

Brandon Town Council
Full Council Meeting
Monday 13th January 2020

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held on Monday 13th January 2020 in the Council Chamber, Old School House,
Market Hill, Brandon at 7.00pm

Present: Cllr V Lukaniuk (Chair), Cllr G Brocklehurst, Cllr S Corciulo, Cllr N King,
Cllr D Palmer, Cllr P Ridgwell, Cllr S Skinner, Cllr P Wittam

Also Present: 10+ members of the public.

1 APOLOGIES for absence and approval of reasons tendered – None.

2 DECLARATION OF INTEREST and additions to Members Register of Interest.
Cllr Palmer and Cllr Ridgwell – Non-pecuniary interest agenda item 20.

3 TO RECEIVE A REPORT FROM SQN LDR TURNBULL - RAF LAKENHEATH
Sqd Leader Turnbull informed the meeting that the base has been quiet during the Christmas period. He wished to address the issue of the recent developments in Iran and assured the Council and residents of Brandon that there has been no change in the base security level.

4 TO RECEIVE, CONFIRM AND SIGN MINUTES
- Of the Brandon Town Council Meeting of Monday 9th December 2019.

Proposer: Cllr V Lukaniuk

Seconder: Cllr P Wittam

Resolution Record No: **BTC/67/13/Jan/20**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 9TH DECEMBER 2019 BE APPROVED.

5 MATTERS ARISING for information exchange only of the Full Council Meeting of 9th December 2019.

Cllr Ridgwell raised the question ‘had we seen any advantages in being part of West Suffolk’.

Cllr Lukaniuk stated there had been none at present. Cllr Ridgwell asked if we hoped to see any benefits. Cllr Wittam stated that a new local plan is being developed and benefits will come from this. Cllr Ridgwell asked about the situation regarding the aggregates depot at Brandon Station.

Cllr Lukaniuk stated that they undertake a regular lorry watch and invited Cllr Ridgwell to join them. Cllr Lukaniuk reported that he is currently waiting on West Suffolk regarding the proposed HGV ban for Bury Road and Rattler’s Road. He added this would not affect local businesses.

Signed.....

6 URGENT BUSINESS any items the Chairman considers a matter of urgent business.

Cllr Palmer informed the meeting that London Road will be closed during the night time period of Friday 17th January to enable workers to repair the three drain covers that are subsiding.

7 TO RECEIVE REPORTS from County, District and Town Councillors and Community Groups Representatives.

Cllr Lukaniuk reported that West Suffolk had confirmed that traffic wardens will be patrolling in Brandon starting on the 6th April.

Cllr Palmer informed the meeting that the Car Parking Review Committee will be meeting on 23rd January and he will be putting forward an argument for the non-introduction of car parking charges. He invited all members to attend if possible to support our campaign. He then stated that he is continuing to progress the issue of flooding in St Peter's Approach and Primrose Drive.

Cllr King stated that he has invited a representative from Greater Anglia to attend the next Council meeting.

Cllr Ridgwell informed the meeting that he had attended the recent Neighbourhood Watch meeting. He asked if more members of the public could attend. Cllr Ridgwell stated that he had hit one of the pot holes in George Street and punctured a tyre. Cllr Brocklehurst replied that the first pot hole had been repaired but the second pot hole was designated as not being as serious and therefore was on a ten day time scale.

8 TO RECEIVE WRITTEN REPORT from the Town Clerk.

Report was received.

9 PUBLIC FORUM Monthly event limited to 3 minutes duration maximum per resident.

A member of the public asked the Council to investigate the clearance of leaves from the public footpath between St Benedict's and Gas House Drove.

A resident raised a number of questions for the Councillors present. Firstly was it considered that the old bingo hall could have been repurposed for youth issues. Cllr Lukaniuk confirmed that the site has been granted outline planning permission for houses. Secondly Brandon requires additional infrastructure to cope with the number of additional houses being built. Lastly they commented on the issue of the aggregates plant. Cllr King asked the resident how bad the county lines situation was. The resident stated that dealing is taking place in many public areas in Brandon. Cllr Brocklehurst asked if the blue light disco should be held away from school premises. The resident affirmed this. Cllr Wittam suggested that the resident consider trying the Crime Crackers group run by Eddie Stewart at the Leisure Centre as an interim measure as this was an excellent group. The resident asked that people be made more aware of the Crime Crackers group.

Another member of public congratulated Cllr Lukaniuk on his work to reduce pollution in Brandon High Street and asked what the current reading was. The Clerk is to confirm. The resident stated that the road through Brandon Remembrance Playing Fields to the lock is terribly rutted and requires repair. Lastly they asked that the Life Link programme be more widely publicised.

Signed.....

