



FARNSFIELD PARISH COUNCIL

Approved Minutes of a meeting of the Parish Council held at 7.30pm on Tuesday, 26th April 2016 in the Lower Hall, Village Centre, New Hill, Farnsfield.

Cllr. Hamilton Opened the meeting at 7.35pm.

Present:

Cllrs. M. Hamilton (Chair), K. Clarke, R. Wright, R. Eyley, L. Selby, B. McDowall, R. Reeves, L. Healy, J. Weaver. R. Waterfield (Clerk)

District Cllr. F. Taylor (part of the meeting)

County Cllr. R. Jackson (part of the meeting)

Approximately 14 members of the public were also in attendance

16-1 : Apologies for absence

none

16-2 : Declarations of interest

None

Cllr. Hamilton suspended standing orders 7.34pm

16.3: Public open session

A member of the public Jenny Frost questioned Cllr. Taylor on refuse collection in the village. He explained that NSDC Refuse collection would only empty the contents of a wheelie bin and not any bags alongside it. These should be disposed of at a council tip.

Cllr. Healy questioned Cllr. Taylor on fly tipping in the village which he acknowledged was a problem everywhere in the district and that Farnsfield was better than some places

Cllr. Jackson reported that the play signs on Main street near to the entrance of Parfitt Drive had been approved for this financial year. He also commented that he was still following up on the possibility of a safety barrier at the end of the jitty next to the Old Gaol. He also reported that the 16k grant for allotments had been refused but Farnsfield was 6th in line on the reserve list.

Cllr. Hamilton asked Cllr. Jackson on behalf of Farnsfield Coop if double yellow lines could be extended outside the coop to allow lorries to turn around just prior to the car park on Tippings Lane.

Cllr. Selby brought up with Cllr. Jackson that speeding along Tippings lane has been brought to her attention. She asked if white slow signs on the road could be painted again.

Cllr. Hamilton reinstated Standing orders at 7.50pm

16.4: Cllr. Hamilton Proposed that the Allotment discussion should be brought forward on the agenda in order to allow stake holders to speak as a number of them could not stay until the end of the meeting. This motion was seconded by Cllr. Eyley

The motion was carried unanimously

16.5: To approve minutes 22nd March 2016

Cllr. Hamilton brought to attention amendment to minute 3 regarding who had invited PCSO Swinney to the Council Meeting.

Proposer: Cllr. McDowall

Seconder: Cllr. Reeves

Motion carried. Cllr. Weaver abstained.

16.6: Matters arising from minutes 22nd March 2016

Cllr. Hamilton reported that he has spoken to Rob Duffy regarding the Hov Watch Scheme. The Hov Watch Model could easily be adapted for Farnsfield in conjunction with the collection of email addresses for the Farnsfield Flyer which is already underway.

Cllr. Selby hasn't spoken to Swinney as yet but will do at the next Safer Neighbourhood meeting.

The Clerk has contacted June Stendall regarding the Speed Watch Scheme and is in discussions with her.

The Working party headings have been changed

Cllr. Eyley has completed the petition which was given to Cllr. Jackson to present at the NCC Meeting.

16.7: Accounts: Acceptance of March 2016 Accounts

Cllr. Eyley presented the accounts

Cllr. Healy commented on the cost of the electricity at pavilion. It is greater than Wilsons field

Cllr. McDowall questioned whether the cheque for the interpretation board from the Historical Society had been received.

Proposer: Cllr. Selby

Seconder: Cllr. McDowall

Motion carried unanimously

Action: Clerk will review electricity charges and confirm whether cheque had been received. Check on interpretation board cheque

16.8: Election of new Councillors

David Poole and Jane Stafford were co-opted to fill the two casual vacancies on the council. The vote was unanimous in both cases.

16.9: Allotments

Cllr. Healy presented three documents prepared by Farnsfield Allotment Association (FAA)

- Constitution of Farnsfield Allotment association
- Tenancy Agreement of the Farnsfield Allotment Association
- Agreement for delegated management of the allotments at Reynolds Field. Farnsfield (On file for reference)

She confirmed that no further sites had been suggested following the flyer in the Bramley and that funding for the allotments had been unsuccessful.

Cllr. Hamilton suspended standing orders at 8.16pm

Public discussion on the content and implication of the documents followed.

A number of the Councillors voiced their concern over insurance implications and the Council's potential liability. Cllr. Hamilton affirmed the need to clarify the Council's insurance responsibilities

Cllr. Weaver recommended that any contractual agreement should be reviewed by a solicitor prior to the Council's approval.

Cllr. Hamilton suggested that Councillors should review the documents prior to the strategic meeting on Tuesday 3rd May where it will be discussed at 7pm.

Action: Clerk to forward relevant supporting information from NALC to Councillors.
Councillors to review documents and supporting information prior to the meeting on Tuesday 3rd May.

Cllr. Hamilton reinstated Standing Orders at 8.35pm

Vote to site the allotments on Reynolds Field. Farnsfield.

Proposer: Cllr. Clarke

Seconder: Cllr. Wright

Motion carried unanimously

16.10 Application for funding from Farnstock

Cllr. Hamilton explained the concept of a 'Main Street Marquee' at the Farnstock Music Festival on July 16th. The organisers had asked for a donation of £652 to cover the cost of a marquee, generator and lighting plus signs and decoration. This would give a venue for all of the village groups and associations to present themselves and network with the community at no cost to themselves. All village groups will be welcome.

Proposer: Cllr. Clarke

Seconder: Cllr. Weaver

The motion was carried unanimously

At this point Cllr. Hamilton brought up a request from a member of Council staff the retirement of the NSDC dog and street bin refuse collector be acknowledged by the council. He has worked for NSDC for 38 years and retires on 13th May 2016. Cllr. Hamilton suggested a gift of approximately £30-40.

Proposer: Cllr. Selby

Seconder: Cllr. Clarke

The motion was carried unanimously

16.11 Finance Risk and Staff Working Party

16-11.1 FRS management report

Nothing to report

16-11.2 VAT

Cllr. Eyley brought to the Council's attention an issue with the VAT payments the Council has been making. It has come to light that although the Council has not been paying VAT on its lettings income it may be liable due to the fact that it applied for and received a VAT registration number in 1973.

Cllr. Hamilton suggested to Council that there were two options

1. Keep the status quo and assume that Council is not liable pay VAT on lettings
2. Contact HMRC and clarify the situation

Cllr. Hamilton recommended option 2.

Proposer: Cllr. Eyley

Seconder: Cllr. Clarke

Motion was carried unanimously

Action: Clerk to contact HMRC and clarify the situation

16.12 Facilities Working Party

16-12.1 Facilities management report

Minutes were circulated for file and presented by Cllr. Selby
(On file for reference)

Cllr. Selby presented a quote for the repair of playground equipment from Robert Marshall and Sons. Registered Playground Fitters for £1,129.92

Acceptance of this was proposed by Cllr. Eyley, Seconded by Cllr. Clarke. The motion was carried unanimously

Cllr. Selby also presented a quote from High Park/Rainworth Fencing for the material replacement cost of the benches on Lady Goodwin's Memorial £516.59 exc. VAT

Acceptance of this was proposed by Cllr. Weaver, seconded by Cllr. McDowall. The motion was carried unanimously

Cllr. Selby also reported that as one piece of play equipment had been removed due to disrepair from Hadleigh play park Council may want to replace it

Action: Cllr. Clarke will look into costings and report back to Council.

Cllr. McDowall presented his report on Village centre charges and proposed reform.
(on file for reference)

Discussion followed and a consensus was reached whereby the new charges would be implemented from 1st July 2016 excluding the dance school whose increase in fees would not be enforced until the following year 1st July 2017

Proposer: Cllr. Clarke

Seconder: Cllr. Weaver

Motion carried unanimously

Action: Cllr. McDowall will prepare and distribute a communication letter to all Village Centre users and inform the Bookings Clerk.

Cllr. Eyley presented information on a Defibrillator which he suggested could be bought by the Parish Council together with donated funds from the profits of My Beautiful Divorce and sited in the village. Suggested sites were the coop, charity shop and village centre.

Cllr. Hamilton suggested Peter Tether, on behalf of the First Responders, be invited to the next Council meeting to present this proposal to Council

Action: Cllr. Eyley to invite Peter Tether to next Council Meeting

16-12.2 Village Centre Maintenance
Adjourn to strategy meeting

16-13 Governance

16-13.1 Working Party Terms of Reference

Corrected since last meeting. Discussion regarding members of the working parties adjourned until after the strategy meeting

Cllr. Hamilton suspended standing orders at 9.23pm

16-13.2 Council strategic overview meeting

David Poole presented the plan for the Strategic meeting to be held on Tuesday 3rd May.

Action: Councillors to canvas the opinion of local residents as to what they would like to see done in the village over the next 12 months and bring ideas and suggestions to the meeting.

Cllr. Hamilton reinstated standing orders at 9.45 pm.

16-13.3 AGM, Annual Parish Meeting,

Cllr. Hamilton brought the dates of the two meetings to Councils attention

AGM: 7.30pm Tuesday 24th May. Lower Hall Village Centre. New Hill

Annual Parish Meeting: 7pm Tuesday 28th June. Library. New Hill

16.14 Projects

16-14.1 Wilsons Field Gate

Cllr. Eyley presented his recommendations for the gap in the hedge Leading from Wilsons Field onto Station Lane. He believes it to be dangerous and needs to be addressed as soon as possible. Discussion followed as to whether it was a public footpath or not and whether the gap could be filled by a fence and hedging.

Cllr. Hamilton suggested that subject to whether it is a public footpath, the gap should be filled in by a fence and hedging or a gate.

Proposer: Cllr. McDowall

Seconder: Cllr. Wright

Motion carried unanimously.

Action: Clerk to contact NSDC Footpaths confirm whether there is a footpath or not.

16-14.2 Traffic calming measures

Covered in public session

16.15 Safer Neighborhood Meeting

None to report

Neighborhood Plan report

Cllr. Healy reported that Globe Group are putting together a draft plan.

16.16 Planning Applications

Site Address:	8 Murdoch Close
Planning Application Ref:	16/00560/FUL
No Objections Proposer: Cllr. Reeves Seconder: Cllr. McDowall Motion Carried	
Site Address:	The Old Orchard Southwell Road
Planning Application Ref:	16/00558/FUL
No Objections Proposer: Cllr. Clarke Seconder: Cllr. Reeves Motion carried	
Site Address:	30 Parfitt Drive
Planning Application Ref:	16/00594/FUL
No Objections Proposer: Cllr. Selby Seconder: Cllr. Reeves Motion passed	
Site Address:	Sandcroft Mansfield Road
Planning Application Ref: No Objections Proposer: Cllr. Weaver Seconder: Cllr. Reeves Motion carried	16/00607/FUL

16.17 Planning Decisions

15/01275/FUL Burgess House. Main Street, Farnsfield
NG228EF Application permitted full planning permission

15/01276/LBC Burgess House. Main Street, Farnsfield
NG228EF Application permitted listed building consent

FUL 16/00305/FUL 115 Station Lane, Farnsfield. nG228lB
Application permitted. Full planning permission

Cllr. Hamilton closed the meeting at 9.45pm



FARNSFIELD PARISH COUNCIL

Approved minutes the Annual General Meeting of the Parish Council held at 7.30pm on Tuesday, 24th May 2016 in the Lower Hall, Village Centre, New Hill, Farnsfield.

