Shipley School Log Book for 1927 - 1944

Synopsis of 1927

Staff Annie Penn		Head teacher	Standards IV to VII
	Teachers	Ena Nora Wallis Alice Falla	Standards I to III Infants
Average attendances		Winter 82.3% Summer 92.3%	Roll 61 Roll 63
		Autumn 92.5%	Roll 65

Causes of absence

- Beaters employed by Mr Latilla
- A boy swallowed a whistle and subsequently had it removed surgically at Brighton Hospital.
- One family regularly absent one boy attended 246 out of 377 days.
- Floods denying access (on worst days register not taken)
- Heavy rain
- Colds, influenza, German measles, impetigo
- Attendances at local events, including ploughing match and agricultural show

Regular visitors to school

- SAO (Mr Gilbert)
- School nurse
- School dentist
- School doctor
- Vicar (Mr Baker)
- HMI
- Diocesan inspector

Religious observances and Diocesan exams

- On Ash Wednesday and Ascension Day children met at school at 10am for religious instruction and attended church at 11am after which they were given the half day off in accordance with the 15 half days allowed by the school board.
- The Diocesan Inspector attended once and was generally pleased with the religious tone in the school. He
 was mildly critical of the simultaneous answering in the Infants and middle groups; although he praised the
 way the small children were being encouraged to talk. He praised the way the top group was able to express
 their ideas.

Subjects studied and games played

- Subjects are not listed, but by inference they include: reading, writing, composition, grammar, spelling and arithmetic.
- Nature rambles and cataloguing of wild flowers presupposes that botany or nature study is a part of the curriculum.
- The girls play stoolball and the boys play football and cricket. Matches are frequently cancelled due to bad weather.

HM Inspector and academic achievement

Inspection was carried out on 6 April and the report received on 25 April. The report was generally positive, and the school classed as being a 'pleasantly conducted country school', although the Infants section was regarded as weak, probably due to changes of staff who had been in place less than a year. He recommended that the phonics system of reading be adopted as this is the system the teacher is familiar with. He commended the Head Teacher for

maintaining a fair standard in elementary subjects at the top of the school, and recommended that the use of slates should be discontinued.

National events, celebrations and outings

- Empire Day on 24 May is celebrated with extra play and a 'Colonies Treasure Hunt' in the playground.
- Holiday was given on 11 July for the Choristers outing to Brighton and on 18 July for the Sunday school outing to Worthing.
- Bonfire Night celebrated on 4 November with tea, bonfire and fireworks after school.
- Armistice Day on 11 November is commemorated with a service, silence at 11am followed by the putting up
 of the Roll of Honour
- Christmas is celebrated by putting on plays, which are rehearsed before and after Christmas and performed at the end of January as part of the Christmas party held in the Parish Hall on a Saturday evening.
- The Vicar and his family visited on the last school day before Christmas and brought crackers for all. There was a postal delivery just before school finished and each child received a small parcel.

Fabric of school building

- The Vicar was informed of maintenance required and made recommendations to the management committee
- Drains unable cope with heavy rain and grounds were excavated to improve drainage.
- Infants' classroom was poorly heated, and the Vicar suggested getting an additional stove.

- The girls go out to gather flowers in March to send to a London school for their flower festival.
- The Vicar delivered the teachers' pay cheques. This is standard practice over the period of this log book.
- Supplies (presumably paper, pencils etc.) were sent half yearly by ESA (Education Supplies Authority)
- A new piano was received on 26 April from Wallis and Cheesman's in Horsham.
- The dentist used the Infants room as a surgery and the Infants moved in with the Juniors
- On one occasion the Head Teacher assisted the dentist in the absence of the nurse.

Staff Head teacher Annie Penn Standards IV to VII

Teachers Ena Nora Wallis Standards I to III

> Alice Falla Infants

Note: Annie Penn is said to be 'unfit' on 5 October and is replaced by JB Munro, Supply Teacher in Charge from 11 October. Jessie Goodacre is employed as Supply Teacher on 15 October and takes over writing up the log book. During Annie Penn's absence the log book is less informative, and many routine details may have been omitted.

Average attendances Winter 91.6 Roll 65

> Summer 80.6 Roll 71 (whooping cough outbreak)

Autumn 87.9 Roll 74

Causes of absence

• Floods, rain, snow.

- Colds, influenza, whooping cough (lasts all summer term), impetigo, head lice
- Attendances at local events, including ploughing match and agricultural show
- 45 absent on 20 Sept to watch soldiers manoeuvring in village (North Field)
- Persistent absenteeism and children arriving too late to be marked as present

Regular visits to school

- SAO
- School nurse
- School dentist
- School doctor (Dr Child)
- Vicar (Reverend Radford)
- HMI
- Mrs Radford, wife of the Vicar, visits regularly as part of the Care Committee

Religious observances and Diocesan exams

- On Ash Wednesday and Ascension Day children met at school at 10am for religious instruction and attended church at 11am after which they were given the half day off in accordance with the 15 half days allowed by
- On 10th July a holiday is given from 11.45am for a confirmation at the parish church.
- In the absence of Annie Penn the Vicar attends to hold morning prayers (although not every day) and to hear the children sing.

Subjects studied and games played

- The Head tested the Senior class for end of term exams in reading, writing, arithmetic and drawing.
- Nature rambles are mentioned regularly and the children list the wild flowers found.
- The Vicar signs the needlework sales book, so it can be inferred that needlework is part of the curriculum.
- Girls play stoolball and the boys play cricket and football.

HM Inspector and academic achievement

- The Infants are provided with new readers in January, and are said to be making good progress. However, in July the Head notes that the work of the Infants is backward in many cases and promising in others and attributes this to the 'dreadful attendance' on account of whooping cough.
- Inspection was carried out by HMI, Mr Theobald, on 31 May. He was present from 11am until 3.40pm. He inspected the Juniors in reading and English, the Infants in reading and language and the Seniors in history and English. There is no record of his findings, and no report is mentioned.
- Miss Penn recommended three children for the Scholarship examination two passed and accordingly left the school at the end of the summer term.

National events, celebrations and outings

- The Christmas party took place on Saturday 27th January at the Parish Hall and included plays and dancing performed by the children. The children practiced for this for one hour each afternoon during the preceding week.
- Empire Day on 24 May was celebrated with a Treasure Hunt in the playground and a collection was made for the 'Earl Haig Fund'.
- On 20th June a day's holiday was given to allow pupils to attend the Royal Agricultural Show in Horsham.
- The School outing was on 27 July to Worthing, and was organised by the Vicar.
- On 31 July there was a treat at Knepp.

Fabric of school buildings

- School opened at the beginning of the year with the pump having been repaired.
- The state of the building is not mentioned again for the remainder of the year.

- The doctor found some children to be undernourished, and Mrs Radford, in her role on the Care Committee organised the provision of milk. Sir Merrick Burrell gave one quart a day for those children.
- Mrs Radford provided shoes and stockings to be kept at school for use in wet weather.
- Mrs Radford, member of the Care Committee visited regularly on behalf of the welfare of the children. In addition to sourcing clothing, milk and items such as a boot rack for the lobbies she helped out on days when there were medical or dental inspections. She provided crackers at Christmas and tea and fireworks for bonfire night.

Staff

Head teacher – John Hamer Lewis (permanent Supply Staff) 7 Jan 1929 – 27 March 1929

Annie Penn – returns from sick leave on 8 April 1929 - Standards IV to VII

Teachers Ena Nora Wallis Standards I to III

Alice Falla Infants

Average attendances and roll

•	Jan to March –	62.18%	Roll - 63
•	April to July –	90.7%	Roll - 67
•	September to December –	80.5%	Roll - 74

Causes of absence

- Bad weather rain and severe flooding, snow. In December only 4 children attended out of 74 due to high floods
- Illnesses scarlet fever, chicken pox, colds. In December during a second outbreak of scarlet fever many children were kept away for fear of infection, as well as those with the infection being absent. In one family three children were afflicted.
- On 22 March County Health Office notified of low attendance due to illnesses.
- Persistent absentees or latecomers (one family named specifically). In April same family suspended for two
 weeks to allow thorough cleaning of dirty clothes which were 'repulsing' staff and students. SAO visits
 parents to find out why the family regularly arrives at school after 10.30am, and is told they leave home in
 good time. In September one boy made 50% attendance, but was seen out with his father. SAO asked by
 Head to write to father.
- Attendance at agricultural shows
- School closed two days in February to allow staff to attend West Sussex Teachers Association talks at Worthing. Permission to close was granted provided that 400 openings during the school year were observed.

Regular visitors

- SAO (Mr Gilbert)
- Doctor (Dr Child)
- Vicar (Reverend Radford)
- Nurse
- Dentist
- Member of Care Committee (Mrs Radford, Vicar's wife)

Religious observance and Diocesan exams

- On Ash Wednesday and Ascension Days school meets at 10am and walks to church at 11am for a service then school closes for the day.
- Notified on 16 May that Diocesan exams would be held on 27 May. Head objects that this does not give the
 required 14 days' notice, but Vicar says this does not matter. Head wrote to Education Office who replied
 that although not strictly adhering to regulations exams could go forward. On day of examination normal
 school was not held. There is no feedback on results or findings.

Subjects studied and games played

• Rambles to collect and catalogue wild flowers are regular activities.

- Reading, writing and arithmetic are not directly mentioned, but by inference they are included (eg, six
 children eligible to sit for preliminary exams for scholarship.) Last year composition, arithmetic, spelling and
 grammar were listed by HMI, and there is no reason to suppose this had changed.
- Boys play cricket and girls stoolball. Fixtures regularly cancelled due to rain.

- HMI, Mr Alsopp, arrived on day of Diocesan exams and had to be sent away as school was closed. He asked for a list of 'School Readers' to be prepared for him at a future date.
- Preliminary exams for Free Places were held on 12 March. Five children sat exam, of which two were
 recommended as candidates for the Scholarship Exam. One child who was absent with a cold lost his
 opportunity to sit for the exam. There is no indication of whether the children were successful.
- End of term exams and inspections conducted by Head.
- Head regularly hears children from Juniors and Infants read, and comments on progress.

National events and outings

- Empire Day on 24 May is celebrated with a treasure hunt. No holiday given.
- On 17 July several children went on a trip to the zoo, organised by the local Girl Guides.
- On 26 July a day's holiday given for Sunday school outing to Littlehampton.
- A day's holiday given for the annual ploughing match in West Grinstead
- On 5 November children were invited to Vicarage for tea and fireworks.
- Armistice Day on 11 November is remembered 'in the usual way'.
- During the last two weeks of the autumn term attendance was so low due to scarlet fever and flooding that only 30% attendance was recorded. There is no mention of the usual preparations for the school play and party usually held after Christmas, but there was a draw and breaking up party with crackers being given by the Vicar's wife.

Fabric of school buildings

- Cracked pipes in Senior and Infants rooms force whole school to crowd into Junior room. Temperatures of 32°F to 43° [0°C 6°C] regularly recorded during winter.
- Repairs to heating or dangerous floors had not been carried out during Easter vacations
- Insufficient water for normal hygiene or use by cleaner.
- Head wrote regularly to Correspondent and informed Vicar of poor state of heating, floors and inadequate water supply.
- Temperature of 43°F [6°C] in April forced Head to take Seniors into garden to play stoolball to warm up
- Vicar visited with a workman to assess repairs required on 15 April
- Roof repairs commenced on 26 April.
- The County Architect visited on 24 May, no reasons for visit or details given. Inference is that it was as a result of the Head's complaints about the state of the heating, floors and water supply.
- Sir Merrick Burrell's workmen arrive on 28 June to commence work on installing a new pump and a sink in the boys' lobby. Work completed by 5 July but pump failed to raise any water. Problem solved by pouring water into the system to be drawn up.
- On re-opening of school in September the pump is again out of action and the children must rely on 'the kindness of Mr Stokes'.

- Teachers are paid monthly, with the Vicar bringing their cheques and at the same time signing the register.
- Head teacher (supply) had to obtain permission by telephone to absent himself from school on 11 March due to a serious illness in the family. He returned on 13 March after the death of the family member.

- Annie Penn appears to be a stickler for adherence to regulations. Dispute over Diocesan exams mentioned above. She sent away several children wishing to transfer from Southwater School on first day of term in September until their parents obtained transfer notices and she refused to allow six boys to go with the Vicar to Billingshurst for a football match until they had completed two hours of afternoon school 'in accordance with regulations'.
- Cocoa and milk was provided during the winter, and from October the children received cocoa and potatoes for dinner.
- Mrs Radford is attentive throughout the year, and provides constant support for the welfare of the children.

