



Seend Parish Council

20.03.2026

Dear Councillors,

You are summoned in accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) to a meeting of Seend Parish Council for the transaction of the business shown on the agenda below.

Tuesday 31st March 2026, to be held at 18.30, Irene Usher Hall, Seend, Melksham.

Public Participation.

Members of the public and the press may attend this meeting. Public participation will take place near the start of the meeting.

Each speaker is limited to three minutes, with a total public session of 20 minutes.

Members of the public are requested to send their questions to clerk@seendparishcouncil.co.uk by noon on the working day before the meeting. You should still attend the meeting, in person to ask your question.

No decisions will be made on matters not already on the agenda. The Council may ask the public and press to leave if confidential matters need to be discussed.

The Seven Principles of Public Life.

All members are reminded of their duty under the code of conduct to uphold the Seven Principles of Public Life: selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Hayley Bell', written over a horizontal line.

Miss Hayley Bell – Parish Clerk

1. Apologies.	18.30 – 18.35
To receive apologies for absences	
(Local Government Act, 1972 s.85)	
2. Declaration of Interests.	18.35 – 18.40
To declare an interest relating to the business of the meeting.	
(Seend Parish Council Code of Conduct)	
3. Minutes	18.40 – 18.45
To approve the minutes of the previous meeting, Tuesday, 24 th February 2026.	
(Local Government Act 1972, s. 12)	
4. Action Tracker	18.45 – 19.00
5. Public participation	19.00 – 19.20
To allow public participation, 3 minutes per person, 20 minutes allocation.	
(Local Government Act 1972, s. 12)	
6. Wiltshire Councillor Tamara Raey Updates	19.20 – 19.30
7. Rusty Lane Adoption – Council to consider the adoption of Rusty Lane.	19.30 – 19.35
8. A) LHFIG – Update Cllr Halliday	19.35 – 19.45
B) Speed Watch – Update Cllr Savage	
C) Area Board – Update Cllr Halliday	
10. Reports from Parish Councillors	19.45 – 19.50
11. Neighbourhood Plan	19.50 – 19.55
12 . Planning Applications	19.55 – 20.00
SEEND VIEW, 22 SCHOOL ROAD, SEEND, MELKSHAM, SN12 6NJ	
Silver Birch tree - Reduce by 30% and reshape.	
10. Seend Parish Council Policies	20.00 – 20.10

To approve the following policies.

- Appraisal
- Biodiversity
- Data Protection
- Dignity at Work
- Disciplinary
- Grievance
- Health and Safety
- Lone Worker
- Transparency
- Retention
- Privacy Notice

11. Financial Matters

20.10 – 20.15

To note and approve the 2025 – 2026 asset register

To approve two new council signatories for the parish bank account

12. Payments

20.15 – 20.20

To note and accept March payments

Payee	Amount	Reason
Hugo Fox	£23.99	Web Site
Miss H Bell	£680.35	Salary
Miss H Bell	£51.58	LCN 1 month Access – Feb 2026
Miss H Bell	£51.58	LCN 1 month access – March 2026
Irene Usher Hall	£25.00	Room Hire
Scribe	37.20	1 st January 2026

Next meeting, April 28th, 18.30 pm , Annual Parish Meeting: Wednesday, 13 May 2026, 18:30



Seend Parish Council