

Minutes of a meeting of **WARBLETON PARISH COUNCIL** held on Thursday 15th July 2021 at 7pm at the Bodle Street Green village hall

PRESENT: Councillors A Long (Chairman), Mike Smythe (Vice-Chairman), Keith Graham, Roy Iremonger, Celia Davis and Chris Wells

Also present: Wealden District Councillor and County Councillor Bob Bowdler
PCSO Cathy Gilling
1 members of the public
Jackie Cottrell – Parish Clerk

00348 APOLOGIES FOR ABSENCE

Cllr Powell – Self isolating
Cllr Cook – holiday
Cllr Reading – Not available for face-to-face
Cllr Williamson – Self isolating
WDC Sue Stedman

00349 DECLARATIONS OF INTEREST - NONE

MINUTES

To resolve that the minutes of the Council meeting held on 17th June 2021 be taken as read, confirmed as a correct record and signed by the Chairman

00350 RESOLVED to adopt the minutes of the Council meeting held on 17th June 2021

Matters arising from the minutes not covered on the agenda

Cllr Smythe informed Members that his progress with the traffic issues in Rushlake Green had stalled and the matter needed to be referred back to the Parish Council. The Chairman confirmed the issues would be addressed at a future SLR meeting.

PUBLIC PARTICIPATION

A member of the public addressed the Council regarding item 9 on the agenda. As Chairman of the Horticultural Society she had concerns the Conditions of Hire would affect their potential future bookings. She detailed recommended changes to the proposed Conditions of Hire for The Green. The Chairman confirmed all recommendations would be considered and discussed.

REPORTS

5.1. To receive reports from District and County Councillors

Wealden District Councillor and County Councillor Bob Bowdler reported he had been extremely busy in his new role at ESCC.

Wealden DC were reducing the time frame for building to commence once planning permission was approved to one year.

Attempting to accommodate unaccompanied asylum seeking children was a priority in his new role.

A school holiday scheme for children eligible for government benefits had been set up and was being offered to over 7,000 children in the county in 85 different locations. The scheme provided activities and meals for the children.

5.2. To receive reports from PCSO Catherine Gilling

PCSO Cathy Gilling introduced herself to Members. She had been a PCSO since 2004 and she was now the dedicated officer for the parish. Her aim was to support the police in the local community. She requested information on the priorities and expectations of the parish.

The Clerk to re email the PCSO contact details to all Members.

One councillor recommended that the PCSO walk around the individual villages in the parish from time-to-time to help build a rapport in the community.

Another councillor raised concerns regarding speeding traffic in Rushlake Green. He was advised to contact Sophie Cole at the Police as speeding had been highlighted as a priority.

The Chairman reiterated the importance of a direct link between the police and the Parish Council. He added local event information would be passed to the PCSO going forward and they would be invited to attend.

The Clerk to add a section to the website regarding information on the communities new PCSO.

The PCSO confirmed she would chase up the fly tipping in Marklye Lane which had still not been removed after 6 months.

5.3. To receive reports from Parish Councillors

Cllr Davies reported she had received correspondence from the Dunn Village Hall which would be passed on the Chairman of the Parish Council.

Cllr Wells reported a potential planning enforcement issue. The Clerk to investigate.

5.4. To receive reports from Cllr Smythe – Wealden Planning and Focus group

Cllr Smythe had been unable to attend the last Focus group meeting and had only just received the relevant meeting notes. He asked Members to note he had now received a response from Stacey Robins regarding a planning enforcement issue. WDC were expecting a retrospective planning application and would take no further action if it was received.

5.5. To receive reports from the Parish Clerk

The Clerk referred to her report previously circulated. She added she was waiting for payment details from Licensing and Enforcement at East Sussex Highways regarding the David Bysouth bench.

The Horse & Groom update from Stacey Robins at WDC had been circulated to all Members.

Dates had been received from WDC regarding an SLR meeting.

Lastly correspondence had been received from the External Auditor. They had logged the notification of exempt status for the year ended 31st March 2021 meaning there would be no further closure documentation issued by them for that reporting year.

