

Bourton-on-the-Water Parish Council
Minutes of the Planning Committee meeting held at 6pm on Wednesday 14th June 2023 in the Salmonsbury
Room at The George Moore Community Centre

Those Present: Cllr B Hadley (Chairman), Cllrs A Davis, L Hicks, M Macklin and L Wilkins (from item 5a). Cllr Roberts attended in an ex-officio capacity.

In Attendance: Sharon Henley, Clerk

Members of Public: None.

1. **Apologies for absence:** Cllrs M Samuel and J Wareing.
2. **Declarations of interest:** There were none. Prior to item 6a Cllr Wilkins declared a non-pecuniary interest in this item because he is a member of the Quarry Clusters Group in his District Councillor role.
3. **Approval of draft Minutes of the meeting held on 17th May 2023.** APPROVED.
4. **Public Session:** There were none present.
5. **Matters arising:**
 - a. Adoption of bus shelters in Station Road and request for funding for maintenance from Bloor Homes. The Clerk had continued to chase this matter with GCC but had again been passed to various staff members without any progress. The Clerk to request further assistance from County Cllr Paul Hodgkinson.
 - b. Graffiti on structure at Whiteshoots Hill. Cllr Hadley had contacted the previous landowner who confirmed that the land had been sold twice and it was now a pony paddock. There was no information on the current owners. The Clerk to check with Cllr Launchbury if she had any information.
 - c. Dept of Levelling Up (DLUHC) and Dept for Culture, Media & Sport (DCMS) Consultations on short term lets. Responses sent by committee members to Cllr Hadley for collation did not enable a cohesive response to be sent. Therefore, Cllr Hadley asked committee members to submit their own individual responses. At the Parish Council meeting it was agreed that Cllrs Davis and Wareing would work on a Parish Council Policy Statement on Short Term Lets to inform other agencies and residents of the Parish Council's standpoint. Cllr Wareing's involvement had been requested as he now sits on CDC's Short Term Lets Committee in his District Councillor capacity. Cllr Davis requested that the committee members send their views to her for input into the Policy Statement.
6. **Planning & Licensing Applications:** Responses were agreed as follows:

	Ref	Address	Proposal	Deadline
a	21/0085/CWS73 M (see Dropbox)	Farmington Natural Stone Ltd, Farmington Quarry, Farmington GL54 3NZ	Variation of conditions 2(Duration), 3(Scope of Permission) and 9(Access, Traffic and Highway Protection) relating to planning consent 19/0009/CWMAJM dated 19/03/2020 – additional information	26/06/2023
Comments: The Parish Council's objection remains but there are no further comments.				
b	23/01509/FUL	Ebley Tyre And Auto Services, Lansdowne, Bourton-on-the- Water GL54 2AR	Demolition of commercial buildings, change of use to residential, erection of 3no. dwellings (1no. detached dwelling and 2no. flats), residential garage/store, with associated works (revision to design of 22/00133/FUL)	Extension granted to 16/06/2023
Comments: The Parish Council supports the Conservation Officer's report in objecting to the application and agrees with the amendments required.				
c	23/01280/FUL	Tuesday Cottage, Clapton Row, Bourton-on-the-Water GL54 2DW	Conversion of ancillary residential detached outbuilding to annex, including replacement window and installation of dormer window	Extension granted to 15/06/2023
Comments: The Parish Council objects to the application in line with the Conservation Officer in that this is overdevelopment of this site and there are other issues, including parking in this especially tight environment.				

d	23/01281/LBC	Tuesday Cottage, Clapton Row, Bourton-on-the-Water GL54 2DW	Conversion of ancillary residential detached outbuilding to annex, including replacement window and installation of dormer window	Extension granted to 15/06/2023
Comments: The Parish Council objects to the application in line with the Conservation Officer in that this is overdevelopment of this site and there are other issues.				
e	23/01557/FUL	The Manor House, High Street, Bourton-on-the-Water GL54 2AP	Addition of solar panels to ancillary building	21/06/2023
Comments: The Parish Council has no objection.				
f	23/01640/FUL	Chapel House, Clapton Row, Bourton-on-the-Water GL54 2DN	Reinstatement of a former chimney stack	06/07/2023
Comments: The Parish Council supports this application.				
g	23/01622/FUL	Bluebell House, 1 Nethercote Drive, Bourton-on-the-Water GL54 2EF	Replace first floor bedroom window with French doors and Juliet balcony	28/06/2023
Comment: The Parish Council has no objection.				