Present: Cllrs. Wright, McDowall, Healy, Clarke, Selby, Eyley and Stafford. Clerk Waterfield, District Cllr. Jackson was in attendance for part of the meeting. 7 members of the public were also in attendance

Rachel Waterfield opened the meeting at 7.45pm

AGM

16-19 Apologies for absence:

Cllrs. Reeves, Weaver, Hamilton, Poole and District Cllr. Taylor

16-20 Election of Chair:

Cllr. Matt Hamilton

Proposer: Cllr. Clarke

Seconder: Cllr. McDowall

Motion carried unanimously

16-21 Election of Vice Chair:

Cllr. Karen Clarke

Proposer: Cllr. Wright

Seconder: Cllr. Selby

Motion carried unanimously

Cllr. Clarke took over as Chair of the meeting.

16-22 Appointment of working party members:

Finance, Risk and Staffing Working Party:

Cllrs. Hamilton, Reeves, Poole, Weaver and Eyley

Facilities Working Party:

Cllrs. Clarke, Selby, McDowall, Wright, Stafford,

Allotments:

Cllr. Healy

Proposer: Cllr. Selby

Seconder: Cllr. McDowall

Motion Carried Unanimously

16-23 Appointment of members to serve on outside bodies:

Neighbourhood plan: Cllrs. Healy and Selby
Safer neighbourhoods: Cllrs. Selby and Eyley
Farnsfield Charity: Cllrs, Stafford and Selby
PCC: Cllr. Clarke
Cricket Club: Cllr Hamilton
Tennis Club: Cllr. Healy
Bowls Club: Cllr. Wright

Proposer: Cllr. Selby
Seconder: Cllr. Eyley
Motion carried unanimously

16-24 Dates of council meetings:

Tuesdays 19th July, 6th September, 27th September, 25th October, 22nd November, 13th December, 2016

Tuesdays 24th January, 8th February, 28th March, 25th April, 23rd May, 27th June 2017.

AGM Tuesday 23rd May 2017

Annual Parish Meeting Tuesday 27th June 2017

Proposer: Cllr. McDowall
Seconder: Cllr. Healy
Motion carried unanimously

Council meeting proper:

16-25 Declarations of interest:

None

Standing Orders were suspended at 8pm.

16-26 Public open session:

Jenny Frost brought up registration at recycling centres with Cllr. Jackson. He reaffirmed that everybody must register their vehicle on the NCC website if they wish to use NCC refuse and recycling centres. Random checks will be made on number plates.

Cllr. Selby asked Cllr. Jackson whether he had spoken to Jo Horton regarding the slow signs on Tippings Lane. He said he would do so.

Action: Cllr. Jackson to speak to Jo Horton with regards to the slow signs on Tippings Lane

Stella Cusick asked whether the Council could write to the Ironing Shop asking them to request that customers do not park on the double yellow lines outside.

Action: Clerk will write to them

Standing orders reinstated at 8.10pm

16-27 To approve minutes 26th April 2016:

Proposer: Cllr. Wright
Seconder: Cllr. McDowall
Motion carried unanimously.

16-28 Matters arising from minutes 26th April 2016:

- June Stendall gave a presentation prior to the meeting on the Speed Watch Scheme
- The clerk has liaised with EON regarding the installation of Smart Meters at all council Sites
- Peter Tether will come to a Council Meeting when the Defibrillator has been purchased
- Cllr. Stafford confirmed with NSDC footpaths that there was a public right of way over Wilson's Field. A gate has been ordered to make the entrance safe

16-29 Accounts: Acceptance of April 2016 Accounts:

The Clerk presented April's Accounts.

Proposer: Cllr. Eyley

Seconder: Cllr. McDowall

Motion carried unanimously

The new accounting package Sage is still being set up. The Bank reconciliation and Bank Statement balanced. The Nominal ledger (work in progress) was discussed and will be reviewed at the next Council Meeting.

Standing orders suspended at 8.30pm

Stuart Dennis stated that he would have expected the presentation of accounts to be made available to the public. He went on to say that if the Council are voting to accept the accounts they should be made public. The clerk confirmed that the accounts are posted on the website following a Council Meeting

Standing orders were reinstated at 8.35pm

16-30 Correspondence:

Cllr. Clarke presented an invitation from the British Legion to attend their Village Fete on 6th August. Cllr. Healy volunteered.

Action: The Clerk will forward Cllr. Healy's details to the British Legion

The issue of how to respond to questions on Facebook was discussed. Concern was raised by the Clerk that some members of the public were posting questions on Facebook which the Clerk felt unable to answer without consultation with the Council. To avoid allegations that the Clerk did not respond to all questions in the same way it was suggested that all questions posted on Facebook be treated as correspondence and discussed at the Council Meeting prior to a response being issued.

Proposer: Cllr. Clarke

Seconder: Cllr. Eyley

Motion carried unanimously

Action: The Clerk will amend the Social Media Policy

Cllr. Healy proposed that all future correspondence received by Councillors should be presented for discussion at the Parish Council Meeting Lesley:

Proposer: Cllr. Healy

Seconder: Cllr. Selby

Motion carried unanimously

16-31 Finance Risk and Staff Working Party:

16-31.1 Renewal of Zurich Insurance

The Clerk presented the renewal schedule for the Zurich Insurance Policy. There were a number of issues regarding the asset register which needed clarifying. The insurance renewal date was the 1st of June. It was decided that the insurance should be renewed as is and a review of the assets be undertaken as soon as practicable and be reported back to the Council

Proposer: Cllr. Selby
Seconder: Cllr. Clarke
Motion carried unanimously

Action: Cllrs. Hamilton, McDowall and the Clerk to review the asset register

The Clerk reported that legal expenses would be incurred during this process. It was agreed that this was inevitable and had already been agreed at a previous Council Meeting when Cllr. O'Malley undertook to manage the asset register. Cllr. O'Malley has resigned.

It was agreed that the Clerk would inform the Councillors via email regarding any expenses incurred,

Proposer: Cllr. Eyley
Seconder: Cllr. Selby
Motion carried unanimously

16-31.2 Renewal of Clerks and Council Direct Magazine

It was decided not to renew the £12 annual subscription

16-31.3 Accounting Support

It was agreed that accounting support to the cost of £75 per month would be continued for 3 months and reviewed at the September PCM

Proposer: Cllr. McDowall
Seconder: Cllr. Eyley
Motion carried unanimously

16-31.4 Renewal of Fields in Trust Subscription:

It was agreed to renew the fields in Trust Subscription at £10 per annum

Proposer: Cllr. McDowall
Seconder: Cllr. Eyley
Motion carried unanimously

16-31.5 Newsletter: Cllr. Clarke presented the bill for the cost of producing the Farnsfield Flyer Newsletter which was £224. This cost was accepted.

Proposer: Cllr. Eyley
Seconder: Cllr. Selby
Motion carried unanimously

16-32 Facilities Working Party:

16-32.1 Facilities working Party Report:

Cllr. Selby presented the minutes from the April Facilities Working Party Meeting. Minutes are on File

16-32.2 Travellers on Hadleigh Park

The Clerk submitted a declaration of financial interest letter which she had presented to all the councillors prior to the eviction of the Travellers

It was agreed that a low level fence would be erected at Hadleigh Park to discourage the return of Travellers.

Proposer: Cllr. Eyley

Seconder: Cllr. Wright

Motion carried unanimously

The Clerk presented the quotes for the erection of the fence at Hadleigh Park. It was agreed to accept the Newark Home Services quote which was the best value quote at a cost of £2863 to the Council

Proposer: Cllr. McDowall

Seconder: Cllr. Selby

Motion carried unanimously

16-33 Governance:

16-33.1 Annual Report

Adjourned till next meeting

16-34 Projects:

16-34.1 Football

Deferred until next meeting

16.34.2 Defibrillator

Cllr. Eyley presented his report. It was agreed that the Defibrillator would be sited at the Village Centre

Proposer: Cllr. Selby

Seconder: Cllr. McDowall

Motion carried unanimously

16-35 Safer Neighbourhood Meeting:

Cllr. Selby presented the minutes of the last meeting. The minutes are on file. Next meeting is in July.

16-36 Neighbourhood Plan report:

Cllr. Healy reported that the Draft plan will be finalised at end of June. The Steering group will be compiling a letter to be signed by the Parish Council to be sent to Newark and Sherwood District Council regarding housing allocation. The Council will be required to sign this document.

Cllr. Healy asked the clerk to provide a report on the skate park, football and table tennis in the village.

Action: Clerk to compile a report for Cllr. Healy

16-37 Planning Applications

16-37.1

Proposal:	Householder application for first floor side extension and alterations to existing rear conservatory to form kitchen
Site Address:	Beauvale Broomfield Lane Farnsfield Nottinghamshire
Planning Application Ref:	16/00655/FUL
Target Date for Decision:	21 June 2016

No Objections

Proposer: Cllr. Selby
Seconder: Cllr. Healy
Motion carried unanimously

16-37.2

Proposal:	Householder application to remove existing flat roof and form new pitched roof over.
Site Address:	6 Dayncourt Walk Farnsfield Nottinghamshire NG22 8DP
Planning Application Ref:	16/00661/FUL
Target Date for Decision:	28 June 2016

No Objections

Proposer: Cllr. Eyley
Seconder: Cllr. McDowall
Motion carried unanimously

16-37.3

Proposal:	Householder application to remove existing front porch and rebuild to include extension to lounge, hall and porch
Site Address:	Long Cottage Mansfield Road Farnsfield NG22 8HG
Planning Application Ref:	16/00608/FUL
Target Date for Decision:	13 June 2016

No Objections

Proposer: Cllr. McDowall
Seconder: Cllr. Healy
Motion carried unanimously

16-37.4

Proposal:	Householder application for the construction of Two Storey Side and Rear Extensions
Site Address:	Maedene Far Back Lane Farnsfield NG22 8JX
Planning Application Ref:	16/00752/FUL
Target Date for Decision:	14 July 2016

Deferred until next meeting

Action: Clerk to request extension from NSDC.