Staff

Head teacher Annie Penn Standards IV to VII
Teachers Ena Nora Wallis Standards I to III

Alice Falla Infants

School roll

Jan to March – Roll - 69
 April to July – Roll - 69
 September to December - Roll - 74

Causes of absence

- Illness scarlet fever (autumn and winter terms), colds, coughs,
- Weather rain appears to be a problem for the whole of the year.
- The first week of January saw attendance down to 66% due to weather and fever, but by March was 96%.
- The 'problem' family was still attending school irregularly.
- By June attendances were regularly in the high 90%s, but sickness in several large families brought averages down to 76% in the last weeks of the summer term.
- In November only 23 out of 74 present due to rain.
- Girl Guides' excursion to London in September

Regular visitors

- SAO (Mr Moss, then Mr Manton)
- Vicar (Reverend Radford)
- School nurse
- Mrs Radford (Care committee)
- School dentist
- School doctor

Religious observance and Diocesan exams

- Ash Wednesday and Ascension Day followed the usual routine of meeting at school for religious instruction at 10am, followed by a service in the church after which a holiday was given. Two days holiday given for Whitsun (effectively half term, or 'term holiday' as it was referred to then.)
- Notice of Diocesan exam was delivered by the Vicar on 13th May. Inspection was due on 26th May, but a misunderstanding about timing resulted in it being postponed. It eventually took place on 16th June. The report expressed disappointment that half the Infants were absent, but that those present were being carefully taught and responded naturally. The middle group had good knowledge of facts and showed an interest in Christianity, but they should be encouraged to think for themselves and apply their religion to everyday life. The top group is praised for a good atmosphere and good work in 'making God a reality to those who are approaching the critical age of leaving school and who will need something real and living to carry them into adult life'. He concluded it was 'a very nice school to visit'.

- Reading, writing, numbers (Infants), arithmetic, composition, painting, nature work, reading comprehension, scale drawing (boys).
- Nature rambles begin in April and 30 40 varieties of flower are found in bloom and listed. July's ramble includes examining the course of the River Adur to enlighten their 'regional geography'.
- Mr Manton (SAO) gave a lecture on South Africa to the upper standards. He spoke interestingly of his own experiences. (Boer War?). He spoke the following month on South India.
- Stoolball, football.

- Children eligible for the Scholarship exam were inspected on 12th March. Four children sit the exam on 3rd May at Horsham. There is no mention of results.
- Head conducted end of term exams each term. In July she commented that Standard One had made a fair start in the 'three subjects reading being the weakest and number best'.
- HMI Mr Forth visited on 3rd April and inspected buildings and general work of school. He examined Seniors work in arithmetic, composition, painting, and reading comprehension. He heard Juniors read and talked to the boys about scale drawing. In Infants he watched a number lesson and saw handwork. There is no feedback on the visit.

National events, celebrations and outings

- The childrens' Christmas party was held on a Saturday in February, but many children were unable to practice the usual dance display due to high absence caused by illness.
- Day's holiday given for Point to Point races in April.
- Empire Day on 24th May was celebrated with a treasure hunt.
- The Choir outing took place on 28th July, destination not specified.
- The school excursion to Worthing took place on 31st July.
- The WI arranged a treat for all the children in the parish on 6th August.
- Mrs Radford invited the whole school to tea and firework display on 8th November.
- A service was held in school on Armistice Day.
- The usual draw took place on the last day of the winter term and Mrs Radford brought crackers for all the children.

Fabric of school buildings

- One door to playground found to be in dangerous condition at beginning of January, although another had been repaired.
- At the start of the autumn term no inside or outside repairs had been done.

- In January Mrs Radford arranged for milk and cocoa to be provided for children who stay to dinner. This
 appears to be seasonal, because in October she again arranges for hot milk to be available for those
 requiring it.
- Mrs Radford visited to weigh children for their medical assessment at 12pm, which Head pointed out was
 inconvenient as hot drinks were being served.
- Infant teacher absent in January with German measles.
- A day's holiday was given to allow teachers to attend the Teachers Conference at Brighton.
- Head attended a one day lecture at Bishop Otter College, Chichester for 'Senior teachers', and consequently an extra day holiday was added to the Easter holiday on 28th April.
- Mrs Radford attended during dental visits and on 7th May she took two children to the clinic in Horsham.
 (Type of clinic not specified, but possibly dental, as it occurred during the visit of the dentist.)
- Annie Penn sent in three months' notice of resignation on 30th September. Her last day is written up thus:
 'Miss Annie Penn spent her last day in school as Head Teacher, as she is retiring at the end of the year, after serving as Head Teacher since April 1st 1897'. Sadly, there is no mention of any farewells or thanks, but as she wrote the log herself modesty probably prevented this.
- The Shipley Orchestra used the school for practice on the evening of 3rd December, and asked for a fire to be lit for them. (Can only wonder if this depleted the coal supplies available for the children).

Staff

Head teacher John B Munro (Temporary Head from Permanent Supply Staff) until 30 January

Marjorie E Freeman (Temporary Head from Permanent Supply Staff) 1 February - 10 July

E O Lewry (Temporary Head) 13 July – 31 July

Marjorie E Freeman (Temporary Head from Permanent Supply Staff) 7 September – 23 December

Teachers Ena Nora Wallis Standards I to III

Alice Falla Infants

School roll

Jan to March – Roll - 73
 April to July – Roll - 72
 September to December - Roll – 77

Causes of absence

• Illness – 2 tonsillectomy, 1 heart problem, 2 nasal abscesses, colds.

- Weather rain, floods
- In January only 19 out of 73 present due to wind and rain. (26%) One boy arrived so wet he was sent home.
- The 'problem' family continued to arrive late or were persistent absentees. They left the district in July.
- One family was absent for some time and on investigation by SAO it was discovered they had left the district.
- By May attendances averaged the high 90%s, but one wet morning it dropped to 32%. Registers not taken on days such as this.
- In October the monthly average attendance was 97%, but one week in November it fell to 85%.

Regular visitors

- SAO (Mr Manton)
- Vicar (Reverend Radford)
- Mrs Radford (Care Committee)
- School doctor
- School dentist
- School nurse

Religious observance and Diocesan exams

- School closed all day for Ash Wednesday and children attended church service at 11am.
- On Ascension Day school met at 9.45 then attended church after which a holiday was given.
- Two days holiday given for Whitsun.
- Diocesan inspection held on 19th June. There is no further comment.

- On a nature ramble in May the children made a record of flowers seen, birds' nests and birds songs and animals seen.
- Needlework for the girls and drawing classes for the boys were rearranged in September by combining same sex children from different standards, with one teacher allotted to each group. This saved the teachers from having to run two different classes simultaneously.
- Cricket and stoolball were played during the summer term.
- Mrs Radford begins to attend regularly to give lessons in folk dancing. This takes place during the lunch hour.
- Heats for races were run and teams chosen in preparation for School Sports Day which was held on 27 July.
 Children from Coolham School competed against the Shipley teams. A half day holiday was given to accommodate the event. This is the first mention of a sports day.

- One boy was recommended for preliminary scholarship Exam on 20th January. He left on 25 September to start at Horsham Collyer's School
- End of term exams took place each term but were not commented upon.
- On 29th June the SAO (Mr Manton) arrived with written and mental arithmetic papers to be sat by all children of 11 and over and marked and sent to HMI, Mr Alsopp, so that comparisons of achievement could be made between rural and urban schools. There in no further comment on findings.

National events, celebrations and outings

- Days holiday given on 16th April for Point to Point race
- Empire Day was celebrated by lessons on the rise and progress of the Empire and singing of patriotic songs. In the afternoon there was the usual treasure hunt.
- On 17 July the school was closed for the Sunday School outing to Worthing.
- A day holiday given in September to allow the children to attend the annual ploughing match at Shipley.
- A half day holiday was given in October to enable the children to go to join the celebrations at Knepp Castle in honour of the homecoming of Mr and Mrs Walter Burrell.
- Armistice Day was remembered at 11am and the timetable arranged to accommodate. The majority of children bought poppies from a poppy seller during the morning.
- School finished on 23 December with a draw and breaking up celebrations.

Fabric of school buildings

- On May 5th Head complained for a second time to the Vicar that drain in boy's latrine had not been cleaned out and that it had been blocked all term. Two days later she wrote again. It was eventually cleared on 8th May.
- At the start of the September term the floors had been stained and a bicycle rack provided in the boys'
 playground. The girls' lavatories had been made more private by installation of a curtain in front of each.
- A floorboard was mended before school one morning in October.
- The Vicar brought workmen to inspect the well under the main classroom floor.
- The top end of the playground fence was removed to use to repair the lower end.
- The Head reported strange noises coming from pipes and radiators and the Vicar called to inspect.
- The Vicar lit the fires in the school over a weekend in December to prevent the pipes from freezing.

- Shipley Orchestra again used school for practice and asked for a fire to be lit for them.
- One boy mentioned by name for disobeying an order three times. He was dealt with by Head.
- The Vicar introduced a prospective candidate for Head Teacher in February.
- The Vicar brought the boys a football in February
- Mrs Radford continued to attend to weigh and measure children and help out on medical and dental visits
- In March Mrs Radford brought two kettles for school use, and in April brought two doormats. In June she brought earthenware jugs to hold drinking water for the girls.
- In April £1 .1. 6d was sent to Medical Officer in respect of money received for dental treatment.
- Five shillings was received from the County Health Office for help given in distributing Better Health Journals monthly. It was to be used for any fund connected to the school, and subsequently the children added to the money for the purchase of a cricket bat. (Was absence of a bat the reason cricket was not mentioned in last summer's sport activities?)
- Mrs and Miss Radford started giving folk dance lesson in June.
- After playing stoolball in June and getting wet the girls had to have their 'frocks' dried on a specially lit fire.
- The possibility of a staff lavatory is discussed with the Vicar in June.

- Despite Annie Penn giving three months' notice of retirement in September 1930, the school had four temporary Heads during 1931. Marjorie Freeman was instructed by the Education Office to go elsewhere on 5th June, and told that the two assistant teachers could carry on without a Head. She resumed duties a week later, but was replaced on 13th July. She returned as temporary Head in September for the beginning of term.
- Mrs Radford provided tea for all the children and visiting children from Coolham on sports day.
- Mrs Radford enquired about the possibility of making a school garden, and in September Sir Merrick Burrell gave land for this purpose. She attended regularly after this to discuss plans.
- In October the 'Cocoa Scheme' is restarted, and Mrs Radford arranged the collection of daily milk donated by Dr Dancy.
- Mrs Radford procured supplies of toothpaste and tooth brushes for the children to buy.
- Mrs Radford began arrangements for the childrens' party in November
- Six rest beds were delivered for the Infants. Six of the smallest children were allowed to rest between 12.30 and 1.00 and five slept soundly. Mrs Radford brought in a large blanket to be divided into six for the beds.
- There was no mention this year of a summer school outing, but this may be accounted for by the fact that in late July the school had yet another temporary Head who may have had other priorities or may not have made a note.

Staff

Dorothy G Honeybun Standards IV to VII Head **Teachers Ena Nora Wallis** Standards I to III

> Alice Falla Infants

Reorganisation of classes and new timetable from new school year, 4 April 1932

Dorothy G Honeybun Standards IVa - VII Head **Teachers** Ena N Wallis Standards IVb, III, II

Alice Falla Standard I and Infants

School roll

Jan to March -**Roll - 75**

April to July – Roll – 79/67 (some fluctuation with admissions and removals)

Roll - 78 September to December -

Causes of absence

Bad weather – floods, heavy snow.

- Hospitalisation One boy sent to Kings College Hospital and expected to be absent for some time.
- Illness colds, rashes. No infectious diseases mentioned this year.
- Heavy snow in February took attendance down to 37% over two days, but rose again to 94% the following week. It seems that when at all possible the children do get to school.
- During the summer term monthly attendance was 94%
- The 'problem' children, who had returned to district, were either excluded for reasons of hygiene or absent without permission.
- Several other children absent without permission and SAO investigated.

