

Minutes of Woore Parish Council Meeting

Monday 9th January 2023, 7.30pm, The Victory Hall, Woore



PRESENT:

Cllr. M. Cowey (Chairman), Cllr K. Davies (Vice Chairman), Cllr G. Daville, Cllr, M. Carter, Cllr. M. Blake and Cllr. R. Goodman.

IN ATTENDANCE:

Mrs H. Jackson (Clerk to the Council).

PUBLIC:

There were 3 members of the public present including Tree and Path Warden Carol Bedson.

The Chairman opened the meeting by wishing Councillors and members of the Public and very Happy New Year.

22139 Welcome / Present, Apologies and/or absent

Apologies were received from Cllr J. Higgin due to personal commitments and Cllr. C. Hamilton due to illness. Cllr Roy Aldcroft (Ward Councillor Shropshire Council) provided apologies post meeting due to illness. It was unanimously **resolved** to accept apologies.

22140 Declarations of Disclosable Pecuniary or any other Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer. Members are reminded to declare any gifts and/or hospitality. (LGA 1972 s94).

No disclosable pecuniary interests were declared.

22141 Open Forum: to last no longer than 15 minutes

A resident raised concerns over blocked grids and gullies on the A51, noting running water on the road as a result. The Chairman responded that the Parish Council is aware of numerous issues in the Parish relating to poor drainage and flooding. He assured the resident that the Parish Council continues to address these concerns with Shropshire Council and to report and track each incidence. It is the responsibility of Shropshire Council to annually attend to the gullies and the Parish Council's concerns have been echoed by Helen Morgan MP who has herself written to Shropshire Council to request that this issue is given attention. Shropshire Council has recently agreed that major capital works are required to address drainage but that currently there is no schedule for these works due to budget cutbacks.

A resident queried the flashing speed sign (MVAS) within the parish and if it would be placed at Irelands Cross. Cllr Blake and the Chair commented that due to HS2 mitigation discussions and the interest in gaining data for outside the school, placing the sign outside the school has been a priority but that the usual rota would recommence shortly. Locations for an additional 5 MVAS provided as part of the ongoing HS2 mitigation discussions would be confirmed in due course, the specification for which was undecided at this point.

A resident raised concern over the growing number of potholes on the A51, in particular an exceptionally large one on the 40mph, Northbound carriageway in Pipe Gate. It was confirmed that this is already flagged with Shropshire Council and that Cllr Daville would investigate further action via Fix My Street.

A resident queried if there was a supplier for Fibre Optic, to which it was noted that Airband are the current provider supported by Shropshire council. The Clerk noted that the Parish Council has raised concerns over Airband's poor treatment of the Village Hall recently.

The Chair noted that Audlem Road was currently closed due to a burst pipe and that hopefully this closure would only be for 24 hours.

The Chairman reported a road traffic accident in Pipe Gate during the early hours of 1st January where a 40mph speed sign was badly damaged. This has been reported to Shropshire Council for immediate replacement and a highways technician is due to attend.

22142 Approval of the Minutes: of the Meeting held on 12th December 2022.

It was **resolved** by majority to approve the minutes of the meeting, 12th December 2022, with no amendments.

22143 Matters arising: to cover any matters arising from Minutes referred to in 22142.

The Clerk noted that actions relating to the donation of a defibrillator for the village hall were underway. Work continues to find a replacement Internal Auditor and the Clerk had arranged for this to be on the agenda for the SALC Clerk Networking session in January. No updates have been received on the enforcement cases on London Road, this will be raised at the Shropshire Council / WPC remote meeting in January.

22144 HS2: to receive an update from the HS2 working party on mitigation/road modification discussions and related matters.

The working party noted that all actions since the previous council meeting had been circulated to Councillors. A summary was provided as below;

- The working party has been made aware that the Phase 2a Highways Sub-group 4th Extraordinary meeting took place on 28th November 2022, without WPC being invited. This is against protocol and the advice of the Select Committee. The Chairman has written to HS2 stating that this is unacceptable and subsequently, the meeting has been recalled for 1st February. The deadline for questions is 18th January.
- No further meetings have been called by Kier/HS2/SC to discuss the ongoing mitigations and highways works. A communications meeting was promised for end January 2023.
- Overnight closure of A525 scheduled for early January to enable road modification works. Further planned for 2023 that WPC will communicate in due course.
- Await update from SC on the road safety fund of £114,500.

