

# **LITTLE MILTON PARISH COUNCIL**

**To be held in The Pine Lodge  
On Wednesday 14<sup>th</sup> June 2023 at 7.30 p.m.**

## **SUMMONS TO ALL COUNCILLORS TO ATTEND & AGENDA**

### **Parish Forum**

This item is for members of the public to raise any matters for the Council's consideration.

#### **1. Apologies for Absence**

#### **2. Declaration of Pecuniary Interests**

To **receive** any declaration of any pecuniary interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct.

#### **3. Election of Vice Chairman**

To **elect** a Vice Chairman. Newly elected Vice Chairman to **sign** Acceptance of Office.

#### **4. Approval of minutes:** The Annual Meeting of the Council held on 10<sup>th</sup> May 2023 and the Parish Council meeting held on 10<sup>th</sup> May 2023.

To **note** the draft minutes of the Annual Parish Meeting held on 10<sup>th</sup> May 2023.

#### **5. Matters Arising**

To **report** any matters arising from the minutes not covered on the agenda.

#### **6. Report by District/County Councillor**

A report by the District/County Councillor on matters of interest within the District and County.

#### **7. Planning**

##### [P23/S1772/HH - The Plough, Stadhampton Road, Little Milton, OX44 7QD](#)

Proposed two-storey rear extensions to The Plough House, proposed one and a half storey outbuilding, repairs to existing garage, alterations to site boundary walls and site access.

##### [P23/S1773/LB - The Plough, Stadhampton Road, Little Milton, OX44 7QD](#)

Proposed two-storey rear extensions to The Plough House, proposed one and a half storey outbuilding, repairs to existing garage, alterations to site boundary walls and site access.

##### [P23/S1799/HH - Hillview Cottage, High Street, Little Milton, OX44 7PU](#)

Amendment to Approved Application Reference P22/S3964/HH - Front extension to existing detached garage/home office, to provide additional open bay covered parking/storage.

To **note** the District Planning Authority has granted permission for the following application:

P23/S0554/LB - Spring & Well Cottage, Haseley Road, Little Milton, OX44 7PP  
Installation of full fibre by BT

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To **note** at the District Planning Committee meeting held on Wednesday 7<sup>th</sup> June 2023 it was agreed to grant permission for development at The Site of Milton House (P22/S1241/FUL).

### **8. Finance**

Andrea Oughton (Clerk): Month 3 2023/24	£226.98
Raymond Fergusson (Editor): Month 3 2023/24	£76.50
Little Milton Shop: Refreshments for Annual Parish Meeting	£44.66
Howard Harrison: Plants & Compost	£136.50®
Francois Van Der Merwe: Microsoft 365 Licenses	£16.68
Colourplus: June Newsletter 2023 (Estimate)	£239.20
BGG: (Grass Cutting April / May)	£138.60
	<u>£277.20</u>
Gallagher (Council Insurance 1 <sup>st</sup> June 2023 – 31 <sup>st</sup> May 2024)	£415.80
Andrea Oughton (postage)	£1632.58®
SODC (Election Administration Fee)	£6.78
	£200.00

(®- retrospective approval as already paid)

#### Direct Debit

Intuit: Accounting software June 9<sup>th</sup> – July 9<sup>th</sup> 2023 £16.80

Bank reconciliations circulated.

To **receive** the internal audit report for 2022-23

### **External Audit / Annual Governance & Accountability Return (AGAR) 2022-23 Part 2**

- i) To agree the Parish Council meets the requirements to certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and signs page 3 of the AGAR.
- ii) To **approve** Section 1, the Annual Governance Statement, on page 5 of the AGAR.
- iii) To **approve** Section 2, the Accounting Statements 2021-22 on page 6 of the AGAR.

To **approve** to add Cllr Horwell to the National Westminster Bank Business Current and Reserve Account bank mandate.

To **approve** to remove Steve Sidhu from the National Westminster Bank Business Current and Reserve Account bank mandate.

### **9. Reports from Councillor Representatives**

To **receive** any updates on:

- i) Recreation Ground, Open Green Spaces
- ii) Playground, Planning
- iii) Communications

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- iv) Village Hall, Village Shop, Orchard Nursery, St James' Church
- v) Utilities and Highways

### **10. Correspondence**

To **consider** any correspondence since the last meeting.

### **11. Exchange of Information**

### **12. Date of next meeting: Wednesday 12<sup>th</sup> July 2023 in Pine Lodge**



**Andrea Oughton (Parish Clerk)**

**Date: 9<sup>th</sup> June 2023**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**