Regular visitors

- Reverend Radford
- Mrs Radford (Care committee)
- SAO (Mr Manton)
- School nurse
- School doctor (Dr Child)
- School dentist

Religious observance and Diocesan exams

- On Ash Wednesday children assembled at 9.30am before attending a church service at 10am.
- On 25 February two girls and three boys were confirmed by the Bishop of Chichester. The top classes went to the church for the confirmations in the afternoon, and accordingly morning scripture lessons were cancelled. The following day the Bishop visited the school, accompanied by the Vicar.
- The school met on Ascension Day at 9.30am and attended church at 9.45am. A whole day holiday was given.
- Diocesan inspection held on 8 July, and school was closed for the day.

Subjects studied and games played

15 of the children from the top classes attended a lecture at Coolham on 'How to make the most of a small garden'. After the building of an enclosure for the garden tools were delivered and Mrs Radford brought seeds and plants and introduced Mr Costin, who helped with the garden significantly over the next few years. In September he inspected the garden and was pleased with the results. He offered to give short talks during the winter months.

- Reading, writing, arithmetic, composition, scripture, needlework and cookery (girls) and drawing and woodwork (boys). Subjects were not listed specifically, but HMI report covered the three Rs, cookery and woodwork, nature study and basket weaving. Termly exams were held for all classes.
- Top classes were taken on nature rambles to discover and sketch wild flowers.
- Six of the Upper girls were taken to Coolham where the WI taught them to make Xmas crackers.
- Mrs and the two Miss Radfords gave a lantern lecture to stimulate gardening interest. The subject was seeds and how to plant them. Mr Costin gave a talk on soils and to give some suggestions for the garden.
- Football, stoolball. For first time, inter-house matches are mentioned and are played in the Vicarage Field.
- Sports Day was held on 15 June on the Vicarage Field, and a half day holiday given. It was described as very successful.

- Preliminary Exam for free places in secondary schools took place on 19 January, with nine pupils sitting.
 There is no comment on whether any children were successful.
- HMI, Mr Alsopp, visited for 55 minutes on 26 April and Mr Forth visited on 6 October for a longer visit.
- HMI report was received on 25 October. It noted that the new Head teacher finds conditions very different from town schools but has established a good routine. The teachers were commended for having to use their own resources to teach cookery and woodwork, there being no outside instruction available for practical work. The Head and Junior teacher had attended a course in cane basketry, and with funds raised by the school had made a good start in that work. The children generally were in 'teachable condition' and the three Rs and drawing was carried out with care. The top classes were able to talk about their natural surroundings, but more could be done to encourage the younger childrens' interest in flora and fauna. The Infants' room was criticised for lack of space, and the report suggests moving some of the Infants into the next class on a termly instead of yearly basis to make room for new-comers.

National events, celebrations and outings

- Days holidays given for Point to Point races and for ploughing match at West Grinstead.
- New Head instigated a new routine for Empire Day. She obtained permission to give a half day holiday. Whole school assembled at 9.40 after scripture lessons, and said prayers, sang hymns, the Head gave a talk on the Empire, a Senior girl read Lord Jellicoe's letter and assembly finished with the National Anthem. Then followed the traditional treasure hunt after which school finished for the afternoon.
- Sunday School outing to Worthing was held on 29 July.
- Armistice Day was remembered by a short introduction by the Head followed by a prayer and 2 minute silence and hymns. This was followed by a talk on the work being done by the League of Nations, a reading from the Childrens' Newspaper, a rendition of 'I vow to thee my Country' and lastly a poppy seller arrived to sell poppies at play time.
- Christmas play and concert took place in the Parish Hall on 1 December. The children were given time for a dress rehearsal the preceding week.
- The Christmas party took place before Christmas. It was held on 21 December in the Parish Hall at 4pm, and Mrs Radford, Lady Buller and Mrs Hawkins were present along with other ladies.

Fabric of school buildings

- All requests for school repairs are channelled through the Correspondent Mr Radford the Vicar.
- At start of term in January Head called Vicar to inspect radiators which were making 'queer noises'.
- Not until mid-February did workmen come to look at the boiler
- A wire guard for the heating stove was delivered in March.
- Wire netting and posts for the school garden were delivered in March.
- A new boiler was fitted in the large classroom during the summer.

- Mrs Radford arranged for library books to be sent to the school so that children did not have to walk to the Parish Room, and arranged for a bookcase to be provided.
- Mrs Radford called to talk over the 'house system'.
- In February Mrs Radford called about arranging a concert in aid of a new heating stove. She also enquired about apparatus for drying childrens' clothes. In September she called again with a stove she had procured for heating the childrens' dinners. She provided linoleum to cover the desks at dinner time. In October she provided a clothes pulley for the cloakroom.
- Mrs Radford delivered Empire Marketing Board maps
- An open day was held on 11 March. The first time such an event has been noted.
- Sir Merrick Burrell donated a book to the school and visited with his daughter.
- Three 'problem' children returned to school after leaving the district last year, and are said to be living in a caravan near the Blacksmith's Arms. Two weeks later the SAO visited the father to warn about irregular attendance. Subsequently they are said to have spots due to the dirty conditions in which they live and poor nourishment. They are excluded from school for two weeks for their skin condition to improve. In September the nurse visited the mother to ask that the children attend in a cleaner condition.
- A jumble sale was held in aid of school funds.
- Mrs Radford brought Lady Buller to visit the school.
- On 17 June the Head reported that the school was now affiliated to the National Savings Committee.
- Sir Merrick Burrell presented Young Farmers badges at the end of the summer term.
- Five boys caned for passing notes during class. One for using an indecent expression and the others for joining in.
- Mrs Radford provided a washing up rack and washing up bath for the dinner things.
- Sir Merrick Burrell sent manure in November for the Young Farmers plot and the garden.
- Mrs Radford visited to discuss the planting of fruit trees in the school garden and Mr Costin superintended the planting.
- Miss Belloc visited to look at the childrens' work.

Staff

Head Dorothy G Honeybun Standards IVa – VII
Teachers Ena N Wallis Standards IVb, III, II
Alice Falla Standard I and Infants

School roll

Jan to March – Roll - 69
 April to July – Roll - 69
 September to December - Roll - 65/66

Causes of absence

- Illness colds, influenza (during winter epidemic attendance down to 41%), mumps (summer term)
- Weather floods, gales, storms, melting snow causing further floods, rain,
- Local events –Air Display at Thakeham
- In January 'nearly half the school away with influenza and on account of floods'. Head was instructed to close the school for three days, but when it reopened gales and storms had again affected attendance.
- In May during the mumps epidemic several siblings of infected pupils were kept away whether they had the disease or not. Mumps lowered the normally high summer attendance average to 80% some weeks.

Regular visitors

- SAO (Mr Manton)
- Vicar (Mr Radford)
- Mrs Radford (Care Committee)
- School dentist (Mr Brabazon)
- School doctor (Dr Child)
- School nurse

Religious observance and Diocesan exams

- On Ash Wednesday and Ascension Day school met at 10.am and attended church service at 10.30, after which a half day holiday was given.
- The Diocesan Inspection scheduled for 23 October was cancelled due to 'the unfortunate accident of Mr Eland Stuart'.
- The Vicar regularly takes the upper classes for scripture.

- End of term exams are mentioned in December, but are not referred to elsewhere. There is no mention of the usual subjects studied, but it can safely be assumed that these went on as before. The new Head concentrates more on recording the less standard additions to the curriculum.
- Two children attend a Handiwork Exhibition to demonstrate cane basketry. The following day 27 children were taken on an educational visit to the exhibition.
- A representative of the League of Nations Union gave an hour's talk to Upper School and some from Standard III.
- Gardening has become an extra-curricular activity. Mr Costin gives advice and awards marks for an end of term judging of the childrens' plots. Mrs Radford attends regularly to look at the garden, brings materials (glass for growing lettuces) and makes suggestions about crops to grow. Sir Merrick Burrell donates manure and a silver cup for the best plot.
- An address by Mr Cyril Norwood was given to the Upper School on 10 November, but unfortunately the subject is not noted. http://en.wikipedia.org/wiki/Cyril_Norwood Dr Norwood appears to be an

educationalist in the 1940s who went on to be influential in advising on the 1944 Education Act, and setting up the secondary schools. Was this part of the Head's attempt to widen the aspirations of her pupils?

Football, Sports Day on 23 June,

HM Inspector and academic achievement

HMI (Mr Forth) visited on 5 July.

National events, celebrations and outings

- A day's holiday was given for the Point to Point races in April and Ploughing Match in October.
- On Empire Day the Upper School hears a lecture on the freeing of slaves in the British Empire, and whole school has assembly when Head gives a short talk followed by hymn singing, songs and a recitation.
- A half day holiday was given on 15 June so that children could attend the Knepp Castle fete.
- School outing on 21 July to Littlehampton was arranged by the Vicar.
- The choir outing took place on 31st July.
- A concert was held at the Parish Hall on 1 November, and the children gave a display of dancing. Some of the older boys carried chairs and forms to the hall.
- Mrs Radford made the arrangements for the Christmas party on 21 December, and the timetable was adjusted to allow the children to go home early to prepare for the party at 4pm.

Fabric of school buildings

• A tank, pipes and a tap were installed in the boys' and girls' lobbies. This is described as a vast improvement on the old pump, and was undertaken at the expense of the Vicar and managers.

- Head instructed by EA to close school between 26 Jan and 1 Feb. (Reason not given due to influenza?)
- On 3 Feb SAO visits parents of children who have been absent for over a week to ascertain reasons.
- For the first time, dental inspections and work is carried out in the Parish Hall instead of in a classroom.
- Mrs Radford suggests forming a 'Boot Club'.
- The new Head, Mrs Honeybun, invited old scholars to a social and supper on 2 March. She restricted the invitations to those leavers from 1932, as earlier leavers would not have known her. She described the event as 'most enjoyable'.
- On one occasion the Head took a child to the dental clinic at Horsham herself as the mother was at work.
- Sir Merrick Burrell sent manure for the school garden.
- Mrs Radford continues to visit to weigh children and assist with medical and dental inspections.
- One boy was caned for deliberate rudeness. He is said to have an uncontrollable temper and a very bad home influence.
- Mr Radford brought his wireless to school on 12 June so that the children could listen to the King's speech to the Economic Conference.
- On the day of the choir outing it was noted that the 'choir boys are absent from school'. Does this imply that at this period the choir consisted only of boys?
- Under Mrs Honeybun the curriculum appears to have taken on a wider scope. Evidence for this is her talks on Empire Day on aspects of the British Empire, (the treasure hunt appears to have been discontinued), the talks arranged by the League of Nations, listening to the King talk on the wireless, and outside speakers being heard. Some of this is attributable to the changing times the League of Nations was esteemed as an advocate of peace after the turmoil of the Great War, and the wireless had only just been available as a portable item that could be brought into the school. It may also be the influence of the Vicar and Mrs Radford who seem to take their roles extremely seriously and are progressive in their thinking and generosity.

Staff

Head Dorothy G Honeybun Standards IVa – VII
Teachers Ena N Wallis Standards IVb, III, II
Alice Falla Standard I and Infants

School roll

Jan to March – Roll - 69
 April to July – Roll - 74
 September to December - Roll - 69

Causes of absence

- Illness influenza, colds, German measles, measles.
- Weather rain
- Persistent absenteeism or exclusion of problem families
- January and February attendance was better than some years, with one week showing 95%. Bad weather or
 illness was not recorded, but the supply of coal had run out by the Easter holiday due to the cold weather
 and necessity of keeping fires in overnight to prevent freezing up of pipes.

Regular visitors

- SAO (Mr Manton)
- Vicar (Mr Radford until July, then Mr Davey)
- Mrs Radford (Care Committee until July)
- School dentist (Mr Brabazon)
- School doctor (Dr Child)
- School nurse

Religious observance and Diocesan exams

- On Ash Wednesday and Ascension Day school met at 9.30.am and attended church service at 10.00am, after which a whole day holiday was given.
- Head takes Upper School to a service of dedication of a stone tablet to Anny Shlers. The children were invited by Sir Merrick Burrell, and the Head considered the 'beautiful music had a definite educative value'.
- The Diocesan Inspection took place on 25 June and a holiday was given.
- The new Vicar, Mr Davey, attended on the second day of the autumn term to arrange on which morning he should take the Upper School for religious education. He also takes lower classes and listens to the choir.

