



**Responsible Financial Officer  
Report  
Period Ending 31<sup>st</sup> January 2025**

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Produced by Terry Heath  
RFO  
3<sup>rd</sup> February 2026

## Bank Reconciliation Statement

STOKE SUB HAMDON PARISH COUNCIL		
BANK RECONCILIATION		
for the period ending 31st January 2026		
Prepared by Terry Heath		
2nd February 2026		
Approved by .....		
Date .....		
Minute reference		
Balance per bank statements as at 31st January 2026		
Lloyds Bank Current Account		£6,411.51
Lloyds Business Reserve		£34,449.65
Cambridge Building Society		£85,191.63
Hinkley and Rugby Building Society		£70,016.11
<b>Cash at bank per bank statements</b>		<b>£196,068.90</b>
Unpresented Cheques/BACs transactions - approved by Council		
Total unpresented cheques		£100.00
<b>Balance less unpresented cheques as at 31st January 2026</b>		<b>£195,968.90</b>
<b>The net balances reconcile to the Cash Book for the year, as follows</b>		
CASH BOOK		
Opening Balance		£160,009.23
Add: Receipts up until 31/01/2026		£105,922.36
Less: Payments up until 31/01/2026		£69,862.69
<b>Total Balance as at 31/01/2026</b>		<b>£196,068.90</b>
<b>Difference</b>		<b>£0.00</b>

## Budget V Receipt/Expenditure Report

Receipts			
Description	Budget £	Receipts £	% of receipts V budget
General Precept	97281.00	97281.00	100
Div & Interest	2000.00	3184.11	159
Vat Repayment	3000.00	1699.75	57
Donations	1000.00	1245.00	125
Other Income	0.00	2512.50	N/A
<b>Total</b>	<b>103281.00</b>	<b>105922.36</b>	<b>103</b>

Payments					
	Description	Budget £	Payments £	% of payments V budget	
CC1	Salary	10726.00	10399.64	97	
	PAYE	2681.00	1391.40	52	
	National Insurance	558.00	452.72	81	
	Chairmans Allowance	100.00	78.00	78	
	<b>Salary and Allowances Total</b>	<b>14065.00</b>	<b>12321.76</b>	<b>88</b>	
CC2	Training	1000.00	385.00	39	
	Travel Expenses	100.00	0.00	0	
	Audits	800.00	799.00	100	
	Data Protection License	45.00	0.00	0	
	Advertising	260.00	0.00	0	
	Clerks Telephone	100.00	79.80	80	
	Stationary	100.00	48.15	48	
	Cloudy IT Office 365 License & email accounts	1126.00	998.69	89	
	Domain Hosting (IONOS)	310.80	249.59	80	
	Website Hosting (HUGOFOX)	257.25	287.86	112	
	SALC/NALC & SW Councils	1271.00	910.76	72	
	<b>Administration Total</b>	<b>5370.05</b>	<b>3758.85</b>	<b>70</b>	
	CC3	Account Fees	120.00	88.85	74
		Public Works Loan	9550.00	9549.70	100
<b>Banking Charges &amp; Loans Total</b>		<b>9670.00</b>	<b>9638.55</b>	<b>100</b>	
CC4	Asset and Liability Cover	7024.00	4800.97	68	
	<b>Insurance Total</b>	<b>7024.00</b>	<b>4800.97</b>	<b>68</b>	
CC5	Utilities	2019.00	2310.26	114	
	Council Office Rental Charges	2400.00	3600.00	150	
	Equipment	400.00	89.99	22	
	Other Costs	500.00	560.58	112	
	<b>Parish Council Office Total</b>	<b>5319.00</b>	<b>6560.83</b>	<b>123</b>	
CC6	Newsletter	2646.00	2100.00	79	
	<b>Printing Total</b>	<b>2646.00</b>	<b>2100.00</b>	<b>79</b>	
CC7	Grants	12000.00	2900.00	24	
	<b>Community Grants</b>	<b>12000.00</b>	<b>2900.00</b>	<b>24</b>	
CC8	S137	4676.00	264.00	5.65	
	<b>S137</b>	<b>4676.00</b>	<b>264.00</b>	<b>5.65</b>	
CC9	Sports and Rec Trust Grounds Maintenance	4000.00	4116.40	103	
	Village Contracted Grounds Maintenance	9000.00	7500.00	83	
	Ranger Services	7200.00	5900.00	82	
	<b>Village Maintenance Total</b>	<b>20200.00</b>	<b>17516.40</b>	<b>87</b>	
CC10	Maintenance	2500.00	1407.34	56	
	Return of Deposits	200.00	0.00	0	
	Allotment Ground Rental Charge	792.00	180.00	23	
	<b>Allotments Total</b>	<b>3492.00</b>	<b>1587.34</b>	<b>45</b>	
CC11	Defibrillator Batteries/Pads	525.00	0.00	0	
	Play Equipment Inspection Fees	500.00	192.00	38	
	Play Equipment Maintenance and Repair	2000.00	537.60	27	
	Other Asset Maintenance	5000.00	326.70	7	
	HYFC External Maintenance Costs	10000.00	40.00	0	
	HYFC Full Structural Survey	2000.00	174.00	9	
	Monument Full Structural Survey	2000.00	0.00	0	
	Recreation Ground Rental Charge	1440.00	0.00	0	
	<b>Village Assets Total</b>	<b>23465.00</b>	<b>1270.30</b>	<b>5</b>	
CC12	Community Projects	3000.00	1689.69	56	
	<b>Community Prejects Total</b>	<b>3000.00</b>	<b>1689.69</b>	<b>56</b>	
CC13	Youth Services	8000.00	5454.00	68	
	<b>Youth Provision Total</b>	<b>8000.00</b>	<b>5454.00</b>	<b>68</b>	
<b>TOTAL</b>		<b>118927.05</b>	<b>69862.69</b>	<b>59</b>	

