

Minutes (Redacted)

The Minutes of the Meeting of Ampfield Parish Council, held online

Monday 11 January 2021, 7:00pm to 8:00pm

Present

Members of Ampfield Parish Council:

Chairman Bryan Nanson
 Vice Chairman Graham Roads
 Cllr Martin Hatley
 Cllr Julian Jones
 Cllr Chris Ling
 Cllr Kate McCallum
 Cllr Mujeeb Rahman
 Cllr David Stevens
 Cllr Julie Trotter

Others:

Clerk to the Council, Kate Orange

Apologies

3252. All members were present and no apologies were received.

Previous Minutes

3253. The Council agreed the Minutes of the Meeting of Monday 09 November 2020, and a copy was signed by the Chairman.

Matters arising from the Minutes

3254. Any matters arising from previous Minutes were handled under the relevant agenda item.

Declarations of Interest

3255. No Member declared any pecuniary or other interest in any business on the agenda for the Meeting.

Minutes of Planning Committee

3256. The Council received the Minutes of the Meeting of the Planning Committee of 19 October 2020, 16 November 2020, 30 November 2020.

Financial Matters

3257. *The Council received the bank reconciliations to the end November 2020 and end December 2020.*

RESOLVED

3258. *It was agreed that the following payments should be made:*

<i>Business Stream: water to pavilion/recreation ground</i>	<i>£26.69</i>
<i>Insurance: additional premium to cover new carpark etc.</i>	<i>£367.53</i>
<i>Employment costs, December</i>	<i>£748.54</i>
<i>HMRC</i>	<i>£6.59</i>
<i>Clerk: reimbursement of expenses incurred on behalf of Council</i>	<i>£104.72</i>
<i>Total (including VAT)</i>	<i>£1,254.07</i>

RESOLVED

3259. *It was noted that the following payments, arising from prior resolutions of the Council, had been paid between Meetings:*

<i>Highbridge Engineering: final payment, carpark construction</i>	<i>£50,762.64</i>
<i>TVBC: rates, pavilion</i>	<i>£344.88</i>
<i>Climbers Way Tree Care: tree maintenance, Chapel Wood</i>	<i>£420.00</i>
<i>Cartridge Save: printer ink</i>	<i>£71.38</i>
<i>Parish Online annual subscription</i>	<i>£42.00</i>
<i>Employment costs, November</i>	<i>£748.54</i>
<i>HMRC, November</i>	<i>£6.59</i>
<i>Ace Liftaway, stone bags, allotments</i>	<i>£192.00</i>
<i>Business Stream: water, recreation ground</i>	<i>£56.05</i>
<i>Cartridge Save: Dymo label tape</i>	<i>£37.65</i>
<i>Cllr Ling: refund for security bolts, recreation ground</i>	<i>£20.82</i>
<i>Cllr Roads: refund, maintenance supplies for Chapel Wood</i>	<i>£27.34</i>
<i>J N Landscapes: grounds maintenance, Morleys Green</i>	<i>£661.20</i>
<i>Direct debit: E.On, electricity, net cost</i>	<i>£32.50</i>
<i>Direct debit: Information Commissioner's Office annual registration fee</i>	<i>£35.00</i>
<i>Direct debit: Calor standing charge</i>	<i>£17.99</i>
<i>Direct debit: NEST pension November payment</i>	<i>£54.58</i>
<i>Direct debit: NEST pension December payment</i>	<i>£54.58</i>
<i>Total (including VAT)</i>	<i>£53,585.74</i>

RESOLVED

3260. *It was noted that the Council had received the following income:*

<i>Allotment annual hire, x 9</i>	<i>£540.00</i>
<i>s106 commuted funds for 2no bus shelters</i>	<i>£16,712.00</i>
<i>Bank interest</i>	<i>£34.36</i>
<i>TVBC grant: construction of carpark</i>	<i>£33,838.00</i>
<i>Burial fee</i>	<i>£305.00</i>
<i>ANBCC, rent</i>	<i>£400.00</i>
<i>TVBC grant for COVID-19 lockdown losses</i>	<i>£1,334.00</i>
<i>Total</i>	<i>£53,163.36</i>

RESOLVED

3261. *The Council received the report of expenditure against budget to the end of December 2020, as part of the Budget spreadsheet.*

RESOLVED

Budget For 2021-2022

3262. *The Council agreed the Budget for Year Ending 31 March 2022.*

RESOLVED

Precept for 2021-2022

3263. *It was proposed that the Precept for year ending 31 March 2022 should be £39,490.00.*