22145 Shropshire Council Representative Report: for Cllr R. Aldcroft to provide report/update on any relevant matters.

No report was received prior to the meeting. The Clerk noted that a tracker for actions from each meeting relating to the Ward Councillor has been produced following last months request.

22146 Planning:

- a) **Decisions:** to acknowledge all planning decisions made between 12th December 2022 and 9th January 2023.

The following decisions were reported:

Reference: **22/05062/FUL** (validated: 09/11/2022)

Address: Hill Farm, Pipe Gate, Market Drayton, Shropshire, TF9 4HA

Proposal: Erection of two storey extension to existing dwelling and erection of new detached dwelling with garages

Decision: Withdrawn

Reference: **22/04269/FUL** (validated: 04/10/2022)

Address: Proposed Holiday Let Barn At Onneley Hall Farm, Newcastle Road, Woore, Shropshire

Proposal: Erection of a building to house swimming pool and games room to serve approved holiday accommodation

Decision: Refuse

Reference: **22/05203/FUL** (validated: 01/12/2022)

Address: 1 Oak Farm Barns, Dorrington Lane, Woore, Crewe, Shropshire, CW3 9RR

Proposal: Single storey porch extension and the erection of a side extension to detached garage.

Decision: Refuse

Reference: **22/05203/FUL** (validated: 01/12/2022)

Address: 1 Oak Farm Barns, Dorrington Lane, Woore, Crewe, Shropshire, CW3 9RR

Proposal: Single storey porch extension and the erection of a side extension to detached garage.

Decision: Refuse

Reference: **22/05497/AGR**(validated: 01/12/2022)

Address: Long Meadow Farm, Pipe Gate, Market Drayton, Shropshire, TF9 4HD.

Proposal: Erection of agricultural building for the storage of plant and machinery utilised by the farm and for the storage of feed and fertilisers appropriate for the agricultural holding.

Decision: Prior approval required and refused

- b) **Northern Planning Committee Meeting 21st June 2022:** to receive an update on action in response to the granting of permission for the following application and to resolve to pursue the judicial review *subject to notice of section 106 agreement.

Reference: Planning Application Reference 22/01789/OUT

Address: Land at Station Yard, Pipe Gate, Market Drayton, Shropshire

The Chairman referred to correspondence with the representative from Ashtons Legal, circulated prior to the meeting. It was noted that until confirmation of the Section 106 agreement is confirmed, further action can not be taken.

It was proposed that any motion be deferred to the February meeting.

- c) **Three Parishes Neighbourhood Plan:** to adopt a response by Cllr. M Cowey on behalf of Woore Parish Council, 'Woore Parish Council have no objections regarding Regulation 14 for the Three Parishes Neighbourhood Plan and support the Draft Documentation.

The Clerk noted that further to Adderley Parish Council's notification of the Consultation for Regulation 14 of The Three Parish (Adderley, Moreton Say and Norton-In-Hales) Neighbourhood Plan, Woore Parish Council submitted the following response:

'Woore Parish Council have no objections regarding Regulation 14 for the Three Parishes Neighbourhood Plan and support the Draft Documentation.'

Woore Parish Council also offered to continue to support The Three Parish Neighbourhood Plan going forward in gaining adoption of the Plan.

- d) **Woore Neighbourhood Plan:** to receive a report from Cllr. M Cowey on actual numbers granted planning permission between 1st January 2016 - 31st December 2022

The Chairman referred to a report prepared and circulated to Councillors prior to the meeting, noting the following:

Woore Neighbourhood Plan states:

POLICY HOU1 – SCALE AND LOCATION OF NEW HOUSING Development boundaries around the individual parts of the community hub of Woore, Irelands Cross and Pipe Gate are defined and shown on Figure B. Within the development boundaries, in order to meet local housing needs, and to remain on a scale appropriate to the existing character of Woore Parish, *it is envisaged that around 30 additional dwellings from 2016-2036 will be delivered, incorporating small scale residential developments of up to ten dwellings per development.* Outside these settlements the parish is designated as open countryside, where new development will be strictly controlled in line with the development plan and national policies.

The report notes current figures as follows:

- 5no- Land South of Audlem Road 14/03637/OUT Granted 25th January 2016. Point to note is that the application was submitted on the 19th of August 2014, which was originally refused but due to protracted discussions, was not Granted till 2016. (18/05579/REM was submitted 7th January 2019 and Granted 9th April 2019). Have included this but could be contested. Land was included in Development Boundary on WNP.
- 4no -Public House Swan Car Park, Nantwich Road Woore 18/05854/FUL Granted 3rd April 2019.

