## **Elkesley Parish Council**

Minutes of the Elkesley Parish Council will be held on Tuesday 17<sup>th</sup> October 2017, at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

Present: Cllr Oldbury (Chair), Cllr Flear, Cllr Fish, Cllr Stronach, Cllr May, Cllr Wilkinson, Cllr Ffoulks-

Jones and Cllr Raper

Others present: Mrs Davies (Clerk), County Cllr Kevin Greaves and members of the public

## 1939/17 To receive apologies for absence

Apologies received and approved from Cllr O'Brien.

# 1940/17 To receive and record declaration of interests from Members in any item to be discussed

No declarations of interests received.

#### 1941/17 To suspend the meeting to hold a 10 minute public session

Matters raised:

- A resident raised an issue regarding residents being charged by Severn Trent for surface water drainage; when in fact some areas have soakaways. Severn Trent will give a refund for incorrect charges going back 3 years; the resident said that it should actually go back 6 years.
- A resident commented that minute number 1930/17 had inaccurate information in it and did not answer the question regarding the conifer hedge.

## 1942/17 To receive reports from the District and County Councillors

County Cllr Kevin Greaves gave an update on his conversation with the Rights of Way Officer regarding Battery Lane; and the time scale for the proposed resurfacing in Elkesley. The roads were identified as Park Lane, High Street and Lawnwood Avenue

# 1943/17 To approve the minutes of the meeting held 19<sup>th</sup> September 2017

Cllr Stronach proposed to accept the minutes of the meeting held 19<sup>th</sup> September 2017 as a true record; this was seconded by Cllr Flear and resolved by the Council.

#### 1944/17 To receive an update on actions from the previous meetings

Cllr O'Brien had submitted the following updates following a meeting with County Cllr Greaves and Ms Horton the new Highways Manager.

Cllr O'Brien and Cllr Stronach met with Cllr Greaves and Ms Horton and took a tour down the roads earmarked for resurfacing through the fund that Cllr Greaves had been given, just so that Ms Horton was aware.

The entrance to the village was then looked at, this was agreed by all that it was not up to standard. Photos were taken and Ms Horton will get their grounds maintenance team back to sort it all out and make it tidy. The area should be cut 3 times a year which hasn't been done this year.

Cllr O'Brien brought up the sign into Headland Ave which has Pepperly Rise missing from it; Highways will arrange for something to be done about it. The cast metal 'welcome to.' signs were mentioned and it was said that the Parish would have to contribute 50% of their cost.

A request was made for a copy of who is responsible for what; now that the bridge works have been completed so that any issues are being reported to the correct agency and Ms Horton agreed.

It was asked if there was any way that Lawnwood Lane could be adopted by the County Council but was told there was no process to do that so Lawnwood Lane will never be adopted.

The question was then asked who is responsible for removing all the old road signs and sandbags that have been left lying around the village i.e. there is an A frame on the new roundabout at the top of Jockey Lane and a mangled one in the grass at the smaller entrance to the village. They were advised that the roads have now been handed back to the Council County but it should be the agency that does the work that removed them. Ms Horton will report them for removal.

Cllr O'Brien reported that the areas of pavement reported for being broken up on Lawnwood Ave have now been repairs and look at lot safer.

They then went over to Jockey Lane to look at the dykes etc. Cllr O'Brien asked if the two separate dykes could be joined together to take more flood water off the road and if the grips could be redone. Cllr Greaves agreed that he thought it was a good idea and Ms Horton will look into the dykes being joined; meantime the grips will be redone. Ms Horton took notes of pot holes etc. which she has reported and Highways has already been out and sprayed painted circulate to identify the one to be repaired.

The finger post sign on the junction with Old London Road which is falling apart will be replaced with a newer style which will be easier to maintain with the next few weeks. They asked if Jockey Lane could be gritted when bad weather is forecast and not just when it is forecast to be bad for several days, especially as every road around Jockey Lane is gritted and there are far more vehicles using the road now. Cllr Greaves has already requested that Jockey Lane be moved onto the main gritting list already so it is gritted every time.

It was pointed out the online system for reporting issues in the area of the bridge is not up to date so it won't allow you to do it online. Ms Horton said they are aware that it's not up to date and anyone reporting a fault should just pick an area that is in the village and use the notes to describe the issue and where about in the bridge area it is; they will pick it up from that.

The defibrillator is now wired up and ready to install the following date. The next step is to set up some free courses for defibrillator training again.

The date of the litter pick was altered to the 19<sup>th</sup> November 2017 10.30am to 12.30pm.

# 1945/17 Planning – To consider any planning applications below, note any correspondence and decision notices

Application: 17/00590/ADV

Location: The Gables, Jockey Lane, Elkesley

Proposal: Retain two internally illuminated freestanding signs

Following consideration; the Chair proposed not to make any objections; this was seconded by Cllr May and resolved by the Council by 8 votes.