7. **Late Planning or Licensing Applications or Decision Notices:** The following response was agreed:

Planning & Licensing – New Applications				
	Ref	Address	Proposal	Deadline
a	23/01690/FUL	27 Roman Way, Bourton-on-the-Water GL54 2EW	Single storey rear extension, flat roof cover over side access and alterations	29/06/2023
Comment: The Parish Council has no objection.				

8. **Decision Notices:** The following were noted:

	Ref	Address	Proposal
a	23/00908/LBC	War Memorial, High Street, Bourton-on-the-Water	Replace two sections of weather damaged stone to rear and right hand side of war memorial's base
Decision: Approved. Application made by the Parish Council.			
b	23/00921/FUL	12 Gorse Close Bourton-on-the-Water GL54 2EG	Replacement loft conversion including addition of front dormer and rear gable dormer
Decision: Withdrawn.			
c	23/00207/LBC	Dial House Hotel, High Street, Bourton-on-the-Water, Gloucestershire GL54 2AN	Erection of signage on listed/curtilage listed structures (Retrospective)
Decision: Approved. The Parish Council objected to excessive signage.			
d	23/00220/ADV	Dial House Hotel, High Street, Bourton-on-the-Water, Gloucestershire GL54 2AN	External freestanding/wall mounted signs within curtilage of the Dial House (Retrospective)
Decision: Approved. The Parish Council objected to excessive signage.			
e	22/02574/FUL	Seasalt Cornwall, High Street, Bourton-on-the-Water GL54 2AE	Alterations to shop front including fascia detailing in Farrow and Ball Stiffkey Blue, signwriting in Timeless White, external lighting, replacement hanging sign and windowpanes covered with plain frosted vinyl. Amendments to improve fascia symmetry and associated works
Decision: Approved. The Parish Council had no objection in principle but noted the application did not meet the company's Design, Access and Heritage Statement.			

f	22/02575/ADV	Seasalt Cornwall, High Street, Bourton-on-the-Water GL54 2AE	Advert Application for Alterations to shop front including fascia detailing in Farrow and Ball Stiffkey Blue, signwriting in Timeless White and illuminated replacement hanging sign
Decision: Approved. The Parish Council had no objection in principle but noted the application did not meet the company's Design, Access and Heritage Statement.			

9. **Removal of comments from CDC's Planning Portal:** Cllr Wareing to update. Deferred as Cllr Wareing was unable to attend.
10. **Correspondence:**
 - a. Sign at Harrington House (Paper 1): A resident emailed Cllr Wareing in his District Councillor capacity and copied in the Parish Council. The complaint was that the new sign was inappropriate for what was, in their opinion, one of the most important architectural buildings in Bourton. A query was raised as to whether planning permission had been sought or given.
The Clerk to write to CDC's Planning Enforcement Officer to request a visit and point out that this sign was in the curtilage of a listed building.
11. **Items to Note only.**
 - a. Thames Water consultation – the response date from Thames Water had been moved to the end of August.
 - b. Cllr Davis suggested making a list of Assets of Community Value. The matter to be approved in principle at the next Parish Council meeting. It was hoped to gain advice from CDC's Community Partnership Officer during their forthcoming visit. It was understood that the government had a Community Ownership Fund to provide match funding to support parish councils and community groups to take ownership of assets and amenities at risk of being lost.
 - c. Cllr Hadley was reviewing information received about Stow Community Land Trust's scheme for affordable housing.
 - d. The Clerk to request that Cllr Wareing obtains an update on the Candy Shop sign from Planning Enforcement.
12. **Date of Next Meeting:** 6pm on Wednesday 12th July 2023 in the Salmonsbury Room.
13. **Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following item is confidential as it relates to a planning enforcement case. As such, the press and public are excluded from this part of the meeting. APPROVED.**
14. **Pedestrian entrance onto Moors Lane from Roman Way:** To agree further actions. This had been passed by GCC to CDC's Planning Enforcement. The Clerk to request an update from CDC via District Cllr Jon Wareing.

There being no further business the meeting closed at 19.00 hours.