

Ladbroke Parish Council

Minutes of the meeting of Ladbroke Parish Council held on Wednesday 12th July 2023 at 20:01 hrs in Ladbroke Village Hall.

1 **Present:** Cllrs Neal, Copley, Kemp, Groves, Holloway and Mrs J Chapman (Clerk).

2. **To receive Apologies and approve reasons for Absence**

District Councillor Ostrander sent her apologies.

3. **Declaration of pecuniary interests**

None

4. **Approval of minutes**

4.1 To approve the minutes of the Extraordinary Meeting held on 26th April 2023.

RESOLVED to approve the minutes of the Extraordinary Meeting held On 26th April 2023.

4.2 To approve the minutes of the Annual Parish Council meeting held on 17th May 2023.

RESOLVED to approve the minutes of the Annual Parish Council Meeting held on 17th May 2023.

4.3 To approve the minutes of the Parish Council meeting held on 17th May 2023

RESOLVED to approve the minutes of the Parish Council Meeting held on 17th May 2023.

5. **Public Participation**

None

6. **Matters Arising from the minutes and for ongoing attention**

None

7. **District and County Councillor Reports**

Neither were present. District Cllr Ostrander sent a report via email which was circulated to Cllrs prior to the meeting.

8. **Financial**

8.1 Payments made since last meeting

Payee	Amount
SORTIT Domain renewal	36.00

12.2 **To approve the following payments.**

Payee	Amount £
Clerk Salary June	
Clerk Salary July	
HMRC 01.04.23 – 30.06.23	120.00
Zurich Insurance renewal 18.07.23 – 17.07.24	241.00
DM Payroll Services	120.00
Mrs J Chapman reimbursement for defibrillator pads	77.99

It was proposed by Cllr Kemp, seconded by Cllr Groves and **RESOLVED** the payments be made.

12.3 Direct Debit Payment

Information Commissioners Office, due to be taken on 18.07.23 £35.00
IONOS £1.20 13.06.23
IONOS £3.60 due 13.07.23

Payments noted

12.3 Financial Report 01.04.23 – 30.06.23 and Bank Reconciliation

Agreed and signed by Cllr Neal

12.4 Annual Governance and Accountability Return 2022/2023 Annual Internal Audit Report

Noted

12.5 Annual Governance and Accountability Return 2022/2023 Part 2 – Certificate of exemption authorisation.

It was proposed by Cllr Copley, seconded by Cllr Kemp and **RESOLVED** the Certificate of Exemption be signed by the Chairman, Cllr Neal and the Responsible Financial Officer, Mrs J Chapman

12.6 Annual Governance and Accountability Return 2022/2023. Section 1 – Annual Governance Statement 2022/2023

It was proposed by Cllr Copley, seconded by Cllr Kemp and **RESOLVED** the Annual Governance Statement for 2022/23 be approved.

12.7 Annual Governance and Accountability Return 2022/2023 Section 2 – Accounting Statements 2022/2023

It was proposed by Cllr Grove, seconded by Cllr Kemp and **RESOLVED** to approve the Accounting Statements 2022/23

13. Planning Matters

13.1 Consultation List

The following planning applications have been received since the last meeting held on 8th March 2023

Application	Address	Proposed	Parish Council comment
23/01580/Tree	2 Village Farm Banbury Road, Ladbroke	Cherry Tree – Fell	No representation submitted

13.2 Planning Decisions

No planning decisions have been received since the last meeting held on 17th May 2023

13.3 Appeals

None

14. HS2

14.1 There were no updates.

- 14.2** To agree the Parish Councils HS2 representative, as previous representative is no longer a Cllr.

This item as not discussed.

15. Correction of meeting dates for 2023 – 2024

The meeting dates for 2023 – 2024 are as follows 12th July 2023, 13th September 2023, 8th November 2023, 13th March 2023, 8th May 2023, 10th July 2023.

16. Alibone Trust – to appoint a representative from the Parish Council

It was proposed by Cllr Kemp, seconded by Cllr Holloway and
RESOLVED Cllr Grove will represent the Parish Council at the Alibone Trust.

17. Windmill Lane

A lengthy discussion took place between all Parish Councillors and 5 members of the public in attendance. Various options were discussed but no formal decision was taken

17. Motion to move into Confidential Session

"At the conclusion of this part of the Agenda, the Chairman will move the following resolution: That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted. " Then list the items for the closed session.

It was proposed by Cllr Copley, seconded by Cllr Kemp and
RESOLVED the meeting move into Confidential Session.

- 16.** Cllrs Neal and Kemp will review the information and will report back to the next meeting.

17. Items for next Agenda
Confidential Session

18. Date of next Meeting – 13th September 2023.

Meeting closed 22:25 hrs

Signed

Date