300</td></tr> </tbody> </table> Financial Risk Assessment – a draft document was circulated prior to the meeting. The following were agreed: <ul style="list-style-type: none"> JH and HR to meet to review the annual accounts after the 31st of March and prior to the internal audit. debit cards would be ordered for one councillor (Derek Morrow) and the Clerk. The approval process for use of debit cards to be determined. the council's insurance cover would be reviewed prior to the renewal date due in June. At least one additional quote to be obtained. the PC's asset register would be reviewed as soon as possible and in advance of the insurance renewal 	Supplier	Description	Amount	Hugo Fox	INV-4478 Website hosting	£11.99 DD	ICO Direct Debit	Annual registration with the ICO	£35 Via DD	OALC	Annual membership	£168	Clerk's salary	February Pay	Gross £459.42	Loyd Lindsay Rooms	INV-0159 Hire of dining room for bi-monthly PC meetings	£300	Action JAH to arrange. Action JAH Action JAH & DM Action JAH & DM
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9.	Planning Applications – the recent planning application for Crabhill development was discussed. No objections were raised. The consultation request from the VOWHDC regarding the Thames Water planning application for a temporary clay compaction trial was discussed. One councillor had submitted a response online. One councillor objected to the planning application at the meeting. No formal response to the Vale's consultation request to the PC had been submitted by the Vale's deadline of 29 th February.																			
10.	Parish Matters <ol style="list-style-type: none"> Playground, defibrillators, and street lights – the council had been notified on the day of the meeting of a Fix My Street safety issue regarding equipment in the playground. All defibrillators checked and working correctly. No problems to report with the street lights. Noticeboards – the quotation from Ritucci-Taylor included refurbishment of both the East and West Lockinge noticeboards, as well as urgent repairs required in the playground. It was agreed that the playground repairs are more urgent and should take priority therefore only the replacement of the Ardington noticeboard will go ahead. The funds from the CBPT are now available for replacing the Ardington noticeboard and a 50% deposit has been requested by Ritucci-Taylor before starting on the work. It was also agreed that the urgent 	Action JAH/DM – to follow up on Fix My Street report of playground safety issue. Action JAH – to progress funds from CBPT for deposit Action JAH – to progress urgent																		

	repairs to the playground should go ahead as there are sufficient funds in reserve for this work in this financial year. The cost of the urgent playground repairs is estimated to be £1,426 . This was agreed by councillors.	playground repairs.
13.	Matters arising from comments by Councillors at this Meeting & AOB SJ raised the issue of power cuts in the area. DM commented that 2 further power cuts had been reported since the last PC meeting, one lasting 3 hours. Anyone with any information on power cuts should email SJ directly sarah.james1@whitehorsedc.gov.uk SJ also recommended appointing someone as a Fix My Street super user for progressing urgent repairs such as potholes. The issue of flooding on the road to Lockinge was discussed. This had been reported via Fix My Street in November 2023, but the road remains flooded. DM commented that the blocked conduit under the road is causing the flooding and that is the responsibility of the County Council. A note of thanks was also given to the Boar's Head for arranging and hosting a curry evening for local residents.	
14.	Choice of items for inclusion in Trumpeter and on Facebook – no items identified.	
15.	Date of next Meeting: The parish council meeting dates for 2024 will be the first Tuesday of every other month apart from in January and June. The meeting dates will be 14 th May, 2 nd July, 3 rd September and 5 th November. The PC meeting on the 14 th of May will be preceded by the Annual Parish Meeting.	