

Doddington and District Parish Council

21st September 2026

Commenced: 7.30 pm

Terminated: 9.00 pm

**Present: Councillor Taylor (Chair)
Councillors Cartwright, Clowes, Frodsham, Hill, Moore and Wilson**

There was one member of the public in attendance

1. APOLOGIES FOR ABSENCE

All Members of the Parish Council were in attendance.

2. DECLARATIONS OF INTEREST

There were no declarations of interest from Members of the Parish Council.

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 20th July 2026 were approved as a correct record and signed by the Chair.

4. COOPTION

This matter was deferred to the next meeting.

5. PUBLIC FORUM

Councillor Clowes introduced a resident who might be interested in co-option.

6. REPORT FROM WARD COUNCILLOR

Councillor Clowes reported on the following matters affecting the Parish:-

- Neighbourhood Plan
- Mill Lane signs
- Airmen's Memorial Service – Sunday, 25th October 2026
- Cheshire East Council Local Plan
- Hunsterson Road closure in October for the repair of pipe work
- Ongoing broadband issues on Checkley Lane.
- Mill Lane road closure from 30th September 2026 – 1st October 2026 for a bridge inspection in Doddington.

RESOLVED

- (i) **That the purchase of 4 x Wreath Type K - Roundel Red/White/Blue Carnations, 1 x Wreath Type C - Wreath of All Poppies - with badge selection and 1 x Wreath Type L - Small Round Wreath Of All Poppies, be approved.**
- (ii) **That the purchase of landscaping materials and bedding plants, by Councillor Frodsham to enhance the memorial site for the Airmen's Memorial Service, be approved.**
- (iii) **That any payments or actions which may come into effect between meetings of the Parish Council, to enable the work of the Neighbourhood Plan Review to proceed, be approved.**

7. TREE INSPECTION

Members of the Parish Council reported on their inspection of the trees. Councillor Hills reported that the trees should be left until Spring, for further inspection. In the meantime, Councillor Frodsham agreed to plant an oak tree and an ash tree.

RESOLVED

That the condition of the trees be reviewed in March.

8. FINANCE AND BUDGET 2026-2027

The Parish Council considered a report of the Clerk and Responsible Financial Officer on the following:-

(i) Transactions

RESOLVED

That the following transactions, be approved:-

PAYEE/PAYER	DETAILS	RECEIPTS	PAYMENTS
Royal Bank of Scotland	Closing Balance of previously unknown account	£265.41	
Highline Electrical	Disconnection of electricity		£213.60
Value Products Ltd	Defibrillator supplies		£175.50
HugoFox	Email		£2.99
M Clough	June and July Salary		£182.44
HMRC	June and July PAYE		£121.20
Unity Trust Bank	Monthly Fee		£7.00
Hough and Chorlton Parish Council	Neighbourhood Plan		£77.89
Zero Signs	Street signs		£232.09
HugoFox	Emails		£2.99
Unity Trust Bank	Monthly Fee		£7.00
Cheshire East Council	Precept 2nd Instalment	£3,067.50	
Information Commissioner	Annual subscription		£47.00
Family of Airman	Sgt Harrison Wreath	£30.50	
Family of Airman	Airman Milne	£30.00	

(ii) Approval of Payments

RESOLVED

That the following payments, be approved:-

Payee	Details	£
Blakenhall Village Hall	Room Hire for September	£30.00
M Clough	Salary September 2026 and October 2026	£200.17
HMRC	Salary September 2026 and October 2026	£133.20
		£2.99
Emails	October 2026 and November 2026	£2.99
		£7.00
Unity Trust Bank	October 2026 and November 2026	£7.00
Scottish Power	June and proportionate of July	
Neighbourhood Plan Surveys	Cost of printing	Contractual
Neighbourhood Plan	Additional invoices as necessary	Contractual
Wreaths	As detailed in Minute 6 above	Approx. £165.00

(iii) Budget Expenditure to 11th September 2026

RESOLVED

That the following Budget Head expenditure to 11th September 2026, be approved:-

Budget Head	Total	Budget Allocated	£ Difference
Clerk Salary and PAYE	£607.28	£1,950.00	£1,342.72
Office Expenses	£0.00	£50.00	£50.00

Information Commissioner	£47.00	£50.00	£3.00
Insurance	£214.00	£275.00	£61.00
Subscriptions	£229.40	£275.00	£45.60
Internal Audit Fee	£140.00	£150.00	£10.00
Website/Emails	£241.75	£300.00	£58.25
Room Hire	£0.00	£210.00	£210.00
Street Lighting	£315.24	£375.00	£59.76
Projects	£0.00	£500.00	£500.00
Remembrance	£0.00	£100.00	£100.00
Defibrillator Maintenance	£175.50	£250.00	£74.50
Payroll Provider	£0.00	£150.00	£150.00
Election Recharges	£0.00	£200.00	£200.00
Neighbourhood Plan	£464.23	£1,300.00	£835.77
RINGFENCED CIL	£657.13	£4,725.16	£4,068.03
Including CIL Income and Expenditure	£3,091.53	£10,860.16	£7,768.63
Excluding CIL Income and Expenditure	£2,434.40	£6,135.00	£3,700.60

