Chair: Councillor Sheila Harden
Clerk: Wendy Reynolds
Tel: 07436786896, **Email:** clerk@dummerparishcouncil.gov.uk

MINUTES OF THE ORDINARY MEETING

Monday 12th October 2026 at 7:00pm at Hounsome Fields Primary School, Treetop Avenue, Basingstoke, Hampshire, RG23 7GJ

Parish Councillors Present:
Cllr Sheila Harden – Chair, Cllr Sascha Mullen, Vice-Chair, Cllr Manuela Gazzard and Cllr Julian Jones

Also in attendance:
Wendy Reynolds – Clerk, Cllr Juliet Henderson, Cllr Alex Rowley and 8 members of the public

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261001 **Welcome from the Chair**

261002 **Apologies**
RECEIVED from Cllr Nelson.

261003 **Declarations of Interest**
RECEIVED no declarations of interest relevant to the agenda.

261004 **Minutes**
To approve as a correct record the minutes of the Dummer Parish Council meeting held on 14th September 2026.
APPROVED as a correct record the minutes of the Dummer Parish Council meeting held on 14th September 2026.

261005 **To open the meeting to members of the public**
Three members of the public raised the following matters:

- Anti-social behaviour at Hounsome Fields: A resident sought clarification on the respective responsibilities of Dummer Parish Council and BDBC. Cllr Mullen is liaising with residents.
- Hounsome Fields estate issues: A resident queried the responsibilities of BDBC, the Management Company and Dummer Parish Council regarding outstanding maintenance and snagging issues. Cllrs Jones

and Rowley have a meeting planned to discuss these matters, the Management Company's financial position and delays in the estate handover.
- Trees on Post Office Lane: A resident raised concerns about tree maintenance. The Parish Council will arrange a tree survey.
- Local Plan consultation: A resident asked whether the Parish Council would respond to the initial consultation documents. This was noted.

261006 **Reports**

Cllr Henderson's October 2026 monthly report is available on the Dummer Parish Council website. She also provided the following updates:

- Road funding: Efforts are being made to secure a share of Vehicle Excise Duty revenue from central government to address increasing traffic pressures and road maintenance needs.
- Hounsome Fields Primary School: The school has an inclusion base to support children with Special Educational Needs (SEN) in the local community.
- SEN reform: Proposals include earlier intervention and improved access to specialists within schools.
- Devolved budget: Funding is available for community projects, with applications encouraged. Further details are available on https://www.basingstoke.gov.uk/cllr-community-grants

Cllr Jones updated on the following:

- The crossing at Hounsome Fields Primary School has begun.

RECEIVED monthly report from the Chair which can be found at **Appendix A**.

RECEIVED monthly report from the Clerk which can be found at **Appendix B**.

261007 **Finance**

261007.01 **Current Financial Situation**

NOTED the current financial situation and the reconciliation of the bank balance. This can be found at **Appendix C.**

261007.02 **To approve request for payments**

APPROVED payment requests for October 2026 can be found at **Appendix D.**

261008 **Homestart Basingstoke and Deane Grant Application**

The group from Homestart Basingstoke and Deane gave a brief presentation and have submitted a grant application to the Parish Council.
DEFERRED for further consideration.

261009 **Policies**

The following policies were reviewed and updates suggested.
DEFERRED for discussion in October.

261010 **Oakdown Farm/Basingstoke Gateway**

The scoping exercise has been issued, with a planning application expected shortly. Stafford Napier of CAGE provided an update, highlighting the inclusion of 'Last Mile' deliveries as a significant change, potentially involving journeys of up to 20 miles in rural areas. The Parish Council considered that engaging an

independent transport consultant to undertake a transport assessment would strengthen its response to the revised application. The appointment of a consultant will be discussed at a future Parish Council meeting.

261011 **Allotments**
A meeting was held between Dummer Parish Council and Vistry. The Parish Council expressed its agreement to managing the allotments in principle, subject to clarification of land ownership and associated responsibilities. Further updates will be provided to inform future decisions.