**Payments requiring approval at the February 2026 meeting  
paid by Bank Transfer**

Mr T M Heath	RFO Duties (February 26)	£219.77	CC1
Mrs Gilly Lowe	Democratic Services (February 26)	£729.93	CC1
Hamdon First Aid	Defib Pads	£81.60	CC11
1 <sup>st</sup> Attendance	Fire Extinguisher Service	£161.76	CC5
CYP	Youth Club Provision	£1435.00	CC13
Mrs G Lowe	Expenses	59.36	CC2
Mr T M Heath	Expenses	14.50	CC2
CloudyIT	IT Support	£101.40	CC2
	<b>Total</b>	<b>£2,803.35</b>	

**paid by Debit Card**

**Total           £000.00**

**paid by Cheque**

**Total           £000.00**

**paid by Direct Debit/Standing Order**

HP Ink	Printer ink and paper	£7.83	CC2
Lloyds <sup>1</sup>	Bank Charges	£8.50	CC3
Stable Print	Printing of newsletter	£210.00	CC6
Tesco	Clerks Phone	£7.98	CC2
Ionos	IT Domain	£22.20	CC2
	<b>Total</b>	<b>£256.51</b>	

***<sup>1</sup> Payments made ahead of the February meeting***

***No invoices received from EVIS, EDF Energy and 100GreenEnergy***

## January receipts list for noting at February 2026 meeting

Donations	Xmas Tree	220.00
HMRC	VAT Claim	1669.75
Lloyds Bank	Interest	£18.88
S&RT	Donation	£50.00
Benefice	Donation	£75.00
	<b>Total</b>	<b>£2,033.63</b>

## Financial Statement as of 31<sup>st</sup> January 2026

	£
1 Lloyds Current Account	6411.51
2 Lloyds Reserve Account	34,449.65
3 The Cambridge Building Society	85,191.63
4 Hinkley and Rugby Building Society	70,016.11
5 <b>Sub Total</b>	<b>196,068.90</b>
6 Outstanding Payments	
7 <b>Total as Cashbook</b>	<b>0.00</b>
	<b>196,068.90</b>
8 Less Ringfenced Lines)	
9 General Reserve	41,913.23
10 Village Asset Reserve	33,440.00
11 Village Projects	12,650.00
12 Somerset Council Contingency	10,000.00
13 Pavillion Reserve	41,360.00
14 Legal Costs	5,000.00
15 <b>Sub Total</b>	<b>144,363.23</b>
16 <b>Current Working Capital</b>	<b>51,705.67</b>
17 2025/2026 Expenditure Budget	118,927.00
18 2025/2026 Expenditure	69,862.69
19 <b>Remaining 2025/2026 Budget</b>	<b>49,064.31</b>
20 2025/2026 Receipt Budget	103,281.00
21 2025/2026 Receipts	105,922.36
22 <b>Remaining 2025/2026 Receipts Forecast</b>	<b>-2,641.36</b>
23 <b>Unallocated Funds</b>	<b>0.00</b>