- Individual subjects other than scripture are not mentioned, but as before it can safely be assumed that the school followed the traditional curriculum of the period.
- The newly acquired wireless provides opportunities to listen to broadcasts such as nature study, science and agriculture.
- The principal of Worthing Arts and Crafts College visited to give helpful suggestions
- Mrs Radford arranged a tea and lecture at the Vicarage for the Young Farmers.
- Mrs Radford continues her interest in the progress of the school garden until her departure in July.
- Mr Costin called in October (presumably about the school garden).
- Mrs Atlee of Wisborough Green called to return the Young Farmers notebooks together with the prizes she had herself presented.
- Cricket, football.
- Sports Day is held on 2 July on the Vicarage Meadow.

- Four children sat the Preliminary Scholarship exam in January. There is no feedback.
- HMI, Mr C D Forth, visited for the afternoon session on 28 June.

National events, celebrations and outings

- In May the older scholars are taken on a visit to the Tower of London. School was closed for the day.
- Empire Day was celebrated with a talk to the Upper School.
- School outing to Littlehampton on 20 July was arranged by the Vicar.
- School finished early (3.30pm) on 26 July to allow children to attend fete at West Grinstead.
- The choir outing took place on the first day of the autumn term on 10 September.
- The Head took 20 children to a music festival in Horsham on the morning of 27 September.
- Armistice Day was a Sunday, so on the Monday the Lord Chancellors Armistice Day message was read to the children of Classes I and II.
- School closed on 29 November in honour of the Royal Wedding. (Duke of Kent and Princess Marina)
- A Christmas concert was held at the Parish Hall on 17 December.
- The Christmas party was held on 20 December at the Parish Hall at 4.00pm and the children received presents.

Fabric of school buildings

- Some windows were re-glazed during the Christmas holidays
- Mrs Radford put up pegs in the cloakrooms.
- In January the pump in the boys' cloakroom leaked badly and the floor was deep in water. Mrs Radford
 activated an urgent repair, and a plumber arrived six days later but left the work unfinished for two further
 days.
- During the Easter holidays new floorboards were installed in Classes II and III at the expense of the managers.
- At the beginning of the Easter term the school had run out of coal, and Mrs Radford donated coke and wood. Winter had been particularly cold, and it had been necessary to keep fires in overnight to prevent freezing up of pipes.
- The drinking water became contaminated in May. It transpired that a cap belonging to one of the 'problem children' had been put in the tank. The Senior boys thoroughly cleaned the tank and boards were placed over the top to prevent further abuse. The older boys cleaned the tank again in October as the water smelled and had a bad taste.
- Men called in June to assess if interior decoration of the school is needed.
- At a managers meeting in December many necessary repairs to the school were discussed.

- During the absence of the Infants' teacher due to a death in the family, Mrs Radford volunteered to help during the afternoons.
- During the moving of the piano one boy received a severely bruised hand which was treated by the nurse. Subsequently workmen unsuccessfully tried to fit a trolley. In May workmen from National Institute for the Blind fitted large wheels.
- A wireless set was purchased with the proceeds of the two concerts held before Christmas. [We have subsequently learned that this was powered by an accumulator which had to be taken to Coolham Garage once a week to be charged.]
- Mrs Radford continued to attend regularly to weigh and measure the children for medical inspection.
- Dental work was carried out in the Village Hall instead of in a classroom, following the precedent set last year.

- The Medical Officer of the Waifs and Strays Society placed a boy with a local farm and he commenced at the school in April. The MO called to check on him. A brother later joined him.
- SAO was asked to visit the 'problem' family in June to complain of the foul state of the childrens' clothing. The boys were sat as far as possible from other children, but still made other children feel sick. The nurse was asked to visit the mother again in October about the same issue. [We have subsequently learned that the family lived in a caravan and that the children slept beneath it in tin baths. The father's occupation was emptying cesspits.]
- Mrs Radford gave lessons on 'pipe making' in July.
- In May Mrs Radford introduced the new Vicar to the school (not named at this stage).
- Three boys caned for throwing water all over the boys' lobby.
- The new Vicar inquires on behalf of The Hon Mrs Walter Burrell about the milk scheme and care committee.
- Representative of the Cow and Gate manufacturers visited in November.
- After the departure of Mrs Radford there appeared not to be a representative on the Care Committee. Before her departure Mrs Radford had introduced several ladies to the school, perhaps in the hope that one might continue the work that she so diligently undertook. It was rather sad that no mention was made of her contributions to the school during her tenure in Shipley.

Staff

Head Dorothy G Honeybun Standards IVa – VII

Teachers Ena N Wallis Standards IVb, III, II

Alice Falla Standard I and Infants

School roll

Jan to March – Roll – 68
 April to July – Roll – 65
 September to December - Roll – 64

Causes of absence

- Illness coughs, colds,
- Weather floods, gales, rain.
- During the gales and floods in February attendance was 76%
- Summer term attendances were good, with 99% recorded one week.
- Despite a wet week with floods being recorded in October, attendance was 95%. It remained high until Christmas, and it appears no epidemics occurred.

Regular visitors

- SAO (Mr Manton)
- Vicar (Mr Davey)
- Hon Mrs W Burrell (Care Committee)
- School dentist (Mr Brabazon)
- School doctor (Dr Child)
- School nurse

Religious observance and Diocesan exams

- The Vicar takes upper and lower classes for scripture lessons at least weekly. He does not appear to take the Infants.
- The Vicar coached candidates for confirmation.
- On Ash Wednesday and Ascension Day school met at 9.00am and attended church service at 9.30am, after which a holiday was given.
- A special childrens' service was held at the church in March.
- Diocesan inspection was held on 5 July. Criticism was made of the Infants' achievements, but the middle and upper groups were highly praised for being eager to ask questions and for making sense of religion. This was described as being unusual in a small country school. Recommendations were made to improve the experience of the Infants. He concluded that this is a 'pleasing school to visit'.

- As before, core curriculum subjects are not detailed.
- Mr Costin visits to show the boys how to prune fruit trees.
- Bookbinding equipment is presented to the school in October, paid for by trustees of the Andrew Fund.
- PE mentioned for first time.
- Football matches are becoming more frequent and further afield Henfield, Pulborough as well as the usual Coolham and Southwater. The boys are allowed to leave school at 3.20 in order to walk to Coolham. The Vicar arranges the fixtures.
- The Hon Mrs W Burrell offered to buy one netball post if the school would buy the other. In October posts, nets and a ball for the girls were presented by the Andrew Hall Fund.
- Cricket.
- Children competed at Horsham School Sports Day on 27 June.

- Preliminary Scholarship exam taken on 22 January. No detail was given of number sitting, but papers were forwarded the Secretary on 8 February.
- All classes were examined by the Head at the end of the Winter term, and she found the Infants to be much
 improved on previous years. Miss Wallis, who takes the Juniors, is commended for her sound teaching and
 tireless effort in her lesson preparation.
- HMI, Mr C D Forth, visited on 11 July.

National events, celebrations and outings

- A day's holiday was given in April for the Point to Point and in October for the Ploughing Match.
- On 3 May there was an assembly and short celebration of the Silver Jubilee (KG5) and a two day holiday was
 given. Each child was given a Jubilee mug. In October Sir Merrick Burrell presented the school with a signed
 portrait of the King and gave a short address to the children.
- 27 children visited the London Museum and Zoo on 17 May.
- Empire Day was celebrated by a display in front of several mothers of PE, games, country dancing and patriotic songs.
- The school outing was on 19 July to Littlehampton. For the first time it is implied that not all children go on school outings.
- On the penultimate day of the summer term a cricket match was held in the Vicarage Meadow, and a tea at school afterwards.
- On 6 November a days' holiday was given for the royal wedding. (Duke of Gloucester).
- On Armistice Day the children listened to the broadcast from the Cenotaph and children joined in with the singing and listened to a message from Sir Samuel Hoare. (Foreign Secretary)
- Time was given for rehearsals for the school concert, which presumably took place before Christmas, but is not recorded.

Fabric of school buildings

- Repairs to roof, floors and windows carried out during Christmas holidays.
- Infants room suffering from smoke coming from the kitchen fire in School House. (Home of the Head Teacher, adjoining the school)
- Floor is taken up to find cause and Infants share space in the Senior room.
- Repairs sanctioned by the School Managers are carried out on the external structure, including roof, during February.
- School lends the church its harmonium while the church organ is being repaired. This is the first mention of a harmonium.
- During the summer holidays the school has been redecorated, playgrounds repaired and improvements made to lavatories and lobbies, the cost of which was borne by the school management.
- In November the managers discussed the merits of having electricity installed in the school, and if so, how many points would be required.

- A BBC engineer visited to examine the wireless set.
- The Hon Mrs W Burrell joins the Care Committee.
- The Hon Mrs W Burrell attended medical inspections in March when malnutrition and the milk scheme were discussed. She paid for a daily meal for three children until Easter when checks would be made to see if there had been any improvement in general health. Follow up checks were made again in September.
- Several accidents as result of playground bumps and cuts are detailed, and all involve sending for the nurse
 who gave first aid treatment. It is implied that the nurse lived close to the school, as she can be very quickly
 summoned.

- The Hon Mrs W Burrell took a sample of the drinking water from the tap in the lobby to be analysed, which was subsequently declared safe to drink.
- The 'problem' children continued to cause concern. Dr Ayres (not the school MO) attended to examine them in June. In July SAO reported that he had been unable to trace them to Colegate where it was believed they had gone.
- School closed early (3.10pm) to allow children to attend County Show. Miss Wallis and Miss Falla were allowed to leave after morning school so that they could be present at the PT demonstration.
- Mrs Lees is mentioned for the first time. She is described as School Manager.
- Representative from Cow and Gate called in December. Reason not given.
- Lady Buller and Mrs Radford visited in December to see the children.

Staff

Head Dorothy G Honeybun Standards IVa – VII
Teachers Ena N Wallis Standards IVb, III, II

Alice Falla Standard I and Infants (until 31 July)

Mrs V Way Supplementary Supply teacher Standard I and Infants (from 7 Sept.)

School roll

Jan to March – Roll – 69/71
 April to July – Roll - 59
 September to December - Roll - 61

Causes of absence

- Weather rain, thunder storm, floods.
- Illness coughs, colds, measles, chickenpox, scarlet fever, impetigo.
- Attendance down to 68% in February due to colds, down to 62% and getting worse daily due to measles.
- Telegram received on 26 March instructing Head to close school immediately. School did not reopen until after the Easter holidays on 20 April.
- In November gales and floods reduced attendance to 50%.

Regular visitors

- SAO (Mr Manton)
- Vicar (Mr Davey)
- Hon Mrs W Burrell (Care Committee)
- School dentist (Mr Brabazon)
- School doctor (Dr Child)
- School nurse

Religious observance and Diocesan exams

- The Vicar takes Standards I to VII for regular scripture lessons. He appears not to teach the Infants class.
- On Ash Wednesday and Ascension Day the children met at school at 9.00am and walked together to the church for a service at 9.30am. A half day holiday was given.
- Annual Diocesan inspection was held on 9 October by Rev E Stewart. The report was critical of the supply teacher in Infants for her lack of knowledge and experience of work with little children, and recommended she study and base lessons on one of the lesson books provided. In Juniors the inspector witnessed a lesson on 'The Labourers in the Vineyard', and felt this was difficult for children of their age to appreciate, although general answering was direct and accurate. He felt that if catechisms must be taken with such young children short lessons from 'BCP' would be more appropriate. He hoped the teacher would take note of his 'helpful discussion' to modify her method of work. The Seniors showed the good sense and practical character of the teaching they had received. He recommended use of 'Church Study Penstone' as the best book in the Authorised Diocesan Syllabus. He concluded that there was a happy atmosphere in the school due to care and direction of the Head and present Incumbent.

- Again, the curriculum is not spelled out, but the report of HMI shows that children were making good progress in standard subjects.
- Eight girls went to Billingshurst by the 12pm bus to attend classes at the cookery centre.
- Several children attended the Royal Counties Show on 18 June to demonstrate toy making.
- Football played against Itchingfield for the Pulborough Junior Cup, Billingshurst,
- The school competed in Horsham Schools Sports Day on 23 June.

- Fifteen scholars sat for the preliminary exams for Special Places (free places) on 21 January. One child was absent. Three girls later sat for the Alternative Scholarship exam as they had been suffering from measles at the time of the Special Places exam. Two children passed.
- HMI, Mr C D Forth, visited on 12 March and stayed from 10.am to 3.00pm. Report praised the effort of the teachers and the willingness of the children to learn, and progress in curriculum was described as normal for type of school. The wireless had helped with the teaching of history, nature and garden science. The cookery classes at Billingshurst, cane basketry and sea grass weaving and embroidery are described as creditable.