261012 **Village Hall Broadband**
The Clerk presented a breakdown of quotations for broadband provision at the Village Hall.
AGREED to terminate the existing contract.

261013 **Disaster/Emergency plan (Standing Item)**
261013.01 No items.

261014 **Recreation Ground (Standing Item)**
261014.01 **Quarterly Playground Inspection**
A number of issues were raised in the report and are being quoted for maintenance costs.
ACTION to get quotes for maintenance.

261014.02 **Fitness Equipment Inspection**
The Clerk proposed appointing an independent inspector to assess the outdoor fitness equipment, with MJR Services continuing to inspect the playground equipment.
ACTION Clerk to obtain quotations for consideration at the November meeting.

261014.03 **Stiles/kissing gate**
AGREED to pay for a wooden kissing gate to be supplied and installed at a cost of **£1,643+VAT.** Cllr Jones requested the levels of the land be reviewed before installation.

261015 **Parish Maintenance (Standing Item)**
261015.01 **Noticeboards**
AGREED to pay for new polycarbonate panels and pinboards at a cost of no more than **£200**.

261015.02 **Post Office Lane**
Cherry Laurel needs to have ends and height trimmed.
AGREED to carry out maintenance at a cost of **£336+VAT**.

261016 **Planning apps**
261016.01 **Ref: 26/00526/FUL**
Location: Land At West Farm Winchester Road Popham Micheldever Hampshire
Proposal: Part A: Full planning permission for a new roundabout access from the A33; internal spine road, creation of development plots with associated

earthworks and plateauing; delivery of plateaus and access for associated development plots; site-wide structural landscaping and infrastructure; and a single warehouse (Use Class B8) and ancillary office, with associated access, hardstanding, landscaping, parking and supporting infrastructure. Part B: Outline planning permission with all matters reserved for the development of employment floorspace falling within Use Classes B2 and B8, with ancillary office space on the development plots; community and leisure uses within Use Classes E, F1 and F2; ground mounted solar within Use Class Sui Generis up to 15MW; Energy Centre within Use Class Sui Generis; HGV Parking and Welfare Area within Use Class Sui Generis; as established through Part A of this application.
NOTED

261016.02 **Ref: 25/00754/OUT**
Location: Land Adjacent To Junction 6 Of The M3 Basingstoke Hampshire
Proposal: Outline application (with access to be determined, all other matters reserved) for development of a new Motorway Service Area (MSA) and associated landscaping, infrastructure and ancillary works.
NOTED

261016.03 **Ref: 26/01993/HSE**
Location: Hill Top House Up Street Dummer Hampshire RG25 2AL
Proposal: Erection of garden gazebo.
NO OBJECTION

261017 **Date of next meeting**
The date of the next meeting was confirmed as Monday 9th November 2026.

There being no further business the meeting closed at 20:49pm

Signed: _____ (Sheila Harden, Chair) Date: _____

Appendix A

Chair's report – October 2026

The replacement of the sewage works in Bible Fields seems to be progressing well. There have been a few complaints about the noise and vibration, but the movement of exceptionally large vehicles has been managed well, and the site is tidy given the confined space available.

The Chair, the Clerk and Cllr Alex Rowley (Borough Councillor) held an online meeting with Gareth Davis of Vistry to begin discussions about the ownership and management of the allotments on HF. Discussions will continue with BDBC.

Newlands have submitted a request for a scoping report for their amendments to Plot 1 of Oakdown Farm. The Parish Council has submitted a response asking that certain aspects of the change of use proposed be considered, as routing to J7 will be less of an issue, but local delivery on rural roads will be.

Various consultants' details have been shared with Popham Village Meeting and North Waltham to assist their response to the West Farm Warehouse proposal should they prove to be needed. The chair sat in on interviews of transport consultants as an observer.