16-37.5

Proposal:	Erection of 18 dwellings including associated infrastructure.
Site Address:	Land at Cockett Lane Farnsfield Nottinghamshire
Planning Application Ref:	16/00769/FULM
Target Date for Decision:	12 August 2016

Deferred until next meeting

Action: Clerk to request extension from NSDC.

16-38 Planning Decisions:

16-38.1 16/00451/FUL 27 Branston Avenue Farnsfield NG228EP

Application permitted full planning permission

16-38.2 16/00427/ADV Lockwelll Hill Roundabout

Application permitted advertisement consent

Meeting closed 9.55 pm



FARNSFIELD PARISH COUNCIL

Approved Minutes Meeting of Farnsfield Parish Council to be held at 7.30pm on Tuesday, 28th June 2016 in the Lower Hall, Village Centre, New Hill, Farnsfield.

Cllr Hamilton opened the meeting at 7.55pm

Present: Cllrs. Hamilton, Clarke, Eyley, Selby, Poole, Stafford, Healy, Wright, Rachel Waterfield, County Cllr. Jackson was in attendance for part of the meeting.

16-39: To approve minutes 24th May 2016

The minutes were approved unanimously.

Proposer: Cllr. Selby.

Seconder: Cllr. Wright.

16-40: Matters arising from minutes 24th May 2016

None.

Cllr. Hamilton moved forward agenda items 5.3 and 9.1

Standing Orders were suspended at 8pm.

16-41: (agenda item 5.3)

Emma Knight gave her presentation (on file) Cllr. Hamilton stated that Council would be happy to help raise the profile of her fundraising for her Drama Course at LAMDA on the Parish Council website and face book page.

16-42: (agenda item 9.1)

Tom Reddy gave his presentation and detailed quotes on the cost of fencing for the Allotments. (on file)

Standing Orders were reinstated at 8.25pm.

A Resolution was proposed that Council would pay up to a maximum of £12,000 for fencing the Allotments.

Proposer: Cllr. Wright.

Seconder: Cllr. Clarke.

The resolution was carried unanimously.

16-43: Accounts

16-43.1 Acceptance of April 2016 Accounts

Proposer: Cllr. Poole.

Seconder: Cllr. Selby.

The resolution was carried unanimously.

16-43.2 Acceptance June 2016 invoices to be paid.

Proposer: Cllr. Eyley

Seconder: Cllr. Clarke

The resolution was carried unanimously.

Standing Orders were suspended 8.30pm.

16-44. Public Open Session.

Cllr. Jackson's report:

Farnsfield is still on the reserve list for the Allotment Grant but as yet no projects have dropped out. He suggested applying again this financial year when the grant applications were invited. He will continue to follow this up.

He has had a meeting with Neil Lewis from NCC on site at the Old Gaol regarding a safety bar at the end of the Jitty onto Main Street. He said this 'may' happen.

The white lining on Tippings Lane will go ahead.

He had not received the minutes from The Highways Committee Meeting as to whether the traffic calming measures proposed by the Facilities Committee and Jo Horton had been accepted.

Action: Clerk to contact NCC to view the minutes of the meeting.

Jenny Frost complained that Sunnyside Jitty was a mess followings trimming. She also questioned whether there was going to be a car park sign on Mansfield Road Identifying Hadleigh Park hard standing as a public car park.

Action: Clerk to order a sign.

Chris Blockley brought up the fact that the uniformed groups could not afford a rise in the Village Centre hourly charge out rate to £3.50 an hour.

This was discussed, as was the need to keep the Village Centre Charges simple and on two rates only

Standing Orders were reinstated at 8.55pm.

16-45: A resolution was proposed that the hourly rate for all profit making groups booking the Village Centre would remain at £8.50 per hour but that all non-profit making groups would pay £2.00 per hour.

Proposer: Cllr. Eyley.

Seconder: Cllr. Poole.

The resolution was carried unanimously.

16-46: Correspondence:

16-46.1 Parking restrictions outside the church.

Cllr. Hamilton read out the letter from Geoff Illingworth, the Church Warden at St. Michaels and All Angels Church (on file).

Following discussion Council suggested the Church may wish to put a sign as well as the cones when a function such as a wedding or funeral was to take place. Double yellow lines were not viewed as a option.

16-46.2 Farnsfield St Michael School Council member to be represented at Council

Cllr Hamilton read out the email from Jo Munks (on file)

The suggestion that young people be represented on Council was discussed and it was agreed that In principle, this was a good idea.

Action: Clerk to initiate discussion with Farnsfield St. Michaels school council in September and with Chris Blockley and the uniformed groups.

16-47: Finance Risk and Staff Working Party:

16-47.1 Provisional allocation of 106 monies.

The Clerk presented a report on the CIL, 106 and SANGS payments Council would receive and be entitled to apply for following the St. Michael's View Housing Estate on Cockett Lane (on file).

Standing Orders were suspended at 9.10pm.

Stuart Dennis questioned why the latest CIL payment had been greater than the previous one. Cllr.

Hamilton responded that he did not know.

Standing Orders were reinstated at 9.12pm.

16-47.2 Engaging the services of Personnel Advice and Solutions Limited.

A resolution was proposed that Personnel Advice Solutions Ltd. Be engaged for the minimum 3 months required by the contract and then be reviewed at the September meeting.

Proposer: Cllr. Clarke.

Seconder: Cllr. Eyley.

The resolution was carried unanimously.

16-47.3 Engaging the services of Parish Council management support.

A resolution was proposed that Council management support for the Clerk for approximately 2 hours per week until the end of the financial year.

Proposer: Cllr. Eyley.

Seconder: Cllr. Selby.

The resolution was carried unanimously.

16-47.4 Continued use of Newark Home Services(Handyman).

A resolution was proposed that following the six month trial period Council would continue to use the handyman services of Richard Brown (Newark Home Services). For jobs in excess of £1000 quotes would be invited from alternative contractors where applicable.

Proposer: Cllr. Eyley.

Seconder: Cllr. Poole.

The resolution was carried unanimously.

16-47.5 Holiday cover for the lengthsman.

A resolution was proposed to engage holiday cover for the lengthsman when he is on annual leave for three weeks at in August.

Proposer: Cllr. Poole.

Seconder: Cllr. Clarke.

The resolution was carried unanimously.

16-48 Facilities Working Party:

16-48.1 Replacing the village centre carpet.

Deferred until the next meeting of the Facilities Committee.

16-48.2 Fire risk assessment.

Deferred until the next meeting of the Facilities Committee,

16-48.3 Village Centre hire charges for uniformed groups.

Already discussed.

16-48.4Plaque for the "Lock up."

A resolution was proposed to accept the wording for a plaque to be displayed on the "Old Gaol/Lock Up" as suggested by the Local Historical Society to be accepted (On file).

Proposer: Cllr. Eyley.

Seconder: Cllr. Wright.

The resolution was carried unanimously.

Action: Cllr. Wright to take this forward with the Historical Society.

16-49: Governance:

16-49.1 Acceptance of the Annual Return section 1.

A resolution was proposed that Council accept Part 1 of the Annual Return

Proposer: Cllr. Clarke

Seconder: Cllr. Selby.

The resolution was carried unanimously

16-49.2 Acceptance of the annual return section 2.

A resolution was proposed that Council accept Part 2 of the Annual Return.

Proposer: Cllr. Selby.

Seconder: Cllr. Poole.

The resolution was carried unanimously.

16-50: Projects:

16-50.1 Adoption of the 'Council Strategy' following the strategy workshops.

A resolution was proposed to accept the 'Council Strategic Plan' presented by Cllr. Poole at the Annual Parish Meeting (on file).

Proposer: Cllr. Clarke.

Seconder: Cllr. Selby.

The resolution was carried unanimously.

16-50.2 Traffic Calming.

Already discussed.

16-51: Safer Neighbourhood Meeting:

Nothing to report.

16-52: Neighbourhood Plan report:

Cllr. Healy reported that there was to be a meeting on Wednesday 29th June to look through the final draft proposals.

16-53: Planning Applications:

16-53.1

A resolution was proposed to object to

planning permission on the grounds suggested by Cllr. Healy (on File)

Proposal:	Erection of 18 dwellings including associated infrastructure.
Site Address:	Land at Cockett Lane Farnsfield Nottinghamshire
Planning Application Ref:	16/00769/FULM
Target Date for Decision:	12 August 2016

Proposer: Cllr. Healy.

Seconder: Cllr Clarke.

The resolution was carried unanimously.

16-53.2

Proposal:	Householder application for the construction of Two Storey Side and Rear Extensions
Site Address:	Maedene Far Back Lane Farnsfield NG22 8JX
Planning Application Ref:	16/00752/FUL
Target Date for Decision:	14 July 2016

No Objections

Proposer: Cllr. Poole.

Seconder: Cllr. Selby

The resolution was carried unanimo

16-53.3

Proposal:	Application to vary condition 2 of planning permission 13/01417/FUL to allow for dormer window and Velux roof lights as per the revised attached drawings, to provide natural light and ventilation.
Site Address:	Land To The Rear Of Millcote House Southwell Road Farnsfield Nottinghamshire
Planning Application Ref:	16/00838/FUL
Target Date for Decision:	19 July 2016

No Objections.

Proposer: Cllr. Eyley.

Seconder: Cllr. Poole.

The resolution was carried

16.53.4

Proposal:	Householder Application for Erection of Garage
Site Address:	Sandcroft Mansfield Road Farnsfield NG22 8HH
Planning Application Ref:	16/00957/FUL
Target Date for Decision:	22 August 2016

No Objections.

Proposer: Cllr. Poole.

Seconder; Cllr. Clarke.

The resolution was carried unanimously.

16-54: Planning Decisions:

16-54.1 16/00558/FUL THE OLD ORCHARD SOUTHWELL ROAD FARNSFIELD NOTTINGHAMSHIRE NG22 8EB APPLICATION PERMITTED FULL PLANNING PERMISSION.

16-54.2 16/00607/FUL SANDCROFT MANSFIELD ROAD FARNSFIELD NG22 8HH APPLICATION PERMITTED FULL PLANNING PERMISSION.

16-54.3 16/00560/FUL 8 MURDOCH CLOSE FARNSFIELD NOTTINGHAMSHIRE NG22 8FE
APPLICATION PERMITTED FULL PLANNING PERMISSION.

16-54.4 16/00608/FUL LONG COTTAGE MANSFIELD ROAD FARNSFIELD NG22 8HG
APPLICATION PERMITTED FULL PLANNING PERMISSION.

16-54.5 16/00655/FUL BEAUVILLE BROOMFIELD LANE FARNSFIELD NG22 8LQ
APPLICATION PERMITTED FULL PLANNING PERMISSION.

