

CHELFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

THURSDAY 8TH FEBRUARY, 2018 at 7:30 p.m.

at CHELFORD PARISH HALL, KNUTSFORD ROAD, CHELFORD.

PRESENT - Councillors: D. Wilson (Chairman), B. Brindley, A. Boon, G. Willis, B. Affleck, J. Leach.
Members of Public (1).
Cheshire East Borough Councillor G. Walton.
Dr. E. M. Maddock - Clerk & Responsible Financial Officer.

1. **APOLOGIES FOR ABSENCE** - None.

2. **DECLARATIONS OF INTEREST** - Councillor B. Affleck - Item 9(i)(b) - Neighbour to applicant.

3. **MINUTES** -

The Minutes of the Parish Council Meeting held 11th January, 2018 had been previously circulated to all Members.

08/18 **Resolved** a) **That the Minutes of the Parish Council Meeting held 11th January, 2018 be confirmed as a correct record and signed by the Chairman.**

Proposed Councillor B. Brindley

Seconded Councillor A. Boon

All in favour

4. **PUBLIC FORUM FOR QUESTIONS** -

A resident attended the meeting to make comments on three items:

1. **Defibrillator Provision:** CTARA and Knutsford Community First Responder Team (KCFRT) are currently working together to secure community defibrillators for installation within the Parish. KCFRT plan to initiate a crowd funding initiative to raise funds for three defibrillators. At present it is intended to locate the defibrillators at Astle Court Community Room, Chelford Parish Hall and a third, presently unknown, location. The Parish Council were asked to consider possible locations for the third defibrillator. Possible options include on a lighting column or in a disused telephone kiosk. It was requested that the Parish Council fund the cost of printing the letters to residents inviting donations to the scheme.

2. **Vehicle Speeds through Chelford:** CTARA has been made aware of concerns from elderly residents who are reluctant to use the newly installed zebra crossing due to traffic speeds and some vehicles failing to stop at the crossing. Concerns have been raised that further development within the Parish may exacerbate the present issues due to increases in both traffic and pedestrian numbers. The Parish Council was asked to consider what speed calming measures could be implemented to address this issue. Borough Councillor G. Walton advised that he had raised concerns about the lighting on the zebra crossing which did not appear to be as conspicuous to on-coming traffic as crossings in other locations. It was also suggested that the Police could undertake a speed check to identify the severity of the issue. It was also noted that, if necessary, a community speed watch initiative could be explored. Borough Councillor G. Walton suggested that the proposal to install a mini roundabout at the junction of Dixon Drive and Cricketers Green with Knutsford Road could be re-submitted to Cheshire East Council with a view to reviewing the previous conclusions which identified spatial limitations to delivering the scheme.

3. **Planning Application 18/0171M:** A resident commented that the planning application proposed to deliver a very small number of affordable homes which was not considered acceptable. It was questioned whether this provision had been based upon recent housing needs survey data. Concern was expressed regarding the impact of increased house prices upon those families needing to access affordable and/or social housing. Information relating to child poverty within the region was also presented to support the need for increased affordable home provision.

7:50p.m. - One member of the public left the meeting.

5. **REPORTS FROM EXTERNAL ORGANISATIONS** -

- i) **Knutsford Rural Policing Team** - No representatives from the Policing Team were present at the meeting to report.
- ii) **Cheshire East Ward Member** - Borough Councillor G. Walton enquired whether Members had received the recent Spatial Planning Update. The Chairman advised that this had been previously circulated to all Members. Consultation will take place, later in the year, in respect of the Site Allocations section of the Local Plan. The challenge lodged by Muller Strategic Projects against the adoption of the Cheshire East Local Plan has been dismissed by the High Court. Guidance relating to the Airspace Review was issued in January, 2018 with consultation expected later in the year. Patching work has been undertaken on Alderley Road. The pothole near St. John's Church has now been repaired. There will be a Knutsford Area Highways Meeting in March, 2018 when minor highways projects will be considered for funding.

CHELFORD PARISH COUNCIL

8:03p.m. - Borough Councillor G. Walton excused himself from the meeting and left.