National events, celebrations and outings

- The Christmas party takes place on 10 January and is given at the Parish Hall by Mrs Walter Burrell.
- The children are informed of the death of King George V at assembly on 21 January. A silence is observed and prayers said. A service was held at the church on 29 January at which the King's funeral would be broadcast. Children were urged to attend, and school was closed for the day.
- The children listened to the Empire Day broadcast on 25 May and followed this by listening to a reading of the message written by Carl Beatty, the singing of Kipling's Recessional and childrens' hymns. The day concluded with a short treasure hunt.
- The choir boys went to Margate on 13 July on their annual outing. School remained open.
- Sunday school outing to Bognor was on 27 July, and school was closed.
- A day's holiday was given for the annual Ploughing Match.
- Armistice Day was commemorated by a short talk by the Head followed by listening to the broadcast from the Cenotaph, observation of the two minutes' silence and hymn singing.
- The Christmas party on the evening of 18 December took place in the Parish Hall and was given by Mrs W Burrell.
- School concert took place on the evening of 21 December. Rehearsals took place during school time as Head
 decided she could not expect children to stay late because of distances they have to travel and the dark
 evenings.
- The Vicar visited on the last days of term to hand out the Christmas gifts which were paid for from proceeds of Shipley Social evenings.

Fabric of school buildings

- HMI report noted that the boys' playground had been hard surfaced for their PE, and that doors had been hung in the closets (WCs?) and minor repairs carried out.
- During the summer holidays the boys' cloakroom was cemented over, washbasins fitted in boys' and girls' cloakrooms and water laid on from the mains. Skylights in both cloakrooms were repaired. Captain and Mrs W Burrell visited to inspect the improvements.

- The Vicar called to discover who was responsible for throwing stones at windows and telegraph poles. Several boys were involved.
- Mrs W Burrell was present at the annual medical inspection in March.
- Miss Falla was recalled home by telegram on 27 April as her mother was very ill. She returned on 3 June.
- One boy needed four stitches to a cut received during basketwork. The nurse was not at home so the Vicar took the boy home by car.
- Annual dental inspection was carried out in June, with school nurse present.
- Miss Falla resigned at the end of the summer term to marry.
- A representative from Cow and Gate called in September.
- School Managers met on 12 October. They are named as Mrs Walter Burrell, Mr Davey (Chairman), Mr
 Powell, Mr Humphreys and Mr Cleeves who manages the finances. Head produced a report on years' work
 and progress.

- At a managers' meeting in October it was decided to postpone the recruitment of a permanent teacher for the Infants until Christmas.
- The poppy seller visited school after the Armistice commemoration for children to buy poppies.

Staff

Head Dorothy G Honeybun Standards IVa – VII
Teachers Ena N Wallis Standards IVb, III, II

Mrs V Way Supplementary Supply teacher Standard I and Infants until 25 March

Miss HM Macpherson Standard I and Infants from 6 April to 23 December

School roll

Jan to March – Roll - 54
 April to July – Roll - 47
 September to December - Roll – 45/46

Causes of absence

- Illness colds, influenza, coughs, whooping cough
- Weather rain, floods
- The Head noted on a wet morning that 'the usual offenders were absent'. On another wet day only 23 out of 54 were present and registers not marked.
- Attendance of 40% in January attributed to rain and influenza. Head wrote to Director of Education asking
 for permission to discount the attendances for that week. At the end of February attendance was below
 60%, many children had coughs and colds and the school cloakrooms were flooded and water was unable to
 drain away.
- In April attendance rises to 97%, but whooping cough takes it down to 75% in June. By the end of July attendance was back to 98%, and 99% in October. It remained high until the end of term.

Regular visitors

- SAO (Mr Manton)
- Vicar (Mr Davey until May then Rev. Sumner)
- Hon Mrs W Burrell (Care Committee)
- Mrs Sumner (wife of Vicar)
- School dentist (Mr Brabazon)
- School doctor (Dr Brockington)
- School nurse

Religious observance and Diocesan exams

- Mr Davey, then Mr Sumner gave regular scripture lessons to Middle and Upper classes.
- On Ash Wednesday and Ascension Day the children met at school at 9.00am and walked together to the church for a service at 9.30am. A half day holiday was given.
- Diocesan inspection was held on 2 December by the Rev. F Farebrother from Warnham. He wrote that the problem for the future would be giving the children instruction appropriate to their ages as the Juniors are going to be split between the top group and Infants when a teaches leaves at the end of term. He found the children responsive and had excellent knowledge of the ground covered since the last inspection. In the Juniors the teacher had been using BCP with excellent results. The Seniors showed they were being carefully taught, and he concluded that with the support of the Vicar the school would be able to retain its existence as a church school.

- Adjustments made to timetable to enable Standard I to go to Miss Wallis for arithmetic and some English;
 Standard IV to go to Head for arithmetic and some English.
- Nature study ramble is taken by Senior girls to find and identify berries while Senior boys work in their gardens.
- Senior girls attended the Cookery Centre at Billingshurst.

- Senior boys took handicraft with Miss Wallis.
- Captain Gandell RN visited to give careers advice on 'The Navy as a Career'.
- Mr Rayner visited to give help with planning the garden for the next year.
- Mrs Sumner gave a talk about the 'Cocoanut'
- Annual school sports day was held in the Vicarage Meadow, followed by tea and prize giving in the schoolroom.

- Eleven children sat the Preliminary Examination for children aged 10 12 years on 26 January. Six children went to Horsham on 19 March to sit the Final Scholarship exam. Two were successful. A holiday as given to celebrate their success.
- HMI, Mr Manleys, visits for the afternoon of 6 October.

National events, celebrations and outings

- School closed for a week for the coronation of King George VI and Queen Elizabeth and included days for the Whitsun holiday. Coronation mugs were given to each child.
- On Empire Day Viscount Bledisloe's message was read to the children and the Head gave a short talk on citizenship. Patriotic songs were sung and the afternoon finished with a treasure hunt. (Viscount Bledisloe was a conservative politician who on retirement went to New Zealand as Governor. He was well liked and respected and gained recognition as a man of compassion and fairness. He purchased the land for the Maori of New Zealand at Waitangi where the treaty was signed in 1841 between the British Government and Maori. This land is part of the Maori heritage, and its importance cannot be understated. He is still remembered today for this act, and a rugby trophy is contested each year between NZ and Australia for the Bledisloe Cup.)
- The Seniors visited the British Museum on 13 September, and school was closed for the day.
- The school outing to Bognor was held on 16 September, and was arranged by Mr Sumner.
- A day's holiday was given for the annual Ploughing Match in October.
- On Armistice Day the Head gave a short address and read a message from Mr Vernon Bartlett. (He was a journalist who wrote about Hitler and opposed the appeasement policy of the Conservative government of Neville Chamberlain.) As the school wireless was not available Mr Sumner invited the children to listen to the Cenotaph broadcast at the Vicarage.
- At the end of the autumn term the children enjoy a 'little jollification' to celebrate the season and receive gifts.

Fabric of school buildings

- During the wet weather and 'flu epidemic in late January/ early February, when Head and Miss Wallis were having to do the cleaning and lay fires, the boys' lobby flooded due to drains being unable to cope. Elder boys removed the water with buckets and swept down.
- Boys' lobby flooded again in late February due to prolonged heavy rain. Head is feeling the strain. She writes that flooding has occurred every time there has been heavy rain and the boys have to bring their wet clothes into the classroom. She writes 'it is altogether most tiresome and decidedly wrong that the cloakroom should be in this condition'. In March she writes that 'the water in the cloakroom has partly subsided leaving the floor indescribably filthy'. On 8 March she writes that there is 'an accumulation of two weeks dirt' and that she 'has repeatedly pointed out to the chairman of the managers the state it is in'. On 17 March workmen arrived to clean the drain and move the door sill to allow proper cleaning of the floor.
- The gates were repaired at the same time as the clearing of the drain.
- Repairs were discussed at a managers' meeting in October. Defects were listed as loose roof tiles, broken
 floor boards, burst pipe in girls' lobby and problem with base of porch in School House. It was agreed to
 carry out repairs without delay. Installation of electricity was discussed again, but an alternative of using the
 oil lamps taken out of the Parish Hall was suggested.

- Repairs to roof and girls' lobby were carried out during half term holiday.
- Installation of electricity was agreed, and it was decided to ask for two plugs for the wireless. Work started on 23 November. Work completed on 8 December.
- Lead pipes in lobbies were replaced with steel pipes to try and prevent constant bursting.
- Mr Sumner and Head discussed replacing open fires with 'Ideal' stoves.

- At the start of the winter term Mrs Way, supply teacher, was allowed to stay until the Infant teacher post was filled permanently.
- On 25 January Head arrived at school to find the fires had not been laid, so she and Miss Wallis laid and lit them. The following day they came in early and cleaned and lit the fires, as they could find nobody else to do it. The cleaner had sent along towels and a duster as she was unable to perform her usual duties due to having the 'flu. (This would indicate that it was the job of the cleaner to lay fires, although no mention had ever been made of whose task this was.) By 29 January the problem had not been resolved, and Head and Miss Wallis stayed late to sweep and dust and lay fires ready for the next day. By 3 February the Vicar had been able to find someone to clean and lay fires each evening and clean on the following Saturday.
- At a meeting of the managers in February it was decided to apply to the Director of Education for the appointment of Miss H MacPherson as Infants' teacher.
- The Managers were: Mr Davey (chairman), The Hon Mrs W Burrell, Mrs LB Lees, Mr Humphrey, Mr Powell.
- Miss Wallis and Miss MacPherson attended a three day PT course at Chichester in April, and school closes for the duration.
- Mr Davey's departure as incumbent was not recorded. We can surmise that the change took place by the
 fact that the Rev and Mrs Sumner visited at the end of April and it is recorded that Mr Sumner arranged the
 Sunday school outing to Bognor in September, which unusually was held in the autumn term instead of in
 the summer.
- Dental inspections and treatment took place in the autumn term, and the nurse assisted.
- One mother asked for a transfer for her two daughters to Coolham School as she thought the journey across Scolliers Corner and down Boar Lane Hill too dangerous.
- Head received letter from Director of Education that school was overstaffed and that they might lose one teacher. Later, one un-certificated teacher, (Miss MacPherson) was asked to resign on 31 December.
- Inoculations against diphtheria were given by the school doctor in October, and follow up cases were seen. Undernourished children were identified and signed up for the 'Milk in Schools' scheme.
- A representative from Cow and Gate called in October. (Possibly connected to the milk scheme?)
- Mrs Sumner brought in gifts for the Horsham Hospital Pound Day.
- Mrs Sumner asked whether some of the girls could attend a Girl Guides meeting at Coolham.
- On 6 December Head noted that school was now unable to give the 1/3 pint of milk under the Milk in Schools Scheme. Reason is not given. She commenced using Cow and Gate preparation with additional milk.

Staff

Head Dorothy G Honeybun Standards III – VII

Teachers Ena N Wallis Infants and Standards I – II until 31 October

A A M S Hall Infants and Standards I – II (Supply staff) from 1 November

School roll

Jan to March – Roll – 42/43
 April to July – Roll - 38
 September to December - Roll - 40

Causes of absence

- Illness mumps, colds. (With fewer children there was much less recorded illness.)
- Weather rain, cold weather, snow,
- Despite mumps being reported in January, attendance remained high at an average of 89%.
- Attendance was high all summer, with 100% recorded one week.
- On 1 December the temperature did not rise above 40° (4.4°C) in the big classroom all day. On 20 December temperature was 34°,(1°C) and children were sent home at mid-day. The following day only 10 children attended and registers were not marked. A telegram was received on 22 December instructing school to close for the holidays.

Regular visitors

- SAO (Mr Manton)
- Vicar (Rev. Sumner)
- Hon Mrs W Burrell (Care Committee)
- Mrs Sumner (wife of Vicar)
- School dentist (Mr Brabazon)
- School doctor (Dr Brockington then Dr Mawson)
- School nurse

Religious observance and Diocesan exams

- Mr Sumner gave religious instruction lessons to Class I and above. He was timetabled to take the Juniors on a
 Thursday morning and the Seniors on a Tuesday morning. Mrs Sumner gave lessons to the Infants on a
 Monday morning.
- On Ash Wednesday and Ascension Day the children met at school at 9.00am and walked together to the church for a service at 9.30am. A half day holiday was given.
- The Rev FS Farebrother inspected the school in Religious Instruction on 1 December. His report praised the children and teachers, despite there being only one permanent teacher and a supply teacher. The children were interested, responded well and had a good knowledge of bible stories and miracles. The Juniors and Seniors were beginning to think for themselves and to apply Christianity to everyday life. He identified the problem of having different aged children having to share lessons, but concluded that the school was lucky in having the regular teaching of the Vicar. He advised use of the 'Oxford Diocesan Book of School Worship' cost one shilling for the Infants.