16-54.6 16/00998/TWCA GRANGE COTTAGE MAINSTREET FARNSFIELD
TO CROWN AND CLEAN 2 ASH TREES.

Meeting closed at 9.45pm.

FARNSFIELD PARISH COUNCIL

Approved minutes of a meeting of the Parish Council held at 7.30pm on Tuesday, 19th July 2016 in the Lower Hall, Village Centre, New Hill, Farnsfield.

Cllr. Hamilton opened the meeting at 7.30pm

Present: Cllrs. Hamilton, Wright, Healy, Clarke, Selby, Poole, Weaver, Eyley and Stafford. The Clerk, District Cllr. Taylor was in attendance for part of the meeting.
7 members of the public were also in attendance.

16-55 Apologies for absence

None received.

16-56 Declarations of interest

None received.

Cllr. Hamilton suspended Standing Orders at 7.31pm

16-57 Public open session (30 mins)

A member of the public asked whether the Council had affiliations to the British Legion as he wanted the profits from the British Legion BBQ to be published.

Cllr. Hamilton stated that Council do not but that he would ensure that the information was made public

Action: Cllr Hamilton to follow up with British Legion

Bob Ballingall identified that there have been no accounts posted on the Parish Council Website this financial year. In addition, there was no agenda available for this meeting.

Action: Clerk to investigate and rectify.

Sue Marshall asked when the allotment fencing would be erected.

Cllr. Healy explained that Marc Hazard had been awarded the contract and that he had ordered the materials. He was now on holiday and would start work on his return.

Cllr. Eyley addressed the issue of traffic calming on Main Street with Cllr. Taylor. He voiced his concern that Cllr. Jackson had not been forthcoming with information from the June Highways Committee Meeting and that Jo Horton from NCC had not responded to emails or followed up on what she had promised when she met with the Facilities Working Party in April 2016.

Cllr. Taylor confirmed that he would investigate and forward any information to Council.

Action: Cllr. Taylor to liaise with Jo Horton and Cllr. Jackson as to the planned traffic calming on Main Street.

Cllr. Taylor also suggested that Council should request the speed van from Sherwood Lodge.

Action: Clerk to request speed van from Sherwood Lodge.

Cllr. Hamilton reinstated standing orders 7.50pm

16-58 To approve minutes of 28th June 2016

Proposer: Cllr. Eyley

Seconder: Cllr. Clarke

Motion carried unanimously.

16-59 Matters arising from minutes 28th June 2016

Cllr. Jackson was not available to report on traffic calming.

The car park signs have been ordered.

Cllr. Wright presented the proposed layout and wording for a plaque on the Old Gaol/Lock Up. It was agreed that the History Society would source a sign and forward the costs to Council to approve.

Action: Cllr. Wright will liaise with the History Society.

16-60 Accounts: Acceptance of June 2016 Accounts

Proposer: Cllr. Selby

Seconder: Cllr. Weaver

Motion carried unanimously.

16-61 Acceptance of Bills for Payment for July 2016

Proposer: Cllr. Poole

Seconder: Cllr. Healy

Motion carried unanimously.

16-62 Finance Risk and Staff Management (FRSM) Committee

16-62.1A resolution was proposed that Council Working Parties should be reformed as functioning Committees in order to comply with legislation.

Proposer: Cllr. Clarke

Seconder: Cllr. Selby

Motion carried unanimously.

16-62.2 Membership and appointment of Chairman

A resolution was proposed that members include Cllrs. Weaver, Poole, Hamilton, Clarke, Reeves and Eyley(Chair).

Proposer: Cllr. Clarke

Seconder: Cllr. Wright

Motion carried unanimously.

16-62.3 Meetings

A resolution was proposed to accept the timetable of Full Council and Committee Meetings (on file).

Proposer: Cllr. Clarke

Seconder: Cllr. Stafford

Motion carried unanimously.

16-62.4 Report from FRSM Working Party

Nothing to report

16-62.5 Report of review of 2016/17 Budget

Cllr. Eyley presented the budget review (on file).

He identified a number of issues with the 2016/17 Budget:

- There had been a technical issue with the spread sheet which had resulted in £5,700 not being included in the expenditure total.
- £700 bank interest had been included as income. Councils are prohibited from including bank interest as part of their expected income when budgeting.
- The Budget results in a loss of £41,700 which will have to be covered by Council Reserves.

Cllr. Hamilton reported that the Precept had remained static for a number of years.

- Cllr. Eyley suggested that the £75,000 CIL money Council have received should be ring-fenced for specific projects and kept separate from council reserves. If this is the case Council may have to review the precept for the 2017/18 financial year in order to remain solvent.
- The FRSM Committee would need to carefully review any requests for money for the advancement of projects.

16-63 Facilities Management (FM) Committee

16.63.1A resolution was proposed that the Facilities Management Committee should become the Facilities and Planning Management Committee (FPM Committee).

Proposer: Cllr. Clarke

Seconder: Cllr. Eyley

Motion carried unanimously.

16-63.2 Membership and appointment of Chairman

A resolution was proposed that membership include Cllrs. Stafford, Wright, Eyley, McDowall, Clarke, Hamilton, Selby (Chair).

Proposer: Cllr Clarke

Seconder: Cllr. Eyley

Motion carried unanimously.

16-63.3 Acceptance of terms of reference of FPM Committee

A resolution was proposed to accept the terms of reference subject to amendment relating to the planning function of the Committee.

Proposer: Cllr. Clarke

Seconder: Cllr. Selby

Motion carried unanimously.

16-63.4 Meetings

Already agreed

16-64 Governance

A resolution was proposed to authorise service of the summons to a Full Council, Committee or Subcommittee Meeting by electronic means.

Proposer: Cllr. Eyley

Seconder: Cllr. Clarke

Motion carried unanimously.

16-65 Projects

16-65.1 Allotments

Cllr. Healy reported that the fencing had been ordered and grants for Community Allotments would be applied for.

Cllr Hamilton suspended Standing Orders at 8.50pm

Cllr. Taylor voiced his concern that CIL monies may be spent on projects ad hoc rather than being carefully planned for. He does not want to see it being spent on allotments and Christmas Lights. He believes a cost benefit analysis should be done to evaluate the numbers of people who would benefit from projects before monies are allocated. He questioned the funding of the allotments. He said that when the allotment project was agreed Council had been lead to believe that there would be funding available.

Cllr. Hamilton responded that the funding application had been turned down but that Cllr. Jackson had suggested that there was still a good chance that the application would be reconsidered in October.

Cllr. Healy also responded that all monies spent on allotments thus far had been allocated in the budget.

Cllr. Poole asserted that he did not believe NCC have supported FPC sufficiently. He does not believe Farnsfield has been on their 'agenda'.

Cllr. Taylor asked to be copied into any emails relating to the Grant Application to enable him to help expedite the process in his role as District Councillor.

Action: Cllr. Taylor to be copied into emails relating to Allotment Grant Application.

Cllr. Hamilton reinstated Standing Orders at 8.55pm

16-65.2 Feasibility study of a new Village Centre Facility

The working party will include Cllrs. Hamilton, Poole, Eyley and Stuart Dennis.

Action: The working party will report back to the next PCM.

16-65.3 Christmas Lights

The working party will include Cllrs. Eyley, Hamilton, Poole and Julia (from the coop)

Action: The working party will report back to the next PCM.

16-65.4 Website Update

It was agreed that the website was not functioning to an acceptable level.

The working Party will include Cllrs. Weaver, Wright and Eyley plus the Clerk.

Actions: Significant improvements are expected by September. The working party will report back to the next PCM.

16-65.5 Tree Maintenance

Cllr. Hamilton presented the report (on file).

This included a Forestry Commission approved Woodland Management Plan for Millennium Woods and an inspection of all the trees within the boundaries of the 4 maps provided by the Parish Council.

There has been an initial cost of £7,800 pounds but the felling of the trees in Millennium Woods should be self-funding.

Maintenance of the other trees will need to be included in next year's budget and will be an ongoing project.

The survey will be forwarded to 3 tree surgeons for quotes and work will be carried out over a period of time.

The working party will include Cllrs. Selby, Healy, Hamilton and Stafford.

Action: The working party will report back to the next PCM.

16-65.6 Update from FPC Strategic Plan

A resolution was proposed to accept Farnsfield Parish Council Strategic Plan.

Proposer: Cllr. Poole

Seconder: Cllr. Clarke

Motion carried unanimously.

Action: Clerk to make it public.

16-66Correspondence

16-66.1 NSCD Affordable Housing Report

Cllr. Hamilton suspended Standing Orders at 9.20pm

Cllr. Taylor stated that NSDC cannot demonstrate its required five-year land supply for new development. In some parts of the district housing is not being built resulting in planning permission being granted for new developments in areas such as Farnsfield.

Cllr. Hamilton reinstated Standing Orders at 9.25pm

Defer to next meeting.

16-66.2 Working Party for the young person's facility

A member of the public requested that a working party be formed.

The Working Party will include Cllrs. Eyley, Selby, Clarke Marc Hazard and Chris Blockley.

Action: The working party will report back to the next PCM.

16-67 Safer Neighbourhood Meeting

Cllr. Selby reported that there had been one burglary on Chapel Lane.

The Traffic Warden is coming to the village on a weekly basis

(report on file).

16-68 Neighbourhood Plan report

Cllr. Healy reported that the Plan was now with Globe Consultants. It should be available for public scrutiny

in the Autumn.

16-69 Planning Applications

A resolution was proposed to circulate the planning applications via email and email comments back to the Clerk

Proposer: Cllr. Eyley

Seconder: Cllr. Clarke

Motion carried unanimously.

16-70 Planning Decisions

None

Cllr Hamilton closed the meeting at 9.32pm



FARNSFIELD PARISH COUNCIL

Approved Minutes of a meeting of the Parish Council held at 7.30pm on Tuesday 6th of September 2016 in the Lower Hall, Village Centre, New Hill, Farnsfield.

Cllr Hamilton opened the meeting at 7.30pm

16-71 Present: Cllrs. Hamilton, Clarke, Selby, Eyley, Healy, McDowall, Reeves, Wright, Rachel Waterfield(Clerk)

8 members of the public were also in attendance.

16-72 Apologies for absence: Cllrs. Stafford, Poole, Weaver and County Councillor Jackson.

16-73 Declarations of interest:

none

16-74 Chairman's welcome:

Cllr. Hamilton welcomed the councillors and the public to the meeting. He reiterated the need for the public only to speak during the 30-minute public open session to enable the Council Meeting to proceed uninterrupted once standing orders had been reinstated.

