

Brandon Town Council
Full Council Meeting
Monday 13th November 2023

Note: In the case of non-members, this Agenda is for information only

BRANDON TOWN COUNCIL
Old School House, Market Hill, Brandon, Suffolk, IP27 0AA
Telephone 01842 811844

8th November 2023

TO ALL MEMBERS OF THE FULL COUNCIL

You are hereby summoned to join the **FULL BRANDON TOWN COUNCIL MEETING** to be held at Old School House, Market Hill, Brandon on Monday 13th November 2023 at 7pm



Donna Allen
Acting Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council.

AGENDA

- 1 **APOLOGIES** for absence and approval of reasons tendered.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.
- 3 **TO RECEIVE A REPORT FROM SQN LDR GEARY - RAF LAKENHEATH**
- 4 **TO RECEIVE, CONFIRM AND SIGN MINUTES**
- Of the Brandon Town Council Meeting of Monday 9th October 2023.
- 5 **MATTERS ARISING** for information exchange only of the Full Council Meeting of 9th October 2023.
- 6 **URGENT BUSINESS** any items the Chairman considers a matter of urgent business – to be submitted no less than 48hrs prior to the meeting or by discussion with the Chairman.
- 7 **TO RECEIVE WRITTEN REPORT** from the Town Clerk.
- 8 **PUBLIC FORUM** monthly event limited to 3 minutes duration maximum per resident, this will include reports from County, District and Town Councillors also Community Group Representatives.
- 9 **CORRESPONDENCE**
- Letter from West Suffolk Council – Decarbonisation Initiatives Fund.

- 10 **ACCOUNTS** To approve the payments for October 2023 (see attached).
- 11 **TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR SEPTEMBER 2023**
- 12 **TO AUTHORISE PAYMENT** for the second half of the grant to Brandon Remembrance Playing Fields. To further authorise that the payment can be given in one payment at the start of the financial year.
- 13 **TO REVIEW THE TERMS OF REFERENCE FOR THE H.R. COMMITTEE**
- 14 **TO NOTE MINUTES OF PLANNING COMMITTEE MEETING** of 6th November 2023.
- 15 **RESOLUTION from Cllr G Brocklehurst No. 444**
Brandon Town Council resolves to provide all staff and Councillors with ID badges.
- 16 **RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**
That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.
- 17 **TO RECEIVE AND CONFIRM CONFIDENTIAL MINUTES**
- Of the Brandon Town Council Meeting of Monday 9th October 2023.
- 18 **MATTERS ARISING**
- 19 **TO NOTE MINUTES OF H.R. COMMITTEE MEETING** of 19th October 2023.
- 20 **RESOLUTION from Cllr T Nolan No. 445**
Brandon Town Council resolves to approve the salary increases as agreed by H.R.Committee.
- 21 **RESOLUTION from Cllr V Lukaniuk No. 446**
Brandon Town Council resolves to review charges for other users of Old School House.
- 22 **QUOTES**
 - 22.1 **RESOLUTION from Cllr V Lukaniuk No. 447**
To consider quotations to remove the bike racks outside of Hyams Bakery to allow more room during events. To be paid for from Cllr Lukaniuks Highways Budget.
 - 22.2 To consider quotation to carry out the remedial electrical works at the BRPF Yard.
 - 22.3 To consider quotation to replace the complete street lighting column/lantern, unit 532 on Tower Close.
 - 22.4 To consider quotations in relation to Employment Law, HR and E-Learning (recommended from H & S audit.)