6. FINANCE -

i) Financial Statement 2017/18 as at 8th February, 2018 - (Appendix A)

Members considered the financial statement 2017/18 which was unanimously accepted.

ii) To ratify the following payment - the Chairman outlined the basis of the following payment:

- a) Cheque No. 001197 Groundwork UK £1,339.83 Return of unused Neighbourhood Plan Grant.

iii) To authorise the following payments - the Chairman outlined the basis of the following payments:

- a) Direct Debit E-ON £13.90 Electricity Charges: 01/10/17 - 31/12/17.
b) Direct Debit Information Commissioner's Office £35.00 Annual Registration Fee.
c) Cheque No. 001198 E. M. Maddock £1,720.70 Salary February 2018, Backpay & Expenses.
d) Cheque No. 001199 H. M. Revenue & Customs £752.29 Income Tax & NI contributions.
e) Cheque No. 001200 Greenfingers Landscape Ltd. £200.00 Ground Maintenance Contract (Jan. 2018).

iv) Receipts - the Clerk reported that the following receipts had been received since the last meeting:

- a) NatWest Bank plc. - Business Reserve Account £0.68 Gross Interest - November, 2017.
b) NatWest Bank plc. - Business Reserve Account £0.78 Gross Interest - December, 2017.

09/18 Resolved a) That the Statement of Account, as at 8th February, 2018 be received and the Clerk's observations duly noted.

b) That the schedule of 6 payments be approved and duly authorised.

c) That the report on receipts since the last meeting be received and duly noted.

Proposed Councillor B. Affleck

Seconded Councillor B. Brindley

All in favour

iv) Review of insurance requirements for 2018/19 - Members considered asset insurance requirements for 2018/19 in preparation for the policy renewal.

7. PARISH COUNCILLOR RESIGNATION -

i) Resignation from the position of Parish Councillor - Councillor K. Chaudhuri - Members noted, with regret, the resignation from the Parish Council of Councillor K. Chaudhuri due to her recent move from the area.

ii) Process for filling of the vacancy - The Clerk outlined the process for filling of the vacancy noting that, in the first instance, there was a formal procedure to be fulfilled by Cheshire East Council prior to inviting candidates to express an interest to be co-opted to the Parish Council.

10/18 Resolved a) That the resignation of Councillor K. Chaudhuri be received.

b) That authorisation be given for the Clerk to advertise that a vacancy has occurred in accordance with Cheshire East Council requirements.

Proposed Councillor B. Brindley

Seconded Councillor A. Boon

All in favour

8. CORRESPONDENCE -

i) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate in relation thereto:

- a) Cheshire Community Action - Best Kept Village Competition 2018.

11/18 Resolved a) That Chelford Parish Council will not enter the Best Kept Village Competition 2018.

Proposed Councillor B. Brindley

Seconded Councillor A. Boon

All in favour

ii) To receive and note other correspondence received since the date of the last ordinary meeting:

(Appendix B)

Decision a) That other items of correspondence be received and noted.

8:25p.m. - 8:35p.m. - The meeting was suspended for a short break.

9. PLANNING & LICENSING MATTERS -

i) Applications for consideration -

- a) 18/0171M - Demolition of all existing structures and buildings, remediation of the site and the erection of a residential led mixed use development comprising 89 no residential dwellings (use class C3) and 140 sq m (1,500 sq ft) of business floorspace (use class B1) together with landscaping, access points from Dixon Drive, car parking, an acoustic fence and associated infrastructure - Land at Former Chelford Agricultural Centre, Dixon Drive, Chelford.

Members considered the content of the planning application along with comments that had been

CHELFORD PARISH COUNCIL

received from several residents.

- 12/18 **Resolved** a) That the following comments, as prepared by Members, be submitted in respect of planning application 18/0171M:

Comments on Design and Access Statement

1. Whilst not a planning consideration, we must point out that there are a number typographical and spelling errors in the document and some inaccuracies in the information presented. As examples, in Section 01 when presenting the 'Site Overview' reference is made to local shops, the description of which is factually incorrect. There has been no bank in Chelford for at least two years, there is no newsagent or off licence. The structure of the statement is confused (what happened to 02?), with inconsistent numbering of sections and chapters, which are not identified in the introduction, e.g. Site and Surroundings is referred to as a chapter but does not appear in the introductory structure. In the section Building for Life 12 (2c) the facilities are less than described. There is only one school and one village hall. Such weaknesses in presentation do not reflect well on the professionalism of the organisation or the quality of the application.
2. Whilst the removal of large, old barns and buildings will remove a poor vista, the proposed building facades are very dull and do not reflect the range of existing buildings in the Parish. Consequently we suggest that removing one poor vista will lead to the creation of another. From the illustrations provided, housing design appears to lack any sort of creative thinking and properties appear to have little real distinction both in design and materials. Design and appearance are essentially unimaginative and lacking in character and in our view do not blend in or contribute well to the general character of other developments in the Parish. The Chichester and Cherwell buildings as illustrated, particularly look out of place, in terms of scale and design. Dimensions are lacking, but based on the illustrations, we believe these are out of character in the Parish and indeed on the proposed site. It would have been helpful if the plans had provided clearer and detailed graphics when referring to key views and vistas.
3. The design of business space with 2 floors of apartments above is not acceptable. It is not in character with the site and there are no details of height etc. It is quite clear from the analysis of commercial space that these units are unlikely to be filled in 12 months and will be converted to apartments. We have argued previously that the scale and height of apartment blocks are not in character with the Parish and certainly not those with 3 storeys.
4. What arrangements will be made to maintain the brick wall and acoustic fencing?
5. In Building for Life 12 (9b) the response to the question casually avoids the question. We are disappointed that no open spaces are to be provided on the site and we have serious reservations about whether the street dimensions and parking allocations will avoid problematic street parking. In order to clearly describe the parking proposals it would have been helpful to provide graphics. In Building for Life (12) question 11, more details should be shown of the stated public and private spaces, preferably with 3D views. We would like further clarification on the proposed location of refuse bins.
6. The loss of trees and hedgerows must be kept to an absolute minimum and clearer information is needed on what additional planting will be undertaken, where and maintained by whom.
7. Our assessment of this application is incomplete, because as yet, we do not have clear information regarding the disposal of the Cheshire East part of the site.
8. We would question the validity of the statement in the conclusion that 'well informed design and material choice ...will contribute to the township (?) and raise the aspirations of the area' (whatever that might mean). Clearly extracted from a bank of well trodden planning statements.

Comments on the Support Planning Statement

1. We would ask that clear communication be made with the Parish Council before the developer takes any actions so that queries from residents can be addressed accurately. Reference is made to the leaflet drop, but no information was provided to councillors as to the circulation or the contents. Consequently, councillors were unaware and could not answer resident queries.
2. In 5.3 the Coal House was discussed with DWH last year and it was agreed that the matter would be considered. It was not stated at the time, that the building would not be saved.
3. Statements regarding the s.106 agreement need clarification. There is no explanation of why dwellings attract a value of £1,000 and the total of s.106 monies suggested, falls well short of

CHELFORD PARISH COUNCIL

what we would expect, based on contributions made elsewhere. We are puzzled by the claim that one destination for the monies, should be indoors sports. We hope that before any decisions are made with the s.106 agreement, Parish Council views are sought.

4. Whilst the basis on which the affordable allocation has been proposed, we ask for further reflection on the number of dwellings being considered, which we feel is too low.

5. Whilst the transport survey concludes that the development will not seriously impact on the infrastructure, we remain unconvinced that the junction with Knutsford Road will not require improvement. Therefore, we would hope that some measures are taken to mitigate the impact of traffic emerging from that junction without such measures impacting on the rest of Dixon Drive. We are of the view that a mini roundabout would serve to alleviate problems as well as act as a traffic calming measure to reduce the dangers of fast moving traffic through the village.

Final Note

As a final note, we hope that the Officers and developers will agree to take appropriate measures, to avoid the potential negative impact from demolition and building, on dwellings in close proximity to the site. Some residents have expressed their strong dissatisfaction with the impact on their properties from the demolition and building on the current development. Consequently they have real concerns that their unhappy experiences may be repeated and we have been asked to convey their concerns.

Proposed Councillor G. Willis

Seconded Councillor D. Wilson

All in favour

- b) **18/0195M** - First floor side extension over existing garage and single storey extension - 10 Woodland Close, Chelford, Macclesfield, Cheshire. SK11 9BZ

Decision a) That no objections be submitted in respect of planning application 18/0195M.

- c) **18/0361M** - Certificate of Lawful Proposed Use to show that the proposed buildings would be lawful under Classes A, B, C, D & E of the Town & Country Planning General Permitted Development Order 1995 as amended by the later version of the GPDO 2015 - The Gardener's Cottage, Peover Lane, Chelford. SK11 9AN

Decision a) That no comments be submitted in respect of planning application 18/0361M.

- d) No further planning applications had been received.

10. HIGHWAY MAINTENANCE & ENHANCEMENTS -

i) Updates in respect of outstanding highway matters from/since previous meeting:

- a) Pothole - Holmes Chapel Road - near to Post Office. (Work complete.)
- b) Pothole - Holmes Chapel Road - near to St. John's Church. (Work complete.)
- c) Dead Tree - Alderley Road - opposite Shell Garage. (Work complete.)
- d) Footway - Alderley Road. (Update awaited.)
- e) Pothole - Alderley Road - near to Alderley Road Business Park. (Work complete.)
- f) Pothole - Outside Applewood House, Knutsford Road. (Work order programmed.)
- g) Hole around gully - Chelford Road - near to roundabout. (Defect not deemed actionable.)

ii) To receive highway matters for attention from Members -

- a) School 20mph zone - Query regarding the lack of designated end point of the zone.

11. COMMUNITY -

- i) **Defibrillator Provision** - Members noted the information presented at Item 4. Members considered the funding request for the printing costs associated with the donation request letter to be distributed to residents. In addition, consideration was given to what financial contribution the Parish Council could make to the project.

13/18 **Resolved** a) **That the Parish Council fund the printing costs for the donation request letter in the sum of £163.00.**

- b) **That the Parish Council consider the provision of a financial contribution to the defibrillator project if and when any shortfall in fund raising is known.**

Proposed Councillor D. Wilson

Seconded Councillor A. Boon

All in favour

- ii) **Chelford Bowling Club** - There was nothing to report.

- iii) **Potential Uses of s.106 funds within Parish** - Councillor D. Wilson reported that the Parish Council may wish to adopt a process by which projects which may be funded by s.106 funds can be collated and assessed. Further clarity is presently required on the procedure and scope of the process to be potentially adopted.

Decision a) That Councillor D. Wilson seek further clarification on the process which should be adopted to

CHELFORD PARISH COUNCIL

deal with this matter.

12. ASSETS -

i) Chelford Activity Park - Maintenance & Management -

- a) **Routine Inspections of Chelford Activity Park** - Councillor A. Boon reported that there were, at present, no issues causing concern. Councillor B. Brindley advised that he had resolved the mole issue within the Play Area.

- ii) **Chelford Activity Park - Usage & Hiring** - The Clerk reported that a hire request had been received in respect of a caravan event in early March, 2018.

Decision a) That approval be given for use of Chelford Activity Park for a caravan event taking place between 2nd - 4th March, 2018.

13. NEIGHBOURHOOD PLAN -

- i) **Neighbourhood Plan Financial Statement as at 8th February, 2018** (Appendix C) - Members considered the Neighbourhood Plan Financial Statement as at 8th February, 2018 which was unanimously accepted.

Decision a) That the Neighbourhood Plan Financial Statement as at 8th February, 2018 be received and the Clerk's observations duly noted.

- ii) **Neighbourhood Plan Steering Group Minutes** - The Minutes of the Neighbourhood Plan Steering Group meeting held 25th January, 2018 had been previously circulated to all Members.

Decision a) That the Minutes of the Neighbourhood Plan Steering Group meeting held 25th January, 2018 be received.

- iii) **Neighbourhood Plan Steering Group Recommendations** - It was noted that there were two recommendations for consideration:

1. That an online facility to return questionnaires be provided by Cheshire Community Action.
2. That the Neighbourhood Plan Steering Group, with the support of Cheshire East Council, prepare the Landscape & Character Assessment.

14/18 **Resolved** a) That approval be given for Cheshire Community Action to provide an online facility for the return of questionnaires.

- b) That approval be given for the Neighbourhood Plan Steering Group, with the support of Cheshire East Council, to prepare the Landscape & Character Assessment.