Cllr. Hamilton suspended standing orders at:7.35pm

16-75 Public Open Session:

16-75.1 Defibrillator: Peter Tether reported that the defibrillator had arrived. It will be linked in to East Midlands Ambulance Service. The code to unlock the cabinet is triggered by a 999 call. The training sessions for volunteers will be 2 hours long and can be delivered during the day or evening.

16-75.2 Jenny Frost made a complaint about traffic parking outside Brambles Tea Shop. This issue was discussed. Council have requested double yellow lines but this has been refused by NCC. Speeding in Farnsfield is not a priority from NSDC point of view as there are very few reported accidents along Main Street.

16-75.3 Stuart Dennis presented his view of the feasibility study regarding relocating the Village Centre. He has arranged a meeting with Jenny Kirkwood from Rural Community Action on Monday 12th September to discuss the process. Cllr. McDowall will attend the meeting along with Bob Ballingall.

Cllr. Hamilton went on to explain that the Council is not only looking at the feasibility of relocating the Village Centre but at a number of different areas in which Council money could be spent in line with the Council's strategic plan.

It was agreed that the Clerk would book the Village Centre for 7.30pm on Tuesday 27th September when the

public would be invited to participate in consultation regarding the feasibility of relocating the Village centre.

Cllr. Hamilton reinstated standing orders at: 8.35pm

16-76 To approve minutes of 16th July 2016:

Proposed: Cllr. Clarke

Seconded: Cllr. Wright

Motion carried unanimously by all those present at the meeting of 16th July.

16-77 Matters arising from minutes of 16th July 2016:

Cllr. Hamilton reported that approximately £2,200 was raised at the British legion BBQ.

New website up and running

16-78 Accounts: Acceptance of July 2016 Accounts

Proposed: Cllr. Clarke

Seconded: Cllr. Reeves

Motion carried unanimously.

16-79 Acceptance of Bills for Payment for August/September 2016

Proposed: Cllr. McDowall

Seconded: Cllr. Healy

Motion carried unanimously.

16-80 Clerk's Report

16-80.1 New FPC Website: The clerk reported that the new FPC website was now up and running. It has been approved by Cllrs. Hamilton, Wright and Eyley. The web address is unchanged. The hosting of the website is free. The clerk is looking to engage the services of an IT intern from a local FE College or the Minster Sixth Form to assist with any IT issues the council may have in order to reduce administration costs to the Council.

16-80.2 Maintenance of the Village Clock: Mr. Rhodes is no longer able to maintain the Village clock housed on St Michael's Church free of charge. Geoff Illingworth the church warden has requested that the Council pay for its maintenance as it is a Village not a Church Clock. It was bought and installed with funding received by the Village as part of the 2000 Millennium celebrations. He has presented Council with an invoice for £120 plus VAT for the last service of the clock. The clock is serviced annually.

A resolution was proposed that this invoice be paid and a meeting with Geoff Illingworth be arranged to discuss further maintenance of the clock.

Proposed: Cllr. Clarke

Seconded: Cllr. Eyley

Motion carried unanimously.

Action: Clerk to arrange meeting with Geoff Illingworth.

16-80.3 Parking at Hadleigh Park: The parking signs for Main Street have arrived and will be put up as

soon as possible.

16-80.4 The Lock Up: The signs for the Lock up have been ordered. It is intended to invite the local press and Historical Society to attend when they are unveiled.

16-80.5 Defibrillator: The Defibrillator, its housing and the training equipment has now arrived. It will be installed as soon as possible. When installation is complete training will commence. A memorial plaque to Mrs Alice Sewell whose Family have funded the project together with proceeds from a Village Centre hosted play, will be unveiled when the Defibrillator is installed and fully functional. The local Press and involved parties will be invited to attend.

16-80.6 Church magazine: The Clerk will write a monthly article for the church magazine to help disseminate information to individuals who do not have access to the internet.

16-81 Finance Risk and Staff Management (FRSM) Committee:

Chairman's Report

Nothing to report
Next meeting 7.30pm Tuesday 13th September.

16-82 Facilities and Planning Management (FPM) Committee:

Chairman's Report

Nothing to report.
Next meeting 9.30am Tuesday 13th September.

16-83 Governance:

Cllr Hamilton proposed a resolution that the Clerk's working hours and contract should be discussed at the end of the meeting as a confidential item.

Proposed: Cllr. Hamilton
Seconded: Cllr. Wright
Motion carried unanimously.

16-84 Projects: reports from working parties:

16-84.1 Christmas Lights

Cllr Hamilton reported that the contact for the Christmas Lights was on holiday. A meeting is planned on her return. A letter has gone out to the shops on the Main Street asking for support. It is planned to decorate the tree opposite the Lion and the tree opposite the Plough. The Coop has agreed to a tree outside the premises which they will hopefully fund.

16-84.2 Allotments

An allotment update emailed by Tom Reddy is on file.
There are 24 allotments on the site all which have been rented and there is a waiting list of 3.
The community plot is allocated.
Marc Hazard will remove the goal posts from the site and they will replace the ones on the Acres.

16-84.3 Junior Football

There is a meeting on Thursday 8th September at 7.30pm in the Plough. All interested parties have been invited and whether to proceed with the junior team will be decided. As yet no parents have volunteered to manage the club without which input the club cannot proceed.

16-84.4 Young Persons Facility

Cllr. Eyley presented a report from the working party identifying the proposal and its implementation. Objective: to use a questionnaire and hold a meeting to solicit public opinion on the location and what any facility would consist of.

Outcomes of the above would be prioritised. A Proposal regarding funding of the project will be made. The proposal will be brought to Council and if agreed, the proposal will be implemented.

Actions: Working Party arrange the next meeting and appoint a chairman.

16-84.5 New Village center feasibility study

Covered in public session.

16-84.6 Tree Maintenance

Cllr. Healy presented a report which is on file.

There are approximately 6 trees in need of immediate attention. 6 weeks' notice must be given to NSDC prior to work commencing. Cllr. Healy has actioned this.

Action: Cllr. Healy to obtain 3 quotes from tree surgeons

It was agreed that Millennium Woods was a separate issue.

Action: Cllr. Hamilton to follow up on Millennium Woods.

16-85 Correspondence:

16-85.1 Rural Voice

A resolution was proposed to Join Rural Community Action at a cost of £50 per annum. This is a local organisation which can provide assistance to council in many ways including support with the feasibility study into the relocation of the Village Centre.

Proposed: Cllr. Clarke.

Seconded: Cllr. Selby.

The motion was carried unanimously.

Action: Clerk to apply for membership.

16-85.2 NottsALC AGM

The AGM is on Wed 16th November 7.30pm.

Any Councillors interested in attending will email the Clerk.

16-85.3 Bench Request

Di Rolfe enquired how to go about donating a bench to the village in memory of her parents.

Action: Cllr. Healy will follow this up with Di.

16-86 Safer Neighbourhood Meeting:

Nothing to report.

16-87 Neighbourhood Plan report:

Cllr Healy presented a Draft Plan and evidence base. (on file). This has also been submitted to NSDC. The next step will be Council presenting the plan to the public and initiating a vote as to whether to accept the plan or not.

Cllr Hamilton closed the meeting at 9.14pm

Next Meeting to be held at the Village Centre at 7.30 pm on Tuesday 25th October



FARNSFIELD PARISH COUNCIL

Approved Minutes of a meeting of the Parish Council held at 7.30pm on Tuesday, 25th October 2016 in the Lower Hall, Village Centre, New Hill, Farnsfield.

Present: Cllrs. Hamilton, Clark, Healy, Stafford, Poole, McDowall, Wright, Selby, District Cllr. Taylor, County Cllr. Jackson and Rachel Waterfield(Clerk)

Cllr Hamilton Opened the meeting at 7.30pm

16.88 Apologies for absence

Cllrs. Eyley, Reeves,

16.89 Declarations of interest

None

Standing orders suspended at 7.31

16.90 Public open session

A member of the public raised a concern that the ramp at the rear of the Village Centre was dangerous.

Action: Clerk will follow up with the handyman when he will secure the netting.

Standing orders reinstated at 7.32

16.91 To approve minutes' 6th Sept 2016

It was resolved to accept the minutes of 6th September 2016

16.92 Matters arising from minutes' 6th Sept 2016

Cllr. Wright reported that signs will be put on 'lock up' after roof has been repaired and repointing done.

Action: Clerk to follow up with Richard when the work will be done

16.93 In accordance with Section 1(2) of the Public Bodies Admissions to Meetings Act 1960 it is proposed that, due to the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of agenda items 18,19 and 20

It was resolved to make items 18,19,20 confidential

16.94 Accounts: Acceptance of September and October 2016 Accounts

It was resolved to accept the accounts for August and September 2016

16.95 Bills for payment September/October 2016

It was resolved to accept the bills for payment for September and October 2016

16.96 Clerk's Report

16.96.1 Village Centre roof report

Copy on file

Council have received two quotes for the work. It was resolved to accept Innovate quote

Action: Clerk to arrange for the work to be done.

16.97 Health and Safety report

Copy on file.

It was agreed that Cllr. Right and the Clerk would look at the recommendations.

Actions: Clerk to arrange a meeting when she returns from leave.

16.98 Budget planning working party

The need for a budget working party was discussed

Action: Working party meetings to be arranged by the clerk

16.99 Governance

Co-option of new Councillor: Person specification for the role.

Following the resignation of Cllr. Reeves and Cllr. Weaver it was agreed that Cllr. Poole would draft a person spec for potential councillors

Action: Cllr Poole to draft person Spec.

Cllr Hamilton suspended Standing orders at 8.15pm.

Cllr. Jackson reported that the supporting local communities grant application was available to reapply for.

Action: Cllr Healy will apply for the grant again.

He also reported that Via was now responsible for maintaining the roads in Farnsfield

Cllr Selby informed him the white lines on Tippings lane still had not been redone.

Action: Cllr. Jackson to follow this up with NCC.

Via doing roadworks now. Tesco bags grants available now

White lines still not done on Tippings lane.

The poor condition of the footpaths linking Farnsfield to Edingley and the White Post Farm was discussed. Cllr Jackson will report to NCC

Action: Cllr Jackson to report back to NCC.

Concern was raised that the traffic calming measures discussed with Jo Horton earlier in the year had not been actioned

Action: Cllr. Jackson will look back over the minutes and report back to council and bring it up at the next full Council meeting in November.

Cllr Hamilton reinstated standing orders at 8.31 pm

16.100 Finance Risk and Staff committee

16.100.1 FRS management report

Nothing to report

16.100.2 Acceptance of minutes of 11th October

It was resolved to accept the minutes (on file)

16.100.3 Computer accounting software report

(Report on file)

David Slight had prepared a review recommendation of the accounting package which the council use at present and made recommendations concerning the way forward when the Council de-registers from its VAT registered status.

It was resolved to upgrade the software package to the RBS software recommended by David slight to accommodate this.

