

BRANDON TOWN COUNCIL
Minutes of the Meeting of the Full Brandon Town Council
Held at 7.00 pm on Monday 3 September 2007
At the Forest School, Bury Road, Brandon.

Present: Cllr. Mrs S Jureko, Cllr. E Ashley, Cllr. K Butcher, Cllr. L Jacobs, Cllr. P McLoughlin, Cllr. P Ridgwell, Cllr. N Vant, Cllr. Mrs M Young, Cllr. G Hughes, Cllr. D Bimson, Cllr. A Simmons and Cllr. S Edwards.

Also present: Mrs C Mason (Town Clerk), PC Paul Crouch, PC Marie Moore, PCSO Suzanne Ashford and five members of the public.

The meeting commenced at 7.00 pm.

Resolution Record No. **BTC/41/03/Sept/07**

Proposed by Cllr. N Vant and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT DUE TO THE ABSENCE OF THE CHAIRMAN AND VICE CHAIRMAN, CLLR. MRS S JUREKO BE DULY ELECTED ACTING CHAIRMAN FOR THE MEETING.

1. APOLOGIES FOR ABSENCE and approval of reasons tendered [LGA 1972 s.85].
Cllr. Mrs C Silvester, Cllr. R Silvester.

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS (per Parish Councils code of conduct 2001/Local Government Act 2000).

None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Annual Cemetery Meeting of Thursday 2 August 2007 and of the Full Brandon Town Council Special Meeting of Monday 6 August 2007 (Public Items) [LGA 1972 Sch.12].

Resolution Record No. **BTC/42/03/Sept/07**

Proposed by Cllr. K Butcher and seconded by Cllr. G Hughes.

CARRIED: 7 for 5 abstentions.

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL ANNUAL CEMETERY MEETING OF THURSDAY 2 AUGUST 2007 ARE APPROVED.

Resolution Record No. **BTC/43/03/Sept/07**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

CARRIED: 8 for 4 abstentions.

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL SPECIAL MEETING OF MONDAY 6 AUGUST 2007 ARE APPROVED.

4. MATTERS ARISING for information exchange only

Of the Brandon Town Council Cemetery Meeting of Thursday 2 August 2007 and of the Full Brandon Town Council Special Meeting of Monday 6 August 2007 (Public Items) [LGA 1972 Sch.12].

A question was raised regarding the absence of the hanging baskets on Market Hill. In response, the Clerk said due to Health & Safety legislation, watering the baskets without a pump was unworkable.

5. PUBLIC FORUM – monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. BTC/44/03/Sept/07

Proposed by Cllr. G Hughes and seconded by Cllr. N Vant.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

6. TO RECEIVE A REPORT FROM RAF LAKENHEATH

No report was available.

7. TO RECEIVE A REPORT FROM THE POLICE

The Chairman welcomed PC Crouch to the meeting.

Safer Neighbourhood Team report: Crime figures for the Mildenhall / Newmarket / Brandon area have slightly decreased with 211 reported crimes for the period June to September. A passive drugs dog was again used on Market Hill. A test purchasing operation was carried out in licensed premises within Brandon. No underage persons were served. Adults purchasing alcohol for the under 18's is still an issue. Posters highlighting this problem (in four different languages) have been distributed throughout the Town. Burglary statistics for unoccupied dwellings has recently increased. An article to be placed in the Brandon Life drawing attention to this matter. Other issues discussed included the footpath at Coulson Lane, litter on Market Hill, lighting in Victoria Avenue, the lack of staff at Brandon Police Station, speeding and the vandalism of the wall at Thetford Road. A member of the public asked why the 'Kill Your Speed' signs did not have the 30mph speed restriction on them as in Bury St Edmunds. All points raised were noted by PC Crouch.

8. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

District Councillor S Edwards stated that the official opening of the Multi Use Games Area was scheduled for Saturday 8 September 2007.

The Chairman reconvened the meeting.

9. URGENT BUSINESS – any items the Chairman considers a matter of urgent business (pursuant to Section 100B (4) (16) LGA 1972).

a) Street naming and numbering – Erection of 13 residential dwellings Land between 169-177 London Road, Brandon.

Resolution Record No. **BTC/45/03/Sept/07**

Proposed by Cllr. S Edwards and seconded by Cllr. G Hughes.

CARRIED: 11 for 1 abstention.

THAT THIS COUNCIL APPROVES THE ALLOCATION OF POSTAL ADDRESSES AS PROPOSED BY FOREST HEATH DISTRICT COUNCIL.

b) Survey of Community Groups organised by Friends of Brandon Station: Contents were noted. Members to respond individually.

10. ACCOUNTS

10.1 Approval of payments : Public Items – August 2007 Discussion permitted upon.

Resolution Record No. **BTC/46/03/Sept/07**

Proposed by Cllr. D Bimson and seconded by Cllr. Mrs M Young.

CARRIED: Unanimous.

THAT PAYMENTS ON THE LIST SUBMITTED FOR AUGUST 2007 AND REPRODUCED HEREUNDER ARE APPROVED.