RESOLVED

Grounds Maintenance, Morleys Green

3264. *It was proposed to accept the quotation of £4778.40 (excluding VAT) from JN Landscapes Ltd for the year ending 31 March 2021.*

RESOLVED

Confidential Minutes

3265. *The Council passed a resolution in accordance with the Public Bodies (Admission to Meetings) Act to exclude the public and press for discussion regarding the following matters, where publicity might be prejudicial to the special nature of the business:*

a. Minute 3266: Clerk's salary review

RESOLVED

Clerk's Salary Review

3266. *CONFIDENTIAL*

Web Conferencing Software

3267. *It was agreed to subscribe to Zoom at "Pro" level, at the cost of £119.90 per year for an annual licence, or £11.99/month.*

RESOLVED

Licence for Ampfield and North Baddesley Cricket Club (ANBCC)

3268. *It was proposed to adopt the draft Licence between Ampfield Parish Council and Ampfield and North Baddesley Cricket Club (ANBCC) for ANBCC's use of the recreation ground and pavilion, for the initial annual rent of £2,000.00. The Licence would be passed to ANBCC for agreement, and subsequent signing by both parties.*

RESOLVED

Chapel Wood: safety work to trees

3269. Vice Chairman Graham Roads reported that three firms had been invited to tender for the work recommended in the latest safety inspection. One firm omitted to price one item of work and also were unable to complete the project until late March.

3270. *It was proposed to accept the quotation from Climbers Way Tree Care Ltd for safety work to trees in Chapel Wood, for the sum of £2,406.25, on the understanding that the work should be completed by the end of February 2021.*

RESOLVED

Chapel Wood: dipping platform

3271. Vice Chairman Graham Roads reported on the need for a new dipping platform in Chapel Wood. The existing platform had proved popular with the primary school, and families, to help children understand and connect with nature; but it had been destroyed in a storm.

The cost of a new platform was estimated at approximately £2,450 excluding VAT. A total of £2,214.00 s106 money was potentially available. In his capacity as Borough Councillor, Cllr Martin Hatley offered to fund the balance with a Councillor's Environmental Grant.

3272. *It was proposed to invited tenders for the construction of a new dipping platform in Chapel Wood, from the following companies: Aquascience, Shoredeck Marine and the Wild Deck Company.*

RESOLVED

Chapel Wood: working parties

3273. Vice Chairman Graham Roads noted that voluntary work in Chapel Wood had temporarily ceased due to lockdown. This would remain the case until specific advice was available, for example, from the Conservation Volunteers (advisory group).

Highways: bus shelters

3274. Cllr Chris Ling reported on the proposed bus shelters. £16,000 s106 money from the Morleys Green development was allocated "for the provision of two bus shelters within the parish of Ampfield adjacent to the A3090 road one near the Potters Heron Hotel and the other near the White Horse Public House". Two quotations had been obtained

3275. *It was proposed to appoint Externiture to provide two bus shelters in accordance with their quotation, for £10,512.80 excluding VAT.*

RESOLVED

Highways: SLR sign

3276. Cllr Chris Ling reported on the SLR sign:

- Purchased by Ampfield PC for £2,875 in April 2016 using £10,500 of s.106 money from the Morley's Green development for "the provision, installation and subsequent maintenance of a mobile speed limit reminder sign or signs to be provided on the A3090 road at Ampfield".
- Annual running costs: approximately £1,200.
- Used, under a licence from Hampshire County Council, on five sites along the A3090 at Ampfield and two each on Baddesley Road, Hook Road, Pound Lane and Jermyns Lane; generally one facing in each direction.
- Vehicle speed data is typically obtained for four fortnightly periods per year, and published on the Council's website (under "Parish Council", "Transport & Highways").
- The sign was stolen from the Pound Lane site during late November 2020. An insurance claim had been submitted which would be subject to a £250 excess.

3277. *It was proposed to purchase a speed indicator device (SID) with smiley/angry face display and data recording facility, including Bluetooth data interface, for the cost of £3,250 excluding VAT.*

RESOLVED

Borough Councillor's Report

3278. Borough Councillor Martin Hatley reported for Test Valley Borough Council:

- Cllr Hatley had taken up the post of Vice Chairman of Southern Area Planning Committee.
- The Southern Area Planning Committee had temporarily reverted to meeting online.
- The Borough Council would shortly be inviting applications for a further round of COVID-19 grants, intended to help offset some losses arising from the lockdown.
- Household waste collections went smoothly over the Christmas period; and more glass is being collected than usual.

Date of Next Meeting

3279. The next meeting of the Parish Council would be held on Monday 09 February 2021 at 7pm, online in accordance with current guidance from the National Association of Local Council and the Society of Local Council Clerks.

Chairman

Date