The stile on the edge of the recreation ground has broken. Discussions with the neighbouring RDA Group and the Recreation Team have established that a wooden kissing gate would improve accessibility, be safer and be livestock proof (ponies). Wood would be less likely to disturb riders in the arena.

The abandoned car has now been through the Police and BDBC to no avail and has now been reported to DVLA as an untaxed vehicle on the road.

Another complaint has been raised about unannounced road closures for non- emergency work in Down Street. These are usually by HCC Highways who should give notice but rarely do. Whilst the filling of potholes is welcome, even if done one by one, continuously closing the road unannounced is not. The PC has asked Cllr. Juliet Henderson. (HCC Councillor) to refer this to the relevant department.

The Community Safety Officer for Hounsome Fields has invited the PC to an area walk and talk. This will take place later this month.

Cllr. Mullen is continuing to investigate the provision of litter bins and litter collection, particularly around the Tesco carpark area. Currently Remus is only responsible for emptying the litter bins in phases A1, A2 and A3, and keeping the managed areas litter picked. Any litter collection outside of managed areas is the developer's responsibility.

The refurbishment of the tennis courts in the recreation ground, delayed from June by access problems, has started. They should be finished by the end of October 2026.

Signed: _____ (Sheila Harden, Chair) Date: _____

Appendix B

Clerk's report – October 2026

- Email and Website update – New email and website all up and running. Planning area has a few omissions and is being investigated. Residents can sign up to receive all updates on the site directly to their inboxes.
- VAT Refund has been submitted and paid for the first half of the year and amounts to £6,318.66.
- PAYE overpayment refund (due to personal tax reasons of the Clerk) has been submitted and I am awaiting payment to DPC.
- I have applied for a Grant of £250 from Cllr Rowley for the telephone box refurbishment as invited to do so last month.
- Lengthsmen visit – was due at the end of July, but due to illness it has been rescheduled to 4th November.
- I will start working on the budget for 2027/28 and will a provisional budget to meeting next month.
- I have been preparing for the possibility of DPC taking on the management of the allotments in Hounsome Fields and am preparing a pack of information for meeting when/if needed.

Signed: _____ (Sheila Harden, Chair) Date: _____

Appendix C

6 October 2026 (2026-2027)

Dummer Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/09/2026			
	Cash in Hand 01/04/2026			454,627.59
	ADD			
	Receipts 01/04/2026 - 30/09/2026			71,636.07
				526,263.66
	SUBTRACT			
	Payments 01/04/2026 - 30/09/2026			153,482.38
A	**Cash in Hand 30/09/2026** (per Cash Book)			**372,781.28**
	Cash in hand per Bank Statements			
	Petty Cash	30/09/2026	0.00	
	Current Account	30/09/2026	9,059.26	
	Deposit Account	30/09/2026	34,068.17	
	Development Control Account	30/09/2026	1,502.30	
	CIL Account	30/09/2026	333,097.72	
				377,727.45
	Less unpresented payments			4,946.17
				372,781.28
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**372,781.28**
	A = B Checks out OK			

Signed: _____ (Sheila Harden, Chair) Date: _____

Dummer Parish Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
72	Salaries and Allowances	09/09/2026		Current Account	PAYE - month 6	PAYE	HMRC	X	78.26		78.26
69	Administration	09/09/2026		Current Account	Accounting softwa	Accounting Software	Starboard Systems Ltd (Sc	S	31.00	6.20	37.20
70	Audit Commission (Audit Fees)	09/09/2026		Current Account	External audit - 20	External Audit	BDO LLP	S	630.00	126.00	756.00
71	Communications	09/09/2026		Current Account	Broadband - montl	Broadband	Sky Business	S	35.45	7.09	42.54
77	Salaries and Allowances	09/09/2026		Current Account	Salary - Septembe	Salary	Wendy Reynolds	X	938.73		938.73
75	Hall Hire	09/09/2026		Current Account	Meeting hall hire	Hall Hire	Dummer Village Hall Comr	X	35.00		35.00
74	Repairs and Maintenance	09/09/2026		Current Account	Village Maintenanc	Maintenance	James Dodd (trading as Vi	X	100.00		100.00
76	Communications	09/09/2026		Current Account	Clerks Phone - SIM	Clerk's Phone Charges	Vodafone	S	12.62	2.52	15.14
73	Community Infrastructure Levy	09/09/2026		Current Account	Pond fence replace	Pond Maintenance	Boundary Co.	S	2,531.82	506.36	3,038.18
78	Bank Charges	09/09/2026		Current Account	Bank charges	Bank Charges	Lloyds Bank	X	4.25		4.25
								Total	4,397.13	648.17	5,045.30

