

# SHRAWLEY PARISH COUNCIL MEETING

Clerk: Mr S Clee  
Tel: 01299 402338  
Email: stephenjcleee@gmail.com

Three Gables  
Hop Pole Lane  
Bewdley  
Worcestershire  
DY12 2QH

7<sup>th</sup> May 2019

Dear Councillor

The AGM meeting of Shrawley Parish Council will be held on **Monday 13<sup>th</sup> May 2019** at 7.15pm in Shrawley Village Hall when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested.

Yours faithfully



Clerk

cc: All Parish Councillors  
County & District Councillor's

## **Agenda for the AGM of the Parish Council**

- 1 Election of Chairman for 2019-20 & signing of Declaration of acceptance of Office
- 2 Election of Vice-Chairman
- 3 Co-option to Vacancies of Office for Parish Councillor & Declaration of acceptance of Office
- 4 Apologies for absence

## ***PUBLIC FORUM***

***Members of the public listed on the Parish Electoral Register are invited to address the Council on any issue concerning the Parish.***

- 5 Confirmation and signing of minutes of Parish Council Meetings on 11<sup>th</sup> March 2019 (attached white)
- 6 Declarations of Interest

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the room for the relevant items.**

[WWW.Shrawleyparishcouncil.org.uk](http://WWW.Shrawleyparishcouncil.org.uk)

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

d. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011). Written requests to be with the clerk at least 4 clear days prior to a meeting.

## 7 Planning Matters

- a. **Planning Decisions Notified by Malvern Hills District Council:** (See Planning update sheet Crème page)
- b. **Applications to be Considered by the Parish Council:** (See also update sheet)
- c. **Adopt the current scheme for Planning Applications:** to be determined via email circulation between meetings and **appoint a Lead Councillor to coordinate.**

8 Correspondence & Progress Reports – All correspondence available to inspect from 6.30pm

9 County & District & Parish Councillors Report(s)

10 Approve Meeting Dates for 2019 - 2020

11 Messrs MFG Solicitors – Severn Trent Works

## 12 Finance

a) **Bank Balance** **£5,439.86**

b) **Accounts for Payment**  
CALC Annual precept £289.37  
Zurich Municipal Annual Insurance £257.60  
(*payments made retrospectively*)  
None

**Total** **£545.97**

c) Approve the Final Income & Expenditure for 2018 – 2019 to date (Purple)

d) Note the Income & Expenditure for 2019 – 2020 to date (Green)

e) Council approve the Clerk & Chairman to complete the Annual Accounts for 2018-19 in accordance with Messrs P K Littlejohn requirements.

f) Appoints Mr Peter Phillips as the Internal Auditor for 2019-20.

g) Note the recovery of VAT Claim for 2018 – 2019 amounting to £142.20

13 Date of the next meeting Monday 8<sup>th</sup> July 2019.

14 Exclusion of the Press and Public for consideration of items to be discussed under section 100A of the Local Government Act, 1972.