

MINUTES OF MEETING	: 15 th September 2014
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	: PAVILION
TYPE OF MEETING	: ORDINARY
PRESENT	: MR CLAYTON DANKS (CD)
	: MR JAMIE WILLIAMS (JW)
	: MR NICHOLAS MELHUSH (NM)
	: MRS DINAH MURDOCH (DCM)
CHAired BY	: MR DAVID SULLIVAN (DS)
IN ATTENDANCE	: MR DAVID BAKER (DB)
ALSO PRESENT	: CLLR TIM ROLT (HCC) : CLLR PETER GIDDINGS (TVBC) : 10 PARISHIONERS

54. Apologies

54.1 None.

55. Public Participation

55.1 Mr Edward Buckley addressed the meeting regarding a noise nuisance concern over the unregulated helicopter engine testing taking place at Bourne Park. He requested the parish council's support in the matter. It was explained that the Environmental officer at TVBC should be his first point of call in dealing with a noise nuisance. Mr Buckley was advised to keep a log of noise nuisance events which would help TVBC understand the extent of the problem. It was noted that the parish council had no power to act on the matter. The parish council had been copied in on a letter from Mr Martin to Mr Buckley in which he had apologised for any nuisance he might have caused and giving an undertaking to keep future engine tests to a minimum and to install an engine muffler that would reduce noise levels. Councillor Jamie Williams agreed to brief Mr Buckley on any future planning applications submitted to the parish council with regard to Bourne Park.

JW to action.

56 Actions arising

56.1

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It was agreed that for safety reasons a grid would be installed over the entrance to a culvert on Dene Green. DS to action. In progress. Safety grid had been made and was waiting to be installed
Cllr Melhuish confirmed that with Cllr Tim Rolt's (HCC) support that they were still pressing for 40 mph buffer zones to be installed on the A343 to the north and south of Hurstbourne Tarrant. NM/TR to action – In progress. Cllr Tim Rolt confirmed that the request was registered on HCC highways work plan
The minutes of the Annual Parish Council meeting of 16th June 2014 were rejected and a revised set of minutes would be presented for approval at the next parish council meeting. NM & DB to action. Completed
Community hall lease – The PC's solicitor had supplied a set of recommended changes to the lease document. Hardcopy of the revised lease was to be delivered to each councillor for immediate comment and or approval. DB & All Councillors to action. Completed
SLR service issues – The lead PC (Tangley PC) was assessing alternative supplier arrangements following the poor service provision by TVBC. Tangley PC were progressing service issues with TVBC under the 2014/15 contract and a new supplier would be assessed in 2015/16.
Councillor Nick Melhuish expressed concern over the poor signage and management of the re-surfacing road works lead by HCC Highways. Councillors agreed to submit a formal letter of complaint to HCC Highways department and to escalate the matter through Cllr Tim Rolt (HCC Ward Councillor) and our local MP Sir George Young. Councillor Nick Melhuish agree to draft a complaint letter. NM to action; Completed
Cllr David Sullivan outlined the proposed scheme to manage access and provide car parking whilst the community hall was being built. Cllr D Sullivan agreed to discuss the arrangements with the primary school head-teacher. DS to action. In progress
Cllr David Sullivan confirmed that some items of play equipment on the King George V Playing fields have been reported in the latest inspection as requiring replacement. It was agreed that Cllr Dinah Murdoch and David Sullivan review the inspection report and bring forward a plan of repair and or replacement. DCM & DS to action. See Agenda Item 14.

57. Minutes of meeting 16th June 2014

- 57.1 The minutes of the Annual Parish Council meeting of 16th June 2014 were approved and signed by the Chairman.

58. Minutes of meeting 21st July 2014

- 58.1 The minutes of the Annual Parish Council meeting of 21st July 2014 were approved and signed by the Chairman.

59. Declarations of interest

- 59.1 None.