- 1no -Plot 28 Grove Crescent Woore 20/02976/FUL Granted 4th August 2020.
- 2no – Land Adj Warren Heights London Road Woore 17/02051/REM Granted 12th July 2017
- 2no – Residential Development, South of Oak Cottage, 27 London Road, Woore, Granted 18th May 2021.
- 1no – Farcross, Erection of One Dwelling 16/01287/OUT Granted 23rd February 2017.
- 1no – The Orchard Gravenhunger Lane Woore 18/02565/FUL Granted 17th October 2018.

Total 16no Granted Permission from the 1st of January 2016 – 31st December 2022

Equates to 2.29 additional dwellings over the 7 years to date.

At the current rate of 2.29 additional dwellings based on “around” 30 additional dwellings from 2016 – 2036, this current rate would achieve 46no in that period.

At the current rate of 2.29 additional dwellings per year, the “around” 30 additional dwellings would be achieved by 2029.

Further, the report notes 14no dwellings approved prior to the adoption of the Neighbourhood plan that are yet to be built.

It was agreed that for new development applications, reference should be made to these figures in the Parish Council response.

22147 Committee and Representatives Reports: for Councillors/representatives to provide reports/updates on any relevant matters as required.

- a) For Councillors/representatives to provide reports/updates on any relevant matters as required.

Community Speed Watch / MVAS: Training still outstanding for CSW volunteers. The MVAS is currently working as a sign but is not recording data. The Chair agreed to request VAS data from Shropshire Council.

Trees and Paths: Issue at Cherry Tree Lane remains ongoing; the land owner is engaging with the Outdoor Partnership team. Wardens plan to conduct a check of all electric fences within the parish to ensure they comply. The path in question is confirmed as a Bridleway by the Bridleways Association.

Works around the ancient tree at Audlem Road are ongoing and SC are monitoring the issue closely.

- b) To resolve to appoint a representative for Woore Victory Hall following the retirement of Dot Beeston.

Cllr R. Goodman put herself forward to the role of Victory Hall representative. It was unanimously **resolved** that Cllr Goodman be appointed with immediate effect. The Clerk agreed to notify all relevant parties.

22148 Local Police Charter: to appoint a Council representative for Local Police Charter meetings and related matters.

It was suggested that Cllr Hamilton be approached for this role due to his involvement with the Community Speed Watch; the Clerk to action, item to be included on the February agenda.

22149 Newcastle Road Project: to approve the project timeframe presented by the working party.

Cllr Goodman referred to a report circulated to all Councillors prior to the meeting and timeframes were discussed. It was noted that the working party may wish to engage Mike Deegan (details from Clerk) for funding representation. An update would be preferable at the Annual Parish Meeting 17th April.

It was unanimously **resolved** to accept the timeframes proposed in the report with no budget for the project within the financial year 2023/24.

22150 Finance

- i) Invoices/payments & receipts: to resolve to approve the below detailed expenditure:

It was unanimously **resolved** to approve the following payments as presented.

Date	Recipient	Reason for Payment	Cheque Number	Net Amount	VAT Amount	Power of Expenditure
09.01.23	Helen Jackson	Clerk Salary (Dec): Gross Pay Bank Holiday Pay (2 days) NI deduction Income Tax deduction (repay) Mileage Expenses Sundry *stamps, printer ink, Sibaxo sign clean paid via Clerk expenses (don't accept cheque).	1887	£596.62 £54.24 £0.00 -£51.20 £0.00 £45.42 £53.37 <u>£800.85</u> <u>£810.77</u>	 £0.00 £9.92	LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LG (FP)A 1963 s.5 LG (FP)A 1963 s.5 LG (FP)A 1963 s.5
09.12.22	SALC	Training: Councillor & Clerk Levelling Up & Regeneration 13 th Oct 22	1890	£40.00	£0.00	LGA 1972 s.111
21.12.22	Play Inspection Company	ROSPA Annual Inspection St. Leonards Play Area and Gym to rear Victory Hall	1889	£200.00	£40.00	LG(MO)A 1976 s.19(3)
25.11.22	Cllr. Jilly Higgin Expenses	Planting-spring bulb supply via J.Parkes Wholesale	1888	£120.00	£0.00	LGA 1972 S.137
2.12.22	Natwest	Custody Safe Box	Bank Charge	£46.29	£0.00`	LG(R)A 1962 s 4

The Clerk noted a £46.29 charge from Natwest (Bank Charge) 2nd December 2022, for custody safe services up to the point of cancellation of the service.

