

LUDESDOWN PARISH COUNCIL**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON MONDAY 20 MAY 2018 AT THE VILLAGE HALL, LUDESDOWN AT 7.30 pm**

PRESENT:	Cllr Noel Clark	Chairman
	Cllr Stuart Barclay	
	Cllr Chris Mileson	
	Cllr Mrs Anne Moorhouse	
	Cllr Matt Newnes	
	Mrs Roxana Bammer	Clerk
	Mrs Daniela Baylis	Assistant Clerk
In attendance	Cllr Tony Rice	Gravesham Borough Council
	3 members of the public	

Item *Action point*

Minute number 2019/20/

1 ELECTION OF CHAIRMAN

1 It was proposed by Cllr Mileson, seconded by Cllr Mrs Moorhouse and agreed Cllr Clark be Chairman for the year.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

2 Cllr Clark signed his declaration of acceptance of office before the Proper Officer of the Council

3 ELECTION OF VICE-CHAIRMAN

3 It was proposed by Cllr Clark, seconded by Cllr Mileson and agreed Cllr Mrs Moorhouse be Vice-chairman for the year.

4 VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

4 Cllr Mrs Moorhouse signed her declaration of acceptance of office before the Proper Officer of the Council.

5 APOLOGIES

5 All parish councillors present.

6 DECLARATIONS OF INTEREST

6 None.

7 APPOINTMENT OF REPRESENTATIVES

7 a Environmental

Cllr Mileson
Cllr Clark

8 b Public Rights of Way

Cllr Clark.

9 c Recreation Ground

Cllr Barclay

10 d GBC Transport Panel

Cllr Mileson

11 e KALC Gravesham Area Committee

Cllr Mrs Moorhouse
Cllr Newnes

12 f NHS

Removed

8 MINUTES OF THE MEETING HELD ON 25 MARCH 2019

13 It was proposed by Cllr Clark, seconded by Cllr Mrs Moorhouse and agreed that the minutes of the meeting held on 25th March 2018 be signed as a true record.

9 MATTERS ARISING

14 a C/03/19/4a minute 2018/19/180 Neighbourhood Watch

Cllr Mrs Moorhouse said that there had been no neighbourhood watch stand at the May Fair.

SUSPENSION OF MEETING FOR BOROUGH COUNCILLOR'S REPORT

The Chairman suspended the meeting to allow Cllr Tony Rice to speak.

Cllr Rice had been re-elected as Borough Councillor. He was on the Shadow Cabinet for Commercial and the Finance and Audit Committee.

PCSO Rebecca Bruce stood in for PCSO Joanne Hartley and reported that Luddesdown was regarded as a low crime area. There had been 4 break in's of sheds reported. No anti-social behaviour had been reported. There had been a lot of fly tipping incidents. PSCO Jo was trying to organise a day of action for speed on Henley Street, Luddesdown Road, Leywood Road and Cuxton Road. The Quiet Lanes Initiative had been dropped as it had not brought speeds down. Changing speed limits was unpopular as it results in increased enforcement costs. Problem motorbikes and quad bikes had been reported in Henley Street and the recommendation was to call 999 when they were sighted.

The Chairman thanked Cllr Rice and reconvened the meeting.

10 PLANNING

a Applications

- 15 i **20190303:** Oakenden Farm, Oakenden Road, Luddesdown: Creation of an equestrian menage 40 metres x 25 metres with fencing, silica sand and rubber chip topping

No objection in principle but concerns were raised over possible lighting of the menage and its environmental impact, although none was specified in the planning application.

16 **b Decisions**

The decision as listed on Appendix A was received.

c Appeals and Other Matters

17 i **Green Belt Review**

It was reported that the Local Plan required the building of 8,000 houses by 2020. 2,000 of these would be in the Greenbelt as there were not enough brownfield sites. Cllr Rice was asked to find out the latest progress on the review.

12 FINANCE

18 **a Bank Mandates**

Mrs Stanier and Mrs Brammer needed to be taken off the mandate and Cllr Clark and Mrs Baylis added.

19 **b Bank Balances**

The bank balances as listed on Appendix B were noted.

20 **c Cheques Signed Since the Last Meeting**

The cheques signed since the last meeting as listed on appendix B were ratified.

21 **d Insurance renewal**

It was proposed by Cllr Mileson, seconded by Cllr Clark and agreed to accept the insurance quotation of £167.44 from Zurich Municipal. (cheque 100119).

e Subscriptions

It was proposed by Cllr Clark, seconded by Cllr Mileson and agreed to renew the following subscriptions:

- 22 i Kent Association of Local Councils £123.80 (cheque 100117)
23 ii Action with Communities in Rural Kent £52 (cheque 100118)

24 f **Accounts for Payment**

It was proposed by Cllr Mileson, seconded by Cllr Clark and agreed the accounts for payment (cheques 100113-100116, 100119) as listed in Appendix B be approved.

