

## Explanation of variances – pro forma

Name of smaller authority:

Caynham Parish Council

County area (local councils and parish meetings only):

Shropshire

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	46,213	46,701				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	19,448	20,448	1,000	5.14%	NO		
3 Total Other Receipts	7,215	12,766	5,551	76.94%	YES	2019/20 - Neighbourhood Grant £4,819 VAT £639 Wayleave £21 Police Commissioner Grant £1,735 2020/21 Neighbourhood Fund £2195 VAT £552 Wayleave £19 Business Relief Grant £10,000	
4 Staff Costs	3,220	3,220	0	0.00%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	22,955	30,993	8,038	35.02%	YES	See attached Summary	
7 Balances Carried Forward	46,701	45,702			YES	VARIANCE EXPLANATION NOT REQUIRED TO WHY CARRY FORWARD RESERVES ARE	
8 Total Cash and Short Term Investments	46,701	45,702				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	142,800	142,800	0	0.00%	NO		
10 Total Borrowings	142,800	142,800	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable