Carharrack Parish Council
Parish Clerk: Claire Powell

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ORDINARY PARISH COUNCIL MEETING 19th October 2026 @ 7.15pm

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1. **Persons Present/Apologies -** To **NOTE** persons present and **RECEIVE** any apologies for absence.

   Cllr Holland (Chair)
   Cllr Woolgar
   Cllr Langdon
   Clerk

   Apologies:

2. **Chair Welcome and acceptance of the standing order and code of conduct**

3. **Resignation received from Cllr Large dated 02.09.2026 - Election of Vice Chair**

   - No Councillors put themselves forward to stand as Vice-Chair
   - Clerk to speak to CALC to inform them of the situation

4. **Declarations of Interest from Members/Dispensations**
   To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the New Councillor Code of Conduct 2022 if appropriate.

   - No declarations of interest received

5. **Confirmation of committees, representatives and delegated powers DISCUSS & APPROVE** – To be confirmed during future meetings- Covered later on in the meeting

   - Clerk to email Helen Kneale to ask for an introduction to the meeting and what being a representative entails, to pass on to Councillors

6. **Public Participation**
   To **RECEIVE** comments from members of the public. This provides an opportunity for members of the public to comment on items on the agenda as per Standing Orders or otherwise considered at the Chairman's discretion. Maximum time allowed will total 10 minutes/2 mins per person.

   - Local residents made enquiries about the planning applications that come to the Parish Council. The current process in light of reduced meetings and limited response times required by Cornwall Council were explained.

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7. **Parish Council Meeting Minutes** for the meetings held on Wednesday 17th of August 2026
It was **RESOLVED** that the above Minutes of the Meetings of Carharrack Parish Council having been previously circulated, be taken as read, approved, and signed. Proposed by Cllr Woolgar. Seconded by Cllr Langdon

There were **NO** matters arising from the Minutes.

8. **Cornwall Councillors Report –** Update on current issues from C.C. Connor Donnithorne – no report received.

9. **Finance-**
   - Authorisation of August, September & October payments as detailed on Appendix 2 **DISCUSS & AGREE –** All Agreed
   - **CIL –** Update from Cllr Holland – This is ongoing. An EOI regarding funds for Brokenshire's corner and road improvements has been made but heard nothing yet.
   - S137 Grant Application from Sunny Days Nursery – **DICUSS & AGREE -** This application was discussed and it was decided that the Clerk would speak to St Day Parish Council before a decision is reached.
   - The following payments were **RATIFIED.** Proposed by Cllr Woolgar. Seconded by Cllr Langdon
     Clerk Salary September £667.65
     HMRC Paye September & October £430.75
   - The Quarterly 3 Payments over £500 were **RATIFIED**. Proposed by Cllr Woolgar. Seconded by Cllr Langdon.

10. **Planning applications:**

PA26/05386 Certificate of lawfulness for existing use of land as a residential caravan site – Quarry Sunrise Hill Higher Trevethan CPC Submission before 1st September 2026 - RATIFIED

11. **Land on Pennance Road update– DISCUSS & AGREE –** The rubbish has been cleared and it is looking tidy.

12. **20 mph & Speed Watch update- DISCUSS & AGREE** – Speedwatch been out 7 times so far and the next one is this week. It has been effective on the corner past the playing field. It seems to be good as deterrent as people are slowing down. The Speedwatch team are trialling the second location at The Pound Junction. A request for more volunteers has been published in the Parish magazine.

13. **Allotments** – Following the AGM on Saturday, the points raised were discussed.
   - The toilet has now been fixed.
   - Cllr Holland will buy cleaning supplies.
   - Clerk will arrange for a poster to be put on the allotment noticeboard stating the point of contact and will send an email to all plot holders with the same information.
   - Cllr Langdon will look at the plot that was suggested as being filled in to make an additional parking space and report back.
   - Regular monthly visits were proposed as a good idea at the AGM and the 3rd Saturday of the month was suggested, between 10-12noon.
   - Cllrs Holland and Langdon will assess the machinery onsite as it was suggested that one of the lawn mowers may need to be removed.
   - The suggestion of the poly tunnel being used as a community space was discussed – a quote will be required for the recovering. This is a good idea but the management of it will need to be discussed further.
   - The immediate priority is to build relationships and tidy things up.
   - Clerk to check tenancy agreement to ascertain what plot holder responsibilities are (including hardware) and to remind all.
   - Clerk to send an email to all plot holders to use the woodchip and to offer it to anyone that they know that may be able to make use of it.

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- Clerk to speak to person bringing wood chip and let them know that we do not need or want any more.
- Not all plot number signs are present and correct. These were originally provided by the Parish Council but now plot holders should be encouraged to personalise their plots and ensure that there signs are displayed. A plot numbers competition was suggested.
- An action tracker was suggested as there isn't a current one in place since the previous 5 year plan was achieved. There are a lot of new people but no one really overseeing anything. Clerk to look into this.
- Clerk to look at procedure for withdrawing from allotment.

14. **Neighbourhood Planning Submission – Priorities Statement next steps - DISCUSS & AGREE –** It was decided that this item would be carried forward to the next meeting. There will potentially be an open day in the Spring.
15. **Emergency Plan next steps – DISCUSS & AGREE -** a link has been put in the Parish magazine to the government website for emergencies. Neighbourly assistance can be part of the emergency plan and this has worked well previously with the community pulling together.
16. **Parish Magazine – DISCUSS & AGREE –** the latest edition has gone to print and there are lots of volunteers to distribute it. It is well received and it was agreed that is should continue in its current format.
17. **Police Liaison Group meeting – Cllr Shaddick & Cllr Woolgar to report –** Cllr Woolgar did not manage to attend this meeting as he did not receive the link, however he is still happy to be the representative. It is important to know what is happening in bigger areas and the most important thing is to encourage people to report crimes so that the police can focus their resources in the right areas.
18. **Village Tidy Up – Kerbside, Dog Fouling & Litter – DISCUSS & AGREE** - 2 Saturday sessions have taken place so far and there has been a great response. There is not a lot of litter around the village and the dog fouling has improved. The dispensers are available – more bags are needed with Cllr Holland will sort.
19. **Pound Field & Junction update - DISCUSS & AGREE –** the bench is fine. The pond water is low but that is to be expected. All looking fine and tidy.
20. **Parish Assets Maintenance - DISCUSS & AGREE –** Large storage container at the social club – after discussion it was agreed to renew the padlocks, the contents of the container are going to be sorted out with the former chair of ICE and the Parish Council chair. Further discussion regarding repainting the container will be required.
21. **Defibs – DISCUSS & AGREE –** a meeting was held last Friday and ICE has folded. They have a sum of money and would like to use this to purchase 2 defibs for Carharrack. Luke will be providing a quote for the 2 defibs and cases. One will be situated outside the social club and it was discussed that the second could be put in the area near Consols Road. Luke is also looking to service the defib on Mills Hall.
22. **Social Club – Request for support to provide some planters and bulbs. Poster competition idea –** This request was discussed and the Parish Council agreed to support by providing a planter and some bulbs.
23. **2027 meeting dates and venue** – **DISCUSS & AGREE** – It was agreed that meeting every other month is sufficient with communication via email in between. 2027 Meetings will be in January, March, May, July, September and November and the Clerk will send dates out to all Councillors.
24. **Agenda Items** - To **NOTE** any items for the next Parish Council Meeting – None – The allotments will be the Parish Council's priority.

Meeting closed: 20:41

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