60. Community Speed Watch (CSW) report

- 60.1 Rupert Conder presented his latest report to councillors:
- Four speed monitoring trials had been carried out and 23 vehicles exceeding 35 mph had been reported to the police;
 - Significant impact was achieved on reducing the speed of traffic whilst each trial was carried out;
 - It was recommended that the trial should be continued at a rate of two monitoring sessions per month (based on a cost of £400 mobile SID hire per annum). An alternative approach would be to purchase our own mobile SID equipment at a cost of £1870.00;
 - Councillors agreed to continue speed monitoring sessions for the remainder of the 2014/15 financial year using hired mobile SID equipment. The purchase of mobile SID equipment would be considered under the 2015/16 budgeting planning cycle;

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- The parish clerk was asked to re-visit the Police and Crime Commissioner's Scheme to awards grants for CSW schemes and to see if funds could be secured towards the purchase of a mobile SID equipment. **DB to action.**

See appendix 1a for details on the CSW scheme report

61 Flood Working Group progress report

- 61.1 Rupert Conder presented a progress report to councillors following the latest flood working group meeting held on Thursday 11th September on the Dene Green.
- A number of residents raised their concerns regarding the lack of progress achieved by the main authorities to date and that there was little time left for action before winter rains could bring about further flood issues;
 - Councillor David Sullivan and Gary Edwards confirmed that HCC and the Environment Agency had worked for two days inspecting and mapping the main drainage culverts in Hurstbourne Tarrant. The inspection found that the main drainage culvert starting near the bus shelter down as far as the Crescent was very heavily silted and some clearance work had been completed. No further work has been carried out and the parish council and Cllr Tim Rolt had requested that the inspection, mapping and culvert clearance should be completed as soon as possible. **Cllr Tim Rolt to action.** The completion of inspection, mapping and clearance of the culverts was the highest priority and it was essential to determining what other mitigation works might be required;
 - The flood working group were making progress on other mitigation measures and were assessing the likely costs and investigating what resources could be raised through volunteers and use of the MACC scheme;
 - A flood report for the Bourne Valley was expected to be published soon.

A vote of thanks was recorded for the support provided by the flood working group members and a number of residents acting as willing volunteers.

See appendix 1b for full details on the flood working group meeting held on 11th September.

62. Hurstbourne Tarrant Community Centre (HTCC) report

- 62.1 Susie Hoare presented a summary of the HTCC September report to the meeting:
- The tender process to select a contractor to build the new community centre had been completed;
 - An additional £20k capital grant had been secured which raised the total funding for the project to £484k;
 - Nearly all the legal agreements were in place and it was expected to complete the steps necessary to confirm the Church Hall Charity contribution of £100k by Friday 19th September. This would then enable the letting of the contract to demolish the pavilion and to build the new hall to start in October;
 - Once the 19th September deadline had been reached a communication to all residents and interested parties would be issued.

See appendix 2 for details of the report.

A vote of thanks was recorded for the excellent work carried out by HTCC and in particular for the substantial efforts of Susie Hoare and Andrew Russell in leading the project forward.

63. Correspondence

- 63.1 The list of correspondence received during the month was read and passed to the relevant councillor.

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- TVBC letter confirmed a 'Bellwin' payment of £687.79 would be made to the council to cover the direct flood preventions costs incurred in 1Q 2014;
- TVBC planning confirmed that planning application 13/01648/FULLN would be considered by the Planning Control Committee on 23rd September;
- HALC AGM would take place on Saturday 4th October;
- HALC requested that all parish councils in Hampshire to consider an agenda item at their October PC meetings to focus on improving the recruitment of new candidates onto their council. **DB to action;**
- Resident's letter requesting the re-instatement of anti-skid surface the Square – see minute 70.1;
- Resident's letter regarding a road traffic accident in Upton. Cllrs Jamie Williams and Cllr Tim Rolt (HCC) have already raised the matter with HCC highways and local cycling groups. A new slow road sign would be painted on the road surface and appropriate special signage would be put up to warn cyclists of the accident black spot.
- Resident's letter requesting for 3 sections of public footways to be cleared of overhanging vegetation – landowners to be notified. **DS to action.**

64. Planning Applications

64.1 There following planning application discussed:

RESOLVED: Councillors agreed that the actions documented below would be taken:

14/01872/TREEN	11 Aug 14	Fell triple stemmed Western Red Cedar, Thatchers Cottage, The Dene, Hurstbourne Tarrant. Dr David Ellis. No comment.
14/02008/TREEN	27 Aug 14	T1 - Birch - Remove one low bough overhanging shrubbery, crown lift remaining lower crown to 4m and crown reduce by 25% (2-3m). Swift Cottage Ibthorpe Andover Hampshire SP11 0BJ. Mr Colin Osmer. No comment.
14/02085/FULLN	10 Sep 14	Single storey side extension, Selva The Dene Hurstbourne Tarrant Andover Hampshire SP11 0AN. Mr & Mrs Green. No comment.
14/02155/TREEN	13 Sep 14	1x Yew – prune 1.5m all the way round. Old Plough, Church Street, Hurstbourne Tarrant. Mrs Kate Anniss. No comment.