Proposed Councillor A. Boon

Seconded Councillor G. Willis

All in favour

14. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA -

- i) Refurbishment of Red Telephone Kiosks.
- ii) Review of Asset Security Arrangements.
- iii) Introduction of General Data Protection Regulations (GDPR).

15. DATE OF NEXT MEETING - Thursday, 8th March, 2018 at 7:30 p.m. at Chelford Parish Hall.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

Decision a) That a resolution to exclude the Public and Press from the remainder of the Meeting was not necessary as no items were to be considered at Item 16.

16. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - None.

The meeting was declared closed by the Chairman at 9:26p.m.

Signed:

Approval Date -

8th March, 2018

CHELFORD PARISH COUNCIL

APPENDIX A

Financial Statement for 2017/18 as at 08 February 2018						
Actual 2016/17 £.	Details	2017/18 Budget £.	2017/18 Budget Adjustments £.	Actual to Jan. 2018 £.	Agenda Feb. 2018 £.	Budget Balance £.
	Receipts					
17,486.00	Precept	22,485.00		22,485.00		0.00
0.00	Balances	5,000.00		0.00		0.00
6.73	Investment Interest	0.00		1.16	1.46	0.00
0.00	Sale of Assets	0.00		0.00		0.00
194.00	Grants, Donations & Refunds	9,000.00		4,982.99		5,259.00
60.00	Chelford Activity Park Hire	0.00		0.00		0.00
0.00	Contra Income	0.00		0.00		0.00
849.50	V.A.T. Refund (16/17)			652.26		771.47
18,596.23	Total Receipts	36,485.00		28,121.41	1.46	6,030.47
	Payments					
6,959.09	Salary (Clerk)	7,010.00	713.00	6,232.60	832.93	657.47
489.00	HMRC - Overpayment of Income Tax	0.00	0.00	0.00		0.00
0.00	National Insurance (Employer)	0.00	0.00	25.80	135.68	-161.48
583.27	Allowances (Clerk)	650.00	0.00	496.83	45.28	107.89
0.00	Chairman/Member Allowances	0.00	0.00	0.00		0.00
28.82	Administration	210.00	0.00	4.48		205.52
100.00	Audit Fees (Internal & External)	350.00	-102.00	248.00		0.00
1,365.85	Insurance	1,600.00	0.00	0.00		1,600.00
384.24	Sect. 137 Donations	700.00	79.00	429.36		349.64
1,380.00	Grants	1,530.00	0.00	150.00		1,380.00
50.00	Parish Council Newsletter	100.00	0.00	50.00		50.00
0.00	Christmas Trees & Lighting	300.00	0.00	0.00		300.00
79.30	Street Lighting (Electric & Repairs)	240.00	-142.00	67.54	13.24	17.22
358.80	Website	450.00	1,013.00	774.04	571.00	117.96
675.00	Village Planters	615.00	-45.00	570.00		0.00
203.00	Tennis Coaching	0.00	0.00	0.00		0.00
400.00	Professional Services	300.00	0.00	0.00		300.00
0.00	Advertising	75.00	-75.00	0.00		0.00
464.85	Subscriptions/Affiliation Fees	515.00	-20.00	459.85	35.00	0.15
152.50	Room Hire	350.00	-97.00	0.00		253.00
0.00	Training	140.00	20.00	60.00		100.00
1,021.85	Chelford Activity Park - Maintenance	4,000.00	-371.00	2,143.53	166.67	1,318.80
1,059.00	Asset Maintenance	1,400.00	1,700.00	0.00		3,100.00
657.97	Asset Purchase	1,200.00	0.00	0.00		1,200.00
11.23	Contingency	750.00	-500.00	0.00		250.00
0.00	Neighbourhood Plan	14,000.00	-5,259.00	2,943.22	2,227.93	3,569.85
652.26	V.A.T.			737.48	33.99	
17,076.03	Total Payments	36,485.00	-3,086.00	15,392.73	4,061.72	14,716.02
	Cash/Bank Reconciliation	01/04/17		11/01/18	08/02/18	31/03/18
	Balance B/Fwd.	31,111.50		31,111.50	43,840.18	39,779.92
	Add Total Receipts	36,485.00		28,121.41	1.46	6,030.47
	Less Total Payments	-36,485.00		-15,392.73	-4,061.72	-14,716.02
	Balance C/Fwd.	31,111.50		43,840.18	39,779.92	31,094.37
	Cumulative Balances	Balance		Balance	Balance	Balance
		01/04/17		11/01/18	08/02/18	31/03/18
	General Funds	30,490.62		38,880.71	35,708.55	27,023.00
	Earmarked Reserves	620.88		4,959.47	4,071.37	4,071.37
		31,111.50		43,840.18	39,779.92	31,094.37