The period for the exercise for public rights had now finished and the Clerk had not received any queries from local electors during that period.

COMMITTEE MINUTES

6.1. To receive the acts and proceedings of the following committee meetings:

(a) Planning & Development 8th June 2021

(c) Planning & Development 29th 2021

(d) CIL 13th July 2021

The Clerk asked Members to note the Planning & Development minutes from the 29th June and the CIL minutes from 13th July would be circulated shortly. **Noted.**

FINANCE**7.1. To authorise the bills for payment**

Cheque No/BACS No	Payee	£	VAT	£ Total	Purpose
16	Jackie Cottrell				Clerk salary July 21
17	Jackie Cottrell	14.39		14.39	Zoom subscription inv92547964
18	Jackie Cottrell	29.50		29.50	24 first class stamps
19	Jakk Country Furniture Design	650	130.00	780.00	New Bodle Street Green Notice Board

00351 It was **RESOLVED** to authorise the payments listed above

7.2. To note the Finance Reports, bank reconciliation and budget monitor for June 2021 and the bank reconciliations for the 1st quarter

The Clerk referred to the reports circulated prior to the meeting. There was one outstanding HMRC cheque on the bank reconciliation which would debit the parish council bank account shortly.

She updated Members on budgeted expenditure and summarised their financial position during the first quarter of the financial year. **Noted**

8. TO RECEIVE WRITTEN APPLICATIONS FOR THE OFFICE OF PARISH COUNCILLOR AND TO CO-OPT A CANDIDATE TO FILL THE EXISTING VACANCY

The Clerk confirmed she had received one application. She informed Members the applicant was unavailable to attend the co-option meeting. The Council agreed to defer the item until the next Full Council meeting in September. They considered it a prudent measure to allow all councillors the opportunity to pose questions to the applicant before a co-option vote took place.

9. RUSHLAKE GREEN VILLAGE GREEN CONDITIONS OF HIRE**9.1. To consider and adopt the Rushlake Green Village Green Conditions of Hire**

Each point of the Terms and Conditions of Hire was considered and debated in detail by Members. The Clerk to amend the document and re-circulate before use.

00352 It was **RESOLVED** to adopt the amended Terms and Conditions for booking and use of "The Green"

10. CIL FINGERPOST QUOTE**10.1. To consider and approve the CIL Committee recommendation regarding the fingerpost repair quote**

The Chairman summarised the recommendations of the CIL Committee and the Clerk confirmed ESCC had agreed to match fund the cost of repair work to four finger posts totalling £3,489.08. The purchase order from East Sussex totalled £1,744.59.

00353 It was **RESOLVED** to accept the quote for repair work for four finger posts totalling £3,489.08 plus VAT all funded from CIL. The Clerk to apply for the agreed match funding when the work had been completed.

WPC/15.7.2021 - 00236

11. TO NOMINATE TWO COUNCILLORS FOR SLR MEETINGS

It was agreed all councillors would have the opportunity to attend a future SLR meeting. The Clerk to email all councillors with the prospective dates and to accommodate as many councillors as possible. It was agreed the SLR meeting would be face-to-face. The Chairman reiterated the importance of collecting as much evidence as possible before the meeting including grid references and associated pictures. The Clerk to confirm nearer the time that all attendees from the various associated bodies would be attending.

12. UPDATE ON THE THREE CUPS PUB

The Clerk reported no further update on this item. WDC & ESCC Councillor Bob Bowdler had contacted Stacey Robins for an update. WDC Sue Stedman was also investigating.

13. UPDATE ON THE WHITE HORSE PUB

The Chairman asked Members to note the White Horse pub had now closed. It had been listed as an Asset of Community Value until 2023. No further information was available at that point.

14. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING and/or INCLUSION ON A FUTURE AGENDA

The Clerk to continue to ensure the correct governance is in place regarding face-to-face meeting.

The Clerk to investigate the possibility of hybrid meetings.

15. DATE OF NEXT MEETING

16th September Bodle Street Green Village Hall 7pm

The meeting closed at 8.15pm