

Cuddesdon and Denton Parish Council
COUNCILLORS ARE SUMMONSED TO THE PARISH COUNCIL MEETING
Tuesday, 8th July 2025 at 7.30pm, Village Hall, Cuddesdon
Members of the public are invited to attend

Allison Leigh

Locum Clerk of the Council

Email: cuddesdon.dentonpc@gmail.com

2nd July 2025

Agenda

25/19. Apologies

25/20. Declarations of Interest/Dispensations

25/21. Public Forum

25/22. Minutes from the meeting of the 3rd June 2025: To agree and sign the [minutes of the meeting from the 3rd June 2025](#)

25/23: Matters arising: To consider any items arising from the minutes not otherwise on the agenda. These items are not for decision.

25/24: District Councillor Report

25/25: County Councillor Report

25/26: Staff:

- To have an update on the Clerk vacancy

25/27: Policies: To consider the following policies and creating updates as needed:

- a. Standing Orders
- b. Financial Regulations

25/28: Committee:

- **Orchard:** To consider forming a working group and the accompanying Terms of Reference

25/29: Finance:

a) **Payments for authorisation**

<u>Date</u>	<u>Power to Spend</u>	<u>Payee</u>	<u>Details</u>	<u>Amount</u>
<u>June</u>				
06/06/2025	LGA 1972 s112	Staff	RFO Expenses	140.70
02/06/2025	LGA1972 s111	Staff	Work on internal audit	144.00
06/06/2025	LGA 1972 s112	Staff	Locum clerk	412.11
06/06/2025	LGA1972 s111	Allison Leigh	Clerk expenses	38.60

10/06/2025	Open Spaces Act 1906 s9-10	Shield	Emptying dog bins	13.26
10/06/2025	There is no power to spend to reimburse individuals.	R. Palmer	Concrete blocks	50.40
10/06/2025	LGA1972 s111	Eugenia Skelly	Internal Audit	175.00
10/06/2025	There is no power to spend to reimburse individuals.	Nicko King	Storage containers	3094.00
10/06/2025	There is no power to spend to reimburse individuals.	Ron Stern	Frame	62.55
23/06/2025	There is no power to spend to reimburse individuals.	Nicko King	Storage containers	519.00
23/06/2025	Public Health Act 1936 s234	First Rescue	Defibrillator pads	77.94
30/06/2025	LGA1972 s111	Unity Trust Bank	Service Charge	6.00
Total				4733.56
July				
31/07/2025	LGA 1972 s112	Staff	Locum Clerk (fee is excluding taxes)	435.03
08/07/2025	LGA1972 s111	Staff	Clerk expenses	38.60
08/07/2025	LGA1972 s111	Gallagher	Insurance renewal	854.66
08/07/2025	LGA1972 s111	Arthur Smith-Fitchett	Microsoft 365 for the Council laptop	84.99
Total				1413.28

- b) **Bank Reconciliation:** To agree to the bank reconciliation from 30/6/25. See Attachment 1.
c) **Purchase Card:** To consider a purchase card

25/30: Bonfire Night: To consider plans and any financial implications

25/31: Consultation on proposed Oxford Congestion Charge for Cars: To consider a Parish Council response

25/32: .gov.uk: To consider moving to .gov.uk for a Parish Council website and council emails

25/33: Parish Councillors' Reports: To consider the reports without decision

25/33: Date of the next meeting: To confirm the date of the next meeting as the 2nd September 2025

Attachment 1:

Bank Reconciliation as of 30/6/25

	Date		Date	
	1st June 2025		30th June 2025	
	Unity Current Account			14826.50
	Cheque no			
minus	payments not cashed			
equ	balance C/F			14826.50

Opening Balance	12659.75
Add receipts for period	9043.07
Less payments for period	6876.32
Equ closing balance	14826.50