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CHELFORD PARISH COUNCIL

CASH/BANK RECONCILIATION AS AT - 8th February 2018

CASH

Balance Brought Forward 01/04/17	31,111.50
Plus Receipts	28,122.87
	<u>59,234.37</u>
Less Payments	19,454.45
Balance Carried Forward 08/02/18	<u><u>39,779.92</u></u>

BANK (Natwest)

Business Reserve Account -	19,694.38		05/01/18
Add income/transfer received since above statement			
	<u>0.00</u>		
Less unrepresented cheques			
	<u>0.00</u>		
		19,694.38	08/02/18
Current Account -	28,412.05		05/01/18
Add income received since above Statement			
	<u>0.00</u>		
		0.00	
Less unrepresented cheques/ Transfer			
Approved	-4,264.79		
For approval	-4,061.72		
	<u>-8,326.51</u>		
		20,085.54	08/02/18
Total Bank Balances 08/02/18		<u><u>39,779.92</u></u>	

CHELFORD PARISH COUNCIL

APPENDIX B

CORRESPONDENCE

Received	Cheshire Association of Local Councils (ChALC) -
-	ChALC Weekly Bulletin - 11, 18, 25 January 2018; 1 February 2018.
16/01/18	Royal Garden Party 2018.
17/01/18	Appraisals - A modern Makeover and Motivation.
22/01/18	Last call for Transparency Code applications.
	Cheshire East Council -
-	Traffic Management LAP Reports - 18 January 2018; 1 February 2018.
-	Connected Communities Newsletter - January/February 2018.
-	Neighbourhood Planning Fortnightly Update - 12, 26 January 2018.
-	Spatial Planning Update - January 2018.
-	Winter Service Decisions - 8-31 January 2018; 1-4 February 2018.
09/01/18	Town & Parish Council Conference - 20 th February 2018. [18/01/18 - Agenda for event.]
17/01/18	Knutsford Neighbourhood Area Modification Consultation. (17/01/18 - 28/02/18)
18/01/18	Health & Wellbeing Strategy Review.
25/01/18	Request for details of grant funding schemes.
	Rural Services Network -
-	Weekly News Digest - 8, 15, 22, 29 January 2018.
-	Rural Opportunities Bulletin - January 2018.
-	Hinterland Newsletter - 12, 19, 26 January 2018; 2 February 2018.
-	Rural Vulnerability Service - Fuel Poverty (January 2018); Rural Transport (January 2018).
-	RSN Spotlight - Rural Housing (January, 2018).
	Other Correspondence -
-	Public Sector Executive - 8, 12, 15, 19, 22, 26 January 2018; 23/11/17 - Budget 2017 - What does it mean for the public sector; 10/01/18 - Certificate in Terrorism Studies course; 25/01/18 - Development of Staff Leadership & Management.
-	HMRC - 29/01/18 - Functions, Food and Fuel; 31/01/18 - What's new for employers in 2018/19?
-	Manchester Airport - 17/01/18 - January Blues Competition for tickets to George's Marvellous Medicine.
-	CPRE - 11/01/18 - Campaigns Update.
-	Community & Voluntary Services - e-Bulletin - 19 January 2018; 2 February 2018; 09/01/18 - Training News; 12/01/18 - The Voice Newsletter; 23/01/18 - Changes to Cheshire East Council community grant application procedure.
-	Information Commissioner's Office - Newsletter - January 2018; February 2018.
-	Age UK - Newsletter - January 2018.
-	Historic Towns & Villages Forum - 16/01/18 - Supporting Historic High Streets seminar.
-	Civic Voice - War Memorial News - 9, 24, January 2018; 16/01/18 - First World War Memorials "Sharing Success" event.
-	Zurich Insurance plc - 21/12/17 - Winter Health & Safety; 25/01/18 - Risk Management Seminars; 02/02/18 - Blurred Lines - Who owns the risk?
08/01/18	Place & Space Seminar - Neighbourhood and Urban Renewal in post-Brexit Britain.
09/01/18	Poynton Town Council - Poynton Neighbourhood Plan - Regulation 14 Consultation. (Consultation closes: 20/03/18)
10/01/18	Brain Tumour Research - Using local influence to support finding a cure.
31/01/18	Knutsford & District War Memorial Neighbourhood Forum - Knutsford Town Council Planning Committee 05/02/18.
	Advertisements -
-	08/01/18 - Primary Care Supplies - Defibrillators; 08/01/18 - Noticeboard Company - Scroll Design Noticeboards; 08/01/18 - Greenfingers Landscape Ltd. - Maintenance Services; 10/01/18 - Proludic - 2018 Brochure; 11/01/18 - Primary Care Supplies - Defibrillator; 11/01/18 - Town & Parish Council Websites - Transparency Code funding deadlines; 11/01/18 - TWM Traffic - Speed Control Systems; 11/01/18 - Arien Signs - Spring Brochure; 12/01/18 - Kompan - 50% off play equipment; 15/01/18 - Noticeboard Company - Double Sided Noticeboards; 16/01/18 - Realise Futures Eco-Furniture - 15% discount on benches; 18/01/18 - Noticeboard Company - Stock clearance; 19/01/18 - Northwich Town Council - Moss Removal Services; 23/01/18 - Primary Care Supplies - Defibrillators; 02/02/18 - Fenland Leisure - Spring Mobiles.
	15/01/18 - Sandbach Town Hall - Events 2018; 15/01/18 - ITV - Looking for outgoing grandparents for television series; 29/01/18 - Big Things - Public Art Projects; 30/01/18 - Sandbach Town Hall - February 2018 events.

