

**Minutes of Fulmer Parish Council Meeting held on Tuesday 7th February 2023
at the Cricket Pavilion, King George V Fields, Fulmer Common Road SL3 6JN at
8.00pm**

PRESENT:	Mr D Brackin (DB)	Chairman
	Mrs S Simkins (SS)	Deputy Chairman
	Mr I Bocock (IB)	Councillor
	Mrs F Hall-Drinkwater (FH-D)	Councillor
	Mrs P Vahey (PV)	Parish Council Clerk

POLICE: Not present.

PRESS: Not present.

PUBLIC: Five members of the public attended and three joined the meeting using the Zoom videoconferencing platform.

- 1. Declarations of interest:** There were no declarations of interest.
- 2. Apologies:** There were apologies from Buckinghamshire Cllr Paul Bass and Fulmer Parish Cllrs Lorette Du Toit, Parm Khanghura and Kathryn Robinson.
- 3. Police Update:** The following updates and information from TVP Police had been circulated:
 - a. Announcement of the Elimination of Violence Against Women & Girls Awareness Week 2023.
 - b. News of the Neighbourhood Policing Week.
 - c. Details of free neighbourhood Watch Crime Prevention Webinars.In addition, the Chairman read out the following statement received from the local Police Sergeant:

"At this time, we are having a huge increase in Burglary dwellings across the LPA and the warranted officers and myself are continuing to switch our shifts to lates to maintain a presence and develop intelligence around the Burglary teams hitting us and therefore patrols will be few and far between over the next couple of weeks.

The team are hitting early evening and we need to get messages out to the communities the need to ensure they continue to make their homes look occupied whilst they are out in early evening. Do your team have any material (Leave a light on campaign) or anything that you could support us with to get this message across? I will be ensuring the Police will be doing the same and the PCSO's are currently busy cocooning the area with material.

Regards Dan"
- 4. Public Quarter Hour:** Four members of the public and one on-line asked for the latest news of the Pinewood Studios planning application for the Land South of Alderbourne Farm. It was noted that the Case Officer's report on the application was to be published the following day.

ACTION:

- Circulate the Case Officer's report.

Action: PV

The Clerk had collected from Pinewood large scale plans and booklets describing the plans for the Fulmer Nature Reserve which were studied and discussed. The discussions covered many subjects including the noise of reversing vehicles, light pollution from spotlights on the workshops, limiting the hours of operation of the backlot, the width and the weight of traffic in Fulmer Common Road, routing of heavy construction traffic, the proposed planting plans for trees, the height of the trees, buildings and bunds, and noise from onsite generators.

The Council RESOLVED for the Chairman to speak at the Bucks. Strategic Sites Committee meeting covering the points raised.

ACTION:

- *Request from Pinewood operating hours of 8am to 8pm Monday to Saturday, with no work on Sundays and pass on a summary of the other items discussed regarding light and noise pollution.* **Action: DB**

A member of the public reported issues with the response from the Council on Planning Application PL/22/3993/FA, Dukes Kiln Farm, Windsor Road SL9 8SP.

They disagreed with the comments made in the response about the position of the curtilage of the neighbouring property and that in order to take the photographs of the work which had started someone must have trespassed on their land. They asked that more care be taken to be factual and correct. The Chairman reported that the application had been called in to Planning Committee by the three Ward Buckinghamshire Councillors. He also commented that as far as could be seen the diagrams showing property boundaries in the application were different and inconsistent.

ACTION:

- *Obtain and send the Title Deed and Map from the Land Registry to the member of the public.* **Action: PV**

The member of the public also asked that the photographs be withdrawn. They also reported that the metal fencing around the site had been pulled down and thrown in a neighbour's property, which in their opinion was Criminal Damage, on Hallowe'en night. It was unclear whether this had been reported to the Police.

ACTION:

- *Ask for advice from BALC regarding the withdrawal of the photographs.* **Action: PV**

- 5. Minutes of the Parish Council Meeting held 10th January 2023:** The Minutes having been previously circulated prior to the Meeting were reviewed and were accepted as an accurate record of the business conducted at that Meeting and were recommended for signature by the Chairman of that meeting.

- 6. Buckinghamshire Councillors Report:** In his absence Cllr Bass had circulated the following report:

1. My actions from the previous meeting have been completed. I contacted council officers regarding Pinewood regarding a member update on the PA. Dukes Kiln was called in by the 3 unitary councillors.
2. Bins - we continue to chase, including green bin extensions. If lorries are seen in the locality of the school at drop off time please let me know.
3. Planning. I'm aware of an updated condition application and have logged comments directly with the Planners and will try and access the portal. Suggest full PA required.

4. Pinewood - I'm out of the country for the Strategic Sites Committee (SSC) session, but will write regarding the new Back Lot to ensure this is carefully looked at, specifically conditions around hours of working. Separately I have discussed S106 elements with the Fulmer Chair and I'm very supportive of the sequencing agreed with Pinewood.
5. Community Board. I suggest our focus is on assuring delivery of the verge parking project - as we all know this is a massive asset for the entire community. But also, to remain engaged with the CB in its wider role as it evolves.
6. I'm attending the Communities and Localism select committee tomorrow. CBs are on the list.
7. I'm very keen on pulling our local MP in for a visit to Fulmer.