16.101 Facilities and Planning Committee

16.101.1 F & P management report

Nothing to report

16.101.2 Acceptance of the minutes of 11th October 2016 (on file)

It was resolved to accept the minutes after the addition of Cllr. Wright's apologies

16.102 Review and consolidation of the strategic Plan for 2017/18 Financial year.

It was agreed to have a meeting of Council on Tuesday 22nd November at 6pm to discuss this.

16.103 Project Reports:

16.103.1 Xmas lights

Cllr Hamilton presented the quote for the Christmas lights. (On file).

It was resolved to accept quote for Christmas lights and pay for the fitting

Action. Cllr. Hamilton and Eyley to action lights and fill in application for lights to overhang public highway

16.103.2 Football

Cllr Wright regretfully reported that although all efforts had been made to establish a junior football team this year, due to lack of availability of parents willing to manage the team and coach availability (latterly) it would have to be shelved and reviewed next year

16.103.3 Tree maintenance

Council are still awaiting planning permission from NSDC to carry out work on the two trees within the conservation area. Cllr Healy will then action the tree works

16.103.4 Young Persons Facility

Consultation with young people is on-going.

16.103.5 Feasibility study of relocating the Village Centre

The minutes from the meetings of the Working party are on file.

The working party reported that it would be looking at two options

- Sell the VC and build a new one
- Build an additional pop up facility

A community survey will be done.

The 3 sites which are under consideration are Hadleigh Park, Wilson's Field and Lady Goodwin's Memorial Park

Geoff Illingworth reported to the clerk that there is an additional site to be considered.

Action: clerk to consult with Geoff

16.104 Correspondence

16.104.1 Speeding on Cockett Lane.

The report from NCC is on file. NCC will not be taking any action

16.104.2 Terminal 30mph sign on Mansfield Road

NCC will not be moving the terminal sign

Standing orders suspended at 9.30pm

16.104.3 Broadband in Farnsfield: request for information.

As Broadband is part of the village plan Council will write to NCC asking for further information on the subject

Standing orders reinstated at 9.35pm

16.105 Safer Neighbourhood Meeting

Cllr. Selby gave her report. Minutes to follow at next meeting

16.106 Neighbourhood Plan report

The Neighbourhood Plan has been sent to Matthew Tubbs for consideration. The final referendum will be in May.

Councillor Hamilton closed the meeting at 9.36pm



FARNSFIELD PARISH COUNCIL

Approved Minutes of a meeting of the Parish Council held at 7.30pm on Tuesday, 22nd. November 2016 in the Lower Hall, Village Centre, New Hill, Farnsfield.

Cllr Hamilton opened the meeting at: 7.30pm.

Present: Cllr's. Hamilton, Clarke, Healy, Poole, Wright, McDowall, Selby, Rachel Waterfield. (Clerk)

16.107 Apologies for absence.

Cllr. Stafford, Cllr Taylor and Cllr. Jackson.

16.108 Declarations of interest.

None.

Cllr. Hamilton suspended standing orders at: 7.31pm.

16.109 Public open session

Cllr. Selby had received a complaint from a member of the public about antisocial behaviour at the bus stop outside his house (Rose Cottage on main Street.) Young people are congregating at the bus stop on Friday and Saturday evenings to catch the last bus into Nottingham. This has led to noise, damage to his property and littering. The resident would like the bus stop to be relocated.

Council considered this and concluded that the bus stop was in an appropriate position. Moving of the bus stop was not within the parish council remit and if it was moved it would simply move the problem elsewhere. It was suggested that the resident continue to contact the police when issues arose and Cllr. Selby has reported the issue to the Safer Neighbourhood meeting where the community police officers have agreed to drive by the bus stop where possible at appropriate times to keep an eye on the situation. It was suggested that a notice in the bus stop discouraging antisocial behaviour may be helpful.

Action: Clerk to put a poster on the notice board in the Bus stop.

It was reported that there was still no salt in the spring lane salt bin.

Action: Clerk to contact Via and follow up on this.

Bruce Laughton will be standing for NCC councillor and if successful will replace Roger Jackson.

Cllr Hamilton reinstated standing orders at: 8.50pm.

16.110 To approve minutes of 25th October 2016.

Council resolved to approve minutes after an amendment to the spelling of Cllr Clarke's name.

16.111 Matters arising from minutes 25th October 2016.

Cllr Healy queried whether it was appropriate to reapply for the allotment grant and if so what to include. Council suggested that it was and to include requests for monies for the water supply to the allotments, electricity supply to the allotments, upgrading of the football pavilion, trees for the community garden, benches and a car parking area.

Action: Cllr. Hamilton agreed to price up the car parking. Cllr. Healy will apply for the grant.

16.112 Accounts: Acceptance of October 2016 Accounts

Council resolved to accept Octobers accounts.

16.113 Acceptance of November Bills for Payment.

Council resolved to accept November Bills for Payment.

16.114 In accordance with Section 1(2) of the Public Bodies Admissions to Meetings Act 1960 it is proposed that, due to the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of agenda items 17 and 18.

Council resolves to accept agenda items 17 and 18 as confidential.

16.115 Clerk's Report.

16.115.1Co-option of Councillors.

The clerk reported that there were now three vacancies for councillor after the resignation of Cllr. Eyley. There have been three applicants to date. Council will vote on who to Co-opt at the December Meeting.

16.115.2Naming of the road on the New development at Ash Farm.

Following consultation with the Parish Council the developers of the Ash Farm estate have decided to name the road housing the latest 18 houses 'Trail View' reflecting its location adjacent to the Southwell Trail.

16.116 Facilities Working Party.

16.116.1 Facilities management report.

Cllr. Selby gave the report in the form of the minutes of the last meeting. (On file).

It was agreed in the minutes that Council would retrospectively ratify the commencement of the Neighbourhood Plan Consultation at this meeting.

16..116.2 Acceptance of the minutes of 15th November 2016.

Council resolved to accept the minutes of meeting.

16.117 Project Reports:

16.117.1 Xmas lights.

The Christmas Lights have been bought and are at the Council Office. The installation of them has been arranged. This has had to be put on hold due to unforeseen circumstances:-It may not be possible to connect some or all of the Christmas Lights this year. NCC Highways Department have identified some potential hazards which Council are consulting with them on at present.

16.117.2 Tree maintenance.

Planning permission has been reapplied for the 2 trees in the conservation area. It may take up to 8 weeks for it to be granted.

Action: Cllr. Healy will consult with 3 tree surgeons for quotes

16.117.3 Young Persons Facility

Nothing to report

16.117.4 Feasibility study of relocating the Village Centre

Ongoing. Meeting tomorrow. Seeking clarification from NSDC as to 106 and CIL monies

16.118 Correspondence

16.118.1 Email from Steven Adams, NCC re. Broadband in Farnsfield
On file.

Action: Clerk to publish on the website.

16.118.2 Planning application by Veolia re. Grange Farm Site. Oxton

Smell impacts on Farnsfield. Disposal of waste product due to plastic in waste farmers cannot use waste for manure. Plan inefficient
Council resolved to object planning application.

16.118.3 response from NSDC Regarding Traffic Calming (on file)

Action Clerk to post on website.

16.118.4 Cllr. McDowall queried whether the Clerk had received an email from a local resident regarding speeding along Broomfield Lane from Hexgrave

Action: The Clerk will email Mr Strawson and request that he reminds his tenants of the speed limits on the roads approaching and leaving the Hall Complex.

16.119 Safer Neighbourhood Meeting Report

Cllr. Selby reported no minutes yet.

There has been a spate of burglaries in local villages. The targeted properties have been mainly bungalows.

It has been reported to council that a Silver Ford Focus with a 54 plate has been seen in the village been driven in a suspicious manner. If residents see this car they should report via 999 immediately.

16.120 Neighbourhood Plan report

The consultation process has started. All residences in the village have received a consultation questionnaire.

Big thankyou to Unwin Print for printing off at such short notice.

A resolution was proposed that Council start the consultation process on the neighbourhood plan. This resolution was accepted.

16.121 Planning Applications

16.121.1 Rose Beck. Quaker Lane 16/01858/FUL

Council resolved to support the planning application.

16.121.2 The Pebbles. Southwell Road 16/01883/FUL

Council resolved to support the planning application

16.122 Planning Decisions

16.122.1 16/01219/ADV

16.122.2 16.10316/01125/FUL

Cllr Hamilton closed the meeting at: 9.45pm



Approved minutes of a meeting of the Parish Council to be held at 7.30pm on Tuesday 13th December in the Lower Hall, Village Centre, New Hill, Farnsfield.

Cllr Hamilton opened the meeting at: 7.30pm

Present: Cllrs. Hamilton, Clarke, Healy, Stafford, Selby, Wright, McDowall, Rachel Waterfield. Clerk. members of the public were in attendance.

16.123 Apologies for absence: Cllr. Poole

16.124 Declarations of interest

None

16.125 Correspondence

16.125.1 Email from resident of Carding Close.

On File.

Action: Clerk to advise resident that since Carding Close is unadopted Highway NSDC are within their rights not to pay for any works. The Resident may challenge this with NSDC. This type of works are not under the remit of the Parish Council.

16.125.2 Email from resident regarding St. Michaels Bus Stop.

See **16.126**

16.125.3 Thankyou card from Mr. Ford

16.125.4 Freedom of information request

A freedom of information request has been made from a member of the public. (on file)

Action: Clerk will respond to this.

Cllr Hamilton Suspended Standing Orders at: 7.50pm

16.126 Public open session

Mr. Slater presented his case to Council as to why he believes the bus stop outside his house should be relocated. (on file)

Action: Cllr. Hamilton will find out whether the bus stop can be moved or an additional stop be located outside St. Michaels church.

Cllr. Hamilton reinstated Standing Orders at: 8.15pm.

16.127 To approve minutes of 22nd November 2016

Council resolved to accept the minutes of 22nd November 2016.

Council resolved to accept the confidential minutes of 22nd November 2016.

16.128 Matters arising from minutes of 22nd November 2016

None.

16.129 Accounts: Acceptance of November 2016 Accounts

Council resolved to accept the November 2016 Accounts.

16.130 Bills for Payment for December 2016

Council resolved to accept the Bills for Payment for December 2016.

16.131 Election of the new Councillors

Brendan Doherty was duly proposed and seconded
Council voted unanimously to accept Mr Doherty as Parish Councillor.

Simon Waterfield was duly proposed and seconded
Council voted unanimously to accept Mr Waterfield as Parish Councillor.

Paul Woods was duly proposed and seconded
Council voted unanimously to accept Mr Woods as Parish Councillor.