Dummer Parish Council

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
19	Bank Interest	09/09/2026		CIL Account		Interest	Lloyds Bank	X	165.43		165.43
20	Bank Interest	09/09/2026		Deposit Account		Interest	Lloyds Bank	X	8.65		8.65
21	Bank Interest	09/09/2026		Development Contro		Interest	Lloyds Bank	X	0.62		0.62
22	Precept	28/09/2026		Deposit Account	Precept (second pa	Precept	Basingstoke & Deane Boro	X	14,000.00		14,000.00
								Total	14,174.70		14,174.70

Dummer Parish Council

Net Position by Cost Centre and Code (Between 01/04/2026 and 30/09/2026) - All Cost Centres and Codes

Cost Centre Name

Expenditure

Code	Title	Bal. B/Fwd.	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Current Balance Budget
2	Salaries and Allowances				8,399.96	6,012.27	2,387.69
3	Clerks Expenses				31.56		31.56
4	Chairpersons Allowance				52.52		52.52
5	Hall Hire					152.50	-152.50
6	Administration				892.48	463.47	429.01
7	Audit Commission (Audit F				840.00	1,030.00	-190.00
8	Insurance				577.50	562.39	15.11
9	Subscriptions				892.48	1,019.20	-126.72
10	Playground Inspection				787.52	375.00	412.52
11	Grants and Donations				551.25		551.25
12	Repairs and Maintenance				6,824.96	2,839.35	3,985.61
13	Communications				645.72	270.16	375.56
14	Section 137 Payment						
15	Training				735.04		735.04
16	Miscellaneous					3,236.99	-3,236.99
17	Projects						
18	Tree Work				52.52		52.52
21	Community Infrastructure I					131,109.40	-131,109.40
22	Bank Charges				55.00	25.50	29.50
					21,338.51	**£147,096.23**	**-125,757.72**

Income

Code	Title	Bal. B/Fwd.	Receipts Budget	Receipts Actual	Payments Budget	Payments Actual	Current Balance Budget
1	Precept		21,000.00	28,000.00			7,000.00
19	Bank Interest		2,099.96	1,269.45			-830.51
20	Other		1,601.25	40,969.58			39,368.33
			24,701.21	**£70,239.03**			**45,537.82**

NET TOTAL	**24,701.21**	**£70,239.03**	**21,338.51**	**£147,096.23**	**-80,219.90**

Signed: _____ (Sheila Harden, Chair) Date: _____

06 October 2026 (2026-2027)

Dummer Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/09/2026)