65. Councillors' reports:

- 65.1 Councillors David Sullivan, Clayton Danks, Jamie Williams and Nick Melhuish had nothing further to report.
- 65.2 Councillor Dinah Murdoch reported that the football team had confirmed that they would not hiring the football pitch or pavilion during the 2014/15 season. The tennis court net had been removed for the winter season. The pedestrian entrance gate and associated fencing on the playing fields had been repaired.

66. Clerk's report

- 66.1 The clerk reported that he had received notification from Mr Paul Winby stating that he had applied to HCC with an application to have Church Street designated as a "no cold call" zone.
- 66.2 The clerk asked for guidance on the location to be used for the next parish council meeting. Councillors agreed that given it was most likely that work would have commenced to demolish the pavilion by then and the next parish meeting would be held in the Royal British Legion.

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67 Annual review of insurance policy

67.1 David Baker presented details covering the renewal premium for the parish council's insurance policy due on 29th September 2014.

RESOLVED – Councillors agreed to accept the level of cover as specified in the renewal documentation for 2014/15. Councillors approved the renewal of the insurance policy at an annual premium of £925.46. **DB to action.**

68 Section 106 Developer Contributions

68.1 Councillor Nick Melhuish confirmed that TVBC were holding **received S106 payments** as follows:

- Public open space type 1 – Formal recreation £13,837.47. It was noted that this money had been earmarked for the new community hall project to provide new changing room facilities.
- Public open space type 3 – Informal recreation areas £2,518.68.
- Public open space type 4 – Children's play space £5,063.35. It was noted that this money could be allocated to the replacement of the swings on King George V playing fields.

68.2 Councillor Melhuish also confirmed that TVBC were expecting **outstanding S106 payments** due on occupation of developments as follows:

- Public open space type 1 – Formal recreation £8,932.07.
- Public open space type 3 – Informal recreation areas £9,832.48.
- Public open space type 4 – Children's play space £7,676.59.

It was noted that once the outstanding developer contributions had been received a further £17,509.07 would become available to improve informal recreation and play space areas and equipment.

68.3 Cllr Melhuish agreed to open negotiations with TVBC to secure the release of S106 payments for the community hall and play equipment projects. **NM to action.**

69 Replacement of faulty play equipment on King George V playing fields

69.1 Councillors Dinah Murdoch and David Sullivan confirmed that actions to implement the main recommendations from the ROPSA inspection report were in progress. The wooden play tower had been repaired and four quotes had been received for the replacement of the swings at a cost of approximately £5000. It was agreed to approach TVBC with a project request for funding the replacement of the swings by using developer contributions received under S 106 agreement. **NM to action.** See also Minute 68 1 above.

70 A 343 replacement of anti-skid road-surface in the Square

70.1 Councillors David Sullivan and Nick Melhuish reported that HCC Highways had received an urgent request to re-instate the anti-skid surface through the Square following the resurfacing of the A343 through the village. It was pointed out that two road traffic accidents had occurred within the last ten days in the Square area. Cllr Melhuish had asked for the work to be carried out at the earliest opportunity. Councillor Tim Rolt (HCC) confirmed that request was included in the HCC Highways work plan and expected the job would be implemented in the next few weeks.

70.2 Several residents present at the meeting raised their concerns over the safety of the Square area and the speed of traffic through the village. They were disappointed by the lack of progress on the many safety suggestions that had been put forward over recent

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years and were left with the feeling that it required a serious or fatal accident before higher authorities were prepared to listen to their concerns and finally accept improvements were necessary.

71. Next meetings and forward plan update

71.1 The next ordinary Hurstbourne Tarrant Parish Council meeting will be held on Monday 20th October 2014 in **the HbT Royal British Legion** at 7.30 p.m.