ACTIONS carried forward from January 10th:

- *Introduce Cllr Bocock to Bucks Highways.* **Action: PB**
- *Approach planning officers and ask them to engage with the Fulmer Chairman directly.* **Action: PB**

7. Planning and Enforcement:

The Clerk had drafted a template to be used for the Council's responses to planning applications.

The Council RESOLVED to approve the template.

Eight new Planning Applications for Fulmer had been registered since the last Council Meeting.

PL/23/0385/FA Bracken Cottage, Cherry Tree Lane SL3 6JE

Single storey rear and side extension.

The Council RESOLVED not to object.

PL/23/0213/SA Glen Erica, Cherry Tree Lane SL3 6JE

Certificate of Lawfulness for proposed outbuilding.

The Council RESOLVED not to object.

PL/23/0145/TP Fulmer Place Farm, Fulmer Road SL3 6HN

G4 consisting of three ash trees – removal, G5 consisting of one sycamore – reduce in height by 3.5-4m, G5 consisting of one oak – lateral overhanging branches 3m from ground level to be reduced by up to 1-2.5m (TPO No3, 1950).

The Council RESOLVED not to object.

PL/23/0079/CONDA Hayhoe, Hay Lane SL3 6HJ

Approval of condition 3 (Details of Biodiversity Features) of planning permission PL/21/4621/FA (Two storey side extension, single storey rear extension, changes to windows and doors and elevated patio area at the rear of the property).

The Council RESOLVED not to object.

PL/23/0068/NMA Hayhoe, Hay Lane SL3 6HJ

Non material amendment to planning permission PL/21/4621/FA (Two storey side extension, single storey rear extension, changes to windows and doors and elevated patio area at the rear of the property) to allow for a change of finishing materials.

Withdrawn.

PL/22/4409/VRC Alderbourne Manor Farm, Fulmer Lane SL9 7BL

Variation of condition 15 (approved p-lanes) of PL/22/1106/FA (The erection of a detached 5-bedroom dwelling including associated access, parking and landscaping, following demolition of existing buildings) to add a basement.

The Council **RESOLVED** to object indicating that it considered the application required a full planning application not a variation.

PL/22/3981/FA Fulmer Place, Fulmer Road SL3 6HR

Demolition of garage to provide a new garage with footpath to the flats.

The Council **RESOLVED** to support the application as the existing garages were on no architectural merit and were not fit for purpose.

PL/22/3982/HB Fulmer Place, Fulmer Road SL3 6HR

Listed building consent for the demolition of garage to provide a new garage with footpath to the flats.

The Council **RESOLVED** to support the application as the existing garages were on no architectural merit and were not fit for purpose.

APP/N0410/D/3287957 The Council's attention had been drawn to Hunters Lodge and activity on the site questioning whether Bucks enforcement team should be informed. It was suggested that in the first instance Fulmer Cllr Kathryn Robinson establish the property owners intentions.

ACTION:

- *Contact the owner of Hunters Lodge to find out what was happening on the site.*

Action: KR

ACTIONS carried forward from December 6th:

- *Contact Bucks Council Enforcement Team re a report from Buckinghamshire Council Enforcement team for the next meeting showing which Enforcements were still on-going and those that were closed and the outcome.*

Action: PK

Cllr Simkins asked for the list of Enforcements in Fulmer to be circulated before the next Council meeting. (See action above).

Cllr Khanghura had previously circulated an update on all planning applications received, outstanding applications still requiring a decision and the progress of other applications.

Details of these can be found at:

<https://pa.chilternandsouthbucks.gov.uk/online-applications/>

or email: planning@chilternandsouthbucks.gov.uk

8. Community Matters:

Cllr Bocock had previously circulated a list of actions for the Fulmer Conservation Volunteers. It was suggested that people living in specific areas of the village help out with litter picking, organised through the WhatsApp groups.

The forthcoming plans for the Coronation included a 'Volunteering Monday'. It was suggested a number of the footpaths in Fulmer were cleared on that day. In addition, further dates for other specific dates be circulated to the village.

ACTION:

- *Draw up some dates for the FCV with associated tasks.*

Action: IB

Cllr Bocock reported that progress being made with restarting the Speedwatch initiative. He had talked with TVP who would advise and send out letters to those who infringed. He had also organised obtaining the Speed monitoring equipment. Both he and Cllr Hall-Drinkwater had lists of volunteers they were going to approach. It was also suggested Wheelie Bin Stickers be distributed and permanent signs erected at the entrances to the village be considered.

Cllr Du Toit had informed the Council that Fulmer Family Fun Day (FFFD) would be merged with a celebration of the Coronation on Sunday May 7th. The Chairman asked if the Buckinghamshire Lord-Lieutenant Countess Howe should be invited?