Another resident raised the issue of the missing bollard on the entrance to Market Hill. The Clerk confirmed that this had been notified a number of times to Suffolk and an engineer had attended site recently. When it is repaired it will be the responsibility of the local businesses to monitor who uses the Market Hill. They also stated that they had written some four years ago condemning Elizabeth Road as having the worst road surface and White Hart Lane having the worst pavement, nothing has changed. Is there a programme of refurbishment. Cllr Lukaniuk confirmed that highways can be difficult to deal with but he would pursue the matter.

A representative of Brandon Allotments Association informed the meeting that having taken over the running of the area some two and a half years ago they have continually improved the facilities there. Recently they have suffered major vandalism in that the perimeter fence has been badly damaged and the new composting toilets smashed. Tesco have kindly granted them £2,000 to increase security there and the Association has applied to Brandon Town Council for £6,000 to complete some works. A further £10,000 will be required to complete the fencing along the river. This matter will be discussed later under confidential.

A resident stated that they are aware of a drugs issue at the skate park. Cllr Brocklehurst confirmed that work is underway on the BMX/skate park to improve the area.

A member of the public stated that parking needs to be considered on Market Hill. They had raised the issue of the signage to the Polish Memorial being amended so it is inclusive of the Brandon War Memorial as this seems to have been overlooked. Cllr Lukaniuk replied that this would be looked at. The head teacher of IES stated that the pupils attending the meeting from IES had not discussed with him what they were going to say and he invited the Councillors to visit the school and talk with the Student Council. Cllr King agreed to attend IES and talk to the Student Council with Cllr Wittam on 7th February at 2pm.

10 CORRESPONDENCE

- Letter re applying for a grant – Citizens Advice West Suffolk – Letter received and awaiting completed grant form.

11 ACCOUNTS To approve the payments for December 2019.

Proposer: Cllr V Lukaniuk

Seconder: Cllr P Wittam

Resolution Record No: **BTC/68/13/Jan/20**

CARRIED: Unanimous

Signed.....

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Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
10/12/2019	72046	Grassmats Ltd	Brandon Playing Fields	338.50	67.70	406.20	105504
09/12/2019		Brandon Rem. Play.	Grant	13182.00	0.00	13182.00	105508
13/12/2019		Orient Express	Chairmans Allowance	220.87	0.00	220.87	105509
16/11/2019		CMS		45.00	0.00	45.00	105516
05/11/2019	BR 2418578CO	British Gas	OSH Maintenance	49.00	9.80	58.80	105517
11/11/2019	133982	Barcham Trees Plc	Victoria Avenue	402.00	80.40	482.40	105518
12/11/2019	104174	Thetford Garden Centre	Christmas Lighting	29.97	6.00	35.97	105519
13/11/2019	104175	Thetford Garden Centre	Christmas Lighting	9.98	2.00	11.98	105519
13/11/2019	104176	Thetford Garden Centre	Christmas Lighting	-24.98	-5.00	-29.98	105519
14/11/2019	104177	Thetford Garden Centre	Christmas Event	19.99	4.00	23.99	105519
22/11/2019	104180	Thetford Garden Centre	Christmas Lighting	19.97	3.99	23.96	105519
30/11/2019		E.P.I.C.	Christmas Event	120.00	0.00	120.00	105520
04/12/2019	327082	J & D Green	Cleaning Windows OSH	16.50	0.00	16.50	105521
04/12/2019	417007457	Denmans Electrical	Victoria Avenue	1.45	0.29	1.74	105522
05/12/2019	417011448	Denmans Electrical	Victoria Avenue	15.75	3.15	18.90	105522
06/12/2019		Mrs A Barnes	Reimbursement	24.30	0.00	24.30	105523
06/12/2019	47651	Chase Timber Ltd	Tools	191.49	38.30	229.79	105524
10/12/2019	47690	Chase Timber Ltd	Orchard	7.64	1.53	9.17	105524
10/12/2019	47691	Chase Timber Ltd	Orchard	2.90	0.58	3.48	105524
18/12/2019	47784	Chase Timber Ltd	Thetford Road	188.77	37.76	226.53	105524
18/12/2019	47785	Chase Timber Ltd	Victoria Avenue	7.64	1.53	9.17	105524
20/12/2019	47811	Chase Timber Ltd	Christmas Lighting	16.05	3.21	19.26	105524
10/12/2019	189711	Fengate Fasteners Ltd	Tools	55.10	11.02	66.12	105525
12/12/2019	2543	Fengate Fasteners Ltd	Christmas Lighting	-15.37	-3.07	-18.44	105525
23/12/2019	190350	Fengate Fasteners Ltd	Town Costs	43.25	8.65	51.90	105525
17/12/2019	7632	L & M Signs	Gator Signage	90.00	18.00	108.00	105526
19/12/2019	1085151402	Stannah Lift Services Ltd	OSH Maintenance	116.67	23.33	140.00	105527
19/12/2019	R6772/LOR	Ray Tuttle Lift Services	OSH Maintenance	90.00	18.00	108.00	105528
23/12/2019		Samuele Corciulo	Reimbursement	75.60	0.00	75.60	105529
23/12/2019	53690	Ashtons Legal	New Cemetery	24298.80	4843.76	29142.56	105530
31/12/2019	20190001317	Finevale Service Station	Fuel	66.04	13.20	79.24	105531
31/12/2019	1479614	CoolerAid Ltd	Cleaning Water Dispenser	17.68	3.54	21.22	105532
05/01/2020		HMRC	NICS	1068.41	0.00	1068.41	105533
30/10/2019	1022567632	Trade UK	Christmas Event	26.33	5.27	31.60	Direct Debit
21/11/2019	M023 XP	BT	OSH Phone	55.50	11.10	66.60	Direct Debit
18/11/2019	955550325	British Gas	Old School House	124.83	6.24	131.07	Direct Debit
04/12/2019		Creative Pension Trust	Pensions	318.67	0.00	318.67	Direct Debit
28/11/2019	H17E09CF1C	E.ON	Pillar 8 Market Hill	13.50	0.68	14.18	Direct Debit
28/11/2019	H17E123591	E.ON	Pillar 9 Market Hill	7.86	0.39	8.25	Direct Debit
29/11/2019	H17E209CC2	E.ON	Cemetery Yard	95.82	4.79	100.61	Direct Debit
01/12/2019	H105B85722	E.ON	Old School House	140.23	7.01	147.24	Direct Debit
04/12/2019	M043 1Y	BT	OSH Phone	22.30	4.46	26.76	Direct Debit
16/12/2019	420642	Everflow	Water OSH	22.65	0.00	22.65	Direct Debit
27/12/2019	97343622	Neopost	Postage	50.00	0.00	50.00	Direct Debit
28/12/2019	1095468	West Suffolk Council	Yard Waste	74.33	0.00	74.33	Direct Debit