Forward plan agenda items:

- Performance Monitoring – 2014/15 Q 2 report
- Annual review of Health & Safety – Risk assessments
- Annual review - Risk register, Standing Orders & Financial regulations

72. Disbursements – 15th September 2014.

72.1 The following cheques were presented for signature:

Number	Payee	Expenditure	Amount
1055	St Mary Bourne	Hire of SID	£ 20.00
1056	Merryhill Asbestos	Survey fee	£ 270.00
1057	D R Baker	Salary August	£ 131.38
1058	HM Revenue & Customs	PAYE	£ 87.60
1059	D R Baker	Salary Sept	£ 131.38
1060	HM Revenue & Customs	PAYE	£ 87.60
1061	Broker Network Ltd (Came & Co)	Insurance premium	£ 925.46
1062	Red Box Ltd	Fire Extinguisher	£ 102.72
1063	Murdoch Farms Ltd	Maintenance Aug/Sep	£ 226.80
1064	Max Legg	Play equipment repairs	£ 407.46
1065	Max Legg	Fence repairs	£ 103.34
1066	St Mary Bourne	Hire of SID	£ 60.00

Total authorised £ 2,553.74

Meeting closed at 9.10 p.m.

Signed.....

Chairman

Date:.....

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Appendix 1a.

Hurstbourne Tarrant Community Speed Watch Report to Parish Council 21st September 2014

The four trials of the Hurstbourne Tarrant Community Speed Watch scheme, as authorised by the PC, have been completed.

The scheme aims to increase awareness of speed by displaying the speed drivers that are going inside the 30 m.p.h. limit, by reducing their speed drivers are less likely to kill or injure other road users.

Vehicle speed	20 m.p.h.	30 m.p.h.	40 m.p.h.
Odds of pedestrian death	5%	37% - 45%	83%-85%

Our principle task during the trial was to assess the effectiveness of the scheme, but we also tried out a number of procedures for monitoring and recording those who exceeded the limit.

The Speed Indicator Device on loan from St Mary Bourne Parish Council displays the speed of vehicles over a 30 mph range, so setting the limit at 30 mph it shows the speed of vehicles from 15 mph to 45 mph (and a smiley or unhappy face, if under or over the limit). Any speed over 45 mph gets a set of bars.

It was clear during every session that the average speed of vehicles in both directions reduced significantly as soon as we were in position and the device set up... some going as slow as 17 mph!! A number of local drivers and all passing pedestrians expressed their support.

Of course there are others who continued to break the speed limit in spite of our obvious presence (several vehicles, including one HGV going off our scale of 45!). There are so many drivers exceeding the 30 mph limit that we had to limit our reporting to those vehicles going at 35mph or above. We have passed the details of 23 vehicles exceeding 35 mph to the Police.

Having trialled some procedures we have decided that we need three volunteers at all times, one to read the speed and record all the information, one to read the number and one to identify the vehicle make and colour.

We recommend that the scheme be continued. The sessions need to be held at varying times and in different locations in the parish to "get the message out". I have suggested that we have 25 sessions during the year, which I feel is the maximum number that volunteers will be prepared to attend. Based on this Mr David Baker has obtained a quotation for the loan of the SID from SMB PC of £400 per annum.

An alternative may be for us to buy our own SID which could be subsidised by the Police and Crime Commissioner who has pledged £135,000 over two years to encourage the

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expansion of the Community Speed Watch programme across Hampshire and the Isle of Wight. The funding is allocated as match funding for the cost of setting up a Community Speed Watch scheme, with a maximum contribution of £1,000 per scheme. Our scheme will need to raise 50% of the cost. In the event it is decided to purchase equipment, it is recommended that we purchase a "Simple SID" from CA Traffic Ltd as this is not only proven equipment (used by St Mary Bourne), but is at a specially reduced price of £1,870.00 + VAT + £12 carriage. The cost to us would be equivalent to hiring the SMB SID for less than 2½ years.

I would be grateful for your decision on the way ahead for the Community Speed Watch Scheme.

Appendix 1b.

HURSTBOURNE TARRANT & UPTON FLOODING WORKING GROUP UPDATE AND DECISIONS TAKEN AT MEETING OF 11 SEPTEMBER 2014

Present:

DM ... Dinah Murdoch
DS ... David Sullivan
GE ... Gary Edwards
JT ... Judy Turley
RC ... Rupert Conder

Abbreviations:

FWG ... Flooding Working Group
HbT ... Hurstbourne Tarrant
MACC ... Military Aid to the Civil Community
PC ... Parish Council
PCWP ... Parish Council Working Party
POC ... Point of Contact
UWP ... Upton Working Party

A meeting of the FWG was held on 11 September 2014 on The Green, HbT.