16.132 Clerk's Report

Nothing to report

16.133 Facilities Management (FM) Committee

16.133.1 Acceptance of the minutes of 6th December 2016

On file

Council resolved to accept the minutes of 6th December 2016.

16.134 Projects

16.134.1 Young person's facility report

The Clerk reported that a survey had been sent out to the young people of the village canvassing their opinion.

16.134.2 Feasibility study into the relocation of the Village Centre

Cllr. Hamilton suspended standing orders at 8.34pm.

Mr. woods reported that although work was ongoing it was being slowed down by the issues regarding the S106 and SANGS Payments. NSDC are not forthcoming with information on these payments.

Cllr. Hamilton reinstated standing orders at 8.36pm.

16.135 Safer Neighborhood Meeting

Nothing to report. Minutes from last meeting on file

16.136 Neighbourhood Plan report

Cllr. Healy informed Council that 20 responses had been received by the public so far. The closing date for consultation is 6th January 2017.

The group are hoping to have a referendum in the summer.

16.137 Planning Applications

16.137.1 16/02047/FUL Old Orchard. Southwell Road

Council resolved to support the planning application.

16.138 Planning Decisions

16/00769/FULM Previous Ref: PP-05046009

Full planning permission granted for erection of 18 dwellings on the land at Cockett Lane, Farnsfield

16/01678/FUL previous Ref: PP-05547511

Full planning permission granted for single story extension to the rear.

Cllr. Hamilton Closed the Meeting at: 8.44pm



FARNSFIELD PARISH COUNCIL

Approved Minutes of a meeting of the Parish Council held at 7.30pm on Tuesday 24th January in the Lower Hall, Village Centre, New Hill, Farnsfield.

Cllr. Hamilton opened meeting at 7.31 pm.

Present: Cllrs. Hamilton(Chair), Clarke (Vice Chair), Selby, Healy, Stafford, Woods, Doherty, Waterfield and Wright, Rachel Waterfield (Clerk) District Cllr. Jackson was present for part of the meeting as was District Cllr. Bruce Laughton.

15 members of the public were in attendance

17.139 Apologies for absence:

Cllrs. Poole and McDowall.

17.140 Declarations of interest:

Cllr. Waterfield declared that he had an interest in item **12.4.17.129** The travellers at Hadleigh Park in that he is a director of Nelson's Solicitors who have been instructed regarding the eviction of the Travellers.

Cllr. Hamilton suspended standing orders at 7.32pm.

17.141 Public open session:

Peter Anderson, a resident of Sunnyside, Farnsfield made a complaint regarding local dog walkers leaving their dog's poo uncollected on Sunnyside.

Cllr. Hamilton told the meeting that Farnsfield does have a dog warden to address such issues

ACTION: Clerk to arrange a meeting with the Dog Warden and Mr. Anderson. Clerk also to arrange for some signs to be put up on Sunnyside and a dog waste bin be sited there.

Jenny Frost and four other members of the public voiced their objections to the relocation of the Bus Stop on the corner of Main Street and Longlands Lane. Accessibility, safety, congestion and lack of pavements were all cited as reasons not to relocate the Bus Stop to the Main Street or Mansfield Road.

Two letters of objection to the resiting of the Bus Stop had also been received by Council prior to the meeting. Cllr. Laughton reported that he had discussed the issue with Mr. Slater, who is requesting the relocation of the Bus Stop and Elliott Mizen from NCC. If safety was an issue he would not recommend resiting the Bus Stop and would speak to Mr. Slater again.

The view of FPC was that resiting of the Bus Stop was not in the best interest of the village so would not be writing to Elliott Mizen to formally request that the Bus Stop be Removed. The reasons for this were congestion on the Main Street, lack of pavement on Mansfield Road plus accessibility for elderly, young and disabled users. Cllr. Hamilton reiterated that if Mr. Slater wishes to discuss this further with Council, that is his right.

Stuart Dennis questioned why the wages bill in November was double that in October. Cllr. Hamilton responded that this was a confidential matter as it related to a Council Employee who was protected by Employment Law. He reassured Mr. Dennis that Council had considered this matter with Solicitors and as a confidential item in the October Parish Council Meeting.

Council questioned Cllr. Laughton on the planning application 16/01575/OUTM for 20 houses on Mansfield Road. Cllr. Laughton and Cllr. Jackson both stated that they believed that planning would be approved by NSDC at the Planning Committee meeting on 7th February at 4pm at Kelham Hall. They advised Council to continue to object to the proposal, in particular on the grounds of drainage and sewage.

Council went on to question the District Councillors as to whether Severn Trent would be reviewing the

Sewage and Drainage issues in Farnsfield in 2017 as previously stated. Cllr. Laughton suggested inviting Severn Trent Drainage officer to a Parish Council Meeting to discuss this matter further.

Action: Clerk to invite Tim Sawyer to the next PCM.

A member of the public reported that traffic was parking close to the junction of New Hill and Station Lane making the junction dangerous.

Action: Cllr. Laughton will discuss this with NCC

It was also reported that motorists were driving the wrong way down the one-way system on Chapel Lane.

Action: Clerk to report to NCC that the bulb on the one-way sign adjacent to the Bowles Club was not working.

Cllr. Selby questioned Cllr. Jackson as to the progress on the road marking on Tippings Lane. Cllr. Jackson said that he would follow this up but he believed it would be a job undertaken in the spring of 2017.

17.142 Council response to the NSDC Review of Local Development Framework meeting:

Council agreed that Cllr. Woods would draft a robust response to the framework. It also agreed that exact figures would be required from NSDC

Action: Cllr. Woods to draft the response and request accurate figures from NSDC.

Cllr. Hamilton suspended standing orders at 8.16pm

Cllrs. Laughton and Jackson advised Council to submit objections to the NSDC Local Development Plan. They suggested reviewing Southwell's Neighbourhood Plan as part of this process. 24th February is the deadline for this process

Action: Cllrs. Woods, Doherty and Waterfield to form a working party to draft a response. Cllr. Woods will lead the working party.

Cllr. Hamilton reinstated standing orders at 8.20pm.

17.143 Council resolution whether to support the application for relocation of the Bus Stop outside Rose Cottage, Main Street and Longlands Lane junction:

This item was adjourned until a later date.

17.144 To approve minutes of 16th December 2016:

Council resolved unanimously to approve the minutes of December 2016.

17.145 Matters arising from minutes of 16th December 2016:

None

17.146 Accounts: Acceptance of December 2016 Accounts:

Council resolved unanimously to accept December 2016 Accounts.

17.147 Acceptance of bills for Payment for January 2017:

Council resolved unanimously to accept January 2017 bills for payment

17.148 Acceptance of the 2017/18 budget and precept request:

Council resolved unanimously to accept the 2017/18 budget (on File)

Council resolved unanimously to accept the precept request of £66,000.00

Action: Clerk to submit precept request to NSDC

Cllr. Hamilton suspended standing orders at 8.55pm.

Cllr. Jackson reported that the Oxton Composting Site planning application has been approved.

He also agreed to contribute a sum of money to the height restriction to be installed at Hadleigh Park Car Park.

Action: Clerk to liaise with Cllr. Jackson re. monies for the height restrictor.

Cllr Hamilton reinstated standing orders at 9pm.

17.149 Correspondence:

11.1. Response from Hexgrave Hall regarding speeding traffic
On file.

11.2. Support offered to the Community Responders Scheme: Council to consider whether to backdate to include 2015 and 2016.

Council agreed to honour the resolution made in 2016.

Action: Clerk to review the minutes and action the resolution.

11.3. Council to consider the request from Mr. Illingworth to contribute to the cost of the maintenance of the Church Yard.

Council agreed to contribute £500 (the same amount as in 2016) and ask Mr. Illingworth to submit the new groundwork quote for Councils consideration when he has it.

17.150 Clerk's Report:

On file

150.1. Future of the Finance Risk and Staffing Committee.

150.2 Response to the Freedom of information request.

150.3 Health and Safety at the Village Centre.

150.4 Travellers on Hadleigh Park Car Park.

150.5 Overtime hours worked.

150.6 Legal representation for planning applications.

The issue of whether to employ a barrister to prepare an objection document to the application for 20 houses on Mansfield Road 16/01575/OUTM was discussed

Council resolved unanimously to accept this proposal at an agreed fixed fee of £2,000.

Action: Cllr. Waterfield will instruct the Barrister.

Cllr. Woods will draft a document outlining the Councils rationale for this decision. The Clerk will post this on the website.

17.151 Acceptance of the Facilities and Planning Committee minutes of 10th January 2017:

Council members present at the meeting resolved unanimously to accept the minutes of January 2017.

17.152 Projects:

152.1 Tree Management. Review the quotes from WRS tree Services Ltd., Maple beck Tree Care and Ben Saxton Tree Surgery and award the contract:

Action: Cllr. Doherty will review the quotes and report back to Council with his recommendations

152.2 Council to consider updating the Farnsfield Parish Council Strategy.

....Adjourned

152.3 Council to consider CIL/106 and SANGS Expenditure, Policy and Protocol.

.... Adjourned

152.4 Feasibility study into the relocation of the Village Centre Report.

.... Adjourned

17.153 Safer Neighborhood Meeting:

.... Adjourned

17.154 Neighborhood Plan report:

Council to consider the feasibility of adopting the NP prior to May 2017 in time for the NSDC Review.

Cllr. Healy reported that the Neighborhood Plan steering group were consulting with Globe Consultants as to whether the adoption of the Plan could be brought forward.

Cllr. Hamilton closed the meeting at 9.50pm.



FARNSFIELD PARISH COUNCIL

Approved Minutes of a meeting of the Parish Council held at 7.30pm on Tuesday, 28th February 2017 in the Lower Hall, Village Centre, New Hill, Farnsfield.

Cllr. Hamilton opened the meeting at 7.30pm

Present: Cllrs. Hamilton (Chair), Clarke, Selby, McDowall, Wright, Stafford, Woods and Poole. District Cllrs. Roger Blaney and Frank Reynolds plus County Cllrs. Bruce Laughton and Roger Jackson were also in attendance as were five members of the public.

17.155 Apologies for absence:

Cllrs Healy, Waterfield, Stafford, Doherty

17.156 Declarations of interest:

None

Cllr. Hamilton suspended standing orders at 7.31pm

17.157 Public open session:

Member of the public Debbie Kenyon requested a seating bar at the bus stops next to the Plough and opposite the Newsagents on Main Street.

Action: The clerk will contact Elliot Mizzen and action this.

Cllr. Hamilton Thanked Cllr. Jackson for the £300 grant towards the cost of the height restriction barrier at Hadleigh Park Car Park.