CHELFORD PARISH COUNCIL

APPENDIX C

Chelford Neighbourhood Plan Financial Statement for 2017/18 as at 08 February 2018					
Details	2017/18 Budget £.	Revised* 2017/18 Budget £.	Actual to Jan. 2018 £.	Agenda Feb. 2018 £.	Budget Balance £.
Receipts					
Chelford Parish Council - Balances	5,000.00	5,000.00	5,000.00		0.00
Groundwork UK (DCLG)	9,000.00	9,000.00	3,741.00		5,259.00
Grants / Donations	0.00	0.00	0.00		0.00
Refunds / Contra Income	0.00	0.00	0.00		0.00
Total Receipts	14,000.00	14,000.00	8,741.00	0.00	5,259.00
Payments					
Groundwork UK (DCLG) (see Note 1)					
Consultant Fees (see Note 2)	472.50	1,102.50	1,102.50		0.00
Consultant Fees (see Note 3)	157.50	157.50	157.50		0.00
Consultant Fees (see Note 4)	630.00	0.00	0.00		0.00
Consultant Fees (see Note 5)	315.00	315.00	315.00		0.00
Consultant Fees (see Note 6)	315.00	315.00	285.00	30.00	0.00
Consultant - Travel expenses	66.00	66.00	44.00	22.00	0.00
Room Hire	280.00	280.00	62.50	217.50	0.00
Publicity Costs	220.00	220.00	22.51	197.49	0.00
Printing Costs	840.00	840.00	343.16	496.84	0.00
Envelopes (2,400)	300.00	300.00	0.00	300.00	0.00
Purchase of OCSI Report	45.00	45.00	45.00		0.00
Refreshments at Consultation Events	100.00	100.00	24.00	76.00	0.00
Other	5,000.00	5,000.00			3,569.85
Salary (Clerk)			456.64	789.54	
National Insurance (Employer)			11.56	75.43	
Allowances (Clerk)			73.85	23.13	
Chairman/Member Allowances			0.00		
Administration			0.00		
Total Payments	8,741.00	8,741.00	2,943.22	2,227.93	3,569.85

NOTES

- 1 - Grant funding period end date 31/12/2017.
- 2 - Design of flyer and questionnaires, data analysis and write up.
- 3 - Preparing vision and objectives.
- 4 - Analysis of Evidence Base.
- 5 - Advising and facilitating at consultation events.
- 6 - Attending Steering Group Meetings.

* - Grant variation approved by Groundwork UK.