1. **Update.** Update on the status of work and decisions made in the previous meeting:
 - a. GE reported that Highways is in the process of doing the CCTV Survey of all the drains and culverts. Some root ingress has been noted and a significant amount of rocks, rubble and mud had accumulated in the drain down Newbury Road, which has had to be cleared. It is not yet clear how far this work has progressed. The final report on the state of the drains and their locations is awaited.
 - b. The PC has confirmed that it owns The Green.
 - c. There are two 150mm and one 300mm pipe already under the Dryer track serving the current watercourse. These pipes proved to have insufficient capacity. DM is concerned that a further pipe under the Dryer Track would cause flooding of the Dryer Bungalow. As a result the option of installing a further 300mm pipe under the

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Dryer track alongside the existing pipes would only be implemented in the event that it was not possible to implement or fund the Project at e below. [The Dryer Bungalow did not flood this year because the water which ponded on the Green was diverted away from it.]

- d. RC has searched for a 600mm HDPE pipe 6 metres long, which would be suitable for the drain under the Dryer Track. The cheapest found, so far is £319.99 plus £25 carriage from Drainstore.com [tel: 01773 76 76 11]. The cost of hiring a JCB is yet to be determined. DM has offered to obtain a quote.
 - e. RC is staffing a proposal for a Military Aid to the Civil Community (MACC) project which he has sent to 26 Engineer Regiment RE to carry out flood mitigation work on The Green. He has arranged to meet with WO2 Allan Fox and Sgt Jim Morgan on the morning of 17th September to scope the Project. It is hoped that, at the least, some expert advice will be given. The proposal for the MACC Project is available from RC.
 - f. The community spirit apparent during the flooding was not reflected by the low number of questionnaires returned. Nevertheless twenty HbT and Ibthorpe residents have volunteered to join parish flood mitigation working teams to clear culverts and water-courses within the community. Contact details are being gathered so that working parties can be organized.
 - g. Unfortunately some residents to whom volunteers had distributed flooding claim forms appeared unhappy that their “privacy had been invaded”.
 - h. Some residents have already installed French drains and other flood mitigating measures and are repairing the damage done to their property by the flooding.
 - i. As the watercourse up-stream is being cleared, it is important that land-owners further down-stream recognize their riparian responsibilities, else flooding may occur. Some clearance work and digging out of the River Swift bourne is being undertaken now that the watercourse has dried up. This clearance will need to be continued to beyond the School.
 - j. A grid is being made and will be placed over the entrance to the drain by The Rank to prevent access by children.
2. Jill Scrivener, representing the whole valley, is the sole contact point for the EA and other Government agencies. Mr Ian Miller is the EA Project manager for Bourne Valley.
 3. A report of flood mitigation work in Upton is awaited.
 4. **Decisions.** The following action was agreed:
 - a. To ask the PC to maintain pressure on EA to do an engineering study of installing a culvert under the A343. The culvert should join the drain into Church Street from the front of The George and Dragon public house into the field on the other side of the A343 to split the flow down Church Street and relieve the pressure. The EA will be asked to submit a report to the PC.
 - b. Depending on whether MACC can undertake the proposed Project, it may still be necessary for PCWP to undertake the following tasks, which should be within its capabilities, before the next rainy season:
 - (1) To dig a ditch and clear scrub and trees from the back of the Garage to the gravel pits; altering the camber of the track so that water is diverted from Dr Jane Jones’s field into the Gravel Pits.

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(2) To clear the watercourse of trees and scrub from the Gravel Pits to the Dryer track, but leaving a screen of bushes and trees. Some of this work will require chain saws and, even perhaps, a JCB. DM offered to remove the cuttings for burning, provided this was not during harvest-time.

(3) To clear the watercourse of scrub from the Dryer track to the drain by the Rank.

c. To draft an Incident Plan for submission to the PC for ratification.

d. To identify a village POC and to draft a cascading Communication Plan to distribute information throughout the village.