- ii) **Bank reconciliation:** for the Council to receive and accept the December month end bank reconciliation.

The Clerk agreed to circulate a full report post meeting and presented the months bank reconciliation figures as follows;

Current Account	£100.00
Reserve Account	£122,406.90
Total Balance	£122,506.90
Unpresented Cheques	£2,294.77
Closing Balance	£120,212.13

Split as follows;	
Recreational Fund	£10,106.00
CIL Fund	£52,063.24
General Fund	£58,042.89

*The clerk noted that the invoice for the ROSPA inspections had been paid from the recreational fund.

The Clerk responded to Cllr Blake's query over the investment of funds from the December meeting to inform Councillors that this had been added to the agenda at the January Clerk Networking meeting for discussion. Clerk to provide an update in due course.

- iii) **2023/24 Council Tax Precept:** to accept the revised sum of £31,537 as the precept request for 2023/24 in order to show a 0% increase in the Band D Council Tax charge on the 2023/24 Council Tax Demand Notices (as advised by Shropshire Council 15th December 2022).

The Clerk reported correspondence from Shropshire Council Executive Director of Resources confirming that:

'Council tax taxbase figure approved by Council on 15th December 2002 for Woore Parish Council is 613.55 Band D equivalents. In order to show a 0% increase in the Band D Council Tax charge on the 2023/24 Council Tax Demand Notices, Woore Parish Council's precept requirement for 2023/24 would need to be £31,537 compared to £31,249 requested in 2022/23.'

The Clerk confirmed that the Council Tax Precept Requirement 2023/24 has therefore been submitted with the value of £31,537.

The Chairman noted correspondence to SC to request notice of expected CIL payment figures.

22151 Clerk's Report and Correspondence: to receive a summary of Reports and Correspondence for the period from 12th December 2022 to 3rd January 2023.

The clerk noted the following:

- Hedge A51 reported as in need of cutting as it is causing an obstruction to pedestrians. Reported to SC and on Fix My Street. Land owner responsible for hedge.
- Details of Platinum Jubilee Fund shared with the Victory Hall for consideration. Deadline 20th January.
- 2nd Briefing on Divisional Boundaries to take place 12th January at 6.30pm, Councillors are encouraged to attend. The Chair noted that he attended the first briefing and that the content was very useful. The boundary review will be in place by 2025 elections. The Chair plans to write to neighbouring Parishes to request that they consider working together for an improved position. Further updates to be requested from Cllr Aldcroft.
- ROSPA play ground and outdoor gym inspections received, yet to be reviewed and circulated. No red category (urgent) issues to report. Discussion took place regarding use of the outdoor gym and it was noted that residents could be polled to gauge their interest in the equipment.
- Open letter to Councillors from NALC Chairman Keith Stevens circulated 13th December 2022.
- Notice of casual vacancy and steps for option received 9th January 2023 following Dot Beeston's retirement. One other existing vacancy remains for co-option.
- Mobile Police Van dates circulated to all Councillors for 2023. Notices shared on Facebook to encourage resident attendance.

All other correspondence for the period stated above was circulated to Councillors prior to the meeting.

22152 Clerk Hours: to discuss clerks working hours

*This is to be held as an in-camera session and members of the public will be asked to leave the room.

Members of the public and the Clerk were requested to leave the meeting at this stage. No motions could therefore be passed in the Clerks absence.

The Clerk returned to the meeting following this session and the Chair ended the meeting.

The meeting closed at 10.05pm

DATE OF NEXT PARISH COUNCIL MEETING

13th February 2023, 7.30pm and 13th March 2023, 7.30pm.

Signed.....(Chair)

Dated 13th February 2023

Agenda Item	Motion	Cllr	For	Against	Abstain
22142 Prop: Davies, K Second: Daville, G	Approval of the Minutes: of the Meeting held on 12 th December 2022.	Goodman, R			X
		Daville, G	X		
		Carter, M	X		
		Cowey, M	X		
		Blake, M	X		
		Davies, K	X		