- End of term exams are held in July for all classes.
- A report was received from the Board of Education about the cookery classes at Billingshurst Council School. It was suggested that girls alternate going mornings one week and afternoons the next so that they would get experience of making dinners which could be eaten at school one week and lighter cooking and housewifery the next. The prime factor was the overcrowding of facilities at the Billingshurst School. The class is made up of Billingshurst School, Shipley C of E School and Coolham British School.

- The Senior children gave a PT display at the sale of work being held at Knepp Castle on 30 June. In September the organiser of Physical Training in WSCC inspected all classes. Following this a man called about marking out the playground for PT.
- Boys' football team have been given permission by their parents to cycle to Coolham to play football with Coolham British School. Another match was played on Coolham Football ground against Petworth.

- Eight children took the Preliminary Scholarship on 25 January. Two children who were absent were able to sit the exam on 1 February.
- End of year exams were held in July. The new school year now commenced in September instead of in April. This is the first time the change had been mentioned.
- There was no recorded HMI visit this year.

National events, celebrations and outings

- The school Christmas party was held in January and was arranged by Mrs W Burrell.
- Empire Day was celebrated with a whole school assembly, short talk, patriotic songs, races, tea and a treasure hunt.
- The annual school outing was on 27 July, and the destination was Littlehampton.
- Sunday School outing was on 8 September and the destination was Littlehampton.
- A day's holiday was given for the annual Ploughing Match.
- Armistice Day was commemorated with a reading of a letter from the Archbishop of York.

Fabric of school buildings

• Extreme cold in December forces school to close at mid-day on two days. Temperatures recorded in the big classroom ranged from 34°- 40°F. (1°C – 4.4°C)

- Piano tuner visits at least once a year.
- With staff reduced to two Mrs Sumner helps by taking the Infants for scripture lessons once a week. The Vicar and Head obviously took to heart the comments from the Diocesan Inspector in November last about finding a way of giving children religious instruction appropriate to their ages.
- Mrs W Burrell attended the annual medical inspection on 8 February. Nurse was also present.
- Accidents while playing (mainly boys) were carefully described in the log. Some involve first aid given initially
 by the Head if the school nurse is not available. When possible children are sent to the nurse, who must live
 close by. Unfortunately her name is never mentioned, but it is mentioned once that she has other duties in
 the parish. All recover without long term damage.
- The mother who asked for a transfer for her two children to Coolham last term has asked again, but was
 refused until the end of term. Transfer forms were given in April and the Head noted that the children had
 been a 'thorough nuisance' during their time at the school and that the mother had made incessant
 accusations about other children which proved without foundation and had always been traced back to the
 two children themselves.
- On 6 October the Vicar called to say that the school would be used for an ARP meeting that evening. This became a regular event.
- Miss Wallis left on 31 October after 12 years as an assistant teacher at the school to take up duties at Pulborough C of E School.
- Dr Mawson, newly appointed SMO called in November to see follow up cases.
- A managers' meeting was held in December to appoint a teacher to the vacant post. Miss Marjorie Violet Heather was appointed to start in January.
- The school dentist made his routine inspection in December.

After the teaching staff was reduced to two the recording of routine events declined. Omission of events
that had become regular features, such as the Christmas concert or party may be down to not having the
capacity to arrange them, very bad spells of weather, illness or simply that the Head had no time to record
such things. We cannot say they didn't happen, although had an HMI visit taken place it would surely have
been mentioned.

Staff

Head Dorothy G Honeybun Standards III – VII

Teacher Marjorie Violet Heather Infants and Standards I and II

Staff from September 1939

Mrs Honeybun Class I Shipley (classes re-named and re-organised)

Mr Woodwark Class II Evacuee
Mrs Dee Class III Evacuee
Miss Heather Infants Shipley

School roll

Jan to March – Roll - 41
 April to July – Roll - 42

September to December - Roll – 122 on 18 Sept, falling to 47 on 15 December

 September to December Roll numbers confusing – it is probable that the 122 refers to the initial total of Shipley and evacuee children and that subsequently the roll refers only to Shipley children and that the London teachers kept a separate roll for the evacuee children. In January 1940 the Head records that only 44 out of 90 evacuees returned.

Causes of absence

- Weather rain, snow, 'damp weather causing illness in November'
- Illness colds, influenza, chills, suspected scarlet fever, chickenpox
- Several children went with their parents to the Royal Show at Windsor in July.
- In February severe rain and heavy colds resulted in 50% attendance on one occasion. The registers were not marked. A 'terrific rain storm' in November entailed much drying out of clothes and finding of dry socks.
- Mrs Burrell suggested in September that a teacher be sent to Knepp where many of children billeted had caught chickenpox, and fit children had been unable to attend as they were contacts. (attendance 81%)
- Some evacuee children returned to London, but accurate figures are not recorded.
- In December weather and sickness brought attendance down to 62%.

Regular visitors

- SAO (Mr Manton)
- Vicar (Rev. Sumner)
- Hon Mrs W Burrell (Care Committee)
- Mrs Sumner (wife of Vicar)
- School dentist (Mr Brabazon)
- School doctor (Dr Mawson)
- School nurse
- Billeting Officer (Mrs Little)

Religious observance and Diocesan exams

- On Ash Wednesday and Ascension Day the children met at school at 9.00am and walked together to the church for a service at 9.30am. A half day holiday was given.
- The annual Diocesan Inspection was held on 1 June. The inspector, Cyril Valentine, was glad that the Infants were now in the care of a teacher who would be likely to stay, but he thought that apart from a few occasions, the Infants should not share an opening service with the older children. He recommended use of 'Songs of Praise for Little Children with prayers' cost 2/6. He thought that the whole school should be taken more frequently to a service in the church instead of just twice a year. He felt that an Ash Wednesday service was inappropriate, but that there should be services to mark each of the great festivals as well as an opening and closing service each term. He stressed that there should be good musical accompaniment and that the

hymns should inspire the children. He found the children in the main school bright and responsive and he acknowledged the difficulty of teaching children between 9 and 14 in the same class. He recommended several books which would be found useful, including the purchase of new bibles. He found the school delightful to visit.

• In November a Vicar from one of the London schools visited to enquire if there were any difficulties with the evacuees in respect of religious teaching, and the Head was pleased to respond that they were progressing 'quite satisfactorily'.

Subjects studied and games played

- Some Senior girls attended the cookery lessons at Billingshurst Council School.
- An Open Day was held on 19 May, and parents were invited to look at the childrens' work. The children entertained with a display of PT exercises, singing games and action songs and country dancing.
- The boys played football against Coolham and the girls played netball.
- The Vicar took five boys to Petworth to play in the semi-final of the football cup.
- Physical Training organiser visited to suggest alterations to the PT timetable.

HM Inspector and academic achievement

- The Preliminary Scholarship papers were sat by 12 children on 24 January.
- Exams were held in July for all classes.

National events, celebrations and outings

- The Hon Mrs W Burrell arranged the childrens' party in January.
- Empire Day was celebrated 'in the usual way' and Viscount Bledisloe's message was read.
- The annual Choir Outing on 17 July was to London to visit St Pauls, The Tower and the Mint. Boys and girls participated.
- The Sunday School outing on 20 July was to Chessington Zoo.
- On 21 December a party was held at school paid for with money from the Shipley Social Evenings Committee.

Fabric of school buildings

 At the beginning of January workmen started work on the installation of an additional stove in the Senior Room as the existing heating was inadequate. Seniors moved to Junior Room and Juniors and Infants used the small room for the duration of the work.

Points of interest

- Assistant teacher, Miss Marjorie Heather started as un-certificated assistant teacher
- The dentist continued treatment started at the end of December.
- After an accident in the playground a boy was taken down the road to 'The Cottage' to see the nurse.
- In January the girls who had gone to Billingshurst for cookery lessons were stranded when the bus service was cancelled due to snow. They walked home from Billingshurst to Coolham and fortunately were overtaken by a teacher from Billingshurst Council School who gave them a lift to their homes.
- The Principal of Worthing Art School brought pictures to be hung in the school.
- The Cow and Gate representative called in June.
- Dr Mawson held the annual routine medical inspection in June.
- Mrs Sumner took a child home after he had tripped and hurt his arm badly.
- The dentist carried out routine dental inspections in December.

War time emergency measures

- On 26 August the Head received instruction from County Hall to be at school on 28 August. This was to prepare for the arrival of evacuees.
- On 30 August straw was delivered to the school and 200 sacks were filled. Rugs arrived.

- Notice received on 31 August that school would be used as a distributing centre for evacuees.
- On 1 September evacuees arrived with three teachers. It was assumed that more children would arrive, but number already there not recorded.
- School reopened on 13 September. Teachers from London included:
 - Mrs Dee of St Leonards' C of E School (LCC school no 0399) Staying
 - Mr Woodwark of St Mary Magdalene School (LCC school no 048) Staying as teacher in Charge of Evacuees
 - Mr Wilson Head of St Mary Magdalene Peckham, Mrs Penny and two other teachers from St Mary's and Mr Soper, Head of St Leonards, visited during settling in period.
- Classes arranged thus:

0	Mrs Honeybun	(Shipley staff)	Class I Head Teacher
0	Mr Woodwark	(Evacuee staff)	Class II Teacher in charge of Evacuees
0	Mrs Dee	(Evacuee Staff)	Class III
0	Miss Heather	(Shipley Staff)	Infants

- A case of diphtheria reported at Knepp Castle where some of the children are billeted.
- The Vicar helped Senior boys bring extra chairs and tables from the Parish Hall
- All evacuees were provided with all stationery required
- Headmasters of the London schools visited during the settling in period
- Mrs Sumner and Mrs Little (billeting officer) take on roles of care of the evacuated children.
- The Vicar of St Mary Magdalene visited to see his parishioners
- Mrs Sumner offers to set up an evening club for the children at the Andrew Hall (first time Andrew Hall is mentioned by name)
- Mrs Sumner and Mrs Little took responsibility for finding suitable care for evacuees during the holidays. The Head teachers of Shipley and Cowfold had earlier met to discuss this situation.
- The London teachers visit the children in their billeted homes to report on state of clothing, books etc.
- A number of evacuated children returned to London on 18 December for the Christmas holidays.
- Arrangements were made for the evacuated children to be entertained each afternoon in the holidays from 27 December. Ladies of the Parish undertook to do this and a teacher was on call each day.
- Roll numbers seem erratic from late Sept on roll varies around mid 50s. Returning evacuees not recorded.
- See http://c96.e2bn.net/e2bn/leas/c99/schools/c96/accounts/evacuees/web/memories_letters.htm for an account of one teacher's experience. She was from St Leonard's school.

Staff

Mrs Honeybun (Shipley staff) Class I

Mr Woodwark (Evacuee staff) Class II (Called up on 30 December)

Mrs Dee (Evacuee Staff) Class III (Left on 7 March)
Miss Heather (Shipley Staff) Infants (left on 30 August)

Mrs Inward Supply Teacher Infants (from 9 September – 31 October)

Miss E N Wallis (Shipley Staff replacing Miss Heather) from 1 November

School roll

• Jan to March – Roll – 44? + 2 in February (see note in Points of Interest below)

April to July –
 Roll – 43 down to 41 in June.

• September to December - Roll – 68

Causes of absence

Weather – heavy snow, freezing and icy roads, snow, floods

- Illness coughs, colds, tonsillitis, suspected diphtheria
- Loss of sleep due to bombing raid on 15 November.
- On 2 February after a cold week and icy roads covered with fresh snow, many children were absent with coughs and colds. Head records that only a quarter of children present. On the last day of term in March only 34% present.
- Summer attendance record was over 90%.
- During floods in November attendance falls to 76%

Regular visitors

- SAO (Mr Manton)
- Vicar (Rev. Sumner)
- Hon Mrs W Burrell (Care Committee)
- Mrs Sumner (wife of Vicar)
- School dentist (Mr Brabazon)
- School doctor (Dr Mawson, Dr Meikle, Dr Robinson)
- School nurse
- Billeting Officer (Mrs Little, then Mrs Smith)

Religious observance and Diocesan exams

- On Ash Wednesday the Vicar held a short service at the church after which the children returned to school. A
 half day holiday was given in the afternoon.
- On Ascension Day the children met at school and walked to church for a service after which they were given a holiday.

