

## Minutes of meeting of Asset Management Committee

Monday 6<sup>th</sup> September 2021 – Roy Underdown Pavilion at 7pm

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Present: Councillors Cross, Hand, Jones, Thompson (Chair) and Underdown Clerk and Projects Manager

### 1. Welcome

a. Apologies for absence - none

b. Expressions of interest –

Cllr Underdown – Foreshore and Dinghy Park

Cllr Hand – Jenny's (spouse is connected to the business)

c. Minutes of the last Meeting –

Proposed Cllr Underdown Seconded Cllr Jones and all agreed the Minutes of the 2nd July 2021. Minutes were signed.

### 2. Public Session – None

### 3. License, leases and other requests for use –

Coffee Shack – Agree a short-term license until Christmas for Wednesdays and Thursdays – Charge for cost of license up to £500 to be paid in installments plus agree a Charge of £20 per day to be waived subject to review at Christmas.

Proposed: Cllr Jones and Seconded Cllr Cross and all agreed.

Ice cream vending – decided not to consider until a formal application is made.

### Mudland Moorings

The Clerk was asked to:

- Approach Tucker and Mundy to ask if he wants to take it over on the basis of a profit share.
- Would the customers want to take them over as a cooperative approach.

- Refund on the Harbour Dues as not occupied.

## Policy for use of HPC land

Agreed subject to the following:

Consultation with our solicitor, removal of site specific locations, removal of the alcohol restrictions and inclusion of a statement regarding the requirement for the user to be responsible for site clearance and waste disposal.

Proposed: Cllr Underdown    Seconded: Cllr Cross and all agreed subject to the changes listed.

### 4. Project Update

Foreshore seats – Townscape have quoted £33,000 for the heavy duty seats and for delivery. We also have a potential contractor who might be able to do the grounds works having been market tested by Hound Parish Council.

Proposed Cllr Hand and Seconded Cllr Cross that the seats will be Townscape heavy duty benches and all agreed to recommend to Council the purchase and delivery of 16 heavy-duty cast-iron Baltimore benches from Townscape at a cost of £27,434.40 + £5,486.88 totalling £32,921.28. Further delegation up to the sum of £5,000 is requested for funding the ground works. The cost of the works will be refunded by Eastleigh Borough Council via developer's contributions.

### 5. New Projects

Agreed the project list priorities as circulated.

Proposed: Cllr Underdown    Seconded: Cllr Cross and all agreed the project list prioritisation presented, that working groups be asked to rank their projects in order and that Council be advised to consider setting up a specialist project team for Mount Pleasant to enable work to start.

### 6. Updates from Working Groups

#### Allotments Working Group

Rates of vandalism are down at the allotment. HCC have been out and improved the path to the allotments which has been well received.

Representatives have been appointed and the first meeting is due. The signage at the entrance to the Police College should be removed. The Staff were thanked for their work in achieving these improvements.

#### Waste and Recycling

Grant bid in to HCC for the drinking fountains.

The Group will look at a range of possible bins at the next meeting. Some bins will be repositioned to other areas of the village.

### Communications

The group was set to issue sub branding for our different sites to make them more identifiable and more relatable. Also, they were poised to look at a series of campaign to mirror the new projects. They also are looking to feature work already carried out on environmental projects since the We R Hamble.

#### 7. Accidents and incidents

Incident - Staff member has received an injury from using the sit on mower and has been logged in the register.

Accident - The on-going personal injury claim that was due to be heard in Court in August but was deferred until November due to the court service suspending the hearing.

#### 8. Performance Information

The Committee noted the information and welcomed it.

#### 9. Toilets at the Foreshore

Clerk reported ongoing problems with the toilets at the Foreshore and the need to look at a refit at some point in the future. Agreed that the toilets will need to be upgraded at the end of next season. Committee asked that an initial assessment of the work is carried out including the appointment of a specialist contractor to do the work.

#### 10. Reopening the High Street Fund.

Christmas Market with late opening in shops. Concern that the current traders are not benefitting from the market and that it is creating further competition. Agreed that we would support the use of the Foreshore for traders parking

#### 11. Delegated decisions

Decision noted by the committee

Meeting ended: 8.50pm