Date	Amount	Supplier	Net Total	VAT
Aug-07	6.00	J & D Green (Window Cleaners)	6.00	
Aug-07	132.94	FHDC (Trade Refuse)	113.14	19.80
Aug-07	108.72	Finevale Service Station	92.52	16.20
Aug-07	199.56	Powergen	190.06	9.50
Aug-07	119.54	Powergen	113.85	5.69
Aug-07	40.85	Powergen	38.90	1.95
Aug-07	80.56	Neat Ideas	68.56	12.00
Aug-07	3,046.78	S.C.C. (New S/L Rattlers Road)	2,593.00	453.78
Aug-07	8.85	Fengate Fastners	7.53	1.32
Aug-07	41.76	Thetford Garden Centre	35.54	6.22
Aug-07	2,086.15	Public Works Loan Board	2,086.15	
Aug-07	127.69	UK Fire Intl Ltd (Service of equipment)	108.67	19.02
Aug-07	12.50	Suffolk ACRE (AGM)	12.50	
Aug-07	181.11	Travis Perkins	154.12	26.99
Aug-07	47.00	SALC (Regional Conference)	40.00	7.00
TOTAL	6,240.01		5,660.54	579.47

10.2 Confidential Items – August 2007 (Staff Salaries/Local Gov. Pensions).

Resolution Record No. **BTC/47/03/Sept/07**

Proposed by Cllr. G Hughes and seconded by Cllr. S Edwards.

CARRIED: Unanimous.

THAT PAYMENTS ON THE LIST SUBMITTED FOR AUGUST 2007(CONFIDENTIAL ITEMS – STAFF SALARIES/LOCAL GOV. PENSIONS) AS CIRCULATED TO COUNCILLORS ARE APPROVED.

11. REQUEST FOR ADDITIONAL STREET LIGHTING

To agree to the installation of an additional street light at Park View, Brandon.

Resolution Record No. **BTC/48/03/Sept/07**

Proposed by Cllr. S Edwards and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT PRIOR TO A DECISION BEING MADE, BRANDON TOWN COUNCIL AGREES TO INVESTIGATE THE COST OF INSTALLING AN ARM AND BRACKET TO AN EXISTING COLUMN IN PARK VIEW, BRANDON.

12. ALLOTMENTS

To receive an update on the provision of allotments.

The planning application is to be resubmitted with the correct scale map. The archaeological dig is scheduled for 4 September 2007 at 9.30pm. Cllr. A Simmons to attend.

13. RESOLUTION from Cllr. N Vant. Resolution No 131:

‘That this Council allows the Town Clerk to submit a fortnightly information article to the Brandon Life’.

Resolution Record No. **BTC/49/03/Sept/07**

Proposed by Cllr. N Vant and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT THIS COUNCIL ALLOWS THE TOWN CLERK TO SUBMIT A FORTNIGHTLY ARTICLE TO THE BRANDON LIFE.

14. RESOLUTION from Cllr. A Simmons. Resolution No. 132:

‘That this Council elects a Full Town Council Planning Committee’.

Resolution Record No. **BTC/50/03/Sept/07**

Proposed by Cllr. A Simmons and seconded by Cllr. L Jacobs.

NOT CARRIED: 2 for 10 against.

THAT THIS COUNCIL ELECTS A FULL TOWN COUNCIL
PLANNING COMMITTEE.

15. LOCAL SAFETY SCHEME: B1107 THETFORD ROAD, BRANDON

To comment on proposed safety measures along the B1107 Thetford Road, Brandon.

Resolution Record No. **BTC/51/03/Sept/07**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

CARRIED: 6 for 5 against.

THAT BRANDON TOWN COUNCIL INVESTIGATES THE OPTION OF A PELICAN CROSSING RATHER THAN THE PROPOSED ZEBRA CROSSING.

16. THE ORCHARD – UPDATE

John Atkins to prepare a report for the November meeting. It is envisaged levelling and seeding the area will now be undertaken next Spring.

17. COULSON LANE FOOTPATH

To discuss a solution to the Coulson Lane footpath.

Resolution Record No. **BTC/52/03/Sept/07**

Proposed by Cllr. N Vant and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO THE OWNER OF GOLDEN FRIED CHICKEN REQUESTING THE FOOTPATH IS REINSTATED TO ITS FORMER STATE.

18. CLERKS MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

Resolution Record No. **BTC/53/03/Sept/07**

Proposed by Cllr. Mrs M Young and seconded by Cllr. K Butcher.

CARRIED: 10 for 1 against.

THAT THE NEW BENCH FOR THE THETFORD ROAD PLAY AREA IS POSITIONED NEAR TO THE CHILDREN’S PLAY EQUIPMENT AND NOT IN CLOSE PROXIMITY TO THE RESIDENTIAL BUNGALOWS.

19. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/54/03/Sept/07**

Proposed by Cllr. A Simmons and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning: QUOTES: LAND: STAFF: CONTRACTS

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Confidential Minutes
Minutes of the Full Brandon Town Council Meeting
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THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

20. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Special Meeting of Monday 6 August 2007 (Public Items) [LGA 1972 Sch.12].

Resolution Record No. **BTC/55/03/Sept/07**

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL SPECIAL MEETING OF MONDAY 6 AUGUST BE ACCEPTED AND SIGNED AS A TRUE RECORD.

21. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Special Meeting of Monday 6 August 2007 (Public Items) [LGA 1972 Sch.12].

None.

22. CONTAINER

To receive quotations for the provision of a forty foot container within the cemetery compound.

Resolution Record No. **BTC/56/03/Sept/07**

CARRIED:

THAT THIS COUNCIL APPROVES IN PRINCIPLE THE QUOTATION OF £XXXXXX PLUS VAT RECEIVED FROM CONTAINERMAN FOR A FORTY FOOT USED CONTAINER. CONFIRMATION OF PRECISE DIMENSIONS ARE TO BE OBTAINED.

Cllr. G Hughes asked that a further quotation be obtained for a twenty foot used container.

23. BRANDON TOWN COUNCIL'S MAJOR PROJECTS

23.1 Purchase of land for new cemetery: A meeting to be arranged shortly.

23.2 The Old School House refurbishment project: Tenders are ready to be sent out.

The meeting closed at 9.25 pm.