NOTE ON CIL INCOME AND EXPENDITURE

Original CIL receipts were £7,494.72 (from 2019)

In 2024-2025 Expenditure was £3,150.04

In 2025-2026 Expenditure was £660.00

In 2026-2027 the following expenditure has been reallocated to the CIL Budget:-

L A Locksmiths	New locks for village hall	£354.00
R Frodsham	Reimbursement Invoice 20183 – Notice boards	£23.04
R Frodsham	Reimbursement Invoice 20388 – Notice boards	£10.36
R Frodsham	Reimbursement Invoice 183360 – Notice boards	£14.60
R Frodsham	Reimbursement Invoice 20502 – Notice boards	£23.04
Zero Signs	Street signs	£232.09

An additional CIL payment was received in June 2026 in the sum of £1,040.48

(iv) Explanation of Variances

There were no variances to report.

(v) Bank Reconciliation – 11th September 2026

RESOLVED

That the following Bank Reconciliation as at 11th September 2026, be approved:-

Bank Reconciliation 11th September 2026	
DODINGTON AND DISTRICT PARISH COUNCIL	
Financial year ending 31 March 2027	
Prepared by: Muna Clough, Parish Clerk & RFO	
Balance per bank statement as at 31st August 2026	£
Current Account (11290091)	£12,299.09
Less: any unrepresented cheques	£47.00

Add: any unbanked cash	£3,128.00
Net bank balances as at 11th September 2026	£15,380.09
The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows	
CASH BOOK	
Opening Balance Current at 1st April 2026	£10,680.71
Add: Receipts in the year	£7,790.91
Less: Payments in the year	£3,091.53
Closing balance per cash book [receipts and payments book] must equal net bank balances above	£15,380.09

(vi) Bank Statements

RESOLVED

That the following bank statements, as circulated with the report, be received:-

- 31st July 2026
- 31st August 2026
- Royal Bank of Scotland – Closed Account

9. PLANNING APPLICATIONS

The Parish Council considered the following planning matters:-

- **Comments submitted under the provisions of the Standing Orders**
- (i) **Application Reference Number:** 26/2598/PRIOR-6
Application Type: Prior Approval: Agricultural and Forestry Development
Location: WHITTAKERS GREEN FARM Pewit Lane, Hunsterson, Nantwich, Cheshire East, CW5 7PP
Proposal: Agricultural determination for proposed erection of an agricultural machinery storage building.

RESOLVED

That the Parish Council's comments submitted on 12th August 2026 as circulated with the agenda, be ratified.

- (ii) **Application Reference Number:** 26/2752/VOC
Application Type: Variation of Condition
Proposal: Variation of condition 2 on approval 21/4518N: Erection of a new scout hut building. Minor amendments to the siting and design of the building.
Location: MILLDALE SCOUT CAMPSITE Mill Lane, Doddington, Nantwich, Cheshire East, CW5 7NN

RESOLVED

That the Parish Council's comments submitted on 19th August 2026 as circulated with the agenda, be ratified.

- **New Planning Application for Consideration**
- (iii) **Application Reference Number:** 26/3295/PRIOR-1A
Prior Approval: Larger householder extension
Site address: CHECKLEY GREEN COTTAGE Checkley Green, Checkley, Nantwich, Cheshire East, CW5 7QA

Development Proposal: Prior Approval for a Proposed Rear Single Storey Extension extending 8.00m beyond the rear wall, maximum height of 3.66m and eaves height of 3.00m

RESOLVED

That the Parish Council raises no objections to this proposal provided the new brickwork matches the existing bricks.

10. PLANNING GROUP

The Parish Council considered a proposal by Councillor Clowes to establish a Planning Committee, to discuss and agree comments regarding planning applications, for submission to the Local Planning Authority.

RESOLVED

- (i) That the membership of the Planning Committee comprising Councillors Cartwright, Clowes, Frodsham and Wilson, be approved.**
- (ii) That Councillor Clowes establishes a WhatsApp group for all Parish Councillors, solely for the purpose of providing prompt notifications and reminders relating to planning applications.**

11. 2026-27 NATIONAL SALARY AWARD

The Parish Council noted that The National Joint Council for Local Government Services (NJC) had agreed the new pay scales for 2026-27 to be implemented from 1 April 2026 which would equate to a pay increase of 3.3%.

RESOLVED

That the report be noted.

12. DATE OF NEXT MEETING

The Parish Council noted that the date of the next meeting was 16th November 2026 at 7.30 pm at Blakenhall Village Hall.

13. URGENT ITEMS

The Chair was of the opinion that the following item should be considered as a matter of urgency due to time constraints.

14. OVERGROWN WOOD

Councillor Clowes agreed to contact the owner Birchall Wood regarding the encroachment of branches onto and over the highway.

RESOLVED

That the report be noted.