

BORDEN PARISH COUNCIL



Borden Parish Council is looking for quotes to maintain their Centenary Gardens at the Playstool. They are looking to enter into a 3-year contract with an option to review for a further year after this.

Please return your quote to clerk@bordenparishcouncil.gov.uk by Wednesday 10th April, in readiness for the Parish Council to consider at their meeting on 18th April 2024.

Scope of Services

The service provider agrees to perform the following services at the Playstool Centenary Gardens at The Street Borden (**Zone 1 - Appx 1 & 2**) and mowing the grass triangle at the junction of Pond Farm Road, Sutton Barron Road, and Oad Street Borden (**Zone 2 - Appx 3**).

- Grass cutting, edging, and trimming as necessary.
- Hedge trimming.
- Litter picking and removal of debris.
- Inspection and reporting of any damages or issues.
- Biodegradable plant-based weedkiller for Centenary Garden pathways only.

Schedule

Zone 1 Centenary Gardens

- Grass cutting and gardening at the Centenary Garden area as stated in the scope of services to be carried out every 2 weeks.
- Strimming of centenary gardens to be carried out every 2 weeks.
- Hedge trimming as necessary due to growth.
- The slop/bank down to The Street will be mowed twice yearly with the areas of wildflowers allowed to grow.
- The area will be kept free from litter and debris.

Zone 2 – Grass Triangle

- Grass cutting on the triangle at the Junction of Pond Farm Road, Sutton Barron Road, and Oad Street, to be carried out every 2 weeks.

If successful the contractor will need to agree to the following:-

1. Equipment

The contractor is responsible for the provision of their own equipment, tools and machinery to enable them to carry out their duties as described in this contract.

2. Health and Safety

- The contractor shall observe all relevant health and safety regulations in the course of carrying out their duties.
- The contractor shall carry out risk assessments as necessary.
- The contractor shall always have regard to the health and safety of the public.
- The contractor must hold the relevant certificates for the use of machinery.

3. Other Work

The Parish Council may from time to time ask the contractor to carry out additional work not described in this contract. The contractor shall provide a written quotation before beginning work. The Parish Council reserves the right to seek alternative quotations from other qualified people and may award the work to them accordingly.

4. Insurance

The contractor must provide evidence of an adequate current liability insurance policy against any claims of whatsoever nature arising from the discharge of their duties for not less than £2,000,000. This must be re-confirmed annually.

5. Payments

The contractor shall provide an invoice to the parish clerk detailing all the work carried out. Payment shall be made by BACs after the payment has been authorised at the Parish Council meeting which is the 3rd Thursday of every month, unless otherwise specified on their website.

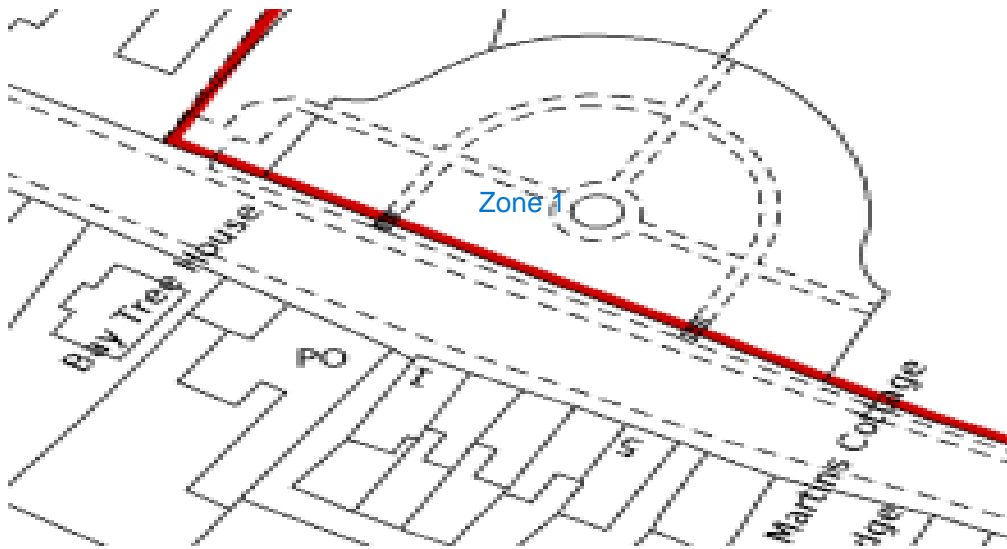
6. Other Matters

- The contractor shall show due consideration and respect to members of the public when carrying out their duties.
- If the contractor is unable to carry out their duties for any reason, they shall inform the parish clerk without delay.
- The contractor shall not sub-contract any part of this contract without prior agreement of the Parish Council.

7. Termination of Contract

Three month's written notice shall be given by either party to terminate this contract before the agreed expiry date, except that the Parish Council may terminate the contract without notice if the council considers the contractor's standard of work does not meet the terms of the contract or if the contractor's behaviour brings the council into disrepute.

Zone 1 - Appx 1- Centenary Gardens, The Street Borden



Appx 2



**Zone 2 - Appx 3 – Grass Triangle at the junction of Pond Farm Road, Sutton Barron Road,
and Oad Street**