RC

Members:

DE... David Ellis

DM ... Dinah Murdoch

DS ... David Sullivan

GE ... Gary Edwards

JM ... James Mihell

JT ... Judy Turley

PVF ... Patrick Vaughan-Fowler

RC ... Rupert Conder

VP... Victoria Pilling

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Appendix 2

Hurstbourne Tarrant Community Centre (HTCC)

Update to the Parish Council: 15th September, 2014

- The assessment and evaluation process of tenders received for building works has been completed. This has enabled us to finalise the total target capital budget for building costs together with allowances for professional services, service connections, soft landscaping, essential equipment etc - as well as prudent contingencies.
- In terms of securing the necessary funding to go ahead with building works, we were awarded recently a capital grant from the Garfield Weston Foundation of £20k, bringing the total grant funding contributions awarded to the project to £205k.
- Taken together with local funding contributions, total funds raised are c.£484k. This excludes the potential Church Hall Trust contribution of £100k – and it is essential that we secure this in order to proceed with the start of building works in October.
- To this end, an enormous amount of work has taken place to satisfy the Winchester Diocese Board of Finance (WDBF) as custodian trustee that an acceptable legal framework can be put in place to enable the £100k contribution from the proceeds of the sale of the Church Hall to be made to the community centre project.
- We now have written confirmation that WDBF have agreed to the proposed legal framework (a sub lease for ‘recurring intermittent use’) and that they are happy to proceed with the funding contribution, subject to:
 - Evidence of all the necessary ‘title’ documentation regarding Parish Council ownership of the land on which the community centre will be built (all necessary documents have now been supplied, subject to providing a certified copy of the 1937 conveyance document)
 - Final agreement on the terms of the sub-lease
 - Evidence that the head lease between the Parish Council and HTCC has been signed.
- The process for completing all steps necessary to secure the Church Hall Charity contribution of £100k to the project must be completed by 19th September to enable us to proceed with letting the contract for building works in time for an October start date.
- With the WDBF contribution, we will have in place 98% of the target budget for building works (including fees and contingencies). The priority therefore is to secure the small remaining balance (c. £13k) primarily through potential sources of private donations. These are being followed-up. In parallel, village fund raising activities and events continue, as do further bids for grant funding, to fund furniture and equipment for the new Centre.
- It should be noted that if the October deadline for the start of building works cannot be met, and because of the Bat Migration requirements, the next ‘window’ to start works would be April 2015. If that happened, we could lose the HCC grant of £150k (which needs to be spent within the financial year 2014/15); and potentially other grant funds awarded to the project. In addition, there is a high probability of further increases in building and materials costs. All of these factors would make it unlikely that the project could proceed.

Other preparatory actions

- On the assumption that by 19th September, the head lease between the Parish Council and HTCC will be signed off, and that we have formal confirmation from WDBF for payment of Church Hall Charity Funds to the project, we are progressing all other actions in preparation for an October start date for building works. These include:

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- *Building contract:* finalising agreements on the scope and terms of the building contract (the JCT Intermediate format will be used for the building contract).
- *Bat migration:* Natural England Licence to migrate the bats granted on 10 July 2014. Provisional booking made for bat consultant to be on site to migrate the bats from the pavilion immediately prior to demolition. Also to provide the required notifications to Natural England regarding the outcome of the migration process (bat numbers, types etc). NB: Further reporting to Natural England will be required on completion of the building project.
- *Landscaping proposals and associated 5-year maintenance plan:* following up on landscape plans already submitted to TVBC for approval.
- *Tree protection:* In accordance with TVBC planning conditions, meeting scheduled between the builder, the TVBC Tree Officer and the Arboriculturalist prior to commencement in order to secure approval of tree protection measures as well as the proposed location of the builder's site office, WC's, material storage etc on the site.
- *TVBC approval of materials (bricks, slate, window frames, flint etc) prior to the start of building works:* Actions in place to secure early approval.
- *Temporary car parking during building works:* Building contractor minimum working area requirements identified to inform Parish Council actions ref. temporary car parking arrangements.

Village communications

- As soon as we know the situation regarding legal and funding arrangements (i.e. by 19th September), we will issue a further update to parishioners. Assuming this is based on a 'green light' to go ahead with building works in October, the update will include all relevant details regarding site preparation, timetables, the name of the building contractor, and so on. Given the importance of this communication, we will take additional steps to ensure that the update is published even more widely than usual – i.e. not only via the usual channels (email, parish magazine, village notice boards, web site etc etc), but also via direct communication with e.g. the School, Scout Groups, the British Legion etc and by publicising the update in additional public places.

The HTCC Team
15th September, 2014