Subjects studied and games played

- During such a traumatic year routine detail went unrecorded.
- In April during a spell of lovely weather the Head and Miss Heather took the girls on a nature ramble and picked wild flowers and the boys worked in their gardens with Mr Woodwark.

HM Inspector and academic achievement

• Preliminary Scholarship exam papers were forwarded to County Hall on 26 January. One girl was successful and a day holiday was given on 20 June to celebrate.

National events, celebrations and outings

- A party for the children was held at the Andrew Hall on 12 January.
- A bright spot at the end of the winter term was a visit by a conjuror which the children thoroughly enjoyed.
- Empire Day was celebrated with a short talk on the Commonwealth, and patriotic song singing.

Fabric of school buildings

- The school reopened in January to find frozen and burst pipes and boiler and a shortage of coal. They make do with small fires and oil stoves sent by WSCC. It is not recorded whether the coal is replenished.
- A week later some of the radiators had been re-installed but the pipes in the cloakroom were frozen.
- In June the Bishop of Chichester sent a representative to survey the school buildings.
- Workmen began work on the pipes and radiator in the Infants' room on 31 October.

Points of interest

- The Head records that in January only 44 of the 90 evacuees have returned. The school roll is confusing total roll seems to be 44 in January. It seems probable that this refers only to the number of Shipley children. The evacuee children may have been recorded separately by the London teachers in separate log books. In the cold and icy week at the beginning of February the Head records that only 10 Shipley children were present, yet the statistics seem to indicate that total number present was 46.
- Miss Dee did not return from London until 30 January as she had 'had much difficulty in getting back'. By 15 February she was absent with 'flu, and on 19 February she had tonsillitis. She left on 7 March.
- On 5 February the Head and Mr Woodwark were absent with 'flu and Mrs Good took charge. (London teacher or supply?). Many children absent during this period, with 18 recorded as present one day. Snow was thawing and floods added to misery.
- Mr Cleeves of Coolham gave the school a wireless set, which was received gratefully.
- The winter term was plagued with ill health of teachers and children, appalling weather conditions and a poorly functioning heating system.
- Miss Heather handed in her notice in July to start work as Assistant Teacher at Bognor Regis Council School.
- Routine medical inspection took place in September.
- Miss Wallis returned on 1 November as Miss Heather's replacement. (She had left in October 1938 to transfer to Pulborough)
- Nurse's visits continued throughout.

Wartime emergency measures

- At the beginning of January the evacuee children are said to number 44 out of the original 90.
- London teachers visit regularly to check on their pupils.
- Mrs Dee, who had been absent most of January and February, returned to London in March.
- The managers tried to find volunteers to provide a hot meal for children but it was impracticable as the small room, previous used for cooking, was now needed as a classroom. Private individuals and the WVS had been unable to help, so children were encouraged to bring their own meals and have them warmed at school as had happened in the past.
- 'A few of the children did not return' after the Whitsun break.
- Head asked if some of the childrens' gas masks could be replaced as they did not fit properly.
- On 21 May a yard of sand was delivered to the school.
- On 22 May strips of paper were plastered across windows and protection of children during an air raid was discussed. First suggestion was to prepare cover indoors. The following day the teachers took the children 30 yards down the road to the deep ditch running between the field and copse, and found it to be better cover than indoors. Mr Woodwark as teacher in charge of evacuees was tasked to consult the ARP Officer on advisability of using copse. Capt. Pugh favoured the use of the copse and advised letting the children scatter as far as possible. Frequent Air Raid drills were being practised, inside as well as out, to be ready for any emergency.

- Mrs Sumner set up a First Aid Point in the Vicarage and arranged first aid classes for the Senior girls. Each
 child took home a list of items required for first aid in every home and were given the names of the three
 first aid points in the village.
- Mr Woodwark taught first aid bandaging, but most of the boys already had knowledge of this from Scouts.
 Many boys were assigned for Special Duties.
- The Vicar and Mr Woodwark fitted wire netting to the windows to prevent glass splinters entering the school rooms.
- On 24 June forms were sent home to parents about the proposed evacuation of school children to the colonies. Dr Robinson called on 12 July to report that three from Shipley and two from Dial Post had applied.
- A representative from the County Architect's office called on 23 July to ask what arrangements were in place as air raid precautions. The desirability of a trench was discussed.
- During the summer holiday period school remained open and children were split into two sessions, one morning and one afternoon. Later it was found necessary to have all the children at the same time. The teachers had 10 days holiday in rotation.
- On 9 September normal school routine was resumed.
- Windows in large room boarded over for greater protection in event of an air raid.

Staff

Mrs Honeybun (Shipley staff) Class I

Mrs E Hambridge (Evacuee staff) Class II (and III?)

Miss E N Wallis (Shipley Staff) Infants

School roll

• Jan to March – Roll – 68 (numbers vary very much throughout year)

April to July – Roll – 58 / 60
 September to December - Roll – 57 / 60

Causes of absence

• Illness – colds, chills, influenza, impetigo.

- Weather snow, rain.
- Wartime shortages mothers reported unable to obtain Wellington Boots.
- One parent withheld her two children for 3 months claiming that the evacuee children had been a bad
 influence leading to mischief making. The Head thought the children thoroughly spoiled, bad mixers,
 resentful of authority, and with surly dispositions. The children transferred two days later to Coolham
 School
- During a wet week at the end of February fewer than half the children attended and registers were not marked.

Regular visitors

- SAO (Mr Manton)
- Vicar (Rev. Sumner)
- Hon Mrs W Burrell (Care Committee)
- School dentist (Mr Brabazon)
- School doctor (Dr Mawson, Dr Robinson)
- School nurse (Nurse Thornton, Nurse MacGregor)

Religious observance and Diocesan exams

- On Ash Wednesday and Ascension Day a service was held in the church. An afternoon holiday was given.
- There was no recorded visit by the Diocesan Inspector.

Subjects studied and games played

- There was no record of curriculum subject apart from PT, and no mention of games.
- Films issued by the Ministry of Information were shown to the children in March.
- The PT organiser for WSCC visited to give demonstrations on how to conduct lessons. PT is now firmly part of the curriculum. He visited later and watched a display by the Seniors and Infants.

HM Inspector and academic achievement

- HMI, Mr F Bishop, made a short visit in April and another inspector made a visit in December. There was no feedback from either visit.
- A boy was awarded a special place at Collyers School Horsham in June.

National events, celebrations and outings

- On 13 January a party was held for the evacuees and their mothers at the Andrew Hall.
- On Empire Day a talk was given about the Empire, and patriotic songs were sung.
- On 14 November a day's holiday was given for the scholarship successes.
- A conjuror and entertainer gave a show at the end of afternoon school on 21 October.

Fabric of school buildings

- The plumber inspected the hot water system at the beginning of January.
- Mrs Burrell visited in December to assess the possibility of dividing the girls' lobby into two sections for boys and girls.
- The managers looked around the school buildings in December in preparation for a meeting where suggestions were made. (unspecified, but see next year's comments).

Points of interest

- Nurse made regular head inspections after a complaint by a mother in January. She is named for the first time as Nurse Thornton. In July Nurse MacGregor is named. A complaint is made again in August, despite head inspections having been carried out regularly.
- Provision of hot school meals was discussed in March, and a parents' meeting held to consider suggestions. Later, canteen equipment is delivered and the canteen opened on 19 May when 42 children ate a meal at 4d per Head. Mrs Ashby did the cooking. The meals were said to have been an unqualified success.
- School dentist made routine inspections and gave treatment.
- School doctor gave inoculations against diphtheria in April and again in May and October.
- Three Seniors left in March as they had reached 14.
- School closed for three weeks on 1 August with the sanction of the manager in order that the older boys could help with the harvest. School re-opened on 25 August. School closed again for two weeks in September to make up the remaining summer holiday.
- Routine medical inspection was carried out in October by Dr Mawson.

Wartime Emergency Measures

- A representative from the County Architects Office called in February to ask what arrangements had been made for ARP. He was shown the boarded up window in the large room.
- A meeting was held at school to discuss first aid lectures, and it was decided to hold meetings each
 Wednesday evening at school. All householders were informed.
- School closed on 13 June until 30 June. Reason was not given, but it was noted that items were missing from
 the canteen which had been used by the military during recent manoeuvres. Later a representative from the
 military arrived to check the missing items.
- On 3 July the children went through the 'gas ban', having previously tested their gas masks.
- School closed for two weeks in September for the remaining summer holiday. It was not stated why it was necessary to continue school during August and to take the holiday in chunks.
- Blacking out was discussed and plans submitted on 4 November. The school was measured up on 3
 December in case it needed to be used as a rest centre in the event of an invasion.

Staff

Head	Mrs Honeybun	(Shipley staff)	Class I (until 30 November)
	Jennie Margaret Dodd	(Shipley Staff)	Class I (from 1 December)
Teachers	Mrs E Hambridge	(Evacuee staff)	Class II
	Miss E N Wallis	(Shipley Staff)	Infants (until 29 May)
	Mrs V Way	(Supply staff)	Infants (from 1 June)

School roll

Jan to March – Roll – 56
 April to July – Roll – 59
 September to December - Roll – 55/57/51

Causes of absence

- Weather heavy snow, treacherous roads, rain
- Illness head lice, (one family singled out for criticism) scabies (seven children excluded with scabies at one point), coughs, colds, chickenpox (new evacuees from Mitcham)
- In July one family excluded with impetigo children described as dirty and unkempt mother refusing to pay for a doctor. Same family excluded in October because of head lice.
- On three consecutive days in January attendance was so low it was not included in weekly averages. Only 23 children out of 56 present 41%.
- In February, dangerous state of roads, colds and bad weather took attendance down to 61%.
- During the summer term weekly averages were recorded in the high 90%s except during an outbreak of contagious disease.
- In July chickenpox and impetigo took attendance down to 79% unusual for a summer term.

Regular visitors

- SAO (Mr Manton then Mr Smithers)
- Vicar (Rev. Sumner)
- Hon Mrs W Burrell (Care Committee)
- School dentist (Mr Brabazon)
- School doctor (Dr Mawson, Dr Robinson)
- School nurse

Religious observance and Diocesan exams

- On Ash Wednesday the children attended at service at the church and normal school resumed afterwards.
- On Lady Day, 25 March, the children attended a service at church with the rest of the day being a holiday. This is new perhaps as a result of the report of the inspector in 1939.
- On Ascension Day the children attended a Childrens' service at the church and a holiday was given for the rest of the day.
- On the first day of the autumn term the children attended a church service and then returned to school to resume the normal timetable. This is a new departure.
- Diocesan inspection was held on 5 June by The Rev Copsey from Lower Beeding. The report was most complimentary. He found the children well taught, the atmosphere excellent, the equipment good and the children were a 'fine example of bright healthy country children'. He was mildly critical of the lack of knowledge of baptism and made recommendations for suitable books. He found it a pity that so little sunshine enters the school and suggested the use of light paint. (Perhaps this is as a result of the blackout measures now in place). He was very satisfied with the school and commended the canteen for providing hot lunches which he felt sure contributed to 'keenness and well- being'.

Subjects studied and games played

- Normal curriculum must have continued, but extra-curricular activities are not mentioned.
- A police constable from Southwater gave a talk on Safety First.
- Films from the Ministry of Information were screened on 13 July.

HM Inspector and academic achievement

- On 20 March the school was used as centre for Special Places Examination. The Head from Coolham
 invigilated, and Mrs Honeybun invigilated at Coolham. Papers were sent to County Hall by registered post.
 This is the first time that this new procedure has been followed. Previously the Head invigilated her own
 school and posted the papers several days later.
- In November the new Assistant Director of Education (not named) visited and praised the happy atmosphere and good conduct of the children.

National events, celebrations and outings

- The school party was held on 14 January in the school. The Vicar made the arrangements, and several mothers attended with smaller children.
- Empire Day fell on a Sunday, so on the Friday a short talk was given to the Seniors followed by songs and the national anthem.
- Armistice Day was commemorated with a message from Sir Stafford Cripps followed by a talk by the Head and hymns, childrens' songs and the Nation Anthem being sung.
- Thanksgiving Day (26 November) was marked by the Senior and Junior classes being given short talk by their teachers.
- On 27 November a conjuror, Mr Bertram, gave an hour's show at the end of afternoon school.