12 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR NOVEMBER 2019

The Income and Expenditure Statement against Budget for November was received.

Signed.....

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13 ELECTION OF ONE PERSON TO BE APPOINTED AS TRUSTEE OF THE BRANDON POOR'S ESTATE

Cllr S Skinner was nominated as Brandon Town Council's representative to the Brandon Poor's Estate.

14 RESOLUTION from Cllr D Palmer No. 348

Brandon Town Council resolves to open a bank account with an alternative bank.

Secunder: Cllr P Wittam

Resolution Record No: **BTC/69/13/Jan/20**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO OPEN A BANK ACCOUNT WITH AN ALTERNATIVE BANK.

15 RESOLUTION from Cllr P Ridgwell No. 349

Brandon Town Council resolves to write to Ian Gallin from West Suffolk Council and Rt. Hon. Matt Hancock MP expressing our concerns over the introduction of parking charges in Brandon.

It was proposed that the resolution be amended for the letter to read 'Brandon Town Council is vehemently opposed to the introduction of car parking charges.'

Proposer: Cllr V Lukaniuk

Secunder: Cllr P Ridgwell

Resolution Record No: **BTC/70/13/Jan/20**

CARRIED: Unanimous

Brandon Town Council resolves to write to Ian Gallin from West Suffolk Council and Rt. Hon. Matt Hancock MP vehemently opposing to the introduction of parking charges in Brandon.

Brandon Town Council

Proposer: Cllr P Ridgwell

Secunder: Cllr V Lukaniuk

Resolution Record No: **BTC/71/13/Jan/20**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO WRITE TO IAN GALLIN FROM WEST SUFFOLK COUNCIL AND RT. HON. MATT HANCOCK MP VEHEMENTLY OPPOSING TO THE INTRODUCTION OF PARKING CHARGES IN BRANDON.

16 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr V Lukaniuk

Secunder: Cllr N King

Resolution Record No: **BTC/72/13/Jan/20**

CARRIED: Unanimous

Signed.....

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17 TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

- Of the Brandon Town Council Full Council Meeting of 9th December 2019.

Proposer: Cllr V Lukaniuk

Seconder: Cllr S Skinner

Resolution Record No: **BTC/73/13/Jan/20**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE CONFIDENTIAL MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 9TH DECEMBER 2019 BE APPROVED.

18 RESOLUTION from Cllr D Palmer No. 350

Brandon Town Council resolves to occupy additional premises in Brandon.

Seconder: Cllr P Wittam

Resolution Record No: **BTC/74/13/Jan/20**

CARRIED: By majority vote: 7 for, 1 against

BRANDON TOWN COUNCIL RESOLVES TO OCCUPY ADDITIONAL PREMISES IN BRANDON.

19 MATTERS ARISING

The Clerk raised a number of staffing issues.

20 GRANT APPLICATIONS discussion to consider S137 grants from Brandon

Allotment Association and Brandon and Santon Downham Neighbourhood Watch Association.

A general discussion ensued regarding the grant applications put before the council. It was agreed by all Councillors that Brandon Allotments Association be given £1,000 dependant on match funding.

Brandon and Santon Downham Neighbourhood Watch were awarded £400.

The meeting closed at 9:00pm

Signed.....