ACTION:

- *Liaise with the FFD organiser.*

Action: DB

Cllr Hall-Drinkwater had established there would be no conflict with St James if Fulmer Day were held on July 15th this year. A discussion as to revising the format of the day followed.

The Chairman reported he would be meeting the new Chairman of the Governors of Fulmer Infant School Gwynneth Langley.

- **Trees:** Cllr Du Toit had previously circulated the tree reports produced for the KGFF and the allotments area. The Council agreed to get quotes for carrying out the suggested works.
- **Allotments:** The Clerk had previously circulated a new Allotments booklet and proposed letter to the allotment holders informing them of the increase in the tenancy rate. These were approved by the Council. The Clerk reported she had informed Gerrards Cross Town Clerk that a request for their share of the annual maintenance was imminent.

ACTION:

- *Circulate a new allotments tenancy agreement that conforms to a NALC recommended template.*

Action: PV

ACTION carried forward from May 10th:

- *Draw up a map of the allotments, chase up the dormant allotments write to tenants re the agreed rent increase. Claim maintenance contribution for Gerrards Cross Town Council.*

Action: PV

- **FSCA & KGFF:** Cllr Du Toit had previously circulated a report on the progress of the developments at KGFF and the FSCA covering the developments on the rear car park planning application, which had been refused, the status of the Padel Courts, and some issues with water at the Studio and the rapid filling up of the cess pit associated with the building.

9. Communications:

- There were no new communications from residents that had not been dealt with previously in the meeting.
- There had been progress regarding a previous communication from a resident. This had thrown up question of the ownership of the land outside Allhusen Gardens and consequently the rights to use it.

ACTION:

- *Find out the ownership of the land.*

Action: PV

ACTIONS carried forward from December 6th:

- *Discuss Parish logo at next meeting.*
- *Discuss what a 'future' village website could look like.*

Action: DB

Action: All

ACTION carried forward from February 8th:

- *Investigate which houses in Fulmer were not in the MailChimp database to find out whether they would like to be.*

Action: PV

10. News & Activity from Local Government & other Community Partners: The Chairman and Clerk had continued to attend Local Government and Community meetings, details of which were available in the Council Dropbox.

The Clerk had attended a meeting of SBALC in lieu of the Chairman and had been asked to put forward to SBALC the Council's priorities for the Bucks Council Parish Liaison Meetings. It was agreed the top three priorities were Highways, Planning and Community engagement.

11. Finance & Governance: The Clerk had previously circulated a proposed Complaints Policy for Fulmer Parish Council, a NALC suggested template amended for Fulmer Parish Council. **The Council RESOLVED to adopt the Policy.**

The Clerk reported that changes had been made to the Public Contracts Regulations Act 2015 which all Public Contracts had to comply with, the details were available in the DropBox Governance folder. Similarly, there had been a ruling against HMRC with HMRC having to concede that charges for Council sports facilities are non-business and hence not subject to VAT. Again, details were available in the Council DropBox.

The Clerk had previously distributed the Financial Summaries, Budget Reports and Bank Reconciliation Reports for all the Fulmer Parish Council Accounts for the periods ending January 2023 which were accepted by the Parish Council. Copies of the Bank Reconciliation reports for each account are appended to these Minutes.

February Payments

FPC		Budgeted
Mailchimp subs	14.94	Y
Street light maintenance (Feb)	33.60	Y
Clerks salary, allowances & expenses	2172.29	Y
HMRC tax & NI	549.46	Y
Employers Pension contribution	49.22	Y
Payroll services	15.00	Y
Weekly Briefing	145.00	Y
Water rates the allotments	10.28	Y
Clerks & Councils Update	110.00	Y
Allotments Tree Survey	840.00	
TOTAL	3939.79	

FSCA

Water rates the Studio	10.48
eDF electricity The Studio	314.42
The Studio rates	76.00
KGFF Tree Survey	960.00
Tractor Insurance	323.06
Annual fire extinguisher inspection	169.44

TOTAL 1842.92

TOTAL 5782.71

12. Highways Maintenance & Environment:

CLlr Hall-Drinkwater reported three streetlights out in the village, namely number 5, another by the new village hall wall and finally the one next to the village hall door. It was also reported that the new village hall gates were not motorised which Pinewood Studios had paid for.

ACTION:

- Write to the Village Hall Committee re the new gates.

Action: DB

The streetlight outside 1 North Row was now covered in foliage and could hardly be seen.

ACTION:

- Ask Roots to cut back the foliage.

Action: PV

Questions were asked about the maintenance of the defibrillator on the side of village hall which the Parish Council insured but did not have access to for maintenance.

ACTION carried forward from January 10th:

- Contact the owner of Fernacres Cottages to ask for an extra footpath to be included in the Planning Application to link up with existing footpaths in the area.

Action: DB

13. Date of next Meeting:

The next Parish Council meeting to be held Tuesday 7th March 2023 at 20.00hrs.

There being no further business to discuss, the Chairman closed the Meeting at 22:20 hrs.

Signed.....
D Brackin Chairman

Dated..... 7 Mar 2023