Fabric of school buildings

- A managers' meeting was held on the second day of the winter term to discuss school cleaning, general
 tidiness, cloakroom accommodation, improvement of playgrounds and a greater supervision of the school in
 general. Apart from tidiness and supervision these items relate to the state of the school buildings. (see
 Points of Interest)
- On 24 February the stove in the large classroom was cleared of an obstruction that had prevented it from drawing, with the result that the room was always cold.
- Work began on clearing the drains in the boys' lavatories and rebuilding the wall on 10 July.
- On 20 October the school had major problem with mice, and traps were set in two large rooms. Quite a number were caught.
- Mrs Dodd, during her interview for Headship in July 1942, commented on the bad state of the school fence.

Points of interest

• Resignation of Mrs Honeybun:

- o It seems possible that at the managers meeting before Christmas, to which the Head was not invited, there may have been an element of criticism of her. Over the past three years she had coped with cleaning and laying fires, cleaning the school while cleaning staff were sick, managing the influx of refugees and adjusting timetables, constant changes of teachers, making provision under the War Emergency measures and all the while coping with a poorly heated school where colds and flu raged each winter in the damp, cold conditions. Colds and flu affected teachers as well as the children, and there were frequent staff shortages. It seems reasonable to conjecture that she was worn down with overwork.
- Mrs Honeybun was absent through illness for three days in June, and on her return she gave notice of her resignation.
- On 22 September the staff, parents and children gave a party and presentation for Mrs Honeybun on her resignation. She was much moved by the generosity of the 'magnificent tea', the cheque

presented by the Vicar and the personal present of a brooch and silk handkerchiefs bought by the children out of their own pocket money. Many mothers and past pupils attended and joined in with games after tea. Mrs Honeybun wrote 'I leave Shipley School after nearly 11 years' service here. It is with great regret that I say goodbye to the children whom I have loved very much. I leave with many happy memories of past times'. It is interesting that she used the word resignation and not retirement and refers to happy memories of past times.

- When school re-opened on 12 October Mrs Honeybun returned as Head until her replacement took up her post on 1 December.
- One boy was released from school two days after his 14th birthday to start work on a farm.
- Nurse and Head took sight tests prior to the routine medical checks carried out by Dr Mawson on 12 March.
- Cod liver oil was made available for the under 6s on 16 March.
- Mrs Sumner helped out on one occasion with serving the school mid-day meal.
- Miss Wallis handed in her resignation on 30 April as she was getting married.
- The school canteen had been so successful that extra equipment was requested and obtained
- Dr Robinson (female) seems to be responsible for the diptheria immunisation programme and commenced the year's inoculations on 3 June.
- The usual playground accidents occurred and are described in detail. Most entail the staff giving first aid before the nurse arrives or making arrangements to escort the child home.
- More impetigo suspected in July.
- A management committee was held on 29 August to select a new Head teacher.
- The school dentist started routine dental inspections in September and completed at the end of November.
- A Mr Killick, the great grandson of a pupil in 1827, brought in some exercise books from his great grandfather's time in Shipley School. There were described as 'marvellous work done by a village school 100 years ago'. The boy had walked every day from Barnes Green.
- The whole of the winter supplies of coal and coke were delivered on 10 November.
- County Organiser of Canteens called on 23 October, and more equipment was delivered in November.
- Dr Mawson took routine medical inspections in November.

Wartime Emergency Measures

- Scadgells of Worthing fitted blackout on 11 February.
- Mrs Sumner called on 27 February to enquire after two new evacuees. This is the first time in over a year she has been mentioned.
- Paper salvage begins on 27 May.
- Three evacuees returned to London on 17 July.
- Discussions were held with parents and interested parties in July on when the school should close during the summer. It was agreed that the school and canteen should close from 24 to 31 July, and re-open for recreation and activities from 4 to 14 August. It was hoped this would give everyone, including the school cook, a short break.
- When school re-opened on 4 August only 5 children attended, so Director of Education was notified that in view of low numbers attending the school would close until 17 August. The normal timetable resumed on 3 September. School closed again on 23 September until 12 October for the second part of the summer holiday. [Was this common practice for schools with evacuee populations or did all schools follow this change of timing? Why was it necessary to close for shorter periods? Was it to provide relief for families with evacuee children? Was it to give the children less free time in big chunks to think about the horrors of war? Or possibly so that older children could help with local harvests in the dark days of food shortages and farm workers being sent off to war.]
- Twice in September the Seniors went out gathering rose hips. This was probably part of wartime emergency food measures.

Staff

Head Jennie Margaret Dodd (Shipley Staff) Class I

Teachers Mrs E Hambridge (Evacuee staff) Class II (recalled to London 26 Feb)

There does not appear to be a replacement for Mrs Hambridge or a Class III

Mrs L Merritt (Shipley staff) Infants

School roll

New Head does not record the number of children on the school roll or the weekly average attendances.

Causes of absence

- Weather rain and flooding
- Illness measles.

Regular visitors

- SAO (not named)
- Vicar (Mr Sumner)
- Mrs Sumner (needlework classes)
- Mrs Lees (gardening classes)
- School dentist (not named)
- School doctor (Dr Robinson)
- School nurse? (Not mentioned during 1943).

Religious observance and Diocesan exams

- The Vicar took the Senior class for religious instruction.
- Senior and Junior children taken to church for a confirmation service on 28 January.
- On Ash Wednesday the children attended a service at the church and returned to school afterwards.
- On 25 March the children attended the Patronal Festival Service at the church, after which a holiday was given.

Subjects studied and games played

- Mrs Sumner began giving needlework lessons to the girls on 16 March.
- Mrs Lees visited once a month to give gardening advice to the boys.
- Annual sports day was held on 22 July in the Vicarage field. Miss Croucher attended and The Hon Mrs W
 Burrell presented the prizes bought by the Head and tea money contributed by parents and children.
- Miss Croucher, PT Organiser, visited and demonstrated indoor lessons on 4 November.

HM Inspector and academic achievement

- Two girls sat the Scholarship exam on 9 March. The Heads of Coolham British School and Shipley School exchanged places to invigilate.
- HMI Mr FC Bishop visited on 11 May.

National events, celebrations and outings

- Admiral Sir Henry Buller gave a talk on Empire Day about the Royal Navy. A half day holiday was given.
- On 25 May Lady Hermione Buller attended the Red Cross concert and party. £10 was collected for the Red Cross
- On 24 June 20 children visited an exhibition of English water colours with the Head in Horsham.
- The Canadians stationed at Knepp gave the children a Christmas party on 22 December.

Fabric of school buildings

Nothing recorded

Points of interest

- New Head Teacher did not record day to day events in any detail.
- On 26 February Mrs Hambridge, teacher from LCC in charge of evacuee children, was presented with a volume of Kipling's poems as a mark of the respect of her duties since January 1941. Her recall to London was regretted by all.
- Miss Croucher, PT Organiser delivered 15 packs of drill shoes for use by the children.
- Assistant Director of Education delivered 33 pairs of Wellington boots on 5 March.
- The Senior children and Head attended, on 5 March, the funeral service of Sub. Lt. B. Honeybun Fleet Air Arm, son of the previous Head teacher, and pupil of this school. [Lt Honeybun was killed in an aircraft accident whilst training in Scotland.] The children gathered violets, daffodils and primroses to take to the graveside.
- On 26 March the Assistant Youth Organiser visited.
- On 11 May Dr Robinson carried out routine medical tests.
- School closed for the traditional five weeks at the end of July, and re-opened on 6 September.
- School dentist visited in September for dental inspections and treatment.
- A jumble sale and sale of work was held on 17 December and £7.15.0d raised for the Red Cross.

Wartime Emergency Measures

Nothing recorded

Staff

Head Jennie Margaret Dodd

Teachers Mrs L Merritt

There is no record of the name, if any, of another member of staff

School roll

- The Head does not record the number of children on the school roll or the weekly average attendances in the way previously used.
- End of Winter term Quarterly attendance was 84.9% and there were 53 children on the school roll.

Causes of absence

• Illness – mumps, two serious accidents.

Regular visitors

- SAO (not named)
- Vicar (Mr Sumner)
- School nurse

Religious observance and Diocesan Exams

- On 2 February children attended a Candlemas service at church.
- In March (date unclear) the children attended Lady Day service at the church.
- During Holy Week the children were taken to church each day.

Subjects studied and games played

• Mr R Boon, PT organiser demonstrated games lessons with older children.

HM Inspector and academic achievement

- On 4 March Head took two children from London schools to Horsham to sit the LCC Junior Scholarships. She complained that LCC had made no provision for escorting these children.
- On 7 March Heads of Coolham and Shipley exchanged places to invigilate the Scholarship exams of local children. Two girls sat, but the only boy was ill with mumps. The Head took him to Horsham on 1 April to sit the exam
- HMI, Mr Roberts, inspected the school on 3 May.

National events, celebrations and outings

• On 30 March a successful Red Cross party and parents day was held at school with more than 100 attending. The childrens' work was on show and the children gave a concert. The entire party was given tea, Lady Buller was presented with a bouquet and £13.0.0 was raised for the Red Cross.

Fabric of school buildings

- During the Christmas holidays a drain had been installed in the canteen
- The Ministry of Works repaired a fire extinguisher in the school kitchen on 9 March.
- The boundary fence, commented upon by Mrs Dodd in July 1942, was improved by a local farmer in February 1944. At the same time, the dilapidated fence dividing the boys and girls playgrounds was taken down and suitable wood used to make seats in the playground.

- School nurse visited on first day of term in January to inspect heads.
- A pupil was seriously injured on 12 February by an Army lorry on his way home at 4.30. He was admitted to Southlands Hospital for an operation to his Head. On 22 February he was said to be progressing as well as could be expected.

- Mrs Merritt was ill on 2 March and the Head records that she was carrying on alone.
- On 8 March the Head closed the school and informed the Director of Education that she was unable to continue running the school alone without any help. School re-opened on 13 March.
- On 8 March Dr Partridge, father in law of the Vicar, died. He had been a great support to the school and had helped when it was impossible to get hold of the nurse. A letter of condolence was sent on behalf of the school.
- On 8 March the Salvage Officer from Horsham visited. The children had collected nearly 4,000 books in two weeks
- On 14 March a pupil was hit by a furniture lorry and sustained a compound fracture of the leg. She was taken to Epsom Hospital for treatment. Two girls who were with her were treated for shock.

Wartime emergency measures

• There was nothing relevant recorded.

The Log Book for 1927 – 1944 ends on 6 April 1944. It is continued in the next Log Book – 1944 – 1962

Addendum

- The Vicar was the Correspondent for the school. This meant that all communication about school matters to the Diocese and Management Committee, including maintenance of the building, was channelled through him. It is not clear if this also included communication with the County authorities in Chichester as there seems to have been a direct line of communication between the Head and authorities.
- Throughout the period the Vicar took religious instruction classes with the Seniors and Juniors.
- The Vicar arranged the outing each year, but it was referred to as the Sunday School outing. It is not clear if this was free of charge to children, or whether only the children whose parents could afford a fee, or those who attended Sunday School were eligible to go. The school always closed for the day.
- The Choir outing was open only to choir members, and this appears to be boys only until 1939 when it was recorded that boys and girls participated. Were girls admitted to the choir in 1939?
- The outings are not continued, understandably, during the war.
- Teachers' pay cheques were delivered in person by the Vicar.
- The piano was tuned each year, coal and educational supplies were delivered regularly.
- The School nurse is referred to on two occasions by name, each time when the head is absent and an assistant is writing the log. One is Nurse Thornton, and one is Nurse MacGregor. Children are sometimes sent to 'The Cottage' or 'Tan Cottage' for treatment. Did the nurse live nearby?
- Mr Tony Routley, whose memories appear on Shipley History Society web page, was the younger son of Mrs Honeybun, the head teacher from 1932 to 1943. He visited the Society in November 2013 to record his memories and provided much background information about life at Shipley School during his mother's tenure there. He confirmed that his mother was indeed under a lot of pressure during the war years. He and his brother had the job of trimming and filling the oil lamps each day, and his mother frequently cleaned out the fire places and laid the fires. The state of the building was bad and getting repairs done was difficult. Despite this, he recalled that it was a happy school