Cllr. Hamilton reinstated Standing orders at 7.34pm

17.158 Council's response to the appeal raised against NSDC Planning Committee refusal of planning application 16/01575/OUTM:

NSDC Cllr. Roger Blaney spoke eloquently and very supportively at the meeting. It appears that NSDC is going to get fully involved in the appeal process as they see this as a key battle for their own future planning policy and processes. NSDC have produced a briefing document which was submitted to the government Minister for Housing who visited the site last week. This document is on file. NSDC is trying to reverse the Applicant's request for it to be a Written Representation Appeal in favor of a Public Inquiry.

The decision was taken last night for a small working party to look at the Appeal and formulate Council's submission. The District have offered Council access to their Planning Officer, Laura Gardener to assist in this process.

Action: Cllr. Woods to chair the working party and contact Laura Gardener.

Cllr. Woods questioned whether there had been a recent housing needs assessment for Farnsfield in respect of affordable housing. Cllr. Laughton reported that the last one was undertaken in 2008. He will advise council of the process required for another assessment if requested by Council.

Cllr. Hamilton thanked Cllr. Blaney for his contribution to the meeting.

Cllr. Jackson reported that the footpath improvements requested along Mansfield Road leading to the White Post Farm had been approved but would be in the 2018/19 Budget.

Cllr. Hamilton thanked Cllr. Jackson for all the support he has offered Council. Cllr. Jackson steps down and is replaced by Cllr. Laughton.

Council resolved to move item 11 to item 5.

17.159 Review of Council's response to future Major Planning Applications:

Cllr. Woods presented a document to Council. (on File). It was agreed that Cllr. Hamilton would ask Cllrs. Doherty, Waterfield and Healy to join himself and Cllr. Woods on the working party.

17.160 To approve minutes 24th January 2017:

All Councillors present at the meeting resolved unanimously to approve minutes.

17.161 Matters arising from minutes of 24th January 2017:

none

17.162 Accounts: Acceptance of January 2017 Accounts:

Council resolved unanimously to accept the accounts for January 2017

17.163 Acceptance of bills For Payment for February 2017:

Council resolved unanimously to accept the Bills for Payment

17.164 Review of the proposed Parish Council Strategy Document:

Council agreed on a date for a strategy meeting on Tuesday 21st March at 7pm. Cllr. Woods will chair the meeting.

17.165 Review of the proposed CIL and 106 Policy and Procedure Document:

Cllr. Woods presented the proposed policy. (on file)

Council resolved unanimously to adopt the policy.

Action: Clerk to publish the document.

17.166 Clerk's Report:

17.166.1 Appointment of an internal auditor for 2016/17

An internal Auditor has been appointed for 2016/17 subject to FRSM Committee approval.

17.166.2 New RBS Software to be installed in June 2017

The new RBS Accounting software will be installed in June 2017

17.167 Facilities and Planning Management Committee:

17.167.1 Acceptance of the minutes of Tuesday 7th February

Minutes on file.

All Council members present at the meeting resolved unanimously to accept the minutes.

17.168 Projects:

168.1 Quotes for tree works.

Adjourned.

17.169 Correspondence:

Grant aid application from Citizens Advice

Council did not feel it appropriate to donate to the CAB in Ollerton.

17.170 Safer Neighborhood Meeting:

The minutes are on file.

17.171 Election of Councillors on to the Finance Risk and Staffing Management Committee.

It was agreed that Cllrs. Healy, Selby, Waterfield, Poole, Woods, Clarke and Hamilton would form the committee.

The meetings will be held on the second Wednesday of the month from 8-9pm.

17.172 Neighborhood Plan Report:

The submission Neighborhood Plan has been published. Cllr. Woods questioned whether alterations could be made to the Plan at this stage

Action: Clerk will consult with Matthew Tubbs.

Cllr. Hamilton closed the meeting at 9.34pm.



FARNSFIELD PARISH COUNCIL

Approved minutes of a meeting of the Parish Council held at 7.30pm on Tuesday 28th March 2017 in the Lower Hall, Village Centre, New Hill, Farnsfield.

Present: Cllrs. Hamilton(chair), Clarke (vice chair), Selby, Healy, Waterfield, McDowall, Wright, Woods, District Cllr. Frank Taylor and Rachel Waterfield(clerk)
4 Members of the public were also in attendance

Cllr. Hamilton opened the meeting at: 7.30pm

17.173 Apologies for absence.

Cllrs. Stafford, Poole and Doherty

17.174 Declarations of interest.

none

Cllr. Hamilton suspended standing orders at: 7.31pm

17.175 Public open session

17.175.1 Presentation by Thomas Walker representative of Severn Trent Water of their review of the drainage and sewage systems in Farnsfield.

Tom reported that flow surveys have been undertaken on Mansfield Road and the gulley's have been identified as one problem. It is planned to repair these in April 2017.

Further analysis of the sewer flooding reported incidents in Farnsfield has been undertaken with a view to address the issues causing this. Severn Trent operate a cost benefit approach to remedial works and Tom reiterated that he could not guarantee that any works would be undertaken but any decision should be taken by September 2017. He will forward the Clerk an overview of the research that has been undertaken to date.

Cllr Hamilton asked whether flooding could be reported retrospectively: Tom explained that Severn Trent keep a confidential database of sewer flooding and run off flooding. Any reports are investigated and contribute to the cost benefit analysis regarding remedial works actioned. Increased numbers of residents reporting incidences increases the chance of remedial works being undertaken.

Action: Clerk to request a written report from Tom. She will publicise his contact details and the impact on Severn Trent's cost benefit analysis of residents reporting retrospective flooding. She will also advise residents of remedial works Severn Trent can deliver to individual properties.

17.175.2 Peter Davis, community Speedwatch coordinator.

Peter presented an overview of how the Speedwatch initiative would operate in Farnsfield. It would involve the use of a police car from Ollerton Police Station, a hand-held radar, 3 local volunteers and a police vetted co-ordinator. Each session is approximately 1 hour long and the volunteers measure the speed of passing traffic. The volunteers do not have the power of issuing fines but can report back to the traffic police incidents and patterns of speeding which emerge. This

can then be used to influence the police traffic presence in the vicinity. It also increases the speed awareness of traffic in the area.

Action: Clerk will arrange a meeting with Peter and the volunteers on file to initiate the scheme.

17.175.3 A resident asked as to whether Council had considered creating wild flower areas on its land in the Village, in particular on land adjacent to Parfitt Drive.

Cllr. Healy responded that Community spaces had 15 volunteers and was involved in a scheme of planting in the village areas. She identified the need for local volunteers if these projects were to be sustainable. It was also suggested that the resident might want to canvas other residents on Parfitt Drive to see if volunteers could be found to support such a scheme.

17.175.4 Cllr. Frank Taylor:

Cllr Taylor reported that he would be attending Kelham Hall on 29th March and would provide council with an update on the CIL payment and the Mansfield Road planning appeal. He will also follow up with Severn Trent Water with regards to remedial sewer works in the village.

Action: Clerk to forward Thomas Walker's details to Cllr Taylor.

Cllr. Hamilton reinstated standing orders at:8pm.

17.176 To approve minutes of 28th February 2017(on file)

Council resolved unanimously to accept the minutes of 28th February 2017.

17.177 Matters arising from minutes of 28th February 2017.

Correspondence from NSDC re. seating at the bus stops.

17.157 Accounts: Acceptance of February 2017 accounts (on file)

Council resolved unanimously to accept February 2017 Accounts.

Cllr. Woods assured Council that the new accounting system would make the accounts more accessible to Council and the Public

17.178 Acceptance of bills for Payment for March2017(on file)

Council resolved unanimously to accept March 2017 Bills for Payment.

Action. Clerk to publicise the overall cost of the Christmas lights.

17.179 Correspondence.

17.179.1. Letter from the Church Warden (on file)

17.179.2. Correspondence from NSDC re. the Farnsfield Neighbourhood Plan Proposal Submission (on file)

Cllr Woods questioned whether the referendum date of 2nd of June was anticipated by the group and whether FPC was liable for the cost of this.

Action: Cllr. Taylor will find out whether referendum is paid for by NSDC.

17.180 Facilities and Planning Management Committee.

17.180.1Acceptance of the minutes of March 15th, 2017. (on file)

Of those Council members present at the meeting the resolution to accept the minutes of 15th March 2017 was carried unanimously.

17.180.2 Farnsfield Parish Council Response to Planning Application 17/00392/RMAM: Erection of 48 2,3,4&5 bedroom houses on Land at Southwell Road. Farnsfield. (response on file)

Council resolved unanimously to accept the response drafted by Cllr. Woods

Action: Clerk will submit response

17.180.3 Farnsfield Parish Council response to adoption of the proposed lagoon at the site at Southwell Road.

Council resolved unanimously to reject the proposal to adopt the lagoon.

Action: Clerk to submit response to Bellway Homes.

17.181 Finance Risk and Staffing Management Committee.

17.181.1 Acceptance of the minutes of March 15th, 2017 (on file)

Of those present at the meeting Council resolved unanimously to accept the minutes of March 15th, 2017.

17.181.2 Election of chair of the FRSM Committee.

Cllr Paul. Woods was proposed as Chair

Council resolved unanimously to instate Cllr. Woods as chair of the FRSM Committee.

17.181.3 Acceptance of the TOR of the FRSM Committee. (on file)

Council resolved unanimously to accept the TOR.

17.181.4 Farnsfield Parish Council response to NSDC CIL consultation. (response document on file)

Council resolved unanimously to accept the document drafted by Cllr. Woods.

Action: Clerk will submit the response document.

Cllr. Taylor to find out what the proposed works on the White Post Farm roundabout consist of and report back to the Council

17.185 Projects.

1.1 Request from The Allotment society for a water supply at the allotments.

(request and quotes on file)

The request, quotes and process were discussed.

Action: Cllr. Hamilton will arrange for the water supply access location to be found. He will also request an in-depth specification from Cllr. Doherty as to what the works entail and request a quote from Marc Hazard based on the revised Specification.

Council resolved unanimously to initiate the process to take the money for the project over into the 2017/18 budget

Action: Clerk will initiate this process.

17.186 Council to consider engaging a barrister to assist in the planning appeal against the proposed development on Mansfield Road.

Whether to engage a barrister to prepare a submission for the Mansfield Road Planning Appeal was discussed. Cllr. Waterfield reported that it would cost up to £1000 plus VAT to engage a barrister.

Council resolved unanimously to accept the resolution to engage the barrister to prepare a submission for the Mansfield Road Planning Appeal. Costs to be met from the 2017/18 Audit and Legal Fees budget allocation.

Action: Cllr. Waterfield will initiate this.

17.187 Safer Neighbourhood Meeting report.

Cllr. Selby presented the action notes of the Safer Neighborhood Meeting minutes. No incidents have been reported in Farnsfield (on file)

Cllr. Hamilton closed the meeting at: 9.00pm