Expenditure

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
2	Salaries and Allowances				8,399.96	6,012.27	2,387.69	2,387.69	(28%)
3	Clerks Expenses				31.56		31.56	31.56	(100%)
4	Chairpersons Allowance				52.52		52.52	52.52	(100%)
5	Hall Hire					152.50	-152.50	-152.50	(N/A)
6	Administration				892.48	463.47	429.01	429.01	(48%)
7	Audit Commission (Audit Fees)				840.00	1,030.00	-190.00	-190.00	(-22%)
8	Insurance				577.50	562.39	15.11	15.11	(2%)
9	Subscriptions				892.48	1,019.20	-126.72	-126.72	(-14%)
10	Playground Inspection				787.52	375.00	412.52	412.52	(52%)
11	Grants and Donations				551.25		551.25	551.25	(100%)
12	Repairs and Maintenance				6,824.96	2,839.35	3,985.61	3,985.61	(58%)
13	Communications				645.72	270.16	375.56	375.56	(58%)
14	Section 137 Payment								(N/A)
15	Training				735.04		735.04	735.04	(100%)
16	Miscellaneous					3,236.99	-3,236.99	-3,236.99	(N/A)
17	Projects								(N/A)
18	Tree Work				52.52		52.52	52.52	(100%)
21	Community Infrastructure Levy S					131,109.40	-131,109.40	-131,109.40	(N/A)
22	Bank Charges				55.00	25.50	29.50	29.50	(53%)
	SUB TOTAL				**21,338.51**	**147,096.23**	**-125,757.72**	**-125,757.72**	**(-589%)**

Income

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
1	Precept	21,000.00	28,000.00	7,000.00				7,000.00	(33%)
19	Bank Interest	2,099.96	1,269.45	-830.51				-830.51	(-39%)
20	Other	1,601.25	40,969.58	39,368.33				39,368.33	(2458%)
	SUB TOTAL	**24,701.21**	**70,239.03**	**45,537.82**				**45,537.82**	**(184%)**

Summary

NET TOTAL	**24,701.21**	**70,239.03**	**45,537.82**	**21,338.51**	**147,096.23**	**-125,757.72**	**-80,219.90**
V.A.T.		1,397.04			6,386.15		
GROSS TOTAL		**71,636.07**			**153,482.38**		

Signed: _____ (Sheila Harden, Chair) Date: _____

Appendix D

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
90	Bank Charges	12/10/2026		Current Account	Bank Charges	Bank Charges	Lloyds Bank	X	4.25		4.25
89	Training	12/10/2026		Current Account	Making Effective Pl	HALC - Training	Hampshire Association of L	S	49.17	9.83	59.00
87	Salaries and Allowances	12/10/2026		Current Account	PAYE - Month 7	PAYE	HMRC	X	78.26		78.26
88	Salaries and Allowances	12/10/2026		Current Account	Salary - October 2(	Salary	Wendy Reynolds	X	938.73		938.73
86	Administration	12/10/2026		Current Account	Accounting Softwa	Accounting Software	Starboard Systems Ltd (Scı	S	31.00	6.20	37.20
85	Communications	12/10/2026		Current Account	Clerks Phone - SIM	Clerk's Phone Charges	Vodafone	S	12.62	2.52	15.14
84	Playground Inspection	12/10/2026		Current Account	Playground Inspec	Playground Inspection	MJR Services	X	187.50		187.50
79	Repairs and Maintenance	12/10/2026		Current Account	Village Maintenanc	Maintenance	James Dodd (trading as Vi(	X	460.00		460.00
80	Repairs and Maintenance	12/10/2026		Current Account	Village Maintenanc	Maintenance	James Dodd (trading as Vi(	X	430.00		430.00
82	Communications	12/10/2026		Current Account	Broadband	Broadband	Sky Business	S	35.45	7.09	42.54
83	Community Infrastructure Levy	12/10/2026		Current Account	CIL Spend - Tennis	Tennis Court Refurbishment	ETC Sports Surfaces Ltd	S	10,816.30	2,163.26	12,979.56
81	Community Infrastructure Levy	12/10/2026		Current Account	Last CIL Grant Pay	CIL Grant Payment	Hounsome Fields Primary S	X	420.36		420.36
								Total	**13,463.64**	**2,188.90**	**15,652.54**

Prepared by: _____ Date: _____

Name and Role

Approved by: _____ Date: _____

Name and Role

Approved by: _____ Date: _____

Name and Role

Signed: _____ (Sheila Harden, Chair) Date: _____