# 1946/17 To consider and approve insurance quotations for the ride on lawnmower (pending container)

This item was deferred to a future meeting.

## 1947/17 To consider available options for the BT phone box

The Chair reported that he has finally heard back from BT regarding the phone box on Headland Ave, In summary BT was to remove the phone box, Bassetlaw District Council has not made any objections to BT's request; therefore, there is nothing stopping them. The District Council will have heard our comments along with any other they received and made their judgement following this. They do state that it will not remain as a working payphone.

Our options are to keep the phone box and find an alternative use for it; one suggestion was to put the defibrillator in it; or to have the box removed.

Following consideration of the options Cllr May proposed to have the phone box removed; this was seconded by Cllr Raper and resolved by the Council by 8 votes. The second proposal following the discussion was Cllr May proposed that the second defibrillator is installed in front of the shop; this was seconded by Cllr Stronach and resolved by the Council by 8 votes.

## 1948/17 To receive village reports on the following:

## Sports field and play area inspections

The Chair reported that the second BMX track has now been completed. The area has been seeded and the banking has been tidied up and weeded. The shelter and benches are due for delivery 10<sup>th</sup> November so any volunteers to help install them would be appreciated. No actions raised from any inspections.

## Highways and service faults

Cllr Raper reported that 'Pepperly Rise' had not yet been included on the street sign; gritting issues were discussed with Highways and Notts County Council is to inspect the trees that have died.

The Chair reported that Carillion are responsible for the landscaping around the new bridge for two years.

**Cemetery -** The soil mound still requires moving in the cemetery; Cllrs to arrange between them

**Defibrillator inspection -** Cllr Wilkinson reported that everything was okay with the defibrillator.

Allotments- Nothing to report; still only one written request received.

#### 1949/17 Proposal to discuss the entrances into the village

Already mentioned in Cllr O'Brien's update.

## 1950/17 Proposal to review cemetery rules and regulations

After discussion it was agreed to have a working party to meet with the retired District Council Cemetery Manager to go through the cemetery rules and regulations. Any proposals to be brought back to the Parish Council for further discussion.

### 1951/17 Remembrance Day Service and purchase of Wreath

Cllr Fish will be the Parish Council representative at the Remembrance Day Service, the Clerk has arranged for the wreath to be delivered.

## 1952/17 To approve Memorial Hall Committee nominations

The nominees for the Elkesley Memorial hall Management Committee are: Sheila Johnson, Jennifer Flear, John Stronach, Gemma Stronach, Diane Edwards, Craig Houston, Brenda Ransford and Kathleen Fish as the nominated Parish Council representative.

Cllr Stronach proposed to approve the above nominations; this was seconded by Cllr May and resolved by the Council by 8 votes.

At this point the Chair has to leave the meeting. Cllr May proposed Cllr Ffoulks-Jones to chair the remainder of the meeting; this was resolved by 7 votes.

## 1953/17 Proposal to discuss Neighbourhood Watch

Cllr Stronach reported on the Neighbourhood Watch that he was part of in Elkesley some years ago and suggested looking into having one again. The Chair asked Cllr Stronach if he would like to put some information together and bring it back to a future meeting for further discussion.

## 1954/17 To receive reports from any meetings attended by Council Representatives

No meetings attended.

## 1955/17 Finance – To approve payments and receive financial update

The Clerk circulated copies of the current financial update, budget and bank statements for the Councillor to view.

The following payments were proposed and approved by 8 votes.

- a) Gauntlets weed killer £100.00 (1745)
- b) The Cumbria Clock Company Ltd £174.00 (1747)
- c) Grant Thornton External Auditor fee £150.00 (1748)
- d) B.D.C cemetery wheelie bin 6 months expenses £149.24 (1749)
- e) Street Cleaner Oct wage £256.90 (1750)
- f) Clerk's Sept wages & expenses £203.74 (1751)
- f) HMRC p.a.y.e £50.20 (1752)
- g) CPS Contractors preparing and seeding in the sports field £1063.75 (1753)

The Clerk reported that the External Auditors report and certificate has been received. The report was as follows 'On the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.' The notice of conclusion of audit will be put on the website as required.

#### 1956/17 To receive items of information and for future agenda items

Items of information:

- Information from the District Council on events and activities within the District in 2018 for the Centenary of the end of First World War
- A consultation on the Homeless Prevention Strategy which the Clerk will circulate for Cllrs to respond to if required

Items for future agenda

- Condition of the Entrances into the Village
- Review of cemetery rules and regulations
- Information on forming a Neighbourhood Watch group

## 1957/17 Time and date of the next Parish Council meeting

The next Parish Council meeting will be on the 21<sup>st</sup> November 2017 at 7pm in the Elkesley Memorial Hall, High Street, Elkesley.