25 g **Replacement post for village sign**

It was proposed by Cllr Clark, seconded by Cllr Newnes and agreed to purchase a new post for the village sign at a cost of £150..

26 h **Warning CCTV in use signs**

It was proposed by Cllr Clark, seconded by Cllr Mileson and all agreed to purchase the signs at a cost of £50..

27 i **Accounts 2018/19**

It was proposed by Cllr Mileson, seconded by Cllr Mrs Moorhouse and agreed the accounts for the year to 31 March 2019 be adopted and signed by the Chairman and Responsible Financial Officer.

28 j **Internal Auditor's Report**

The internal auditor's report was received. It was noted there were no points of concern.

29 k **Audit Annual Return Governance Statement**

The governance questions were read and agreed by members. It was then proposed by Cllr Newnes, seconded by Cllr Mileson and agreed the statement for the year to 31 March 2019 be signed by the Chairman and Clerk.

30 l **Audit Annual Return Statement of Accounts**

It was proposed by Cllr Newnes, seconded by Cllr Mileson and agreed the annual statement of accounts for the year to 31 March 2019 be signed by the Chairman.

31 m **Certificate of Exemption**

It was proposed by Cllr Mileson, seconded by Cllr Newnes and agreed the Certificate of Exemption be signed by the Chairman and Clerk.

32 n **Chairman's Allowance**

The figure set in the budget in November 2018 was £60. After discussion, it was proposed by Cllr Mileson, seconded by Cllr Newnes and agreed the Chairman's allowance for the year be £120.

12 **GRANT APPLICATIONS**33 a **Luddesdown Rights of Way Group**

It was proposed by Cllr Mrs Moorhouse, seconded by Cllr Mileson and agreed a grant

of £75 be made to the Luddesdown Rights of Way Group. The grant made under S 19 of the Miscellaneous Provisions Act 1976 (cheque 100120).

34 **b Luddesdown PCC**

It was proposed by Cllr Clark, seconded by Cllr Mileson and agreed a grant of £70 be made to the Parochial Church Council. The grant made under S 137 of the LGA 1972 (cheque 100121).

35 **c Luddesdown PCC**

It was proposed by Cllr Mileson, seconded by Cllr Clark and agreed a grant of £1,400 be made to the Parochial Church Council for cutting the churchyard. The grant made under S 215 of the LGA 1972 (cheque 100122).

36 **d Luddesdown Village Hall**

It was proposed by Cllr Clark, seconded by Cllr Mrs Moorhouse and agreed a grant of £350 be made to Luddesdown Village Hall. The grant made under S 19 of the Miscellaneous Provisions Act 1976 (cheque 100123).

14 RECREATION GROUND

37 The football season had now finished. The nettles had been sprayed under the swings, presumably by Gravesham.

15 HIGHWAYS & TRANSPORT

38 **a Public Rights of Way**

Nothing to Report

39 **b GBC Transport Panel**

Nothing to report.

40 **c Lower Thames Crossing.**

It was agreed to resend the letter.

41 **d Flytipping**

There had been more flytipping on Leywood Road and Buckland Road.

42 **e Spring Clean**

Thanks were given to all those who had taken part.

e Other Highways Issues

43 **i Pothole Reporting**

There was a new pot hole reporting form on the KCC website.

16 GBC MEETING OF PARISH CHAIRMEN

44 The next meeting was scheduled for Wednesday. The new Code of Conduct had been received.

17 KALC GRAVESHAM AREA COMMITTEE

45 The last meeting had been on the 1st April. Community safety was being reviewed. The next meeting was scheduled for the 10th June 2019.

18 MEETINGS REPORTS

46 Cllr Clark had attended a Securing Landscapes Meeting. He raised the issue of fly tipping. The Old Chalk New Downs project had training courses for those interested in enforcement including the use of cameras. They have some funding for training courses.

19 CONSULTATION

47 No documents received.

20 CORRESPONDENCE

48 Campaign for Climate Change

A request from the Extinction Rebellion campaign for climate change to put a poster on the noticeboards regarding their upcoming demonstration in Gravesend was refused.

21 ANY OTHER BUSINESS

49 a Parish Council Email Addresses

The new email system had still not been sorted out. Cllr Clark was pushing this forward.

PUBLIC SESSION

A representative of the Luddesdown Society said that they wanted to raise money for a defibrillator and asked if the Parish Council knew of any grants. The Rotary Club were known to be giving grants and this information would be passed on.

The Chairman thanked councillors and the members of the public for attending and closed the meeting at 9.50 pm

Signed Chairman

On theday of..... 2018