

Draft Minutes of Aslockton Parish Council held by Skype (as per the regulations enacted under the Coronavirus Act 2020) **on Tuesday 12th May 2020 at 7.00pm**

**Members Virtually Present
via Remote Attendance**

Cllr Chris Haslam
Cllr Andy Lister
Cllr Julie Brown
Cllr Ian Hanney
Cllr Joe Beet

Chairman
Vice-Chair

Also, Virtually Present:

Locum Clerk
Borough Cllr
County Cllr

Ed Knox
Maureen Stockwood
Francis Purdue-Horan

432 To discuss Chairman & Vice-Chair roles for 2020/21

After discussion, the Council **resolved** that Cllr Haslam continues as Chairman and Cllr Lister continues as Vice-Chair.

433 To receive and approve apologies for absence:

None.

434 To receive declarations of pecuniary and personal interest

None.

435 To approve previous meeting minutes

After discussion, the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.

➤ **Adjournment – 15 Minute Public Forum**

No members of the public present.

436 To receive reports from Borough & County Councillors

The Council noted the reports from the Borough & County Councillor. Borough Cllr Stockwood raised awareness of a new £50,000 fund, the 'Reach Project' to combat loneliness, Cllr Stockwood will share details of the fund remit once these are known. Cllr Stockwood also explained plans for 'Silver Sunday' which is to take place in October for the older generation.

County Cllr Purdue-Horan explained the Covid-19 PEE levels in the County and discussed aspects of the Lockdown changes taking place with regards to County Council sites.

437 To discuss an Insurance Query regards the Playing Field, provision of play equipment asset list to Came & Co

The Clerk advised that Came & Co wanted a list of the play equipment and its value. After discussion, the Council **resolved** that the Clerk and Chairman will put together and email a list of play equipment to the insurer.

438 Finance

To Approve Payments

The Council **Approved** the following: -

• Rushcliffe Borough Council – Allotment Land Rent 2020	£315.32
• S137 Grant to Aslockton Cemetery Trust	£175.00
• Donation to St Thomas Church	£175.00
• S137 Grant to Aslockton History Society	£50.00
• Refund to former Allotment 17a allotment plot holder	£30.00

Total Payments **£745.32**

Receipts

The Council **noted** the following:

• Rushcliffe Borough Council Precept 2020/21	£11,905.00
• Allotment Holder Annual Rents 2020/21	£280.00
• Former Clerk Tax Adjustment to Council	£2.78
Total Receipts	<u>£12,221.58</u>

Statements of accounts for approval.

After discussion of the accounts, and payments for approval circulated by email. Cllr Brown **Proposed**, Cllr Lister **Seconded** that the Statements of Accounts be **approved** as a true and accurate record and payments authorised for payment.

After further discussion, the Council **noted** the guidance from NALC regards their being no clear legal basis to enable a parish council to pay monies to the church, which contravenes section 8 Local Govt Act 1894. The Council resolved that the £175 payment to the church be paid for 2020/21 because it was budgeted for and has been a historic annual grant.

The Clerk **advised** that S.133 Local Govt Act 1972 allows Parish Council's to contribute toward provision of community buildings, therefore, the Council could consider to make future £175 annual grants to the Thomas Cranmer Centre.

439 Discuss Meeting Procedural Changes:

The clerk advised that almost all correspondence is now by email and is circulated at regular intervals between meetings. It is not necessary to list items of correspondence as an agenda item.

Instead of generic items of, Correspondence, Chairman's Business, Councillors' Reports, Clerk's Report, only specific items will be added to the Agenda for the meeting to debate and decide upon.

'Planning' will be added as an agenda item when a new planning application is received for comment.

Parish Councils without a Neighbourhood Plan have very limited powers in relation to planning, they are statutory consultees only, meaning they have the right to comment, if they wish to, but are not required to. Should a planning application arrive during the week preceding a meeting, the Clerk shall ask the Borough Council for an extension. Business can only be transacted under specific headings and it helps ensure debate is focused on the specific topic within a reasonable timescale.

After discussion, the council unanimously **resolved** to the meeting procedural changes to streamline/modernise meeting content for all future meetings. **Cllrs shall contact the clerk no later than 7 days before the meeting to request a specific topic.**

440 Chairman's business:

The Council **noted** that this is the final time Chairman's business will be included on the agenda as a generic item. Cllr Hallam reported there are to vacant council seats on the Parish Council and encouraged the Council to continue to seek new applicants.

Allotment Plot 18a has been let with the deposit waived due to the condition of the plot. Plot 17a is still available for rent.

A member of the public has erected signage along a public footpath, after discussion the Council **agreed** that the Clerk shall email the County Council to establish if the signage is allowed.

441 Councillors' reports

The Council **noted** that this is the final time Councillors' reports will be included on the agenda as a generic item. Cllr Brown advised the village gateways condition has deteriorated, one has collapsed and the other has rotted. Cllr Hallam advised that the Council will look into obtaining quotes to repair them.

Cllr Hanney asked for the possibility of an allotment water supply, Cllr Hallam clarified that this has been discussed by the Council previously and the installation and ongoing costs are too high.

Cllr Lister advised that there had been little to no interest in the call for volunteers to help with the flower planters. Two planters are to be filled shortly and volunteers will continue to be actively sought for watering and maintenance.

A footpath appears to have been severely weed killed. After discussion, the Council **agreed** that Cllr Lister shall draft a suitable email for the clerk to send onto the County Council to look into the footpath issue.

The Council noted that the LIS Local Improvement Grant has been put on hold due to Covid-19.

442 Items for the next agenda

None.

443 Date & Time of Next Meeting: Next meeting Tuesday 9th Jun 7pm – **Virtually by Skype**

In accordance with the Public Bodies (Admission to Meetings) Act 1960 part of the following agenda item shall be closed to members of the public due so that the Council can discuss Staffing matters (including, but not limited, to contracts of employment, salaries, HR Policies, terms of service, engagement, conduct and dismissal of employees, appointment of employees, financial or personal business affairs of the individual)

444 To advertise for a replacement Clerk/Responsible Financial Officer

After discussion, the Council unanimously **resolved** to advertise the vacancy via NALC and by any other means possible. Salary according to NJC scales starting at SCP 19 currently £12.89ph, rising annually on 1st April by 1 SCP per year. 7hours per week, Notts County Council Local Govt pension scheme, use of the parish laptop and printer, home working allowance & mileage at HMRC rates (currently £26 per month, 45p per mile). Interviews to be held in accordance to Social Distancing rules in place.

Prospective applicants to contact Chairman Chris Haslam: 07812671188. To apply please email your letter of application in the body of your email, with your CV attached to aslocktonparishcouncil@outlook.com